



FIRE & EMS ADVISORY BOARD

CURRITUCK COUNTY



Minutes

**Thursday, October 22, 2009
Currituck County Courtroom "C"
7:00pm**

1. Call to Order - Meeting called to order at 7:01PM
2. Roll Call of Advisory Board Members
 - Present: Michael Carter, Chris Dailey, Rick Galganski, Stanley Griggs, Hugh McCain, Albert Stegner, Janet Taylor
 - Absent: Greg Laput, Michael Lesinski, Carl Soltow
3. Welcome to a new member – Mr. Stanley Griggs
 - The group welcomed Mr. Griggs to the Board. He will be replacing Mr. Powell's position.
4. Public Comments
 - No comments
5. September 2009 Minutes presented for Approval
 - Approved as presented
6. Chairman and Advisory Board Member Comments
 - a) Commissioner Taylor called 911 twice since the last meeting – a garage fire at her residence and an accident outside her business. Response time was good, but not very many personnel
 - b) Chief Dailey mentioned a memorial service for one of his fallen volunteers from the helicopter accident at Xe Company
 - c) Chairman McCain had a meeting with County Manager and Chief Financial Officer. The meeting went well and gave the Chairman a better understanding of how the county sees things and the county has a better idea of what he sees. Chairman mentioned ISO scores need to improve - find solutions to problems with personnel and water.
7. Fire and EMS Chief's Reports on Activities and Issues since September Meeting
 - **Moyock Vol. Fire Department** - no report
 - **Lower Currituck Vol. Fire Department** – President O'Shea – LCVFD had 23 calls for the month of September. They had approximately 165 training hours. The open house went very well.

All meetings will start promptly at 1900 hrs

Turn all pagers, radios and cell phones either off or to vibrate

At ninety (90) minutes, the agenda will be continued to the next meeting, unless there is a "motion to continue" that is seconded and approved.



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- **Crawford Vol. Fire Department** – Chief Dailey – Crawford had 73 calls for the months of August and September. There were 682 man hours on fire calls and 688 man hours for training. 54 people participated in training. Airport received a first response vehicle which should be operational soon.
- **Corolla Vol. Fire Department** – Chief Galganski – Corolla had 22 calls for the month of September. That is down 26% from last year for September, but overall call volume is up 10% for the year. Engine 63 is back in service. Platform is back. Service (state and federal inspections) will be complete within the next week on all apparatus. Pump and hydrant testing will begin soon. Went to HOA meetings and did presentations on home safety. Ocean Rescue contract is almost complete.
- **Carova Vol. Fire Department** – Live burn being held in Carova on November 14 or 15. Bid almost ready to be published for new apparatus.
- **Knotts Island Vol. Fire Department** – no report
- **County Dept of Fire-EMS** – Chief Carter – Acting officer program started, some sessions open to all. EMS shift training for last month was Airway. Changes to protocols have been submitted to Dr. Gallant by Capt. Wheeler – thank you to her. Hiring is in progress for 5 full-time positions, and 4 temp positions. Communications is continuing to move forward. Calls are steady. Hazard Mitigation group has been meeting to update the Hazard Mitigation plan. Thank you for the invite to the new LCVFD station. Supervisor vehicles now have accountability boards for ICs and on scene personnel. Fire prevention week went well. Change clock, check batteries campaign in effect for November 1.

8. Old Business

- a) Continuation of Budget Discussion and Power Point Presentation – waiting for Chief VanAuker to be present. Discussion about equipment/apparatus inventory for presentation – Chief Carter will send what he has already for this and it can be updated and sent to Chief VanAuker.
- b) Report on SOP discussions by Fire Chiefs – Chief Dailey reports manual is very close to being ready for print. Right now it is on 2 CDs. All stations are in one book and once it is distributed, updating and revisions can begin
- c) Report on LCVFD Apparatus Purchase Approval by BOC and successful reopening of Powell’s Point Station – President O’Shea said nothing has been signed as far as the purchase, but it is close. Reopening of the Powell’s Point Station went very well.

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- d) Report on Corolla Bid Process for new Apparatus – Chief Galganski said that bid is almost ready to be published.
9. New Business
- a) Discuss a suggested date to reconvene the Fire Services Board Meeting. This may be a joint meeting with FEAB, Fire Chiefs and/or BOC – next fire services board meeting to be held Wednesday, November 19, 2009. The December board meeting will be held Wednesday, December 17, 2009.
10. Other Business
- a) Chairman McCain asked for a schedule for all of the VFD's board meetings. He would like to attend the meetings. He has been to Corolla VFR and LCVFD, but would like to go to all.
- b) Discussion about preparing for response on the Mid-County Bridge.
- c) Discussion on having a special meeting to talk about contracts with commissioners
11. Adjourn – 8:30pm

Minutes respectfully submitted by Tonya Crawford