

COROLLA WILD HORSE FUND
INCORPORATED

1129 Corolla Village Road * P.O. Box 361* Corolla, NC 27927
Phone (252) 453-8002 Fax (252) 453 -8073
www.corollawildhorses.org * info@corollawildhorses.com

April 25, 2016

Report of Community Meeting regarding an amendment to the Corolla Wild Horse Fund SUP.

All property owners within 200 feet of the Corolla Wild Horse Fund (1129 Corolla Village Road) were notified of the meeting to be held at the County Satellite office in Corolla by e mail and US mail, 10 days prior to the date of the meeting.

Attendees:

Margaux Kerr, Development Technician, Currituck County

Jennie Turner, Planner I, Currituck County, by phone

Karen McCalpin, Corolla Wild Horse Fund

Julie Horan, Corolla Wild Horse Fund

There were no other attendees. After waiting 20 minutes, the meeting was adjourned.

Respectfully submitted,

Karen H. McCalpin
Executive Director

*The Corolla Wild Horse Fund is a registered 501 c 3 not for profit.
All contributions are tax deductible in accordance with IRS regulations.*



Use Permit Application

OFFICIAL USE ONLY:

Case Number: _____
Date Filed: _____
Gate Keeper: _____
Amount Paid: _____

Contact Information**APPLICANT:**

Name: Corolla Wild Horse Fund
Address: P.O. Box 361
1129 Corolla Village Road
Telephone: 252-453-8002
E-Mail Address: director@corollawildhorses.com

PROPERTY OWNER:

Name: TFP LLC
Address: P. O. Box 369
Corolla, NC 27927
Telephone: 252-453-3325
E-Mail Address: _____

LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: Tenant

Property Information

Physical Street Address: 1129 Corolla Village Road
Location: Corolla, NC
Parcel Identification Number(s): 114H 000 000B 0000
Total Parcel(s) Acreage: 1 acre
Existing Land Use of Property: Retail/Office/Outdoor Tours

Request

Project Name: Corolla Wild Horse Fund
Proposed Use of the Property: Retail/Office/Outdoor Tours
Deed Book/Page Number and/or Plat Cabinet/Slide Number: Tax Map 114H, Parcel B
Total square footage of land disturbance activity: 1,306 sq feet
Total lot coverage: 1 acre Total vehicular use area: 42,000 sq. ft
Existing gross floor area: 1,306 Proposed gross floor area: 1,306

Community Meeting

Date Meeting Held: _____ Meeting Location: _____

Purpose of the Use Permit and Project Narrative (please provide on additional paper if needed): _____

Amend existing 2012 SUP to include an F150 truck with seating for 13. Our current SUP is for two SUV's. We are not requesting to use more than two vehicles at a time
Only two tour vehicles would be in service at any given time as is defined in our current SUP. We are requesting the capability to
substitute a higher capacity vehicle for one of the SUV's. It has been determined that we have sufficient parking to do so.

The applicant shall provide a response to the each one of the following issues. The Board of Commissioners must provide specific findings of fact based on the evidence submitted. All findings shall be made in the affirmative for the Board of Commissioners to issue the use permit.

A. The use will not endanger the public health or safety.

The previous SUP has a perfect safety record.

B. The use will not injure the value of adjoining or abutting lands and will be in harmony with the area in which it is located.

The intended use is the same as the last 4 years in an area zoned GB.

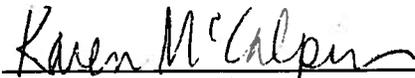
C. The use will be in conformity with the Land Use Plan or other officially adopted plan.

The use is in conformity with all adopted plans.

D. The use will not exceed the county's ability to provide adequate public facilities, including, but not limited to, schools, fire and rescue, law enforcement, and other county facilities. Applicable state standards and guidelines shall be followed for determining when public facilities are adequate.

The use will not exceed the county's ability to provide adequate public facilities.

I, the undersigned, do certify that all of the information presented in this application is accurate to the best of my knowledge, information, and belief. Further, I hereby authorize county officials to enter my property for purposes of determining zoning compliance. All information submitted and required as part of this application process shall become public record.



Property Owner(s)/Applicant*

April 4, 2016

Date

*NOTE: Form must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants a signature is required for each.

Use Permit Submittal Checklist

Staff will use the following checklist to determine the completeness of your application within ten business days of submittal. Please make sure all of the listed items are included. Staff shall not process an application for further review until it is determined to be complete.

Use Permit Submittal Checklist

Date Received: _____

TRC Date: _____

Project Name: Corolla Wild Horse Fund

Applicant/Property Owner: _____

Use Permit Submittal Checklist		
1	Complete Use Permit application	
2	Application fee (\$150)	
3	Community meeting written summary	
4	Conceptual plan, if applicable	
5	Architectural elevations, if applicable	
6	5 copies of plans	
7	5 hard copies of ALL documents	
8	1 PDF digital copy of all plans AND documents (ex. Compact Disk – e-mail not acceptable)	

For Staff Only

Pre-application Conference

Pre-application Conference was held on _____ and the following people were present:

Comments

Use Permit Conceptual Plan Design Standards Checklist

The table below depicts the design standards of the use permit application. Please make sure to include all applicable listed items to ensure all appropriate standards are reviewed.

**Use Permit
Conceptual Plan Design Standards Checklist**

Date Received: _____

TRC Date: _____

Project Name: Corolla Wild Horse Fund

Applicant/Property Owner: _____

Use Permit Conceptual Plan Design Standards Checklist		
1	Property owner name, address, phone number, and e-mail address.	
2	Site address and parcel identification number.	
3	North arrow and scale to be 1" = 100' or larger.	
4	Vicinity map showing property's general location in relation to streets, railroads, and waterways.	
5	Existing zoning classification and zoning setback lines of the property.	
6	A scaled drawing showing existing boundary lines, total acreage, adjacent use types, location of streets, rights-of-way, and easements.	
7	Approximate location of the following existing site features and infrastructure within the property and within 50' of the existing property lines: Pedestrian circulation, vehicular use areas, structures, septic systems, wells, utility lines, water lines, culverts, storm drainage pipes, ditches, canals, streams, wooded areas, ponds, and cemeteries.	
8	Approximate location of the following proposed site features and infrastructure: Structures and usages, parking and circulation plan (including streets, drives, loading and service areas parking layout and pedestrian circulation features), fences and walls, exterior lighting, drainage patterns and facilities intended to serve the development, landscape buffers and screening, and riparian buffers.	
9	Approximate Flood Zone line and Base Flood Elevation as delineated on the "Flood Insurance Rate Maps/Study Currituck County."	
10	Approximate location of all designated Areas of Environmental Concern or other such areas which are environmentally sensitive on the property, such as Maritime Forest, CAMA, 404, or 401 wetlands as defined by the appropriate agency.	
11	Sight distance triangles.	
12	Proposed common areas, open space set-asides, and required buffers.	
13	Architectural drawings and/or sketches illustrating the design and character of the proposed uses.	