

CURRITUCK COUNTY
NORTH CAROLINA
May 5, 2014

The Board of Commissioners met in the Historic Courthouse Conference Room at 6:00 PM for a work session with Eric Weatherly, County Engineer, for a presentation on the Water Line Extension and Connection Policy.

The Board of Commissioners met at 7:00 PM for its regularly scheduled meeting at the Historic Courthouse in the Board Meeting Room with the following members present: Chairman Paul O'Neal, Vice-Chair Paul Martin, Commissioners Aydlett, Gilbert, Griggs, McCord and Petrey.

Chairman O'Neal called the meeting to order at 7:00 PM and announced that the Board had met in a work session at 6:00 PM on Water Line Extension and Connection Policy.

A) Invocation

Chairman Paul O'Neal gave the invocation.

B) Pledge of Allegiance

Chairman O'Neal led the Pledge of Allegiance.

C) Approval of Agenda

Chairman O'Neal amended the agenda to delete Consent Agenda Item 4 and add Consent Agenda Item 6. Approval of and Authorization for County Manager to Execute Grant Agreement with Moyock Volunteer Fire Department for Acquisition of Air Paks. Commissioner Aydlett moved to approve the agenda as amended. Commissioner Gilbert seconded the motion. Motion carried unanimously.

APPROVED AGENDA

Work Session

6:00 PM Water Line Extension and Connection Policy

7:00 pm Call to Order

- A) Invocation-Reverend Eric Rainwater, Currituck Baptist Bible Church
- B) Pledge of Allegiance
- C) Approval of Agenda
- D) Public Comment

Please limit comments to items not appearing on the regular agenda; please limit comments to 3 minutes.

Public Hearing

- A) **Public Hearing and Action:** Consideration of the Corolla Village Circulation and Wayfinding Plan: The goals of the plan are to improve mobility and accessibility for all modes of transportation, improve safety by reducing pedestrian-cyclist-car conflicts, increase the number of people biking and walking, improve resident and visitor experience, and protect and enhance the ecological and historic integrity of the Village.

New Business**A) Board Appointments:**

1. Appointments to Fire and EMS Advisory Board

B) Consent Agenda:

1. Approval of April 21, 2014 Minutes
2. Budget Amendments
3. Resolution to Accept Grant for Corolla Village Public Access Facility and Authorize County Manager to Execute Grant Contract
4. ~~Consideration and Approval of Reciprocal Easement Agreement and Amendment to and Partial Release of Declaration of Protective Covenants With Food Lion, LLC DELETED~~
5. JCPC Funding Plan for FY 2014-15
6. Approval of and Authorization for County Manager to Execute Grant Agreement with Moyock Volunteer Fire Department for Acquisition of Air Paks

C) Commissioner's Report**D) County Manager's Report****Closed Session**

Closed Session pursuant to N.C. Gen. Stat. §143-318.11(a)(3) to consult with the county attorney in order to preserve the attorney-client privilege and to receive advice from the county attorney regarding the potential settlement of a tax valuation issue pending before the North Carolina Property Tax Commission entitled Appeal of Coastland Corporation.

Adjourn

D) Public Comment

Chairman O'Neal opened the Public Comment period.

Judy Pinney, Moyock, supported the Animal Lovers Assistance League regarding the dog belonging to Mr. Hostutler. She felt the Shelter had performed their due diligence and acted according to the law.

Richard LaBounty, Moyock, spoke in support of Teresa Wheeler. He stated there was a problem with bullying in EMS, that the bullying must stop, and he was speaking on behalf of EMS employees.

Sybil O'Neal, Maple, expressed concerned for fired employee, Teresa Wheeler. She was also speaking for EMS employees and requested the firing of Glover.

Will Crodick, Knotts Island, stated he had not appeared previously for political reasons. He stated that in District 1, Currituck County per pupil funding ranked number 5 of 6 counties. He stated the model for county funding was 14 years old and the County was not doing the best they can do.

Dawn Eskins, Camden, related a story of a car accident involving her children. She praised the trained EMS personnel who responded. She requested an apology for the fired person and reinstatement.

Ginger Sikes, Currituck, read a report from the Animal Shelter inspector. She stated the

Hostutler issue had been resolved. There were plans to update their brochure on pet care and improve communication on options with the public. She also stated they had followed the law and got the dog into rescue.

Sharon Martz, Point Harbor, requested the reinstatement of Teresa Wheeler as this was a repulsive situation.

Janet Rose, Moyock, expressed support for Teresa Wheeler as there was not a finer citizen in the county. She requested reinstatement of Teresa.

