BOARD OF COMMISSIONERS
AGENDA

MARCH 17, 2014

Table of Contents

Agenda 2

Public Hearing and Action:

13-12 Cover Sheet 4

13-12 Case Analysis 5

Public Hearing and Action:

14-01 Cover Sheet 26

14-01 Case Analysis 27

Amendment to Economic Development Advisory Board Ordinance

Cover-EDAB Ordinance Amendment 33

EDAB Ordinance Amendment 34

Appointment to Senior Citizens Advisory Board

Senior Citizens Advisory Board Appointment 36

Appointments to Economic Development Advisory Board

Economic Development Advisory Board Appointments . . . 37

Approval of February 17, 2014, Minutes

February 17 Minutes 38

Budget Amendments

Budget Amendments 62

Mass Casualty Incident Response Plan

Mass Casualty Incident Response Plan 73

Resolution Approving the Exhibition, Use and Discharge of Pyrotechnics at Whalehead in Historic Corolla

Fireworks Resolution 83

Right-of-Way Dedication Plat for Currituck Community Park Roads

ROW Dedication 84

Request to Dispose of Planning Records

Record Disposal-Planning 90

Approval of TEM Tactical Equipment Application for Pawnbroker License

Cover-Pawnbroker License 91

Pawnbroker License Application 92

Community Development Block Grant Monthly Status Report

Cover-CDBG 97

CDBG Report 98

Award of Contract for Beach Clean Up Services

Beach Clean Up Memo 100

NC Department of Transportation Petition for Road Addition of Keller Court, Walnut Island, Grandy.

Keller Court 101

REVISED
Currituck County
Board of Commissioners Agenda
Historic Currituck County Courthouse

Date: Monday, March 17, 2014 Time: 7:00 PM

Work Session

6:00 PM Moyock Small Area Plan

7:00 pm Call to Order

A) Invocation-Reverend Ricky Bishop, Coinjock Baptist Church
B) Pledge of Allegiance
C) Approval of Agenda
D) Public Comment
Please limit comments to items not appearing on the regular agenda; please limit comments to 3 minutes.

Administrative Reports

A) **YMCA Presentation**

Public Hearings

A) **Public Hearing and Action:** PB 13-12 Moyock Commons: Request for a conditional rezoning of 27.66 acres from AG (Agricultural) to CD-SFM (Conditional District-Single Family Mainland), Tax Map 15, Parcel 79, Moyock Township.
B) **Public Hearing and Action:** PB 14-01 Currituck County: Request a text amendment to the Unified Development Ordinance, Chapters 7 and 10 to revise the tree protection standards.

New Business

A) **Amendment to Economic Development Advisory Board Ordinance**

B) **Board Appointments:**

1. Appointment to Senior Citizens Advisory Board
2. Appointments to Economic Development Advisory Board

C) **Consent Agenda:**

1. Approval of February 17, 2014, Minutes
2. Budget Amendments
3. Mass Casualty Incident Response Plan
4. Resolution Approving the Exhibition, Use and Discharge of Pyrotechnics at Whalehead in Historic Corolla
5. Right-of-Way Dedication Plat for Currituck Community Park Roads
6. Request to Dispose of Planning Records
7. Approval of TEM Tactical Equipment Application for Pawnbroker License
8. CDBG Monthly Status Report
9. ~~Award of Contract for Beach Clean Up Services~~ **CONTINUED**
10. NC Department of Transportation Petition for Road Addition of Keller Court, Walnut Island, Grandy.

D) **Commissioner's Report**

E) **County Manager's Report**

Closed Session

Closed session pursuant to N.C. Gen. Stat. §143-318.11(a)(3) to consult with the county attorney in order to preserve the attorney-client privilege

Adjourn

Currituck County
Agenda Item Summary Sheet

Agenda Item Title

PB 13-12 Moyock Commons: Conditional rezoning of 27.66 acres from AG (Agricultural) to CD-SFM (Conditional District-Single Family Mainland)

Brief Description of Agenda Item

This item was continued at the August 19, 2013 Board of Commissioners meeting. That request was for conditional rezoning from AG (Agricultural) to CD-PDR (Conditional District – Planned Development-Residential).

Action:
PB 13-12 Moyock Commons – Request for a conditional rezoning of 27.66 acres from AG (Agricultural) to CD-SFM (Conditional District-Single Family Mainland).

Board of Commissioners continued case on February 17, 2014.

PB 13-12 Moyock Commons (PD) – Request to rezone 27.66 acres from Agricultural (AG) to Planned Development – Residential (PD-R).

Board of Commissioners continued case on August 19, 2013.

Planning Board – July 9, 2013
The Planning Board recommended approval of PB 13-12 as presented and with the following conditions:
*The Technical Review Committee recommendations.
*The stormwater management study to be provided by the developer.

Board Action Requested

Action

Person Submitting Agenda Item

Ben Woody

Presenter of Agenda Item

Ben Woody

CASE ANALYSIS FOR THE
Board of Commissioners
DATE: March 17, 2014
PB 13-12 Moyock Commons

ITEM: PB 13-12 Moyock Commons a conditional rezoning of 27.66 acres from AG (Agricultural) to CD-SFM (Conditional District -Single Family Mainland).

PROPOSED USE: Single-Family detached residential community established as a conservation subdivision.

LOCATION: Moyock – Pudding Ridge Road

TAX ID: 0015-000-0079-0000

OWNER: Moyock Land Co, LLC
500 Pacific Ave #600
Virginia Beach VA 23451

LAND PLANNER: Hassell & Folkes, PC
Jim Bradford, CLA
325 Volvo Parkway
Chesapeake VA 23320

LAND USE/ZONING OF SURROUNDING PROPERTY:

	Land Use	**Base Zoning**
NORTH:	Low Density Residential	SFM
SOUTH	Vacant	AG
EAST:	Retail	AG
WEST:	Active Farmland/Undeveloped	GB

LAND USE PLAN CLASSIFICATION: The 2006 Land Use Plan classifies the site as Full Service within the Moyock subarea. The policy emphasis for the Moyock area is on properly managing the increased urban level of growth that this area is sure to experience over the next decade and beyond. Residential development densities should be medium to high depending upon available services. In areas where central sewer is proposed or existing, additional services are available, and the character of the surrounding areas supports it, higher density ranging from 3-4 units per acre could be considered though the use of overlay zones. The proposed plan is in keeping with the policies of the plan, some of which are:

Policy HN1: Currituck County shall encourage development to occur at densities appropriate for the location.

POLICY HN3: Currituck County shall especially encourage two forms of residential development, each with the objective of avoiding traditional suburban sprawl:

1. OPEN SPACE DEVELOPMENTS that cluster homes on less land, preserving permanently dedicated open space and often employ on-site or community sewage treatment. These types of developments are likely to occur primarily in the Conservation, Rural, and to a certain extend the Limited Service areas identified on the Future Land Use Map.
2. COMPACT, MIXED USE DEVELOPMENTS or DEVELOPMENTS NEAR A MIXTURE OF USES that promote a return to balanced, self-supporting community centers generally served by centralized water and sewer. The types of development are contemplated for the Full Service Areas identified on the Future Land Use Map.

Policy HN5: Currituck County recognizes that there are many types of housing, in addition to manufactured housing that are often overlooked in meeting the affordable housing needs of young families, workers of modest income, senior citizens, and others.

POLICY ML1: Currituck County recognizes the particular interest of residents and property owners in the Mainland Area in PRESERVING FARMLAND AND OPEN SPACE. The County shall exercise diligence in applying policies, plans, and actions that will encourage compact growth and the preservation of farmland and open space in the Mainland Area.

CURRENT ZONING: AG (Agricultural)

PROPOSED ZONING: CD-SFM (Conditional District – Single Family Mainland)

CURRENT USE: Undeveloped

SIZE OF SITE: 27.66 acres

ZONING HISTORY: 1989 Official Zoning Map indicates the property was zoned A (Agricultural).
1974 Official Zoning Map indicates the property was zoned zoned R-20 (Residential) and A-40 (Agricultural).

UTILITIES: The proposed development will connect to the county water and sewer systems.

TRANSPORTATION: The proposed streets will be constructed to NCDOT design and construction standards. Stub streets are proposed to the adjacent vacant lands.

FLOOD ZONE: X and Shaded X

WETLANDS: There are .08 acre wetlands identified by the applicant. The applicant will be petitioning the US Army Corps of Engineers to fill the identified wetlands.

I. PROPOSED ZONING CONDITIONS:

The applicant/owner proposes the following conditions:

1. Minimum rear yard setback for all residential lots along the perimeter boundary shall be as shown on plan. These setbacks shall apply to all principal uses but shall not apply to fences or accessory structures.
2. On-street parking shall be prohibited by the provision of signage.
3. The location of rights-of-way, open space areas, setbacks, and stormwater management areas shall be as generally shown on the approved conceptual development plan.
4. The developer agrees that stormwater management for the improvements resulting from this application shall not exceed pre-developed discharge rates as allowed by ordinance. Such improvements shall be identified by means of a preliminary drainage impact study to be provided by the developer and approved by the county prior to submittal of the preliminary subdivision plat. As an alternative, at the developer's discretion, downstream improvements to include ditch regarding and cleaning, piping and the purchase of any required easements for the conveyance of stormwater may be accomplished in accordance with a county approved plan.
5. All residential dwellings shall be constructed either with crawl spaces or on raised slabs (finished floor at least 16 inches above outside ground grade)
6. The use of prefabricated structures or trailers as dwellings shall be strictly prohibited.

II. COMMUNITY MEETING:

A community meeting was held on February 22, 2013. (See Attachment 3)

III. COMPARISON WITH PREVIOUS REQUEST:

	Previous Request	**This Request**
Request	Rezone from AG to CD-PD-R	Rezone from AG to CD-SFM
Number of Lots/Units	83	55
Density	3 units/acre	2 units/acre
Type of Units	Single Family Attached and Single Family Detached	Single Family Detached
Open Space Provided	30.9%	40.4%

IV. PRELIMINARY DRAINAGE IMPACT STUDY AND NARRATIVE

The applicant submitted a preliminary drainage impact study and narrative as supplemental information to the conditional zoning application (Attachment 2). The study and narrative indicate the proposed development can meet the Unified Development Ordinance's stormwater management standards. The study and narrative also specify off-site improvements with the stated goal of improving drainage conditions in the community. Prior to submittal of the preliminary plat/use permit, the Technical Review Committee must approve a final drainage impact study.

V. TECHNICAL REVIEW COMMITTEE RECOMMENDATION:

The conditional rezoning request appears to be consistent with the goals, objectives and policies of the Land Use Plan and the purposes of the UDO. The proposed development shall be evaluated during the subdivision process to ensure the infrastructure impacts on the surrounding area are not increased.

The technical review committee recommends approval of the 27.66 acre rezoning from Agricultural (AG) to Conditional District – Single Family Mainland (CD-SFM) subject to the conditions as proposed by the applicant and the following proposed condition and amended conditions. All conditions must be agreed in writing by the applicant:

1. Minimum rear yard setback for all residential lots along the perimeter boundary shall be as shown on plan. These setbacks shall apply to all principal uses but shall not apply to fences or accessory structures. ***In no instance shall setbacks be less than allowed by the UDO.***
2. Prior to any land disturbing activities within the development, the property owner shall conduct a tree inventory plan as required by Section 7.2 of the UDO. The purpose of said plan shall be to identify the number and location of any heritage trees present and the methods by which they will be preserved.
3. That an effort be made to work with the owner of the existing commercial shopping center to extend a sidewalk from the proposed development to the shopping center.
4. The property shall be developed in accordance with the Conceptual Development Plan dated December 26, 2013.

VI. PLANNING BOARD RECOMMENDATION:

The Planning Board ***recommended approval*** PB 13-12 to rezone 27.66 acres from Agricultural (AG) to Planned Development – Residential (PD-R) and with the following conditions:

- The Technical Review Committee recommendations.
- The stormwater management study to be provided by the developer.

THE APPLICATION AND RELATED MATERIALS ARE AVAILABLE ON THE COUNTY'S WEBSITE
Board of Commissioners: www.co.currituck.nc.us/board-of-commissioners-minutes-current.cfm

Board of Commissioners ***(8-19-13)***
(Rezone 27.66 acres from Agricultural (AG) to Planned Development – Residential (PD-R)
Case continued.

Planning Board Discussion ***(7-9-13)***
(Rezone 27.66 acres from Agricultural (AG) to Planned Development – Residential (PD-R)
Mr. Cooper asked if there is a commercial component to this plan.

Mr. Woody stated no.

Mr. Cooper asked if this project will comply with the new stormwater manual.

Mr. Woody stated yes.

Mr. Craddock asked if Moyock Commons Drive goes to the property line.

Mr. Woody stated yes.

Mr. Bradford stated he is the agent representing the property owner on this property. Mr. Bradford provided an overview of the property. The detached homes price range is $200,000 to $275,000 and the unattached homes ranging from $200,000 to $225,000. The developer, at his expense, will provide a stormwater management study which will be subject to the county approval.

