



FIRE & EMS ADVISORY BOARD

CURRITUCK COUNTY



Minutes

**Thursday, May 24, 2012
Currituck County Courtroom "C"
7:00pm**

I. Call to Order – Meeting called to order by Chairman Hugh McCain at 7:00PM

II. Roll Call of Advisory Board Members:

Present: Chairman Hugh McCain, Mr. Paul Beaumont, Deputy Chief Bergamini. Mr. Mitch Copeland, Mr. Charles Berry, Chief Rob Glover, Mr. John Wheeler, Vice-Chairman Stanley Griggs, Ms. Evelyn Henley, Mr. Jim Cason
Absent: Mr. Michael Lesinski, Commissioner Vance Aydlett
Guests: Fire Marshal James Mims, Deputy Chief Kenneth Ferrell

III. Reading and Action on the April 2012 Minutes:

Chairman Hugh McCain pointed out a necessary correction to be made in the April minutes. Motion to approve minutes with the noted correction was made by Paul Beaumont and seconded by Charles Berry, motion voted and passed.

IV. Public Comments – No participation

V. Board Comments:

Mr. Paul Beaumont discussed that the Currituck County Community Emergency Response Team (C.E.R.T.) will possibly be getting grant money in the near future. The amount is unknown at this time. Mr. Beaumont will be asking for suggestions on what the money could be used for once all details are clear.

Chief Glover recognized the various fire stations involved with the previous Pine Island structural fire. Chief stated that each department came together and worked well. Chief then addressed the issue of water supply for clarity. Chief Glover stated the county did not run out of a water supply during the incident. However, once the burn was under control, the county's water department held back the amount of water flow to preserve water for the residents. Chief Glover expressed that this incident showed the strength and ability of the system. The cause of the fire still stands undetermined at this time.

All meetings will start promptly at 1900 hrs

Turn all pagers, radios and cell phones either off or to vibrate

At ninety (90) minutes, the agenda will be continued to the next meeting, unless there is a "motion to continue" that is seconded and approved.



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Chairman Hugh McCain commended the CCFEMS workers for a job well done in honor of National EMS week which ran May 20, 2012 through May 26, 2012. Mr. McCain then stated the end of his two terms as Chairman had approached. Mr. McCain shared with the board that he had learned a lot and had enjoyed his time as a Chairman to the Fire-EMS Advisory Board.

VI. Old Business:

Chairman Hugh McCain spoke on the budgets for the volunteer fire departments. Mr. McCain stated that any money not accounted for at the end of the budget year will roll into a residual fund. However, Mr. McCain then reminded the board of the memo from the County Manager that stated this fund cannot be drained each budget year. The budgets that were sent in this year for the fire stations have been approved with using money from the fund. Chairman also shared that \$5,500.00 had been added back into Corolla request for fire hydrant testing.

Chairman McCain shared that the Volunteer Coordinator Position did not get entered early enough to be included into this year's budget. The County Manager will consider the position, but not this fiscal year. Chairman also discussed that the board will need to work to come up with a more in depth job description and resubmit for the next year cycle.

Meeting was closed to the public due to a closed session discussion

Meeting reopened into general session

Chief Glover spoke about the OSHA (Occupational Safety and Health Administration) physicals that Chief Bill Jones had spoke of previously. Chief Glover stated that there was a concern if the physicals were a requirement or were recommended. Furthermore, he shared his thought that CCFEMS employees needed the physical but funding the volunteer's physicals was not an option at this time. Chief assured the board that the county manager is aware of the issue and is looking into options. It was said with more research, that the cost of the physicals would be proposed for addition into the next fiscal budget.



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VII. New Business: Seating of two new members to the Fire-EMS Advisory Board

Chairman Hugh McCain introduced and welcomed the two new members for the 2012-2013 year. At that time Ms. Evelyn Henley took her seat replacing Mr. Michael Lesinski. Mr. Jim Cason also took his seat replacing Mr. Hugh McCain.

Chairman Hugh McCain took a seat as a guest and turned the meeting over to FEAB Secretary Chief Glover for election of officers. The nominations were open to fill the Chairman position. Mr. Charles Berry nominated Vice Chairman Stanley Griggs. The nomination was seconded by Mr. John Wheeler a vote was taken and Mr. Stanley Griggs was announced as Chairman for the Fire-EMS Advisory Board. The meeting was returned to the Chairman for further elections and business.

Next, nominations were opened to fill the Vice Chairman position on the board. Mr. Mitch Copeland nominated Mr. Paul Beaumont which was seconded by Mr. Charles Berry. A vote was taken and Mr. Paul Beaumont was then announced as Vice Chairman for the Fire-EMS Advisory Board.

At this time, Mr. Mitch Copeland on behalf of the lower volunteer fire department presented Mr. Hugh McCain with a plaque for his services during his term on the board.

In closing of the meeting, Chairman Griggs proposed to the Board that he confer with FEAB Secretary Chief Glover regarding the pending items for discussion or action of the FEAB. He stated that he would notify the members of the topic for next month after reviewing the pending business items.

VIII. Next Meeting – June 28, 2012.

Topic: TBD

IX. Adjourn – 7:48 p.m.

Minutes respectfully submitted by Chief Rob Glover and Ms. Crissy Daneker