



Major Subdivision Application

OFFICIAL USE ONLY:

Case Number: _____
 Date Filed: _____
 Gate Keeper: _____
 Amount Paid: _____

Contact Information**APPLICANT:**

Name: Allied Properties, LLC
 Address: 417 Caratoke Hwy., Unit D
Moyock, NC 27958
 Telephone: 252-435-2718
 E-Mail Address: jold@qhoc.com

PROPERTY OWNER:

Name: Same
 Address: _____
 Telephone: _____
 E-Mail Address: _____

LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: Same

Request

Physical Street Address: Tulls Creek Road, Moyock, NC 27958
 Parcel Identification Number(s): 0022-000-0092-0000, 022L-000-P1FD-0000, and 0014-000-039A-0000
 Subdivision Name: Waterleigh -Phase 3

Number of Lots or Units: _____

Phase: _____

TYPE OF SUBMITTAL

- Conservation and Development Plan
- Amended Sketch Plan/Use Permit
- Preliminary Plat (or amended)
 - Type I OR Type II
- Construction Drawings (or amended)
- Final Plat (or amended)

TYPE OF SUBDIVISION

- Traditional Development
- Conservation Subdivision
- Planned Unit Development
- Planned Development

I hereby authorize county officials to enter my property for purposes of determining compliance with all applicable standards. All information submitted and required as part of this process shall become public record.

Property Owner(s)/Applicant: _____

12-13-19
Date

***NOTE: Form must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants a signature is required for each.**

Community Meeting, if applicable

Date Meeting Held: _____ Meeting Location: _____

Major Subdivision Submittal Checklist – Final Plat

Staff will use the following checklist to determine the completeness of your final plat application within ten business days of submittal. Please make sure all of the listed items are included. The Planning Director shall not process an application for further review until it is determined to be complete.

**Major Subdivision
Submittal Checklist – Final Plat**

Date Received: 12/23/2019

TRC Date: _____

Project Name: Waterleigh Phase 3 Final Plat

Applicant/Property Owner: Allied Properties, LLC

Final Plat Submittal Checklist		
1	Complete Major Subdivision application and \$250 fee for amended plat	X
2	Final plat with professional's seal	X
3	As-built drawings (streets, stormwater management infrastructure, utilities (including hydrant locations), and lighting (if applicable))	X
4	As-built for landscaping including street trees, heritage trees, and required buffers, fences, and walls	X
5	Fire Chief certification for dry hydrant installation, if applicable	
6	Water/sewer district documents and approvals, if applicable	
7	Copy of homeowners association by-laws, restrictive covenants to be recorded, and verification of reserve fund account.	X
8	Street, stormwater infrastructure, and open space performance bonds, if applicable	X
9	NC DOT pavement certification (with asphalt test documents)	X
10	NCDEQ waterline acceptance certification form	X
11	NCDEQ wastewater system completion/connection certificates for central systems. Permit to authorize wastewater flows if a dry-line construction permit was previously approved.	X
12	3 copies of plans	X
13	1- 8.5" x 11" copy of plans	X
14	2 hard copies of ALL documents	X
15	1 PDF digital copy of all plans AND documents (ex. Compact Disk – e-mail not acceptable)	X

For Staff Only

Pre-application Conference (Optional)

Pre-application Conference was held on _____ and the following people were present:

Comments



December 23, 2019

Ms. Donna Voliva, CZO, Assistant Planning Director
Currituck County Department of Planning & Community Development
153 Courthouse Road, Suite 110
Currituck, NC 27929

Reference: Waterleigh Phase 3-Application for Final Plat Approval

Dear Donna,

We are submitting 3 copies of plans, one 8.5 x 11 reduction, 2 hard copies of documents and a pdf on CD of the final plat and all supporting documents for Waterleigh Phase 3. The following are included in this package:

- Application
- Final Plat
- Review set of As-built Drawings
- Draft HOA Documents (Amendment to Declarations)
- Waterline Final Approval
- Contractor's estimates for performance bonds for final asphalt course (since 2 lifts of asphalt are being provided), for sidewalks and for street trees
- Updated Reserve Fund Calculation and Affidavit, with back up
- NCDOT pavement acceptance for Phase 3 roadways, along with Test Report
- Engineer's estimate for incomplete public infrastructure

We believe this package meets the submittal requirements for approval of this phase; please let us know if you find that you need anything additional in order to be able to place this item on the January TRC agenda for review.

Sincerely yours,
BISSELL PROFESSIONAL GROUP



Mark Bissell, PE

Cc: Mr. Justin Old