



FIRE & EMS ADVISORY BOARD

CURRITUCK COUNTY



Minutes

Thursday, June 19 2008

Currituck County Courtroom "C"

7:00pm

1. Call to Order -All members with the exception of Chief Galganski were present. Chief Galganski was excused due to an active call in Corolla.
2. Welcome Board Members and Guests
 - a. Chairman's Comments – The Chair asked the Volunteer Fire Chiefs to join the Board and asked for their input and how their individual departments are doing:
 - i. LCVFD – Chief Moseman stated that they are busy and have already run 134 calls this year and expects a busy summer. They have purchased a new Rescue truck and will be placing it in service soon
 - ii. MVFD- Chief Lane thanked all of the FEAB members for taking the time to go to Raleigh, NC OSFM. He has taken care of any outstanding items.
 - iii. CVFD – Chief Dailey concurred with Chief Moseman the the number of calls are increasing and they are working with the demand. Recently, the volunteer fire departments in conjunction with the County Department of Fire-EMS sent personnel to Hyde County to assist with the Wildfire. This worked out well and it was good coordination with all entities involved. Crawford has a new tanker that should be arriving in the next month or so
 - iv. CCFEMS – Chief Carter has seen an increase in call volume throughout the County. He stated that he was impressed with the coordination between Emergency Management, Volunteer Fire departments and CCFEMS. This was done well and together we were able to provide resources as requested 24/7. He thanked all involved for giving their time and dedication to this effort.
3. Additions/Deletion of the Agenda items
 - a. Added item 8a – literature on Driver Operator Program
4. Public Comment – Limit to three (3) minutes – (Must sign in at the beginning of the meeting)
 - a. No Comments

All meetings will start promptly at 1900 hrs

Turn all pagers, radios and cell phones either off or to vibrate

At ninety (90) minutes, the agenda will be continued to the next meeting, unless there is a "motion to continue" that is seconded and approved.



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5. Approval of the minutes from the May 15th meeting
 - a. Motion to approve by Vice Chair McCain, second by Carl Soltow – motion passed unanimously

 6. Old Business
 - a. Volunteer Coordinator – Discussion on development of this position was first read at the last meeting. Originally we were going to have a representative from Virginia Beach EMS to talk to us about recruitment and retention efforts and their Volunteer Coordinator position. This was placed on the next agenda. Discussion ensued on the need for this position, who should oversee the position and funding allocated for such a position.
 - i. Carl Soltow stated – he would like to solicit information from each of the Fire Chiefs and find out the direction they would like to see this position take.
 - ii. Mick Lesinski – we need to come up with on phone number and contact information to distribute to the public and the volunteer coordinator can assist the community and potential candidates for the volunteer fire departments.
 - iii. Deputy Chief Laput – We should clarify this positions roles, responsibilities and ensure that it is a volunteer coordinator for Fire and EMS, not other volunteer needs in the county.
 - iv. Chief Carter stated that he has reservations on whether this person should be a County employee and we should look at the total picture of what the job description is as well as the mission.
 - v. Vice Chair McCain – It will be a challenge for this person to work for six volunteer fire chiefs and he/she should have one person to report too.
 - vi. Chief Dailey – he met with the County Manager to discuss some items and the Volunteer Coordinator position came to light. The Manager also has reservations on placing this postion as a “county employee”. However, he would support the person and give him/her office space and the like. He also stated that this position should likely be funded through the Volunteer Fire Departments current FY09 budget.

Discussions continued on the responsibilities, roles , insurance coverage, FSLA FICA, retirement and all the other expenditures on how this position should come to fruition.

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A motion was made to establish a volunteer fire and EMS coordinator for Currituck County and all Volunteer Fire departments therein. This was seconded by the Vice Chairman and carried unanimously.

A second motion was made by Mick Lesinski to task the Volunteer Fire Chiefs to come up with a job description for this position in 60 days. This was seconded by Deputy Chief Laput and carried unanimously.

- b. Moyock Vol. Fire Dept.- Current Status/ Update by Deputy Chief Laput
- i. The Associate membership is being seriously evaluated in Moyock and working with the Chiefs to come up with agreements to allow for certain radios and gear to be used to meet the necessary requirements for insurance purposes. Training will be accepted from other departments as long as it has been taught by a qualified instructor and there is a lesson plan with this instruction, thus meeting NFPA standards.
 - ii. The County is doing great job advertising and distributing information to volunteer in the County. Moyock has done several items to invite more members into the system. They have dropped the membership cap and have participated in public events at the Coast Guard Base. Additionally, they will distribute advertisement cards that will be placed in mailboxes and on the door of County residents inviting people to join the department.
 - iii. The Moyock FD website has been updated and provides a wealth of information as well as the ability to apply on line. The website is www.moyockfd.com . There will be a link from the County website to the department. They have placed ads in the Daily Advance as well
 - iv. All Fire reports are in to OSFM and there should not be any further issues in this area. If they continue on this track they should be off probation in four months.
 - v. They had four new members join the department last month; two of those were County employees.
 - vi. Response to calls- 30 in the last month. 15 during the day and 15 at night.

A motion to continue was made by the Chair and seconded by the Vice Chair. Motioned carried and meeting continued



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- c. Presentation by Chief Dailey- Equipment Replacement Fund "Penny Plan"
Discussion from Chief Dailey on the Penny plan and the reason behind the funding was presented and discussed. Material was passed out to the Advisory Board.
 - d. Request from Corolla- New Apparatus / funding options. – Chief Galganski was absent, but was requested to send an e-mail with his intentions to all advisory board members for a future discussion.
7. Education: Update from OSFM
- a. The Chairman stated this was an informative meeting and we will have the meeting minutes out soon. All learned the specifics and asked important and pertinent questions. All ideas were discussed and spawned from this meeting. The Board will discuss these findings in the near future.
8. New Business
- a. Literature on a Driver Operator Program was distributed and briefly discussed by the Chair. This was for future planning and the like
 - b. ISO Class for all July 25, 26, 27, 2008
9. Adjourn

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