Mr. Winslow stated he is an adjacent property owner. Mr. Winslow stated he received a letter from the developer, during the planning stages of Food Lion, to allow overflow into the Lindsay ditch. Mr. Winslow stated the ditch behind Food Lion now runs overflow to the south end of the ditch with overflow into the Lindsay ditch. Mr. Winslow did not grant approval. Mr. Winslow is concerned with stormwater runoff which can damage his crops.

Mr. Eley stated he is concerns with stormwater drainage, size of the lots, and the outlet going to the highway causing traffic issues.

Ms. Lusk provided exhibits for the board showing pictures of flooding and the soil types causing drainage issues. Ms. Lusk is concerned with the stormwater drainage, traffic issues, property values decreasing, and buffering behind Moyock Commons.

Mr. Hall stated there needs to be a buffer zone between this development and the homes located along the northwest property line. Mr. Hall is concerned with stormwater drainage.

Mr. Scaff stated he is concerned with the drainage issues and more houses will create quicker stormwater runoff.

Mr. Sanderlin stated he is concerned with flooding in this area.

Mr. Bradford talked about drainage and traffic. Mr. Bradford offered for consideration a 30 ft. buffer which would become part of the common area for lots 12, 13, 14, and 15 as shown on the current plan, as well as lots 4 through 11 against E Street.

The Planning Board discussed buffering, type of trees and type of buffering, buffering behind Food Lion, Moyock Commons Drive, affordable housing, access to property, and stormwater drainage.

Mr. Rose stated that Moyock Commons Drive is a private road, which is owned by Moyock Commons Property Owners Association and the have no intentions of turning it over to the state. Mr. Rose stated this will be a major development for Moyock and an economic benefit for the county.

Mr. Cooper asked who will approve the stormwater management study.

Mr. Woody stated the county's Technical Review Committee.

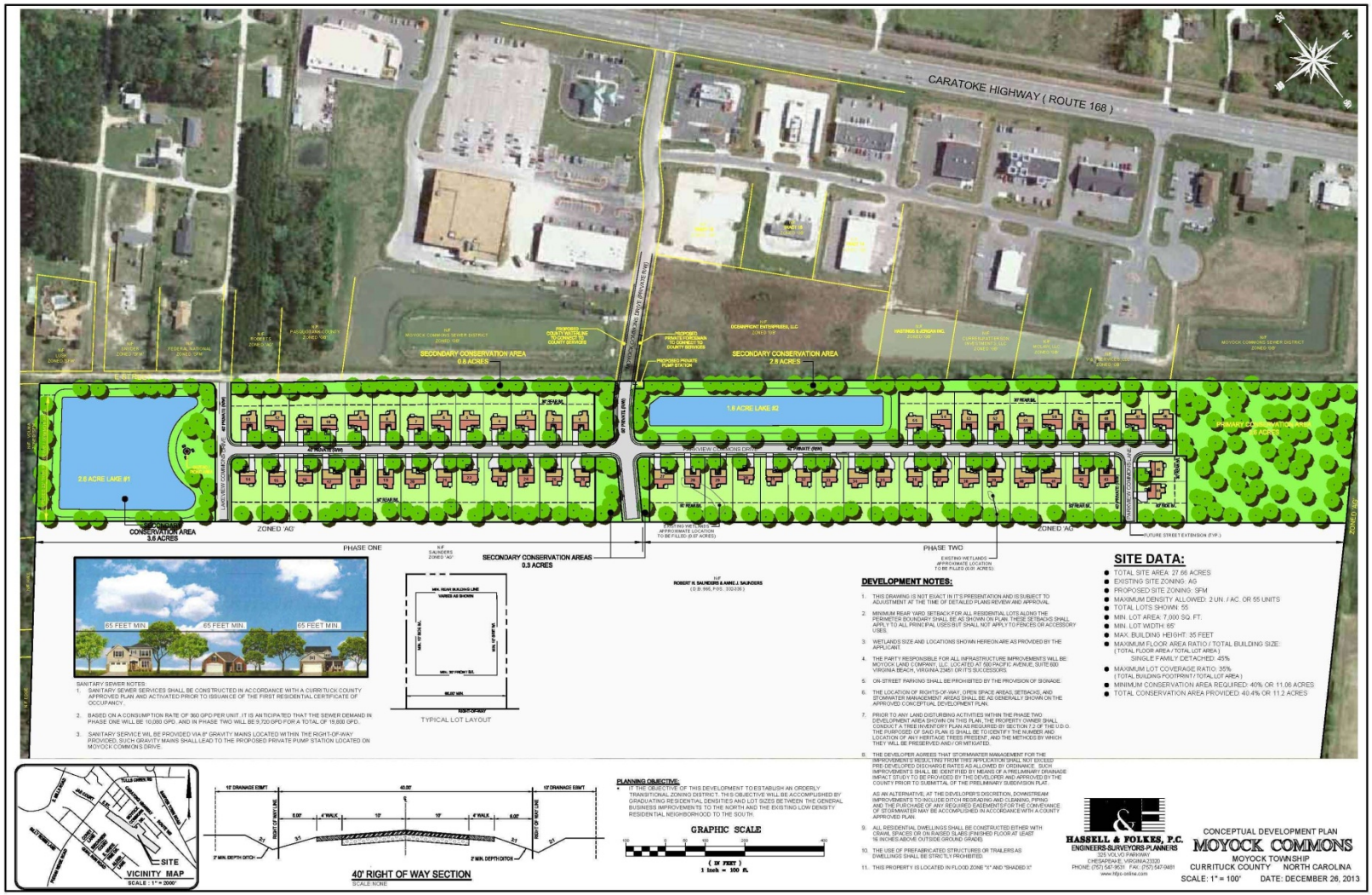
ACTION

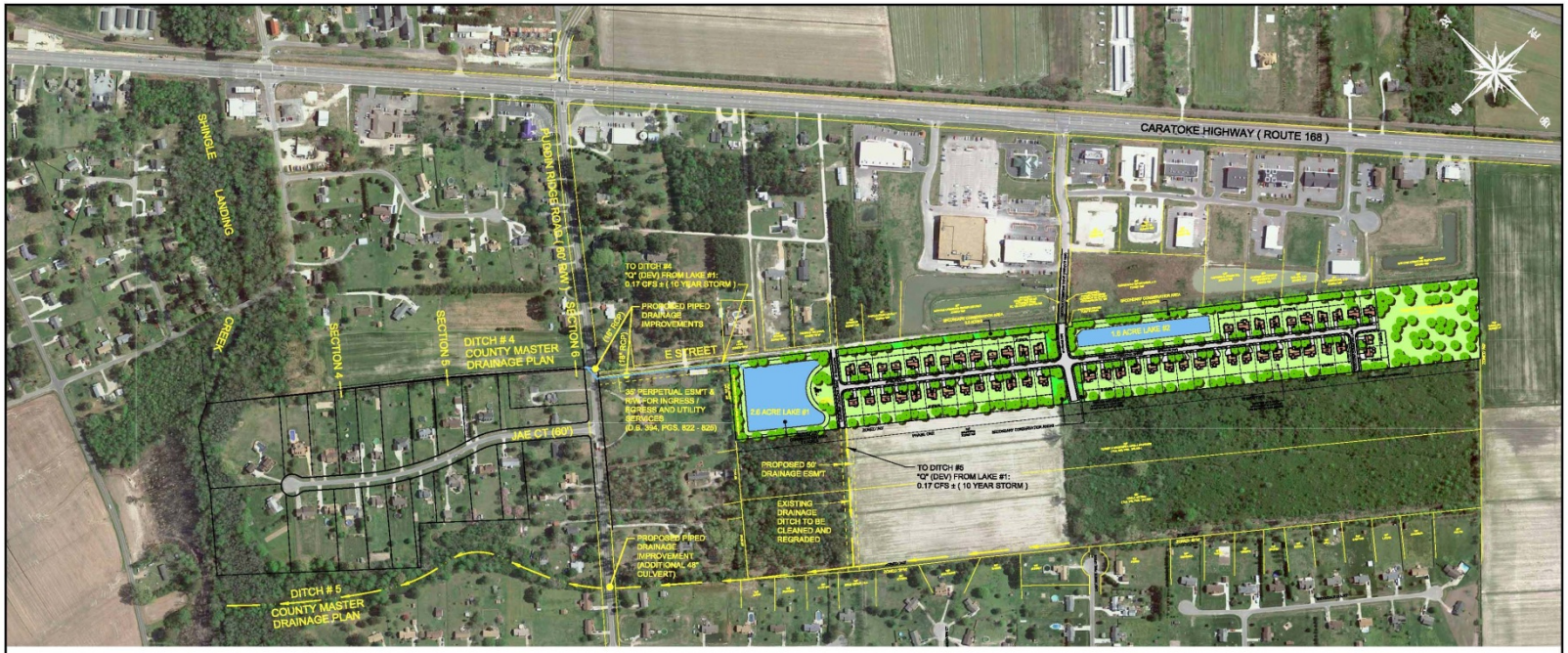
Mr. Cooper moved to approve PB 13-12 due to its consistency with the 2006 Land Use Plan and that the request is reasonable and in the public interest and promotes orderly growth and development with the following conditions:

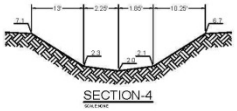
- The Technical Review Committee recommendations.
- The stormwater management study to be provided by the developer.

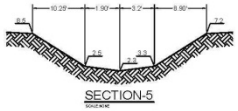
Ms. Newbern seconded the motion. Ayes: Ms. Newbern, Mr. Wright, Mr. Cartwright, Mr. Cooper, and Mr. Clark. Nays: Mr. Bell, Ms. Wilson, and Mr. Craddock. Motion carried.

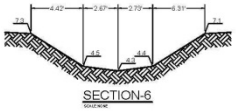
Conceptual Development Plan - Attachment 1

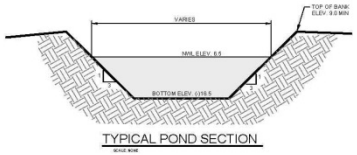


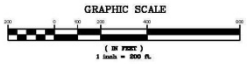












MOYOCK COMMONS

PRELIMINARY DRAINAGE IMPACT STUDY
CURRITUCK COUNTY, NORTH CAROLINA

FEBRUARY 20, 2014

NOTE:
DISCHARGE RATES AND PIPE SIZES INDICATED ARE PRELIMINARY IN NATURE.

A FINAL ANALYSIS WILL BE SUBMITTED TO AND APPROVED BY CURRITUCK COUNTY PRIOR TO SUBMITTAL OF PRELIMINARY SUBDIVISION PLAT.

Proposed Moyock Commons
Residential Subdivision

Drainage Narrative

HASSELL & FOLKES, P.C.
ENGINEERS-SURVEYORS-PLANNERS
325 VOLVO PARKWAY
CHESAPEAKE, VIRGINIA 23320
PHONE: (757) 547-9531 FAX: (757) 547-9481

NORTH CAROLINA PROFESSIONAL
2-5-14
019907
ENGINEER
STUART W. BONNELL

1

(Preliminary Calculations – for Review Purposes Only)

2

GENERAL DISCUSSION

BASIS OF ANALYSIS: The analysis completed this date limits the increase in the downstream, 10-year water surface elevation to 0.01' as required by County standards.

The property of the proposed Moyock Commons residential subdivision includes 27.66-acres of cultivated field and woods.

The development proposes two stormwater management ponds. A central pond located near Moyock Commons Drive and a second pond located adjacent to "E" Street. The two ponds are connected via an underground drainage pipe

Except for fringe landscape/grass areas the entire 27.66-ac development would drain to the proposed stormwater management system. We estimate that small portions of the perimeter landscape/grass areas equal to approximately 4' wide MAY drain to existing offsite drainage facilities. Drainage of this fringe area to adjacent facilities may be required as finish slopes may be needed to transition from proposed to existing grades along the development limit. These areas would be minimized and used only as necessary.

Two discharge outfalls are proposed for the "E" Street pond. One would direct discharge to Ditch 4 and the other to Ditch 5

POND DISCHARGE DISCUSSION

For the purpose of the requested rezoning, we have completed pond sizing computations. Based upon these calculations we have determined that sufficient area exists on site to appropriately size retention ponds for the purpose of restricting flows and comply with County ordinances.

From the "E" Street pond, the proposed 10-year discharge to Ditch 4 equals 0.17-cfs and the proposed discharge to Ditch 5 equals 0.17-CFS for a total discharge = 0.34-cfs.

Ditch 4

The pond discharge to Ditch 4 would be an underground storm drain pipe from the pond to ~~the head of~~ Ditch 4 at Puddin Ridge Road. ***FROM MEETING ON FEBRUARY 10, 2014: PROPOSED PIPE WOULD CROSS UNDER PUDDIN RIDGE ROAD AND DISCHARGE DIRECTLY INTO DITCH 4.*** The proposed pipe would be constructed within a recorded easement which extends from Moyock Commons Drive to Puddin Ridge Road. The exact location of this easement would be determined prior to preparing detailed construction plans. Ditch 4 improvements are currently not proposed and/or required.

