



# Major Subdivision Application

**OFFICIAL USE ONLY:**

Case Number: \_\_\_\_\_  
Date Filed: \_\_\_\_\_  
Gate Keeper: \_\_\_\_\_  
Amount Paid: \_\_\_\_\_

**Contact Information****APPLICANT:**

Name: E T Hyman Surveying PC  
Address: 133 US Hwy 158 W Suite E  
Camden NC 27921  
Telephone: 252-338-2913  
E-Mail Address: eddie@ethymansurveying.com

**PROPERTY OWNER:**

Name: CTX, Inc.  
Address: C/O Don Williams  
PO Box 310  
Telephone: Moyock NC 27958  
E-Mail Address: cmainstay@aol.com

LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: client

**Request**

Physical Street Address: 145, 153, 155 & 159 Moyock Landing Drive

Parcel Identification Number(s): 0009-000-029R-0000

Subdivision Name: Shingle Landing Phase 2B lots 99, 101, 102 & 106

Number of Lots or Units: 4

Phase: 2B lots 99, 101, 102 & 106

**TYPE OF SUBMITTAL**

- Conservation and Development Plan
- Amended Sketch Plan/Use Permit
- Preliminary Plat (or amended)  
 Type I OR  Type II
- Construction Drawings (or amended)
- Final Plat (or amended)

**TYPE OF SUBDIVISION**

- Traditional Development
- Conservation Subdivision
- Planned Unit Development
- Planned Development

I hereby authorize county officials to enter my property for purposes of determining compliance with all applicable standards. All information submitted and required as part of this process shall become public record.

  
\_\_\_\_\_  
Property Owner(s)/Applicant\*

4/28/2016  
\_\_\_\_\_  
Date

**\*NOTE: Form must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants a signature is required for each.**

**Community Meeting, if applicable**

Date Meeting Held: \_\_\_\_\_ Meeting Location: \_\_\_\_\_

**Major Subdivision Submittal Checklist – Final Plat**

Staff will use the following checklist to determine the completeness of your final plat application within ten business days of submittal. Please make sure all of the listed items are included. The Planning Director shall not process an application for further review until it is determined to be complete.

**Major Subdivision  
Submittal Checklist – Final Plat**

Date Received: 4/28/2016

TRC Date: \_\_\_\_\_

Project Name: Shingle Landing Subdivision Phase 2B lots 99, 101, 102 & 106

Applicant/Property Owner: CTX, Inc.

Final Plat Submittal Checklist		
1	Complete Major Subdivision application	✓
2	Final plat with professional's seal	✓
3	As-built drawings (streets, stormwater management infrastructure, utilities (including hydrant locations), and lighting (if applicable))	✓
4	As-built for landscaping including street trees, heritage trees, and required buffers, fences, and walls	✓
5	Fire Chief certification for dry hydrant installation, if applicable	NA
6	Water/sewer district documents and approvals, if applicable	NA
7	Copy of homeowners association by-laws, restrictive covenants to be recorded, and verification of reserve fund account.	
8	Street, stormwater infrastructure, and open space performance bonds, if applicable	NA
9	NCDOT pavement certification (with asphalt test documents)	NA
10	NCDENR waterline acceptance certification form	NA
11	NCDENR wastewater system completion/connection certificates for central systems. Permit to authorize wastewater flows if a dry-line construction permit was previously approved.	NA
12	5 copies of plans	✓
13	1- 8.5" x 11" copy of plans	✓
14	5 hard copies of ALL documents	✓
15	1 PDF digital copy of all plans AND documents (ex. Compact Disk – e-mail not acceptable)	✓

**For Staff Only**

**Pre-application Conference (Optional)**

Pre-application Conference was held on \_\_\_\_\_ and the following people were present:

\_\_\_\_\_

\_\_\_\_\_

**Comments**

\_\_\_\_\_

\_\_\_\_\_