There being no further comments, Chairman O'Neal closed the Public Comment period.

Public Hearings

- A) Public Hearing and Action: Consideration of the Corolla Village Circulation and Wayfinding Plan: The goals of the plan are to improve mobility and accessibility for all modes of transportation, improve safety by reducing pedestrian-cyclist-car conflicts, increase the number of people biking and walking, improve resident and visitor experience, and protect and enhance the ecological and historic integrity of the Village.**

Holly White, Senior Planner, noted that the previously adopted Corolla Village Small Area Plan had revealed the issue of traffic congestion. The Circulation and Wayfinding Plan was initiated the previous summer to address the traffic issues and improve safety for vehicles, pedestrians and cyclists. Input had been sought from the community and visitors, and staff had worked closely with the Whalehead Club staff. She reviewed recommendations for branded, consistent signage as well as several methods for directing people to destinations in a safe manner. Budget breakdowns for the various components was given.

Commissioner Petrey questioned how this would affect the multi-use path.

Dan Scanlon, County Manager, responded they could be accomplished concurrently.

Ms. White and staff were commended by the Commissioners for the Plan.

It was noted that funding for these projects could come from occupancy tax, state and federal grants.

Chairman O'Neal opened the Public Hearing.

There being no comments, he closed the Public Hearing.

Commissioner Aydlett moved to approve the Corolla Village Circulation and Wayfinding Plan. Commissioner Gilbert seconded the motion. Motion carried.

New Business

A) Board Appointments

1. Appointments to Fire and EMS Advisory Board

Jim Cason was nominated for reappointment for a two year term expiring April 2016.

Evelyn Henley was nominated for reappointment for a two year term expiring April 2016.

Ernie Bray was nominated for appointment for a two year term expiring April 2016.

John Brennan, Fire Department nominee, was approved for appointment for an unexpired term ending April 2015.

Appointments were unanimously approved.

Commissioner Petrey requested to continue his appointment.

Commissioners requested confirmation of recommendation from Fire Departments before approval of reappointment of Richard Labounty.

B) Consent Agenda:

1. Approval of April 21, 2014 Minutes
2. Budget Amendments
3. Resolution to Accept Grant for Corolla Village Public Access Facility and Authorize County Manager to Execute Grant Contract
4. ~~Consideration and Approval of Reciprocal Easement Agreement and Amendment to and Partial Release of Declaration of Protective Covenants With Food Lion, LLC~~ DELETED
5. JCPC Funding Plan for FY 2014-15
6. Approval of and Authorization for County Manager to Execute Grant Agreement with Moyock Volunteer Fire Department for Acquisition of Air Paks

Commissioner Gilbert moved to approve the Consent Agenda. Commissioner Martin seconded the motion. Motion carried unanimously.

		Debit	Credit
		Decrease Revenue or	Increase Revenue or
<u>Account Number</u>	<u>Account Description</u>	<u>Increase Expense</u>	<u>Decrease Expense</u>
10445	526000	Advertising	
		\$ 239	
10445	532000	Supplies	
		\$ 2,947	
10445	545000	Employee Assistance	
		\$ 990	
10445	502000	Salaries	\$ 3,800
10445	505000	FICA	\$ 376
		<u>\$ 4,176</u>	<u>\$ 4,176</u>

Explanation: *Human Resources (10445)* - Transfer budgeted funds to replace scanner, adjust for increases in costs for EAP program and operating expenses for the remainder of this fiscal year.

Net Budget Effect: Operating Fund (10) - No change.

				Debit	Credit
				Decrease Revenue or	Increase Revenue or
Account Number	Account Description			Increase Expense	Decrease Expense
10440	511000	Telephone & Postage	\$	350	
10440	532000	Supplies	\$	4,000	
10440	545000	Contract Services	\$	1,000	
10350	468000	Sales of Fixed Assets			\$ 5,350
			\$	5,350	\$ 5,350

Explanation: *Finance (10440)* - Increase appropriations for supplies due to increased sales through Gov Deals, replacement of old scanners and for increases in postage due to rate increases.

Net Budget Effect: Operating Fund (10) - Increased by \$5,350.

				Debit	Credit
				Decrease Revenue or	Increase Revenue or
Account Number	Account Description			Increase Expense	Decrease Expense
10900	582400	Installment Purchase Notes	\$	15,094	
10390	499900	Fund Balance Appropriated	\$	15,726	
10900	582000	Interest Expense			\$ 30,820
			\$	30,820	\$ 30,820

Explanation: *Debt Service (10900)* - Increase annual principal amount and decrease interest expense for FY 2014 due to refinancing of the Whalehead Drainage Phase I.

