



Major Subdivision Application

OFFICIAL USE ONLY:	
Case Number:	_____
Date Filed:	_____
Gate Keeper:	_____
Amount Paid:	_____

Contact Information

APPLICANT:

Name: Landmark Custom Homes and Design, Inc.
 Address: 112 Bunch Road
Aydlett, NC 27916
 Telephone: (757) 286-9990
 E-Mail Address: bsmith@buildwithlandmark.com

PROPERTY OWNER:

Name: Landmark Custom Homes and Design, Inc.
 Address: 112 Bunch Road
Aydlett, NC 27916
 Telephone: (757) 286-9990
 E-Mail Address: bsmith@buildwithlandmark.com

LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: same

Request

Physical Street Address: Narrow Shore Rd.

Parcel Identification Number(s): 0091000035G0000

Subdivision Name: Sunrise View Estates

Number of Lots or Units: 17

Phase: 1

TYPE OF SUBMITTAL

- Conservation and Development Plan
- Amended Sketch Plan/Use Permit
- Preliminary Plat (or amended)
 - Type I OR Type II
- Construction Drawings (or amended)
- Final Plat (or amended)

TYPE OF SUBDIVISION

- Traditional Development
- Conservation Subdivision
- Planned Unit Development
- Planned Development

I hereby authorize county officials to enter my property for purposes of determining compliance with all applicable standards. All information submitted and required as part of this process shall become public record.

Property Owner(s)/Applicant*

8/17/2020

Date

***NOTE: Form must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants a signature is required for each.**

Community Meeting, if applicable

Date Meeting Held: N/A

Meeting Location: N/A

Major Subdivision Submittal Checklist – Final Plat

Staff will use the following checklist to determine the completeness of your final plat application within ten business days of submittal. Please make sure all of the listed items are included. The Planning Director shall not process an application for further review until it is determined to be complete.

Major Subdivision Submittal Checklist – Final Plat

Date Received: _____

TRC Date: _____

Project Name: Sunrise View Estates

Applicant/Property Owner: Landmark Custom Homes and Design, Inc.

Final Plat Submittal Checklist		
1	Complete Major Subdivision application and \$250 fee for amended plat	✓
2	Final plat with professional's seal	✓
3	As-built drawings (streets, stormwater management infrastructure, utilities (including hydrant locations), and lighting (if applicable))	✓
4	As-built for landscaping including street trees, heritage trees, and required buffers, fences, and walls	✓
5	Fire Chief certification for dry hydrant installation, if applicable	N/A
6	Water/sewer district documents and approvals, if applicable	N/A
7	Copy of homeowners association by-laws, restrictive covenants to be recorded, and verification of reserve fund account.	✓
8	Street, stormwater infrastructure, and open space performance bonds, if applicable	N/A
9	NCDOT pavement certification (with asphalt test documents)	✓
10	NCDEQ waterline acceptance certification form	✓
11	NCDEQ wastewater system completion/connection certificates for central systems. Permit to authorize wastewater flows if a dry-line construction permit was previously approved.	N/A
12	3 copies of plans	✓
13	1- 8.5" x 11" copy of plans	✓
14	2 hard copies of ALL documents	✓
15	1 PDF digital copy of all plans AND documents (ex. Compact Disk – e-mail not acceptable)	✓

For Staff Only

Pre-application Conference (Optional)

Pre-application Conference was held on _____ and the following people were present:

Comments

Quible

Quible & Associates, P.C.

ENGINEERING • ENVIRONMENTAL SCIENCES • PLANNING • SURVEYING
SINCE 1959

P.O. Drawer 870
Kitty Hawk, NC 27949
Phone: 252-491-8147
Fax: 252-491-8146
web: quible.com

August 27, 2020

Tammy Glave, CZO
Currituck County Planning & Zoning
153 Courthouse Road, Suite 110
Currituck, NC 27929

Re: Final Plat Major Subdivision Application package
Sunrise View Estates
Aydlett, Currituck County, NC

Ms. Glave,

On behalf of Landmark Custom Homes and Design, Inc., Quible & Associates, P.C., hereby submits a Final Plat Major Subdivision Application for the subject referenced project located in Aydlett, Currituck County.

The following is attached and shall be considered part of this Application package:

- Two (2) copies of the signed Major Subdivision Application Form;
- Three (3) copies of the Final Plat;
- Three (3) copies of the Asbuilt Survey;
- Two (2) copies of the Restrictive Covenants;
- Two (2) copies of the Verification of Reserve Fund Account;
- Two (2) copies of the NCDOT Pavement Certification with asphalt Test Documents;
- Two (2) copies of the NCDEQ Waterline Acceptance Certification;
- One (1) 8.5" x 11" copy of the Final Plat and Asbuilt Survey;
- One (1) CD containing a digital copy of all plans and documents.

Please review and do not hesitate to contact me by phone at (252) 491-8147 or by email at dtillet@quible.com should you have any questions or require additional information.

Thank you for your attention to this project.

Sincerely,
Quible & Associates, P.C.



Dylan L. Tillett, P.E.

Encl.: As stated

Cc: Brad Smith, Landmark Custom Homes and Design, Inc.
File