To date, for the purposes of the rezoning application, a water surface analysis is complete on Ditch 4 from the flood plain at Shingle Landing Creek to the proposed "E" Street pond. Proposed water surface elevations are compared to existing water surface elevations. At no point do proposed water surface elevations exceed existing. Ditch cross sections used in this analysis are based upon actual field topographic survey data. Boundary flow conditions are considered in this analysis as derived from the "Drainage Study for Moyock Drainage District, prepared by Quible & Associates, PC, dated December 28, 2009". For construction plan preparation a water surface analysis from the flood plain on Shingle Landing Creek to the proposed "E" Street pond would be completed for County review and approval.

To improve the efficiency of the existing "E" Street drainage facilities, an approximate 18" diameter culvert ***FROM MEETING ON FEBRUARY 10, 2014: (INTENT IS TO MATCH EXISTING CULVERT DIAMETER)*** is proposed for construction to cross Puddin Ridge Road. This culvert would be installed alongside the existing culvert which currently crosses Puddin Ridge Road at this same location

Ditch 5

The pond discharge to Ditch 5 would be accomplished via a pond outlet structure directed to an existing farm ditch located on adjacent cultivated property. The existing ditch is located along the edge of the cultivated area near an existing tree line. Construction plans would require ditch improvements including at least the cleaning/removing of accumulated sediment. For use of this ditch, the County has stated that a 50' (minimum) easement is required. This easement would extend from the development boundary to Ditch 5. As of this date, we understand this easement would be obtained by the developer and for construction plan approval this easement would be recorded in compliance with County standards.

To date, for the purposes of the rezoning application, we have generally evaluated the condition of Ditch 5. Our evaluation included site visits and the review of various record/file information. Based upon our evaluation, we have determined that Ditch 5 would have sufficient capacity to convey the existing and proposed flows from the "E' Street pond to the flood plain on Shingle Landing Creek. For construction plan preparation a water surface analysis from the flood plain on Shingle Landing Creek to the proposed "E" Street pond would be completed for County review and approval. This analysis would include ditch sections and drainage system data based upon field topographic survey. Based upon our evaluation of Ditch 5 and proposed pond sizes, we have full confidence that the analysis will show that proposed flows from the development will not increase downstream water surface elevations by 0.01'.

As part of our evaluation of Ditch 5, we have completed a culvert analysis for the system crossing Puddin Ridge Road. For this analysis we used Link "CULV 5A" data as described in the "Drainage Study for Moyock Drainage District, prepared by Quible & Associates, PC, dated December 28, 2009" as follows:

1. Existing flow = 198-cfs

2. Existing water surface elevation at the downstream culvert outlet = 4.20
3. Pipe diameters and pipe inverts

Applying the results of the pond sizing calculation, we show 0.17-cfs discharging to this culvert.

The existing culvert was analyzed with the existing flow = 198-cfs. The calculated water surface elevation at the up stream culvert inlet = 6.444

The existing culvert was analyzed with the proposed flow. The calculated water surface elevation at the up stream culvert invert = 6.447. Therefore, the increase in water surface elevation is less than 0.01'.

With the goal of improving drainage conditions in the community, we have also analyzed an improved culvert facility. For this analysis, a proposed 48" culvert was placed alongside the existing triple culvert system. Using the proposed flow = 198.17, we calculate the upstream water surface elevation at the culvert inlet = 4.77. According to our calculations this improved culvert has the potential to lower the upstream water surface elevations by 1.67' calculated as follows: 6.44 - 4.77.

For construction plan preparation a water surface analysis from the flood plain on Shingle Landing Creek to the proposed "E" Street pond would be completed for County review and approval.

FROM MEETING ON FEBRUARY 10, 2014: ANALYSIS TO COMFIRM ADEQUACY OF EXISTING DITCH DOWNSTREAM FROM PUDDIN RIDGE ROAD. SOME IMPROVEMENT MAY BE NECESSARY ON THE LOT LOCATED IMMEDIATELY DOWNSTREAM FROM CULVERT UPON IMPROVEMENTS, IF REQUIRED WOULD BE BASED UPON THE ANALYSIS AND PROVIDED WITH THE PERMISSION OF THE PROPERTY OWNER.

Community Meeting Summary - Attachment 3

Moyock Commons PDR

RE: Community Meeting

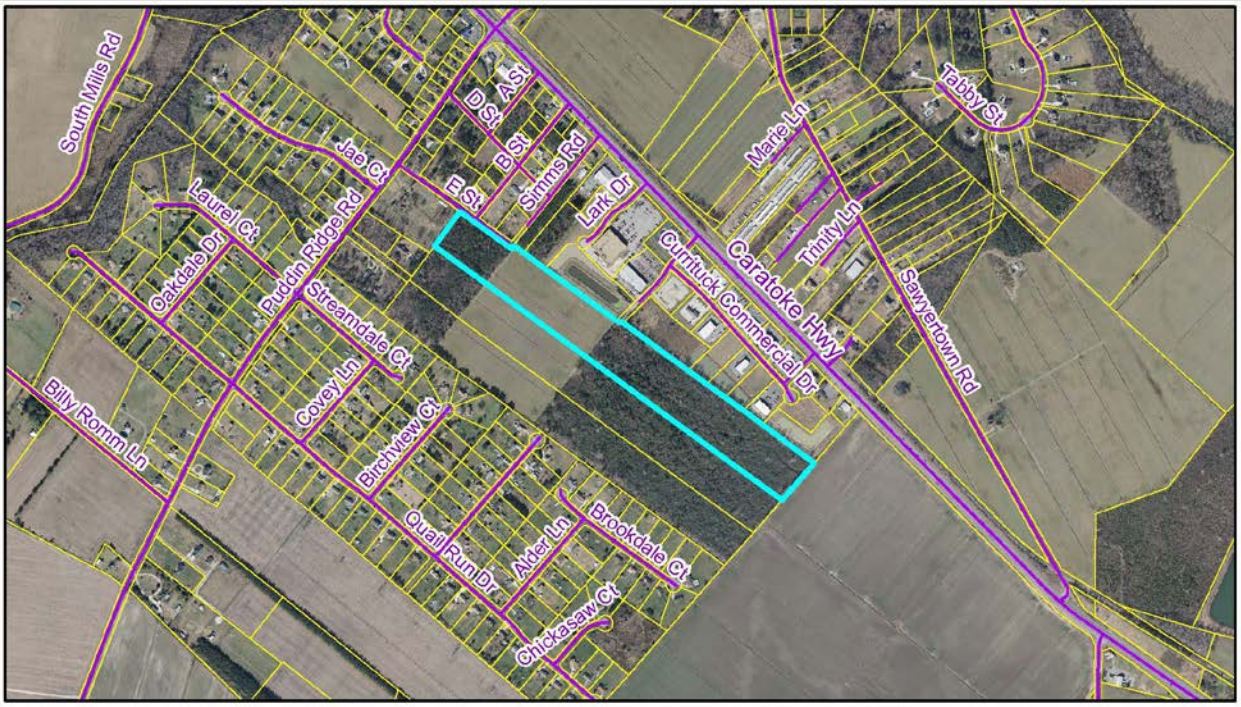
Date: February 22, 2013

Location: 102-C Moyock Commons Drive

I am listing the concerns and comments recorded during the community meeting:

1. Flooding/drainage
2. Water Pressure
3. Make sure it is a desirable community.
4. Potential rental homes
5. Future impact of the other two parcels
6. High density
7. Lower Income class of people
8. Transic/Undesirable people
9. Traffic

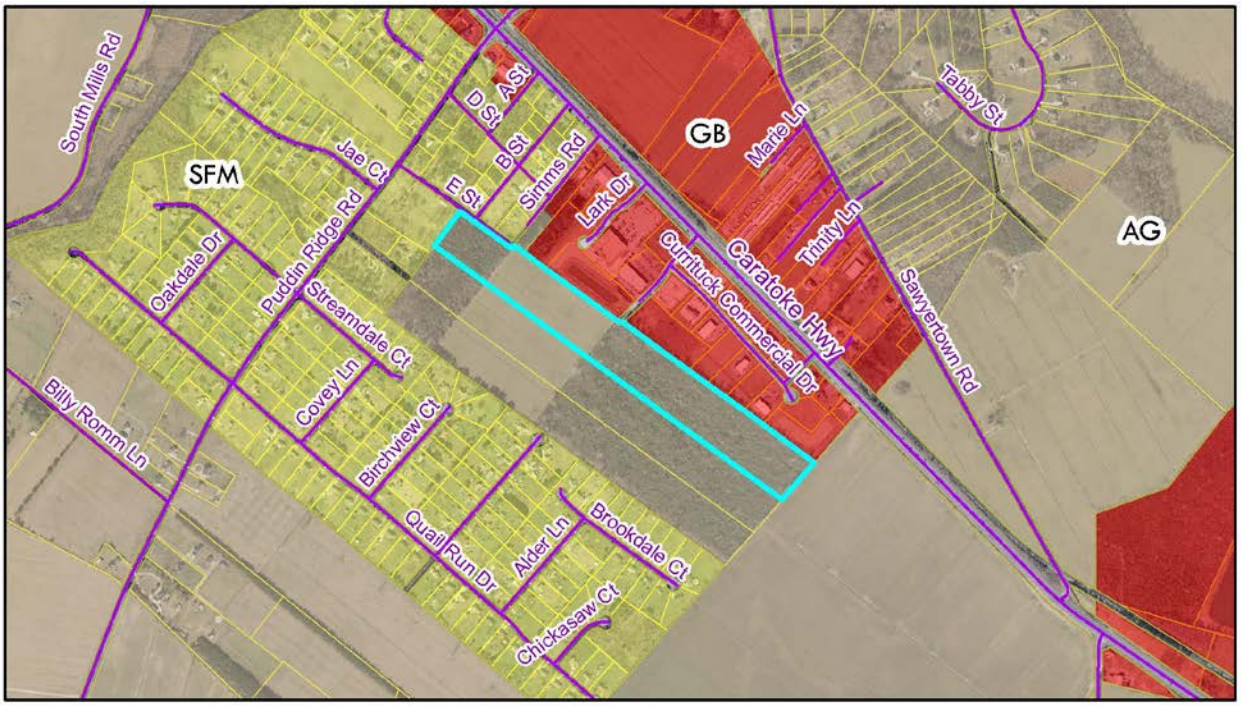
MAPS



PB 13-12 Moyock Commons
Conditional Rezoning
2012 Aerial Photography

0 600 1,200 2,400 Feet

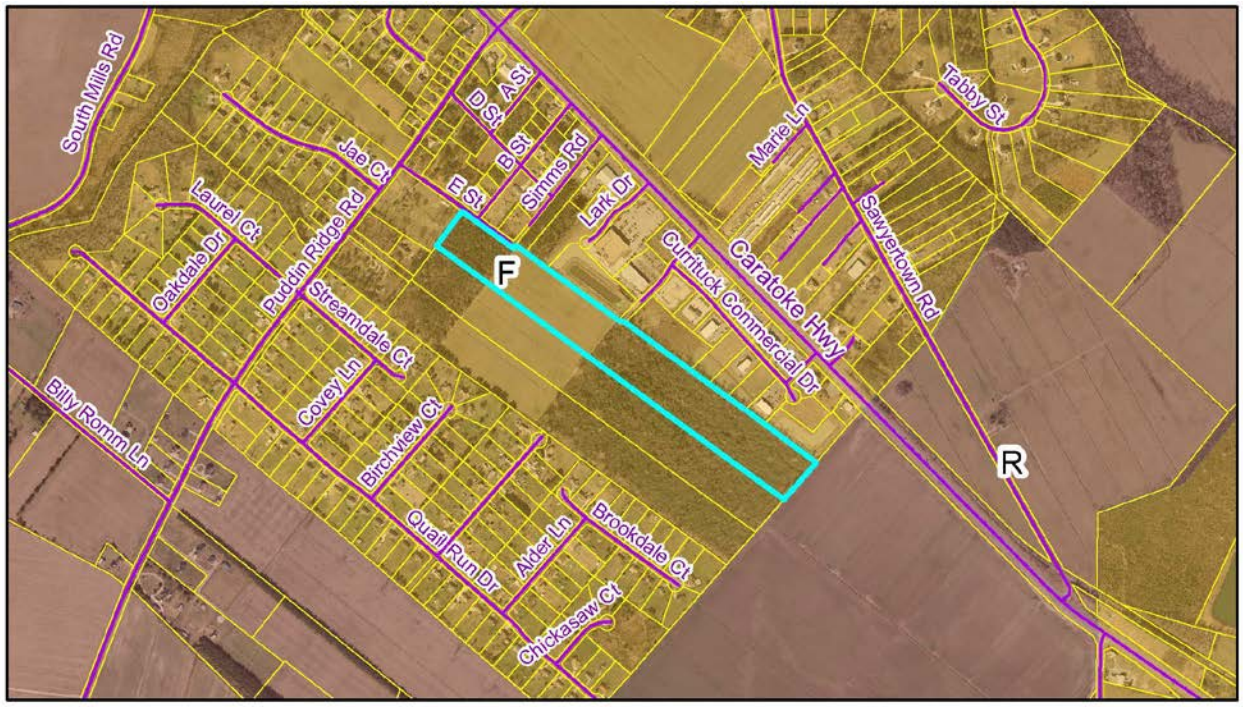
Currituck County
Planning and
Community Development



PB 13-12 Moyock Commons
Conditional Rezoning
Zoning Map

0 600 1,200 2,400 Feet

Currituck County
Planning and
Community Development



PB 13-12 Moyock Commons
Conditional Rezoning
Land Use Plan Classification Map

0 600 1,200 2,400 Feet

Currituck County
Planning and
Community Development

TRC COMMENTS

Currituck County

Planning and Community Development
153 Courthouse Road, Suite 110
Currituck, North Carolina 27929
252-232-3055
FAX 252-232-3026

TO: Jim Bradford, Hassell & Folkes, PC

FROM: Tammy Glave, Planner II

DATE: June 13, 2013

SUBJECT: Moyock Commons – Planned Development- Residential, Master Plan
June 19, 2013 TRC Comments

The following comments have been received for the June 19, 2013 TRC meeting. In order to be scheduled for the July 9, 2013 Planning Board meeting, please address all comments and resubmit corrected plans by 3:00 p.m. on June 24, 2013. TRC comments are valid for six months from the date of the TRC meeting.

