



# ***FIRE & EMS ADVISORY BOARD***

## ***CURRITUCK COUNTY***



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### **Minutes**

**Thursday, February 19, 2009  
Currituck County Courtroom "C"  
7:00pm**

1. Call to Order – 1900 hours the meeting was called to order
2. Roll Call of Advisory Board Members – All members present
3. Public Comments - None
4. Chair's Comments/Advisory Board Member Comments
  - a. Chairman Messina and Vice Chair McCain met with the Board of Commissioners at the retreat. They gave a report of the progress made by the Advisory Board as well as an overview. Chairman Messina stated that both the recommendation for part-time personnel and Moyock's request to merge with the County were presented.
  - b. There will be a work session on March 25<sup>th</sup> at 1pm with the FEAB, Volunteer Fire Chiefs, representatives from the Office of the State Fire Marshal and County staff **Motion was made by Vice Chair McCain to amend the regularly scheduled meeting for March to the 25<sup>th</sup>, seconded by Chief Galagnski,- motion approved**
  - c. E-mail from the County Manager, Dan Scanlon, to the FEAB Chair, Dave Messina was read. This e-mail was a request for the Advisory board to collect questions from the County Department of Fire-EMS, Volunteer Fire Departments, and FEAB members related to Fire Services in Currituck.
  - d. FEAB Member Terms are up in March 2009.
    - i. Chair Dave Messina wishes to resign, Chief Chris Dailey, Mr. Butch Stegner and Chief Rick Galganski wish to be re-appointed to the Advisory Board.
5. Approval of January 15, 2008 Minutes – **Approved as presented**
6. Questions for March 25<sup>th</sup> meeting with the Board of Commissioners
  - a. Discussion on the questions to be presented to the Commissioners.
  - b. **Each Fire Department was asked to submit their questions to the FEAB Chair and/or to Chief Carter so that they could be put together in one document.**

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All meetings will start promptly at 1900 hrs

Turn all pagers, radios and cell phones either off or to vibrate

At ninety (90) minutes, the agenda will be continued to the next meeting, unless there is a "motion to continue" that is seconded and approved.



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7. Discussion of Countywide Incident Command System (ICS)
    - a. Chairman Messina met with the Chief and Deputy Chief of the Department of Fire and EMS (CCFEMS) and discussed the Incident Command Structure. He would like to see this topic discussed further with the Volunteer Fire Departments and Chiefs to develop a countywide incident command structure/Guideline.
  8. New Business
    - a. Chief Galganski stated that CFR's 4x4 engine is out of service and needs to be replaced. **Motion was made to set funding aside for next CFR to be granted funding for the next apparatus purchase (after LCVFD)**
    - b. Discussion on apparatus and how we utilize the equipment replacement fund ensued. Request was made to place this as an agenda item in April or May.
  9. Chief's report
    - a. Chief Moseman – Lower Currituck Volunteer Fire Department - reported two new members in January and two new members in February. LCVFD is running calls and holding various training sessions including Leadership courses.
    - b. Chief Vanauker – Knotts Island Volunteer Fire Department – reported that they have recently had a car fire, brush fire and structure fire. The new station is just about ready and should be ready sometime in March.
    - c. Chief Dailey – Crawford Volunteer Fire Department – his department is up 10 members in the past couple of months. Chief Dailey will be heading to Durham in the next couple of weeks to learn more about airport operations.
    - d. Chief Galganski – Corolla Volunteer Fire-Rescue – Has two new volunteer members, two new County members who are also on the volunteer roster as associate members.
    - e. Deputy Chief Laput – Moyock Volunteer Fire Department – reported that the Fire Academy is still going on and has been a success thus far. Memberships increased by two last month. Two-three members are scheduled to be voted in this month.
    - f. Chief Carter – Department of Fire-EMS- discussed the changes to CCFEMS's volunteer program. They are in the process of restructuring to gain more volunteers and parity with the career personnel. The process will be more organized and coordinated through Captain Stephanie Flowers. Anyone interested in becoming an EMS volunteer is encouraged to go to the County Website, and download a packet and application.
  10. Adjourn – with no further business the meeting was adjourned

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