Net Budget Effect: Operating Fund (10) - Decreased by \$15,726.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
60808	506001	Unemployment Insurance	\$ 103
60808	511000	Telephone & Postage - Water	\$ 200
60808	513000	Utilities	\$ 1,500
60808	516000	Maintenance & Repair - Water	\$ 2,000
		Maintenance & Repair -	
60808	516001	Sewer	\$ 1,000
60808	531001	Gas - Sewer	\$ 5,000
60808	532001	Supplies - Sewer	\$ 2,000
60808	533200	Lab Tests	\$ 1,500
60808	533601	System Supplies - Sewer	\$ 2,000
60808	557100	Software License Fee	\$ 108
60808	531000	Gas - Water	\$ 3,000
60808	532000	Supplies - Water	\$ 2,000
60808	533801	Chemicals - Sewer	\$ 7,000
60808	545001	Contract Services - Sewer	\$ 3,411
		T T - Ocean Sands	
60808	587059	Construction	\$ 239,000
60808	588000	Contingency	\$ 221,500
60310	403013	District Taxes - 2103 Levy	\$ 17,500
		\$ 254,411	\$ 254,411

Explanation:

Ocean Sands Water & Sewer District (60808) - Increase appropriations to transfer actual tax collections to the construction fund and other operating transfers for the remainder of this fiscal year.

Net Budget Effect:

Ocean Sands Water & Sewer District Fund (60) - Increased by \$17,500.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
61818	511000	Telephone & Postage	\$ 3,000
61818	516200	Vehicle Maintenance	\$ 1,500
61818	532000	Supplies	\$ 2,500
61818	533200	Lab Tests	\$ 1,000
61818	533800	Chemicals	\$ 5,000
61818	545100	Credit Card Fees	\$ 2,000
61818	590000	Capital Outlay	\$ 3,500
61818	502000	Salaries	\$ 18,500
		\$ 18,500	\$ 18,500

Explanation: *Mainland Water (61818)* - Transfer budgeted funds for operations for the remainder of this fiscal year. The capital outlay is engine replacement in Ford F150.

Net Budget Effect: Mainland Water (61818) - No change.

		Debit		Credit	
		Decrease Revenue or		Increase Revenue or	
Account Number	Account Description	Increase Expense		Decrease Expense	
64848	532000	Supplies	\$	1,000	
64848	590000	Capital Outlay	\$	3,000	
64848	533200	Lab Tests			\$ 4,000
		<u>\$ 4,000</u>		<u>\$ 4,000</u>	

Explanation: *Maple Commerce Park Sewer (64848)* - Transfer funds for operating supplies and to purchase a computer for system diagnostics.

Net Budget Effect: Maple Commerce Park Sewer (64) - No change.

		Debit		Credit	
		Decrease Revenue or		Increase Revenue or	
Account Number	Account Description	Increase Expense		Decrease Expense	
67878	513000	Utilities	\$	6,500	
67878	532000	Supplies	\$	500	
67878	545000	Contract Services	\$	2,000	
67878	553000	Dues & Subscriptions	\$	1,310	
67878	511000	Telephone & Postage			\$ 250
67878	545100	Credit Card Fees			\$ 300
67360	450500	Administration			\$ 9,760
65858	545000	Contract Services	\$	9,760	
65858	470000	Utilities Charges			\$ 9,760
		<u>\$ 20,070</u>		<u>\$ 20,070</u>	

Explanation: *Moyock Central Sewer (67878); Moyock Commons Sewer (65858)* - Increase appropriations for increases in utilities, permit fees and other operating costs for the remainder of this fiscal year.

Net Budget Effect: Moyock Commons Sewer (65) - Increased by \$9,760.

Moyock Central Sewer (67) - Increased by \$9,760.

<u>Account Number</u>	<u>Account Description</u>	Debit		Credit	
		Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
68888	513000	Utilities	\$	3,750	
68888	516000	Repairs & Maintenance	\$	10	
68888	553000	Dues & Subscriptions	\$	850	
68888	545000	Contract Services			\$ 2,380
68888	531000	Gas			\$ 300
68888	561000	Professional Services			\$ 500
68888	557100	Software License Fees			\$ 20
68888	532000	Supplies			\$ 100
68888	533200	Lab Tests			\$ 1,310
			<u>\$</u>	<u>4,610</u>	<u>\$</u> <u>4,610</u>

Explanation: *Walnut Island Sewer System (68888) - Transfer funds for operations*

Net Budget Effect: Walnut Island Sewer Fund (68) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit		Credit	
		Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
10640	532000	Supplies	\$	923	
10330	449900	Miscellaneous Grants			\$ 923
			<u>\$</u>	<u>923</u>	<u>\$</u> <u>923</u>

Explanation: *Cooperative Extension (10640) - Increase appropriations to record grant for supplies used for the Multi-County Ag Expo.*

Net Budget Effect: Operating Fund (10) - Increased by \$923.

