



# Currituck County

## Fill Permit Application

Date: \_\_\_\_\_

### Applicant Information:

Owner(s): \_\_\_\_\_

Owner Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Fax Number: \_\_\_\_\_

### Project Information:

Project Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

(Obtain from GIS at 252-232-2034)

Parcel Id Number: \_\_\_\_\_

Total Tract Acreage: \_\_\_\_\_ square feet

Total Area of Land Disturbance: \_\_\_\_\_ square feet

- Total area of land disturbance is greater than 43,560 square feet; state permits required.

Maximum height of fill: \_\_\_\_\_ feet

**Fill shall not exceed 24 inches for the septic area and 36 inches for house pad. Fill is defined as any material placed or graded on a lot where the material has the effect of increasing the elevation of any portion of the lot.**

Description of Land Disturbance Activities: \_\_\_\_\_

### Submittal Checklist Requirements:

1. Two blue line or black and white paper prints of the land disturbance plan.
2. Fill permits application fee \$150.00.
3. A copy of the Albemarle Regional Health Services site evaluation for a septic system.
4. A copy of the North Carolina Division of Water Quality certification to fill any 401 wetlands.
5. A copy of the US Army Corps of Engineers permit to fill any 404 wetlands.
6. The stormwater management plan, prepared by a North Carolina licensed professional engineer, licensed surveyor or landscape architect, shall include, but not limited to, the following information:



## **Section 6.11 Mandatory Standards for Land Disturbance Activities, Excluding Residential Lots within Planned Unit Developments**

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- A. The provisions of this section shall apply to any land disturbance activity regardless of the size of the disturbed area. A fill permit (Chapter 11) is required when filling/grading above any adjacent grade is proposed.
- B. Land disturbing activities, excluding clearing, grubbing and vegetable gardens, shall not be permitted within ten feet from any property line with the exception of drainage and stormwater improvements and underground utilities. Landscaping and fences located within this area are permitted as long as they do not impede the flow of stormwater. Land disturbances on front (street) property lines for driveways shall be limited to culvert, drainage, and driveway improvements and shall comply with all provisions of this ordinance
- C. Fill is not allowed within ten feet of any side or rear property line. Fill is not allowed within ten feet of the front (street) property line except for driveway improvements and as approved by the county engineer.
- D. Stormwater ponds, either wet or dry, shall not be located within the ten foot no fill zone, except as approved by the county engineer.
- E. A lot shall not be filled/graded higher than the adjacent grades except for the following:
  - 1. When Albemarle Regional Health Services (ARHS) determines that fill is necessary for a septic system to function properly, the fill area shall be limited to the septic system and drainfield areas and the maximum fill shall not exceed 24 inches.
  - 2. An additional 12 inches of fill above the septic system and drainfield fill may be allowed for the house pad to ensure adequate flow from the building to the septic system.
  - 3. When fill is required to raise the lot elevation to the base flood elevation.
  - 4. When fill is essential to meet the required pad elevation as shown on an approved preliminary plat/grading plan.
- F. All fill shall be established at a slope not to exceed 3:1 (three feet horizontal run for every one foot vertical rise). The toe of the slope shall meet the ten foot setback requirement from all property lines. A permanent ground cover, sufficient to prevent erosion, must be established on all fill slopes as follows:

1. Prior to issuance of the certificate of compliance for construction projects; or,
  2. For projects where land disturbance activity has ceased for more than six months, whichever occurs first.
- G. Bulkheads or retaining walls shall not be allowed as a method to stabilize or contain fill, except bulkheads established for the purpose of shoreline protection and as otherwise permitted by the county engineer. This shall not include retaining walls used to stabilize or contain existing natural grade when a driveway or walkway is cut into a lot at an elevation lower than existing natural grade.
- H. Any lot requiring a fill permit shall install erosion and sediment control measures to prevent sediment from leaving the site. The erosion and sediment control measures shall be implemented on the site prior to the commencement of land disturbing activities and shall be continuously maintained during the land disturbance phase of development.
- I. In cases of substantial natural grade differences between adjoining lots of the subject property, the county engineer may accept a certified, engineered stormwater plan that deviate from these requirements. The stormwater plan shall verify that the proposed development will not create flooding or nuisance conditions on the lower adjacent lots. In no case shall the rear and side yard no fill zones be encroached upon with fill.
- J. A fill permit issued by the North Carolina Division of Water Quality shall be required to fill any 401 wetlands.
- K. A fill permit issued by the US Army Corp of Engineers shall be required to fill any 404 wetlands.