Currituck County Planning and Zoning Division (Tammy Glave, 252-232-6025):

Reviewed with comments:

Requirements

1. Please note responsible party for all rights-of-way, easements, open space, stormwater infrastructure, and any other public facilities on the plat. (Section 3.7.2.I.2)
2. Please extend pavement for future street extensions to the property line. If the property boundary is within a drainage swale, the roadway connection or street stub shall terminate at the edge of the swale, and the developer shall post a performance guarantee with the county to ensure funds are available to complete the street connection. (Section 5.6.5).
3. Sidewalks are required on both sides of all street rights-of-way. Please show those on the plan. (Section 5.6.10)
4. If there are any heritage trees on the site, they must be preserved. Please see Section 7.2 of the UDO for species, size, protection regulations, etc.

These items can either be noted on the plan or listed in a Terms and Conditions Document. Please refer to the tables in Section 3.7.3 B and C of the UDO:

1. Dimensional Standards
   a. Individual building size, maximum (sq ft)
   b. Setback from abutting residential zoning district or existing residential use (ft). Appears to be 15' (Unit 70) to 30'.
2. Development Standards
   a. It appears that you intend to develop according to the UDO without modifications to any of the development standards. A note stating the same is sufficient. If you plan to modify any of the requirements, alternate plans are required at application submission. Development standards include such things as off-street parking,

landscaping, tree protection, open space set-asides, fences and walls, exterior lighting, community form, and multi-family design.

3. Planned Development Terms and Conditions
   a. If you will be placing any conditions related to approval of the application for the PD-R zoning district, those conditions must be called out on the plan or in a Terms and Conditions document. Please refer to Section 3.7.2.J of the UDO.
4. If you will be placing any conditions related to the approval of the master plan, including any conditions related to the form and design of development, those conditions must be called out on the plan or in a Terms and Conditions document.
5. If you will not be placing any conditions on the application or master plan, a note stating the same will be sufficient.

Recommended Conditions

1. Although the development exceeds the required connectivity index score, staff recommends providing interconnectivity to the 300 acre Winslow farm to the south to improve future access to Moyock Commons.

At Subdivision Submittal

Once the PD-R district is approved and you prepare to submit the subdivision for review, please pay special attention to Chapter 6 Subdivision and Infrastructure Standards of the UDO. Chapter 6 covers such things as Subdivision Standards, Required Infrastructure, Performance Guarantees, and Recreation and Park Area Dedication.

Currituck County Engineer (Eric Weatherly, 252-232-6035)/Currituck County Soil and Water (Mike Doxey 252-232-3360)

Approved with comment:

1. When will sewer be needed? How much flow is anticipated for each phase?
2. There are concerns about outlet capacity for the proposed north pond.
3. There is a Stormwater Manual going through a review process at this time. It is possible that these regulations could be in place at the time this development submits for Subdivision or Site Plan review.

Currituck County Emergency Management (James Mims, 252-232-4024)

Approved with comment:

1. Please show fire hydrant location at subdivision submittal.

Currituck County Information Technology (Harry Lee, 252-232-2034)

Reviewed with comment:

1. Please propose street names.
2. Addresses will be assigned by GIS at Preliminary Plat review phase and before Final Plat.

Currituck County Parks and Recreation (Jason Weeks, 252-232-3007)

Reviewed with comment:

1. Would be nice to see an alternative to having (2) Gazebo/Cookout Areas. Active recreation?

Currituck County Public Utilities (Pat Irwin, 252-232-2769)
Reviewed without comment.

Albemarle Regional Health Services (Joe Hobbs 252-232-6603)
Reviewed with comment:

1. PLEASE DESCRIBE PROPOSED METHOD TO SERVE/PROVIDE WASTEWATER TREATMENT AND DISPOSAL FOR THIS PROPOSED DEVELOPMENT.

NC Division of Coastal Management (Charlan Owens, 252-264-3901)
Reviewed without comment.

NCDENR Water Quality, (Amy Adams 252- 948-3917)
Reviewed with comment:

1. Will require state stormwater high density permit.

NC State Archeology (Lawrence Abbott, 919-807-6554)
Reviewed with comment:

1. An archaeological survey is not recommended.

APPLICATION

Conditional Rezoning
Application

OFFICIAL USE ONLY:
Case Number: _____
Date Filed: _____
Date Keeper _____
Amount Paid: _____

Contact Information

APPLICANT:		PROPERTY OWNER:	
Name:	Moyock Land Co., LLC	Name:	
Address:	500 Pacific Ave. #600 Virginia Beach, VA 23451	Address:	
Telephone:	757-718-8600	Telephone:	
E-Mail Address:	cyfriedman1@gmail.com	E-Mail Address:	

LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: same entity

Property Information

Physical Street Address: Poplin Ridge Road

Location: Moyock, N.C.

Parcel Identification Number(s): Tax Map 15, Parcel 79; PIN # 0015-00-0079-0000

Total Parcel(s) Acreage: 27.66 acres

Existing Land Use of Property: Property is currently unimproved.

Request

Current Zoning of Property: AG

Proposed Zoning District: SFM

Community Meeting

Date Meeting Held: February 22, 2013

Meeting Location: 102-C Moyock Commons Dr.

Conditional Rezoning Application
Page 5 of 8

Conditional Rezoning Request

To Chairman, Currituck County Board of Commissioners:

The undersigned respectfully requests that, pursuant to the Unified Development Ordinance, a conditional zoning district be approved for the following use(s) and subject to the following condition(s):

Proposed Use(s):

The proposed use is that of a single family detached residential community established as a conservation subdivision.

Proposed Zoning Condition(s):

Development Notes 2, 5, 6, 8, 9 & 10 as illustrated on the Conceptual Development Plan shall be considered as conditions of this rezoning application.

An application has been duly filed requesting that the property involved with this application be rezoned from: AG to: SFM

It is understood and acknowledged that if the property is rezoned as requested, the property involved in this request will be perpetually bound to the conceptual development plan, use(s) authorized, and subject to such condition(s) as imposed, unless subsequently changed or amended as provided for in the Currituck County Unified Development Ordinance. It is further understood and acknowledged that final plans for any development be made pursuant to any such conditional zoning district so authorized and shall be submitted to the Technical Review Committee.

Property Owner (s) — Date: 12-23-13

NOTE: Form must be signed by the owner(s) of record. If there are multiple property owners a signature is required for each owner of record.

Charles S. Friedman
Managing Member
Moyock Land Company, LLC

Conditional Rezoning Application
Page 6 of 8

Currituck County
Agenda Item Summary Sheet

Agenda Item Title

PB 14-01 Currituck County Planning & Community Development – request to amend the Unified Development Ordinance to reduce the tree protection standards of Section 7.2.

Brief Description of Agenda Item

The new UDO established tree protection standards aimed to protect trees of a certain size and species. Staff has been applying the standards since the adoption of the new UDO and believes the standards may be too difficult for developers and property owners to comply with. To correct the issue, staff is proposing a reduction to the following standards:

- Size of trees to be protected.
- Amount, size, and species of replacement trees.

Planning Board Recommendation:
Mr. Cooper moved to approved PB 14-01 as presented based on the Unified Development Ordinance, staff experience using the previous requirements, and staff recommendation that the standards that are rewritten are more user friendly and accomplish the same goal of tree protection in the county. Ms. Newbern seconded the motion and motion carried unanimously.

Board Action Requested

Action

Person Submitting Agenda Item

Ben Woody

Presenter of Agenda Item

Ben Woody

Currituck County
Planning and Community Development Department
Planning and Zoning Division
153 Courthouse Road, Suite 110
Currituck, North Carolina 27929
252-232-3055 FAX 252-232-3026

To: Board of Commissioners

From: Planning Staff

Date: February 18, 2014

Subject: PB 14-01 Tree Protection

The enclosed text amendment submitted by the Currituck County Planning and Community Development Department is intended to reduce the tree protection standards of the Unified Development Ordinance (UDO).

Since the adoption new UDO, county staff has been applying the tree protection standards established. The standards require trees of a certain size and species to be protected during development. If these trees, called "heritage trees", cannot be saved, they must be replaced by trees of the same species equaling the caliper of the tree removed.

Staff has found on many occasions, especially in wooded areas, that the tree protection standards may be difficult for the developer or property owner to comply with. Staff believes the reason is because the UDO may classify trees with a relatively small caliper as heritage trees.

To correct the issue, staff is proposing to increase the size of trees required to be protected. Specifically:

- Live Oaks would have to be 12 inches or greater in diameter at breast height to be considered a heritage tree. This is an increase of four inches from the current standard of eight inches.
- All other protected species would have to be 24 inches or greater in diameter at breast height to be considered a heritage tree. This is an increase of 6 inches from the current standard of 18 inches.

Also, staff is requesting a reduction in the required amount and size of the replacement trees if a heritage tree is removed. The proposed standards would require just half of the cumulative caliper inches of the heritage tree be replaced (as opposed to the total cumulative caliper inches), and allow for two inch caliper replacement trees (as opposed to the currently required three inch caliper).

Finally, in order to allow for more flexibility and diversity, staff is proposing that only half of the cumulative caliper inches of the replacement trees be the same species of the heritage tree removed. The remaining required caliper inches of replacement trees can be other species of trees.

The Planning Board recommended unanimous ***approval*** at their February 11, 2014 meeting.

PLANNING BOARD DISCUSSION ***(2-11-14)***
Mr. Woody said this text amendment does not apply if you are timbering your land or to single family lots, but it does apply to commercial site plans and major subdivision plans.

Mr. Cooper said this request is more likely to accomplish the goal, which is to protect the nicer trees.

Mr. Woody said the following trees are not considered as heritage trees:

- Southern yellow pine;
- Bradford pear;
- Mulberry;
- Sweet gum; and
- Silver maple.

Mr. Woody said if a development sets aside open space that is wooded and clarifies that it is to remain as forestry property, then it can be timbered. This should be done at the beginning stages of site planning.

Mr. Clark asked about the size of the tree to be replanted.

Mr. Woody stated the ordinance states a minimum of three caliper inches, but staff has talked with the NC Extension and they recommended two inches to ensure the trees live.

ACTION
Mr. Cooper moved to approved PB 14-01 as presented based on the Unified Development Ordinance, staff experience using the previous requirements, and staff recommendation that the standards that are rewritten are more user friendly and accomplish the same goal of tree protection in the county. Ms. Newbern seconded the motion and motion carried unanimously.

Tree Protection
UDO AMENDMENT REQUEST

Amendment to the Unified Development Ordinance Chapter 7: Environmental Protection, and Chapter 10: Definitions and Measurement, to revise the tree protection standards of the UDO.

BE IT ORDAINED by the Board of Commissioners of the County of Currituck, North Carolina that the Unified Development Ordinance of the County of Currituck be amended as follows:

Item 1: That Section 7.2.3 Protection of Heritage Trees is amended by adding the following underlined language and deleting the strikethrough language:

A. Heritage Trees Defined

(1) For the purposes of this section, "heritage trees" shall include all existing Live Oak (Quercus Virginiana) with a diameter at breast height (DBH) of ~~eight~~ 12 inches or greater, as well as all other existing trees with a DBH of ~~18~~ 24 inches or greater.

E. Replacement/Mitigation of Heritage Trees

Those causing the destruction or removal of a healthy heritage tree, unless exempted, shall be responsible for the following mitigation.

(1) **Replacement Trees Required**

Each healthy heritage tree removed or destroyed shall be replaced by replacement trees with a cumulative caliper measurement that equals or exceeds one-half the diameter of the heritage tree(s) removed. Each replacement tree shall be at least ~~three~~ two inches in caliper at the time of planting, ~~be of the same species as the heritage tree removed,~~ and be replanted within 12 months of the removal or destruction of the heritage tree(s). At least one-half of the cumulative caliper inches of the replacement trees shall be of the same species as the heritage tree removed.

Item 2: That Section 10.5 Definitions is amended by adding the following underlined language:

CALIPER

A horticultural method of measuring the diameter of a tree trunk for the purpose of determining size. The caliper of the trunk is measured six

inches above the ground for trees up to and including four inches in diameter, 12 inches above the ground for trees greater than four inches and up to ten inches in diameter, and at breast height (4½ feet) for trees ten inches or greater in diameter. Trees with multiple trunks should be treated as multiple trees and the caliper for each trunk added to aggregate diameter measurement.