		Debit		Credit	
		Decrease Revenue or		Increase Revenue or	
Account Number	Account Description	Increase Expense		Decrease Expense	
10650	553000	Dues & Subscriptions	\$	1,000	
10650	514800	Fees Paid to Officials			\$ 1,000
		\$ 1,000		\$ 1,000	

Explanation: *Economic Development (10650) - Transfer funds due to increases in dues this fiscal year.*

Net Budget Effect: Operating Fund (10) - No change.

RESOLUTION AUTHORIZING LOCAL GOVERNMENT EXECUTION OF PUBLIC BEACH & ESTUARINE ACCESS GRANT CONTRACT

MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CURRITUCK COUNTY, NORTH CAROLINA.

A regular meeting of the Board of Commissioners of Currituck County was held in the Historic Courthouse Board Meeting Room, the regular meeting place, on May 5, 2014. There were seven Commissioners present.

The Board of Commissioners of Currituck County were advised that a proposed contract between the North Carolina Department of Environment and Natural Resources and Currituck County for Public Beach & Estuarine Access grant funds was presented for the project known as Corolla Village Bath House located in Corolla, NC and discussed; that, under the terms of the said contract, the County of Currituck will pay a total of Forty-Three Thousand Three Hundred Thirty-Three and No/100 (\$43,333.00) in local cash match as its local share of the total project costs.

BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF CURRITUCK COUNTY, NORTH CAROLINA;

- 1) That a contract between the North Carolina Department of Environment and Natural Resources and Currituck County be and the same is hereby approved.
- 2) That the County Manager and the Clerk be and they are hereby authorized to sign and execute the said contract for and on behalf of the County of Currituck and forward the same to the North Carolina Department of Environment and Natural Resources.
- 3) That upon final execution, a copy of said contract be filed with the minutes. Upon motion of Commissioner Marion Gilbert, seconded by a Commissioner Paul Martin, said resolution was passed unanimously.

I, Mary S. Gilbert, Clerk to the Board of Commissioners of Currituck County, North Carolina, do hereby certify that the foregoing is a true copy of so much of the proceedings of the Board of Commissioners of Currituck County at a meeting held on

May 5, 2014, as related to the contract between the North Carolina Department of Environment and Natural Resources and Currituck County, relative to the Corolla Village Bath House located in Corolla, North Carolina.

C) Commissioner's Report

Commissioner McCord recognized two high school seniors for their accomplishments, congratulated the high school golf team for winning Regionals, and urged everyone to vote the following day.

Commissioner Griggs recognized Don Cheek and Corolla Light Resort for their contribution of a golf cart to the Whalehead Preservation Trust. He also imparted his first "Griggsism." It asked have we ever wondered why, since 2008, there have been threats of cutting Social Security, but there had been no mention of cutting welfare.

Commissioner Martin stated "See you at the polls."

Commissioner Aydlett asked for clarification of Mr. Crodick's statement that funding for Currituck Schools ranked 5th out of 6th in the region.

Commissioner Petrey noted the Schools funded 23 teachers from their budget.

Commissioner Gilbert wished mothers a Happy Mothers' Day and announced a Mother/Daughter Tea as well as a Currituck Kids fundraiser.

Chairman O'Neal related it was time to start a county-wide Land Use Plan update.

Mr. Woody stated that was the next long term project and had requested funding to begin in the budget.

Chairman O'Neal also requested that a WRC representative be scheduled for a future meeting to address coyotes.

D) County Manager's Report

No report

Commissioner Gilbert moved to enter into Closed Session. Commissioner Petrey seconded the motion. Motion carried unanimously.

Closed Session

Closed Session pursuant to N.C. Gen. Stat. §143-318.11(a)(3) to consult with the county attorney in order to preserve the attorney-client privilege and to receive advice from the county attorney regarding the potential settlement of a tax valuation issue pending before the North Carolina Property Tax Commission entitled Appeal of Coastland Corporation.

Adjourn

After reconvening from the Closed Session, no action was taken. There being no further business, Commissioner Martin moved to adjourn. Commissioner Aydlett seconded the motion. The meeting was adjourned.