



Sarah Tyson
Human Resources Director

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Currituck, NC 27929

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RECRUITMENT ANNOUNCEMENT

POSITION: Custodian

GRADE: 50

BEGINNING SALARY: \$23,813.39

LOCATION OF POSITION: North Carolina Cooperative Extension Service Center, 120 Community Way, Barco, North Carolina 27917. Also required to perform work in other Currituck County facilities.

MINIMUM EDUCATION AND EXPERIENCE: Demonstrated ability to read and write, with graduation from high school or equivalent preferred and some experience in custodial work; or any equivalent combination of training and experience which provides the required knowledge, skills and abilities.

JOB DESCRIPTION: Under general supervision, performs a variety of custodial work in the care and maintenance of County buildings and facilities. Sweeps, mops and uses vacuum cleaners to clean floors; washes walls, woodwork and fixtures; and polices buildings to empty trash receptacles and pick up debris, etc. Emergency or accident cleanup on call for spills, messes, broken glass, etc. This is a front-line position for providing excellent customer service to the general public and County employees through personal contact. Must be physically able to operate a variety of machinery and equipment including vacuum cleaners, brooms, mops, etc. Must be able to exert up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Physical demand requirements are for light to medium work. Reports to the Extensions Director.

SPECIAL JOB REQUIREMENTS: Must possess a valid North Carolina driver's license. Employment drug test, driver's history screen and criminal background check required of finalist applicant(s).

RECRUITMENT PERIOD: April 2, 2018 until filled.

HOW TO APPLY: Currituck County application required which may be accessed at www.currituckgovernment.com, Currituck County Human Resources Department or North Carolina Department of Commerce, 422 McArthur Street, Elizabeth City, North Carolina.

WHERE TO APPLY: Currituck County Human Resources Office
153 Courthouse Road
Currituck, North Carolina 27929
www.currituckgovernment.com

North Carolina Department of Commerce
422 McArthur Street
Elizabeth City, North Carolina 27909
Job Referral # NC 10845685

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