Item 3: The provisions of this Ordinance are severable and if any of its provisions or any sentence, clause, or paragraph or the application thereof to any person or circumstance shall be held unconstitutional or violative of the Laws of the State of North Carolina by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions which can be given effect without the invalid provision or application.

Item 4: This ordinance amendment shall be in effect from and after the _____ day of _____, 2014.

_____
Board of Commissioners' Chairman
Attest:

_____
Mary S. Gilbert
Clerk to the Board

DATE ADOPTED: _____
MOTION TO ADOPT BY COMMISSIONER: _____
SECONDED BY COMMISSIONER: _____
VOTE: _____AYES_____NAYS_____

PLANNING BOARD DATE: _____
PLANNING BOARD RECOMMENDATION: _____
VOTE: _____AYES _____NAYS _____
ADVERTISEMENT DATE OF PUBLIC HEARING: _____
BOARD OF COMMISSIONERS PUBLIC HEARING: _____
BOARD OF COMMISSIONERS ACTION: _____
POSTED IN UNIFIED DEVELOPMENT ORDINANCE: _____
AMENDMENT NUMBER: _____

Currituck County
Agenda Item Summary Sheet

Agenda Item Title

Amendment to Economic Development Advisory Board Ordinance

Brief Description of Agenda Item

Amend Composition and Terms of Economic Development Advisory Board Members to increase membership from 7 to 11 members.

Board Action Requested

Action

Person Submitting Agenda Item

Ike McRee

Presenter of Agenda Item

Ike McRee

AN ORDINANCE OF THE CURRITUCK COUNTY BOARD OF COMMISSIONERS AMENDING CHAPTER 2, ARTICLE III, DIVISION 2 ECONOMIC DEVELOPMENT ADVISORY BOARD TO PROVIDE FOR THE ADDITION OF FOUR MEMBERS TO THE ECONOMIC ADVISORY BOARD WHO NEED NOT BE RESIDENTS OF THE COUNTY BUT HAVE AN ACTIVE BUSINESS INTEREST IN THE COUNTY

WHEREAS, pursuant to N.C. Gen. Stat. §153A-76 a board of commissioners may change the composition and manner of selection of boards, commissions, and agencies, and may generally organize and reorganize the county government in order to promote orderly and efficient administration of county affairs; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for the County of Currituck, North Carolina as follows:

PART I. Chapter 2, Article II, Division 2 of the Code of Ordinances, Currituck County, North Carolina is amended to read as follows

Sec. 2-112. - Composition.

The economic development advisory board shall be composed of seven members who are ~~citizens~~ residents of the county and four members who need not be residents of the county but who shall at the time of appointment be actively connected with and have experience in economic development, agriculture, business or industry within the county. One member of the board of commissioners, the county manager, the president of the Currituck County Chamber of Commerce or designee and a representative of the College of the Albemarle appointed by the board of commissioners shall be ex officio members without a vote.

Sec. 2-113. - Appointment and terms of members.

The ~~citizen~~ members of the county economic development advisory board, other than the ex officio members, shall be appointed by and serve at the pleasure of the board of commissioners in the manner set forth in sections 2-96 and 2-97. The initial economic development advisory board is to consist of ~~three~~ five appointees for a term of one year and ~~four~~ six appointees for a term of two years. Thereafter, all appointments are to be for terms of two years.

The commissioner serving as an ex officio member shall be appointed by the board of commissioners on the first Monday in December to serve for a two-year term.

PART II. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

PART III. This ordinance is effective immediately upon its adoption.

ADOPTED this 17th day of March, 2014.

_____
S. Paul O'Neal, Chairman

ATTEST:

_____
Mary S. Gilbert
Clerk to the Board

APPROVED AS TO FORM:
_____
Donald I. McRee, Jr.
County Attorney

Date adopted: _____

Motion to adopt by Commissioner _____
Second by Commissioner _____
Vote: _____ AYES _____NAYS
S:\Legal\Ordinances\

SENIOR CITIZEN ADVISORY BOARD
2 Year Terms

Incumbent	Nominated by	New Appointee	Nominated by	Date of Appointment	End of Term
Heidi Montalbine	District 1		Vance Aydlett	2/20/12	1st 3/1/2015
Edith Meekins	District 2		David Griggs	7/15/2013	1st 7/20/2016
Rose Wright	District 3		Butch Petrey	5/20/13	2nd 3/15/2016
Doris Ballance	District 4		Kevin McCord	10/7/2013	2nd 9/7/2016
Rosalie Rose*	**District 5**		**Marion Gilbert**	**2/21/2011**	**2nd 2/1/2014**
Marcia Steele	At-Large		Paul Martin	1/24/14	1st 2/1/2016
Joanne DiBello	At-Large		Paul O'Neal	6/4/2012	Unexpired Term 4/15/2014

*** To Be Replaced**

Commissioner Martin

ECONOMIC DEVELOPMENT ADVISORY BOARD
2 Year Terms

Incumbent	Nominated by	New Appointee	Nominated by	Date of Appointment	End of Term
	District 1		Vance Aydlett		
	District 2		David Griggs		
	District 3		Butch Petrey		
	District 4		Kevin McCord		
	District 5		Marion Gilbert		
	At-Large		Paul Martin		
	At-Large		Paul O'Neal		

Commissioner Petrey

CURRITUCK COUNTY
NORTH CAROLINA
February 17, 2014

The Board of Commissioners met in the Historic Courthouse Board Meeting Room, at 6:00 PM for a work session with the Tourism Advisory Board (TAB). TAB Chairman Paul Robinson questioned the expenditure of Occupancy Taxes. He also reported that the TAB budget committee requested an increase of three staff positions for the Tourism Department to bring social media marketing in house. Also requested was a 5% salary increase for Tourism Department staff for retention purposes.

The Board of Commissioners met at 7:00 PM for its regularly scheduled meeting at the Historic Courthouse in the Board Meeting Room with the following members present: Chairman Paul O'Neal, Vice-Chair Paul Martin, Commissioners Aydlett, Gilbert, Griggs, McCord and Petrey.

Chairman O'Neal called the meeting to order at 7:00 PM and announced that the Board had met in a joint work session with the Tourism Advisory Board at 6:00 PM.

A) Invocation

Reverend Daniel Bergey, New Life Church, gave the invocation.

B) Pledge of Allegiance

Reverend Daniel Bergey, New Life Church, led the Pledge of Allegiance.

C) Approval of Agenda

Commissioner Petrey moved to approve the agenda with an amendment to continue PB 13-12, Moyock Commons, until the first meeting in March. Commissioner Martin seconded the motion. Motion carried unanimously.

APPROVED AGENDA

Work Session

6:00 PM Joint Meeting with Tourism Advisory Board

7:00 pm Call to Order

A) Invocation-Reverend Daniel Bergey, New Life Church
B) Pledge of Allegiance
C) Approval of Agenda
D) Public Comment
Please limit comments to items not appearing on the regular agenda; please limit comments to 3 minutes.

Administrative Reports

A) **Presentation of US Tennis Association (USTA) Grant Check**

Public Hearings

A) **PB 13-17 Moyock Crossing:** Request for a preliminary plat/use permit for 90 residential lots in a conservation subdivision located in Moyock on the north side of Shingle Landing Road approximately 260 feet east of Fox Lane, Tax Map 9, Parcel 41, Moyock Township.

~~B) **PB 13-12 Moyock Commons:** Request for a conditional rezoning of 27.66 acres from AG (Agricultural) to CD-SFM (Conditional District-Single-Family Mainland), Tax Map 15, Parcel 79, Moyock Township.~~ **CONTINUED**

C) **Public Hearing and Action on Authorization of Incentives for "Project Jessica"**

New Business

A) **Board Appointments:**
   1. Appointment to Recreation Advisory Board

B) **Consent Agenda:**
   1. Approval of January 24-25, 2014, Minutes
   2. Approval of February 3, 2014, Minutes
   3. Budget Amendments
   4. 2013 Order of Collections to the Tax Collector
   5. 2013 Order to Advertise Unpaid Tax Liens
   6. Consideration of Grant Agreement With Currituck County Historical Society for Publication of Book on Historic Architecture in Currituck County

C) **Commissioner's Report**

D) **County Manager's Report Adjourn**

D) Public Comment

Chairman O'Neal opened the Public Comment period.

Mary Etheridge, Shawboro, stated that her family had been in litigation with the County for two years over the approval of a junkyard in Shawboro. No one recommended approval but the Commissioners approved it anyway. Since it was Presidents' Day, she quoted George Washington and Abraham Lincoln. She noted the action was not just, not fair and not government.

Peter Thornton, Moyock, urged keeping safety in mind. He felt a safety center was needed for new equipment as well as a park-and-ride in the event Food Lion stopped people from parking to ride-share. He also saw the need for public rail and suggested the County set aside land for use as a station as the county grows.

Will Crodick, Knotts Island, expressed his concerns with the school system having 14 combination classes. He stated the cost to provide a solution to his concern and asked for support from the Commissioners and the public to persuade the Board of Education to budget for enough teachers to remedy the situation. He had also addressed the Board of Education.

Chairman O'Neal noted the County could not mandate how the funding was budgeted by the Board of Education, which is also an elected Board. School funding is a Board of Education issue.

There being no further comments, Chairman O'Neal closed the Public Comment period.

Administrative Reports

A) **Presentation of US Tennis Association (USTA) Grant Check**

Kelly Gaines, representing USTA North Carolina, presented a $50,000 check to the County for improvements to the tennis courts at the high school. $30,000 was contributed by USTA National and $20,000 by USTA North Carolina.

Jason Weeks, Parks and Recreation Director, thanked USTA and recognized others who were instrumental in accomplishing the project.

Vic Ramsey, High School Tennis Coach and with the Tennis Association, thanked the Board of Commissioners for funding the balance needed for the project. He also thanked all who had a part in completing the renovations. He mentioned plans for tournaments, and also explained the color scheme, which had been questioned, was the industry standard.

Public Hearings

A) PB 13-17 Moyock Crossing: Request for a preliminary plat/use permit for 90 residential lots in a conservation subdivision located in Moyock on the north side of Shingle Landing Road approximately 260 feet east of Fox Lane, Tax Map 9, Parcel 41, Moyock Township.

Commissioner Gilbert stated she had not discussed the request.

Chairman O'Neal stated he was not present at the last meeting where this request was heard.

Chairman O'Neal noted this was a continuation of a Special Use Permit and the evidentiary phase of the Public Hearing. Anyone wishing to speak needed to be sworn in and sign in on the sign-up sheet.

Sworn testimony was given.

Chairman O'Neal related the applicant was represented by legal counsel and the County Attorney would represent the County.

Ike McRee, County Attorney, stated the Commissioners were sitting as a quasi-judicial body to receive evidence for consideration of the use permit. Four questions would be addressed to which the applicant was required to comply.

Ben Woody, Planning and Community Development Director, reviewed the request as well as staff, Technical Review Committee and Planning Board recommendations.

CASE ANALYSIS FOR THE
Board of Commissioners
DATE: February 17, 2014
PB 13-17 Moyock Crossing

ITEM: PB 13-17 Moyock Crossing preliminary plat/use permit for 90 residential lots in a conservation subdivision.

LOCATION: Moyock: located on the north side of Shingle Landing Road, approximately 260 feet east of Fox Lane, and along Shingle Landing Creek, Moyock Township

TAX ID:0009-000-0041-0000

ZONING DISTRICT: Single Family Mainland (SFM)

PRESENT USE: Woodland/Farmland

OWNER: Gee's Group of North Carolina, Inc.
770 Lynnhaven Parkway, #160
Virginia Beach, VA 23452

APPLICANT: Hyman & Robey, PC
150 US HWY 158
PO Box 339
Camden, NC 27921

LAND USE/ZONING OF SURROUNDING PROPERTY:

	Land Use	**Zoning**
NORTH:	Low density residential	SFM/GB
SOUTH	Low density residential/auto service/storage	GB
EAST:	Shingle Landing Creek/Low density residential	SFM
WEST:	Low density residential	AG/CD-SFM

LAND USE PLAN CLASSIFICATION: The 2006 Land Use Plan classifies the site as Full Service and Rural within the Moyock subarea.

SIZE OF SITE: 58.16 acres
47.68 acres - Full Service
10.48 acres - Rural

NUMBER OF UNITS: 90 lots

PROJECT DENSITY: 1.55 units – overall density

OPEN SPACE: 23.26 Acres Required
23.36 Acres Provided
20.84 acres primary conservation
2.52 acres secondary conservation

UTILITIES: The proposed lots will be served by county water. The developer also proposes to install the necessary infrastructure to connect to the county wastewater system.

RECREATION AND PARK AREA: The required park area dedication is 2.30 acres. The TRC requests a payment in lieu of the dedication. The payment, based on the current tax value, is $12,698.25 and must be paid prior to final plat approval.

