



Major Subdivision Application

OFFICIAL USE ONLY:	
Case Number:	_____
Date Filed:	_____
Gate Keeper:	_____
Amount Paid:	_____

Contact Information

APPLICANT:	PROPERTY OWNER:
Name: <u>Lake View Land Development, LLC</u>	Name: <u>Same</u>
Address: <u>616 Village Drive, Ste. G</u>	Address: _____
<u>Virginia Beach, VA 23454</u>	_____
Telephone: <u>757-425-8391</u>	Telephone: _____
E-Mail Address: <u>parnette@franciscushomes.com</u>	E-Mail Address: _____

LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: Same

Request

Physical Street Address: Green Lake Road, Moyock, NC 27958

Parcel Identification Number(s): 0015-000-083B-0000 & 0015-000-83C-0000

Subdivision Name: Lake View at Currituck - Phase 6

Number of Lots or Units: 18 Phase: _____

TYPE OF SUBMITTAL

- Conservation and Development Plan
- Amended Sketch Plan/Use Permit
- Preliminary Plat (or amended)
 - Type I OR Type II
- Construction Drawings (or amended)
- Final Plat (or amended)

TYPE OF SUBDIVISION

- Traditional Development
- Conservation Subdivision
- Planned Unit Development
- Planned Development

I hereby authorize county officials to enter my property for purposes of determining compliance with all applicable standards. All information submitted and required as part of this process shall become public record.

 Property Owner(s)/Applicant* _____
Date

***NOTE: Form must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants a signature is required for each.**

Community Meeting, if applicable

Date Meeting Held: _____ Meeting Location: _____

Major Subdivision Submittal Checklist – Final Plat

Staff will use the following checklist to determine the completeness of your final plat application within ten business days of submittal. Please make sure all of the listed items are included. The Planning Director shall not process an application for further review until it is determined to be complete.

**Major Subdivision
Submittal Checklist – Final Plat**

Date Received: _____ TRC Date: _____

Project Name: Lake View at Currituck

Applicant/Property Owner: Lake View Land Development, LLC

Final Plat Submittal Checklist		
1	Complete Major Subdivision application and \$250 fee for amended plat	X
2	Final plat with professional's seal	X
3	As-built drawings (streets, stormwater management infrastructure, utilities (including hydrant locations), and lighting (if applicable))	X
4	As-built for landscaping including street trees, heritage trees, and required buffers, fences, and walls	X
5	Fire Chief certification for dry hydrant installation, if applicable	N/A
6	Water/sewer district documents and approvals, if applicable	N/A
7	Copy of homeowners association by-laws, restrictive covenants to be recorded, and verification of reserve fund account.	X
8	Street, stormwater infrastructure, and open space performance bonds, if applicable	X
9	NCDOT pavement certification (with asphalt test documents)	X
10	NCDEQ waterline acceptance certification form	X
11	NCDEQ wastewater system completion/connection certificates for central systems. Permit to authorize wastewater flows if a dry-line construction permit was previously approved.	X
12	3 copies of plans	X
13	1- 8.5" x 11" copy of plans	X
14	2 hard copies of ALL documents	X
15	1 PDF digital copy of all plans AND documents (ex. Compact Disk – e-mail not acceptable)	X

For Staff Only

Pre-application Conference (Optional)

Pre-application Conference was held on _____ and the following people were present:

Comments