I. NARRATIVE OF REQUEST:

- The applicant is requesting preliminary plat/use permit approval of a 90 lot residential conservation subdivision.
- On November 4, 2013, the Board of Commissioners denied a text amendment to allow street intersections to be spaced 200 feet apart. The applicant redesigned the subdivision to meet the current UDO requirements which resulted in an increase of 6 lots and lots located on the western side of Crossing Avenue.
- All lots are proposed to be served by county water and wastewater.
- The proposed development will provide street interconnection with Shingle Landing subdivision.
- Open space improvements will include an elevated boardwalk to Shingle Landing Creek and recreational vehicle parking.

II. USE PERMIT REVIEW STANDARDS:

Use Permit Criteria and Staff Findings:

Use permits (UP) are intended to allow the Board of Commissioners flexibility in the administration of the UDO. Through the UP procedure, property uses which would otherwise be considered undesirable in certain districts can be developed subject to conditions of approval to minimize any negative effects they might have on surrounding properties.

In order to approve a UP, certain criteria must be satisfied. The criteria and staff findings of fact are outlined as follows:

1. The use will not endanger the public health or safety.

Staff Findings:

a. The subdivision should have little to no negative impact on public health or safety.

2. The use will not injure the value of adjoining or abutting lands and will be in harmony with the area in which it is located.

Staff Findings:

a. As proposed, the minimum lot size is 9,080 square feet (0.21 acre) with an average size of 13,030 square feet.
b. Proposed lots adjacent to Fox Run and Shingle Landing Farms subdivisions shall have a minimum 125 feet of road frontage.
c. A 10 foot evergreen buffer will be provided between the proposed subdivision and Fox Run and Shingle Landing Farms subdivisions.

3. The use will be in conformity with the Land Use Plan or other officially adopted plan.

Staff Findings:

The 2006 Land Use Plan classifies this site as Full Service and Rural within the Moyock subarea. Insert LUP classification narrative. The proposed use is in keeping with the policies of the plan, some of which are:

POLICY HN1: Currituck County shall encourage development to occur at densities appropriate for the location. LOCATION AND DENSITY FACTORS shall include whether the development is within an environmentally suitable area, the type and capacity of sewage treatment available to the site, the adequacy of transportation facilities providing access to the site, and the proximity of the site to existing and planned urban services. For example, projects falling within the Full Services areas of the Future Land Use Map would be permitted a higher density because of the

availability of infrastructure as well as similarity to the existing development pattern. Such projects could be developed at a density of two (2) or more dwelling units per acre. Projects within areas designated as Limited Service would be permitted a density of one (1) to one and one half (1.5) units per acre depending upon the surrounding development pattern and availability of resources. Projects within areas designated as Rural or Conservation by the Future Land Use Plan would be permitted a much lower density of 1 dwelling unit per 3 acres because of the lack of infrastructure in the area, the existing low density development pattern, and presence of environmentally sensitive natural areas.

POLICY HN3: Currituck County shall especially encourage two forms of residential development, each with the objective of avoiding traditional suburban sprawl:

1. OPEN SPACE DEVELOPMENTS that cluster homes on less land, preserving permanently dedicated open space and often employ on-site or community sewage treatment. These types of developments are likely to occur primarily in the Conservation, Rural, and to a certain extent the Limited Service areas identified on the Future Land Use Map.
2. COMPACT, MIXED USE DEVELOPMENTS or DEVELOPMENTS NEAR A MIXTURE OF USES that promote a return to balanced, self-supporting community centers generally served by centralized water and sewer. The types of development are contemplated for the Full Service Areas identified on the Future Land Use Map.

POLICY TR7: A system of LOCAL CONNECTOR ROADS shall be identified and implemented to allow local traffic to move in a north-south direction without having to use and further burden US 158.

4. The use will not exceed the county's ability to provide adequate public facilities, including, but not limited to, schools, fire and rescue, law enforcement, and other county facilities. Applicable state standards and guidelines shall be followed for determining when public facilities are adequate.

Staff Findings:

a. Based on the student generation rates, this subdivision will generate the following students:
   i. 22 elementary students
   ii. 7 middle school students
   iii. 12 high school students
b. The proposed development will not exceed the county's ability to provide adequate public facilities

III. COMPATIBILITY ANALYSIS (requested by the Board of Commissioners)

At the January 6, 2014 Board of Commissioners meeting, the board requested staff to complete an analysis of surrounding development patterns.

Development Patterns

- The development patterns of improved residential lots (2012 data) were analyzed based on the lot sizes within one-half mile and one mile of the proposed development, as well as Moyock Township.

  - ½ Mile of Moyock Crossing

Lot Size	Number of Lots (315)	Percentage
½ acre or less	67	21%
½ - 1 acre	196	62%
1-2 acres	40	13%
2-3 acres	6	2%
3+ acres	6	2%

- 1 Mile of Moyock Crossing

Lot Size	Number of Lots (595)	Percentage
½ acre or less	80	13%
½ - 1 acre	349	59%
1-2 acres	108	18%
2-3 acres	23	4%
3+ acres	35	6%

- Moyock Township

Lot Size	Number of Lots (2241)	Percentage
½ acre or less	572	26%
½ - 1 acre	924	41%
1-2 acres	367	16%
2-3 acres	108	5%
3+ acres	270	12%

Traffic

- The following table illustrates the Annual Average Daily Traffic (AADT) volumes for intersections located near Moyock Crossing.
- The development analysis prepared by Hyman and Robey estimates 552 daily trips at build-out of Moyock Crossing.

- NCDOT AADT

Location	2012 AADT	Capacity
168 N of Shingle Landing Road intersection	19,000	37,600
168 S of Shingle Landing Road intersection	21,000	37,600
168 S of Tulls Creek Road intersection	17,000	37,600
Camelia Road W of Shingle Landing Road intersection	380	N/A
Tulls Creek Road E of Shingle Landing Road intersection	4,200*	8,000*

*2011 NCDOT AADT data

Stormwater

- According to Mike Doxey, Soil Conservation, there are no additional stormwater concerns based on the proposed development being adjacent Shingle Landing Creek, which provides a drainage outlet. In addition the soils within the development do not present drainage concerns.

IV. TECHNICAL REVIEW COMMITTEE RECOMMENDATION:

Pursuant to the Unified Development Ordinance, the Technical Review Committee recommends conditional approval subject to the following plan corrections (based on the resubmitted plan):

1. Please contact James Mims regarding the fire hydrant placement. The proposed spacing appears to be greater than 1000 feet. *(Staff commentary: The fire marshal's office is reviewing the revised plan).*
2. The proposed drainage plan does not include lot line swales which are required by the UDO. However, there may be alternative methods for lot line swales that must be approved by the county engineer. A swale does not appear to extend along the western property line of lots 1-9 and lots 49-50 (entirely). Please clarify how the drainage will be handled on these lots. *(Staff commentary: Engineering has reviewed the revised plan and has no comments).*

3. The Water Department has requested an upsized waterline of 10" to be installed on "Crossing Avenue" from Moyock Landing Drive to Shingle Landing Road. A license agreement based on a certified engineering proposal must be submitted. *(Staff commentary: Public utilities has reviewed the revised plan and approved)*.
4. Please indicate the riparian buffer zones on the plan. *(Staff commentary: The revised plan illustrates the riparian buffer)*.
5. Since lots are now located along Crossing Avenue, sidewalks must be provided on both sides of the proposed street. *(Staff commentary: See Planning Board recommendation)*.
6. Please clarify the installation of improvements for Crossing Avenue and the proposed phasing plan. *(Staff commentary: Phasing plan was corrected on revised plan)*.
7. All corner lots (lots 10, 42, 70, 71, and 96) shall include a five foot non-ingress/egress easement along the lot line bordering the more heavily travelled street.
8. With the increase in the number of lots, one additional (9 total) recreational equipment storage space shall be provided. *(Staff commentary: The revised plan reduced the total number of lots to 90)*.
9. The proposed fenced storage area shall be landscaped and indicated on the construction plans.
10. Utility easements shall be indicated on the preliminary plan.
11. Please clarify the function of the narrow strip of open space located behind many of the lots. The plan appears to create an area that may become a maintenance concern and not a functional area of open space.
12. The revised plan now indicates proposed lots located along Fox Run and Shingle Landing Farm property lines. As many as three lots now abut one existing residential lot to the west. Although the proposed development is consistent with the density allowed under the UDO, the development of lots 1-9 and 49-50 appear to not be consistent with one of the use permit criteria. Specifically, the criteria states, "The use will not injure the value of adjoining or abutting lands and will be in harmony with the area in which it is located". By developing as many as three lots that abut one residential lot does not appear to be in harmony with the subdivisions in the area. Efforts must be made to mitigate the impacts of the lots along the existing subdivisions. *(Staff commentary: The revised plan illustrates lots adjacent to Fox Run and Shingle Landing Farm subdivision have a minimum lot width of 125')*.

The TRC recommends conditional approval subject to the following permit conditions:

1. Plan corrections must be resubmitted and approved.
2. Stormwater ponds for the development may not be located on individual lots unless an easement is provided for stormwater maintenance.
3. The development density shall not exceed 2 units per acre.
4. With the exception of the two wetland crossings (street/sidewalk and the elevated water access to Shingle Landing Creek) all wetlands on the property shall remain undisturbed.
5. To minimize the dissimilarity of the lot sizes in Moyock Crossing the subdivision plan shall incorporate one or a combination of the following options:
   a. An adequate open space buffer must be provided between the proposed lots in Moyock Crossing and the existing residential lots in Fox Run and Shingle Landing Farms,
   b. Increased lot sizes consistent with the lots in Fox Run and Shingle Landing Farms, or
   c. Removal of lots along the western side of Crossing Avenue.

V. PLANNING BOARD RECOMMENDATION:

The Planning Board ***recommended approval*** of the preliminary plat/use permit with staff recommendations and the following conditions:

- Crosswalks are implemented at the intersections in order to prevent sidewalks in the wetlands.
- Continue sidewalks on both sides of the road on the north end of the subdivision.
- Reduce the number of lots on Fox Run from nine to five at 125 ft. lot width.

- Ten foot wide evergreen buffer at the back of the five lots and lots 49 and 50 that adjoin Fox Run and Shingle Landing Farms.
- An eight foot wide sidewalk installed along Crossing Avenue on one side of the street from intersection to intersection of internal streets.

BOARD OF COMMISSIONERS *(1-6-14)*
Mr. Woody addressed Commissioners' questions regarding lot sizes, compliance with the Small Area Plan study and tap fees.

Jason Mizelle, Hyman and Robey, representing the applicant, reviewed compliance with the UDO. Proposed homes would be 2500-3000 sq.ft. at a cost of $275,000-$325,000. He stated drainage would not be an issue due to stormwater ponds.

Mr. Woody noted Shingle Landing Creek would not be negatively impacted. The subdivision would have to comply with the stormwater manual.

Commissioners were concerned about compatibility with the surrounding subdivisions. Mr. Mizelle described the transition between proposed subdivision and Shingle Landing. Vice-Chairman Martin opened the Public Hearing.

Jo Drago, Moyock, was concerned with density, drainage and providing services.

Bob Crocker, Moyock, was concerned with lot coverage, drainage, and run-off.

Commissioner Aydlett asked about original plans.

Eddie Hyman, Hyman and Robey, responded the original plan was for 39 lots plus open space designed under the old UDO. Due to availability of sewer, the lot number increased.

Mary Waller, Moyock, was in favor of the project; however, she was concerned with run-off and drainage. She expressed the need for diversity and more affordability.

Don Williams, Moyock, developer of Shingle Landing, opposed interconnection with Shingle Landing Drive. He asked where the sewer system would be coming in for the new development. The response was Moyock Landing Drive.

Eldon Miller, III, and Dorothee White, Moyock, members of the Small Area Plan Committee, spoke together. Ms. White stated that low density was preferred as well as a quality subdivision with adequate buffering. She remarked on the various plans that had been presented and her opinion that the sewer system was for commercial businesses. Mr. Miller was also concerned with density. He liked the original plan with 30+ lots and also felt the sewer should be for commercial use. He had commercial properties he would be interested in hooking up, but the tap fees were too high. He was opposed to residences hooking up to central sewer system. He also felt the subdivision was not in harmony with the area, and asked what it will create in the future.

Bob Gregory, Moyock, was concerned that the plan kept changing. He was not against development, but not in favor of the density.

Susan Davis, Moyock, requested denial of the sewer connection. Then fewer homes would be possible. She was opposed to 90 homes.

Bob Crocker, Moyock, asked if permission was needed to cut through the road.

Ike McRee, County Attorney, responded that an easement was needed.

Eddie Hyman, related the plans were evolving due to community meetings and Planning Board comments. He described the buffers. Sewer taps were offered and paid. He stated the project meets the criteria and requirements. When asked about changing the size of the homes, if not successful, he was confident the homes would sell. When asked about a homeowners association, he responded it was mandated under the UDO. In response to a question about traffic concerns, he stated DOT was in the process and felt there was adequate visibility. Interconnectivity will enhance safety.

There was also concern with the public boat ramp traffic.

Commissioners observed that the sewer allows a difference in this subdivision as opposed to one where sewer was not available.

Mr. Hyman responded that the County was looking for customers for the sewer system. He noted the design will come with approval. It is designed under the UDO, and stormwater rules will help.

Commissioners felt more study was needed to determine compatibility.

Vice-Chairman Martin stated they were at an impasse and suggested continuing the public hearing and action until the first meeting in February.

Commissioner Gilbert moved to continue PB 13-17 to allow staff to perform an analysis of surrounding development patterns since the proposed density of the project may not be in harmony with the area in which it is located. Compatibility, drainage and easements were to be addressed. Commissioner McCord seconded the motion. Motion carried unanimously.

PLANNING BOARD DISCUSSION *(12-10-13)*

Mr. Bell asked if the applicant was aware sidewalks were required on both sides of the street.

Ms. Voliva stated they were aware based on recommendations from previously plans.

Ms. Bell stated she is concerned with the number of proposed homes on this little piece of land when wetlands are involved; and neighbors this close with their lot size so different. The Moyock Small Area Plan is in its final stages and a development of this size is not desirable. Mr. Clark agreed.

Ms. Voliva said this is a conservation subdivision and the minimal lot size no longer applies as it is based upon density.

Mr. Cartwright said people may not like certain things, but the applicant is going by the ordinance and rules and you should vote for the rules and not personal feelings.

Mr. Cooper stated the way it is drawn out it meets the density and outlay meet the current rules with the exception of the sidewalks.

Ms. Voliva stated it is not so much the use, but the compatibility between the two subdivisions with the lot sizes.

Mr. Mizelle said Phase 1 does provide connection to Shingle Landing. Mr. Mizelle provided a handout stating the proposed lots on Fox Run will go from nine lots to five lots, which will make the total of 92 lots. This will make the lots larger and more compatible to the adjoining lots. The lots are currently 11,000 sq. ft. and will be going to 18,000 sq. ft. Mr. Mizelle stated they will do crosswalks at each intersection to minimize the impact on the wetlands area.

The Planning Board discussed stormwater ponds and who will maintain them.

Mr. Clark asked if the applicant/owner would consider adding a buffer to the proposed five lots since they are increasing the lot size.

Mr. Mizelle said they would do a buffer, but prefer not to have an open space buffer. The homeowner will maintain the buffer.

Mr. Cooper stated that the evergreen buffer will be on the plat, as well as in the covenants so a potential buyer will know.

Mr. Crocker said he is concerned with stormwater runoff, traffic on a private road in Moyock Landing, and the impact of 92 driveways. Mr. Crocker stated he has been to a few of the Moyock Small Area Plan meetings and this request is far from what the residents of Moyock want to see.

Ms. White said she is a member of the Moyock Small Area Plan and this request is not what they are looking to see.

Mr. Clark said the board is really concerned with the resident concerns. Mr. Clark said the county has a Land Use Plan and Unified Development Ordinance, which an applicant/owner has to meet these criteria. If they meet them, then they have no other choice but to grant them permission to do what they want to do. The applicant/owner came back with a plan to decrease their lot sizes in order to meet the compatibility standard.

Ms. White said they would like to see fewer lots on the property.

Mr. Wright talked about this request is not in harmony with the surrounding area.

Mr. Miller said he understands you need to abide by rules. When the Gee's Group brought this property the original plan was for 39 lots with nice buffering. This request breaks his heart.

Ms. Bell stated it is hard to keep your emotions out of it when it is a place you live. Ms. Bell stated the developer will come and build these homes and leave. The people in this area will have to deal with stormwater, crowds and traffic. Ms. Bell stated it would be nice if somebody could think about the impact of the human beings that are going to live there for the rest of their lives and leave them with the consequences.

Mr. Clark stated when he became a board member five years ago his intent was to stop developments like this; but the county has a Unified Development Ordinance and adopted plans which the board is bound by.

Mr. Cooper said the board have rules which a lot of time and effort went into to develop them; and the board has to take these rules into consideration otherwise it may give the appearance to the public that they board is making up rules as they go along.

PLANNING BOARD ACTION

Mr. Cooper moved to approve PB 13-17 with the following conditions:

- Crosswalks be implemented at the intersections in order to prevent sidewalks in the wetlands;
- Continue sidewalks on both sides of the road on the north end of the subdivision;
- Reduce the number of lots on Fox Run from nine to five at 125 ft. lot width; and,
- Ten foot wide evergreen buffer at the back of the five lots and lots 49 and 50 that adjoin Fox Run and Shingle Landing Farms.
- An eight foot wide sidewalk installed along Crossing Avenue on one side of the street from intersection to intersection of internal streets.

Mr. Cartwright seconded the motion. Ayes: Mr. Bell, Ms. Newbern, Mr. Cooper, Mr. Clark, Ms. Wilson, and Mr. Cartwright. Nays: Ms. Bell and Mr. Wright.

When questioned about traffic count for Shingle Landing Road, Mr. Woody stated there was no information for that street in any NCDOT traffic studies for the past ten years.

Regarding Mr. Woody's statement that the area had been zoned residential since 2006, Chairman O'Neal questioned whether there was an existing SUP at the present time. Mr. Woody was not aware of one but would research it. Chairman O'Neal confirmed with Mr. Woody and Mr. McRee that, if a SUP had been approved, the Board would not be obligated to amend it.

Robin Currin, attorney for the applicant, cross-examined Mr. Woody regarding staff findings that the four factors had been met. Mr. Woody stated that was staff's conclusion. He also confirmed the rezoning was general use rezoning with no minimum number of lots; NCDOT considered the traffic numbers would not exceed capacity; and, if the subdivision were built to the UDO stormwater regulations, stormwater should not worsen current conditions. He also agreed that stormwater plans were not required to be reviewed at the preliminary plat/use permit stage.

Chairman O'Neal confirmed with Mr. McRee that the Board was to weigh all evidence presented, that it did not have to rely wholly on staff findings.

There was further discussion on traffic concerns.

Mr. McRee recognized Ms. Currin to present the applicant's case.

Ms. Currin reviewed the general requirements of the ordinance as well as the changes the applicant had agreed to make. She reminded the Board this was an application for a conservation subdivision which is allowed under the County's UDO which allows 2 units per acre. The subdivision proposed 1.53 units per acre. The use permit was required because there are over 20 units proposed.

Ms. Currin indicated the applicant was agreeable to having a traffic study added as a condition for approval. She would be calling witnesses to testify to compliance with the four conditions.

Regarding new concessions being proposed as a result of the last hearing, the applicant would not connect to sewer through Shingle Landing. Since Shingle Landing was not agreeable to the cross-connection road, the applicant proposed dedicating that land to the County along with a bond to cover the cost of constructing the connector if the County chooses. Since there was concern about the size of lots adjacent to the existing subdivision, the number had been reduced to four, each lot to be at least a half acre. The buffer between the two subdivisions would be a planted buffer at least 15 ft. wide with trees expected to reach 20 ft. in height.

Ms. Currin reviewed the four conditions and explained they had been met. She noted the applicant wanted to build a good project as encouraged by the LUP and allowed by the UDO and had made changes because he had heard the community and was attempting to implement changes based on public comments.

Eddie Hyman, Hyman and Robey, stated the applicant had followed the UDO requirements up to this phase. Once the use permit is approved, other required permits may be applied for and the design phase will be submitted for review.

Ms. Currin requested Mr. Hyman to review the NCDOT driveway permit application process, which he did.

Commissioners had several questions for Mr. Hyman regarding traffic safety and he indicated a traffic study would be performed. NCDOT would review the plans and make recommendations to facilitate the plan as proposed. Any recommendations by NCDOT would be implemented.

Ms. Currin called David Gianoscoli, one of the owners of the property and the developer, who indicated NCDOT traffic engineer assessment recommendations would be incorporated.

Commissioners still had concerns with traffic safety and density. Mr. Hyman noted that 2 units per acre was not considered high density.

Ms. Currin asked Mr. Hyman to confirm that 552 trips per day would not cause a traffic problem. Mr. Hyman responded it would not, according to NCDOT information.

Butch Boykin, Rose & Womble, Newport News, VA, was Ms. Currin's next witness. He talked briefly about his position with the company and the North Carolina subdivisions marketed by Rose & Womble. It was his opinion that the proposed project would be in harmony with the surrounding area and that the value of surrounding homes would not be harmed. He described the proposed homes and expected sales prices.

Chairman O'Neal asked if Mr. Boykin was a licensed appraiser. He responded he was an expert in sales and marketing.

Chairman O'Neal questioned Mr. McRee whether the Board should consider testimony only by a North Carolina licensed appraiser. Mr. McRee responded there are some cases that allow for real estate value testimony from a real estate agent.

Ms. Currin noted the law says it cannot be a lay witness. A real estate expert would be a competent witness.

Mr. Boykin stated he had 23 years' experience in sales and marketing and felt qualified to make statements about values. He responded to Commissioners' questions that he was not licensed in North Carolina and had not sold in North Carolina; however, his company had marketed several communities in Currituck County.

When asked if his company had a contractual agreement to market this subdivision, Mr. Boykin responded he hoped to.

David Gianascoli, owner/developer, distributed examples of models and floor plans and spoke about the prices of the houses. He planned to build a quality house.

Mr. Gianascoli was asked by Commissioners about the cost increases from original submittals, other subdivisions built by his company, HOA fees, whether local contractors and suppliers would be used and whether he had built in North Carolina previously. He responded the housing market was improving so prices were increasing. He described a subdivision he had built in Portsmouth. There would be HOA fees of less than $200 annually for maintenance of common areas. He planned to use local contractors and vendors when possible. Although he had not built in North Carolina previously, he hoped to leave a good impression so he would be welcomed back for future projects. He just needed approval to start the first one.

Mr. McRee determined that the Board and Ms. Currin had no questions for Mr. Gianascoli and that Ms. Currin had no further witnesses. He opened the floor for public comments. Comments were to be limited to three minutes.

Eldon Miller, III, Moyock, was concerned with compatibility and harmony with adjacent properties. He noted that existing lots less than half an acre were platted 50 years ago. He was glad the proposed homes appeared to be of good size and quality but was overwhelmed with the many changes. His concern with use of local vendors had been addressed. He objected to the lack of public meetings with the developer and had concerns about a non-local developer. He opposed allowing residential hookup to the central sewer which was built for commercial use, even though he felt it was not promoted to businesses. He suggested requiring minimum lot sizes of 20,000 sq.ft. with no more that 25% variance in lot size and to require the developer to come back with a plan the community could live with. He respectfully requested that the Board of Commissioners deny the project even though it could mean a lawsuit. He felt that just because the project was legal didn't make it right.

Jo Drago, Moyock, a real estate agent with William E. Wood, stated she had sent the Commissioners pictures of flooding in Shingle Landing. She mentioned her background in real estate and that she learned of the Moyock Crossing increase from 39 to 90 lots from a Rose & Womble agent in November. Ms. Drago had done a comparative market analysis in Shingle Landing (81 lots, average lot size .8, median price $336,000, average size 2450 sq.ft.). Proposed houses would be 1,900-3,000 sq ft. on an average .15 lot size. She was concerned about large houses on small lots. She also expressed safety concerns with parking, particularly during holidays.

Chairman O'Neal confirmed with Mr. McRee that Ms. Drago could be considered an expert witness. Mr. McRee responded that comments by both real estate agents should be weighed and could be accepted or rejected as expert testimony.

Ms. Currin asked Ms. Drago if she had performed an analysis of comparables for any other subdivision in a similar situation to this project. Ms. Drago responded she had only analyzed Shingle Landing as the only other similar subdivision would be Cypress Landing and she did not have time to pull comparables from there. Ms. Currin asked if she had the documents with her. Ms. Drago did not but would furnish them to Ms. Currin.

Bobby Gelormine, Moyock, was concerned with plans to interconnect Moyock Crossing with Moyock Landing Drive which is a private road. Although the interconnectivity would not be acceptable, he was also concerned that Moyock Crossing would only have one way in and one way out in case of emergency. He was also concerned with allowing residential hookups to the sewer system. Recalling information heard at the November meeting, if this subdivision moved forward, the sewer system would be at 80% capacity. If the goal is to generate business interest in Moyock, the sewer capacity would be a concern. He also addressed lot coverage and wondered if there was a maximum allowed. With the large ranch houses, decks, driveways, and sidewalks, there would be little left over for a yard, and homes would be too close together. He requested the developer build fewer homes. He noted recent residents to Moyock came for a rural experience with more space and requested that the Commissioners listen to them.

Neither the Board not Ms. Currin had any questions for Mr. Gelormine.

Bob Crocker, Moyock, concurred with previous public comments. His major concern was with flooding, water run-off. He wondered if the Army Corps of Engineers had been contacted regarding wetlands delineation. He also commented on the number of changes by the developer. He felt all permits and drawings should have been in hand before coming to the Board of Commissioners for approval. He was concerned with water backup from Shingle Landing Creek during a storm event and was not convinced the proposed subdivision would not add to the flooding.

Neither the Board not Ms. Currin had any questions for Mr. Crocker.

Mr. McRee asked if Ms. Currin had any rebuttal based on comments by the public.

Ms. Currin asked Mr. Hyman to address the Army Corps of Engineers issue. Mr. Hyman stated the wetlands delineation had been done and approved by the Army Corps of Engineers. Also CAMA verification and approval had been obtained for CAMA wetlands. This was done for the original 39 lots and had been approved for crossings based on the present plan.

Mr. McRee noted that concluded those who had signed up to speak. He felt it was appropriate to allow the applicant's attorney a brief summation which would conclude the evidentiary phase.

Ms. Currin felt that, based on the evidence, they had met the four factors. She recognized there was a lot of fears and concerns, but the developer would tell them he intends to build a good, high quality subdivision. The conservation subdivision is allowed by the UDO and he relied on the UDO standards to bring the proposed project to the Board. She requested approval of the project.

Mr. McRee stated the evidentiary phase was concluded and recommended the Chairman close the Public Hearing to be followed by deliberation and action.

Chairman O'Neal closed the Public Hearing.

Commissioner Petrey moved to continue PB 13-17 with the condition that the applicant secures any necessary permits for a wastewater line extension to serve the development. Commissioner Gilbert seconded the motion. Commissioner McCord moved to amend the motion to require a current traffic study. Commissioner Aydlett seconded the amendment. Amendment carried unanimously. Motion carried unanimously.

B) PB 13-12 Moyock Commons: Request for a conditional rezoning of 27.66 acres from AG (Agricultural) to CD-SFM (Conditional District-Single Family Mainland), Tax Map 15, Parcel 79, Moyock Township.

Continued

C) **Public Hearing and Action on Authorization of Incentives for "Project Jessica"**

Peter Bishop, Economic Development Director, related authorization was being requested to provide a match for a One NC Fund incentive grant from the state. The match could be cash or in kind services. There was competition with another state for the project. If the project were to locate in Currituck County, the Governor must make the announcement. Average salary would be $36,000 and 60 jobs must be created in order to receive the incentives. Forty additional jobs were anticipated.

Chairman O'Neal opened the Public Hearing. There being no comments, he closed the Public Hearing.

Commissioner Martin moved to approve the request. Commissioner McCord seconded the motion. Motion carried unanimously.

New Business

A) Board Appointments

1. Appointment to Recreation Advisory Board

Commissioner Aydlett moved to appoint Ryan Hodges. Motion carried unanimously.

B) Consent Agenda:

1. Approval of January 24-25, 2014, Minutes
2. Approval of February 3, 2014, Minutes
3. Budget Amendments
4. 2013 Order of Collections to the Tax Collector
5. 2013 Order to Advertise Unpaid Tax Liens
6. Consideration of Grant Agreement With Currituck County Historical Society for Publication of Book on Historic Architecture in Currituck County

Commissioner Martin moved to approve the Consent Agenda. Commissioner Petrey seconded the motion. Motion carried unanimously.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
50795	594600	Baseball/Softball Complex - Maple	$ 200,000	
50390	495015	T F - Occupancy Tax Fund		$ 200,000
			$ 200,000	$ 200,000

Explanation: *Baseball & Softball Fields - Maple Complex (50795)* - Increase appropriations for design of the baseball and softball field complex at Maple.

Net Budget Effect: County Governmental Construction (50) - Increased by $200,000.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
10640	545000	Contract Services	$ 1,200	
10640	511010	Data Transmission		$ 1,200
10460	545000	Contract Services	$ 15,060	
10490	545003	Contract Services - Court Facilities	$ 1,300	
10460	516000	Maintenance & Repair		$ 1,300
10490	590003	Capital Outlay - Court Facilities		$ 4,060
10490	532003	Supplies - Court Facilities		$ 1,000
10490	516003	Repairs & Maintenance - Court Facilities		$ 10,000
			$ 17,560	$ 17,560

Explanation: *Public Works (10460); Court Facilities (10490); Cooperative Extension (10640)* - Transfer budgeted funds to fund increases in landscaping contracts and for costs incurred for snow removal.

Net Budget Effect: Operating Fund (10) - No change.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
10511	516200	Vehicle Maintenance	$ 4,591	
10511	554000	Insurance & Bonds	$ 320	
10511	531000	Gas	$ 2,500	
10511	547000	Meals		$ 2,820
10380	484001	Insurance Recovery		$ 4,591
			$ 7,411	$ 7,411

Explanation: *Jail (10511)* - Transfer funds for operations and increase appropriations for insurance proceeds to repair Jail vehicle damaged in accident.

Net Budget Effect: Operating Fund (10) - Increased by $4,591.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
10510	516200	Vehicle Maintenance	$ 4,650	
10380	484001	Insurance Recovery		$ 4,650
			$ 4,650	$ 4,650

Explanation: *Sheriff (10510) - I*ncrease appropriations for insurance proceeds to repair Sheriff vehicles damaged in accident.

Net Budget Effect: Operating Fund (10) - Increased by $4,650.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
59808	596100	Professional Services	$ 159,500	
59808	588000	Contingency		$ 159,500
			$ 159,500	$ 159,500

Explanation: *Ocean Sands Construction Fund (59808)* - Transfer funds from contingency to environmental assessment for expansion of the Ocean Sands Wastewater Treatment Plant.

Net Budget Effect: Ocean Sands Water & Sewer Construction Fund (59) - No change.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
60808	590001	Capital Outlay	$ 256,000	
60808	588000	Contingency		$ 256,000
			$ 256,000	$ 256,000

Explanation: *Ocean Sands Water and Sewer Fund (60808)* - Transfer funds from contingency to award contract to George Raper & Son for Spray Field project.

Net Budget Effect: Ocean Sands Water & Sewer Fund (60) - No change.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
66868	532000	Supplies	$ 10,000	
66868	533200	Lab Tests	$ 1,000	
66868	545000	Contract Services		$ 10,000
66868	590000	Capital Outlay		$ 1,000
			$ 11,000	$ 11,000

Explanation: *Southern Outer Banks Water System (66868) - Transfer funds for operations.*

Net Budget Effect: Southern Outer Banks Water System Fund (66) - No change.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
12548	516015	Repairs & Maintenance	$ 17,000	
12548	516115	Building & Grounds	$ 1,000	
12548	526015	Promotions	$ 683	
12548	532015	Supplies	$ 2,500	
12548	536115	Personal Protective Equipment	$ 15,000	
12548	553015	Dues & Subscription	$ 5,000	
12548	554015	Insurance	$ 184	
12548	545000	Contract Services		$ 41,367
			$ 41,367	$ 41,367

Explanation: *Knotts Island Volunteer Fire Department (12548)* - Operating transfers as requested by Knotts Island VFD per e-mail January 23, 2014.

Net Budget Effect: Fire Services Fund (12) - No change.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
12546	514506	Travel/Training/Education		$ 1,000
12546	516106	Buildings & Grounds	$ 14,000	
12546	532106	Fire Supplies		$ 4,000
12546	544006	Volunteer Assistance	$ 3,530	
12546	553006	Dues & Subscriptions		$ 1,500
12546	554006	Insurance Costs	$ 3,000	
12546	561006	Professional Services		$ 14,030
			$ 20,530	$ 20,530

Explanation: *Corolla Volunteer Fire Department (12546)* - Operating transfers as requested by Corolla VFD per e-mail January 21, 2014.

Net Budget Effect: Fire Services Fund (12) - No change.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
10531	532000	Supplies	$ 2,000	
10531	545000	Contract Services		$ 2,000
			$ 2,000	$ 2,000

Explanation: *Emergency Management (10531)* - Transfer funds for operations.

Net Budget Effect: Operating Fund (10) - No change.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
10460	531000	Gas	$ 5,000	
10460	531400	Equipment Fuel		$ 500
10460	516000	Repairs & Maintenance		$ 4,500
			$ 5,000	$ 5,000

Explanation: *Public Works (10460)* - Transfer funds for increased fuel costs.

Net Budget Effect: Operating Fund (10) - No change.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
68888	533200	Lab Tests	$ 2,500	
68888	561000	Professional Services		$ 2,500
			$ 2,500	$ 2,500

Explanation: *Walnut Island Sewer District (68888)* - Transfer funds for require lab testing at Walnut Island sewer.

Net Budget Effect: Walnut Island Sewer District (68) - No change.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
10750	561000	Professional Services	$ 25,000	
10752	519600	Daycare	$ 569	
10760	519500	Adult EA	$ 2,000	
10330	432800	Daycare		$ 569
10390	499900	Appropriate Fund Balance		$ 27,000
			$ 27,569	$ 27,569

Explanation: *Social Services Administration (10750); Public Assistance (10752); County Assistance (10760)* - Increase appropriations to provide mandated services while Kids First seeks contractor to provide services. Adjust Daycare expense and revenue lines to reflect most recent funding authorization. Increase Kids First allocation.

Net Budget Effect: Operating Fund (10) - Increased by $27,000.

Account Number		Account Description	**Debit** Decrease Revenue or Increase Expense	**Credit** Increase Revenue or Decrease Expense
61818	514500	Training and Education	$ 300	
61818	532000	Supplies	$ 3,500	
61818	545000	Contracted Services	$ 5,500	
61818	513000	Utilities		$ 9,300
			$ 9,300	$ 9,300

Explanation: *Mainland Water (61818)* - Transfer funds for operations for the remainder of this fiscal year in the Mainland Water enterprise fund.

Net Budget Effect: Mainland Water Fund (61) - No change

ORDER OF COLLECTIONS

TO THE TAX COLLECTOR OF THE COUNTY OF CURRITUCK:

You are hereby authorized, empowered, and commanded to collect the taxes, current and past due, set forth in the tax records filed in the office of the Tax Collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Currituck, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.(G.S. 105-321)

ORDER TO ADVERTISE UNPAID REAL ESTATE TAX LIENS

TO THE TAX COLLECTOR OF THE COUNTY OF CURRITUCK:

Pursuant to G.S. 105-369 you are hereby authorized, empowered, and commanded to advertise the unpaid tax liens by posting a notice of the liens at the county courthouse and by publishing each lien at least one time in one or more newspapers having general circulation in the taxing unit within the time prescribed by G.S. 105-369(c).

C) Commissioner's Report

Commissioner Aydlett thanked all those who attended the Public Hearing on tolling ferries in Knotts Island. He noted 203 were present and he was proud of his community for their comments. He also asked about making appointments to the new Economic Development Board. It was agreed that the ordinance amendment to increase the number of members, as well as board appointments, would be placed on the next agenda.

Commissioner Petrey related he was the RPO representative for the County and would be voting no on tolling ferries. He planned to attend the other Public Hearings as he felt it was important to stand together.

Commissioner Petrey moved that he be allowed to explore adding flooding in Moyock as an RPO project. Commissioner Martin seconded the motion. Motion carried unanimously.

Commissioner Gilbert thanked everyone involved in the Moyock Small Area Plan and thanked the Planning Staff for a job well done.

Commissioner Griggs stated the ferry had been provided free of charge for decades and it was not right for the state to try to balance the budget on the backs of these citizens.

Commissioner Martin announced free tax preparation at the Senior Center every Thursday through April 10. Appointments are required. He thanked JoAnne DiBello for providing this service.

Chairman O'Neal noted North Carolina has the highest gas taxes because of no tolls. He was concerned about tolls and high gas taxes.

Chairman O'Neal also thanked everyone for expressions of sympathy at the loss of his father.

D) County Manager's Report

No comment.

Adjourn

There being no further business, Commissioner Gilbert moved to adjourn. Commissioner Aydlett seconded the motion. The meeting was adjourned.

Number 2014071

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 17th day of March 2014, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2014.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
10535	513000	Utilities	$ 4,000	
10535	514000	Travel		$ 1,000
10535	514500	Training & Education		$ 2,000
10535	516000	Maintenance & Repair		$ 1,000
			$ 4,000	$ 4,000

Explanation: *Communications (10535)* - Transfer funds for increased utility costs for tower sites to run the 800 MHz communication system.

Net Budget Effect: Operating Fund (10) - No change.

Minute Book # _____, Page # _____

Journal # 80295

Clerk to the Board

Number 2014072

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 17th day of March 2014, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2014.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
12543	554003	Insurance - Moyock	$ 10,000	
12543	545000	Contract Services		$ 10,000
			$ 10,000	$ 10,000

Explanation: *Moyock VFD (12543)* - Transfer funds as requested in e-mail dated February 13, 2014 from Moyock Volunteer Fire Department.

Net Budget Effect: Fire Services Fund (12) - No change.

Minute Book # _____, Page # _____

Journal # 80295

Clerk to the Board

Number 2014073

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 17th day of March 2014, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2014.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
10640	532004	FCS Supplies	$ 1,739	
10330	449900	Miscellaneous Grants		$ 1,739
			$ 1,739	$ 1,739

Explanation: *Cooperative Extension (10640)* - Increase appropriations to record additional grant funds for the Senior's Health Insurance Information Program (SHIIP).

Net Budget Effect: Operating Fund (10) - Increased by $1,739.

Minute Book # _____, Page # _____

Journal # 80295

Clerk to the Board

Number 2014074

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 17th day of March 2014, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2014.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
10510	557500	Crime Control Act	$ 20,000	
10390	499900	Appropriated Fund Balance		$ 20,000
			$ 20,000	$ 20,000

Explanation: *Sheriff (10510)* - Increase appropriations for additional utilities and other operating expenses for the narcotics unit and to replace MCT computers for the narcotics unit. This is funded through restricted funds.

Net Budget Effect: Operating Fund (10) - Increased by $20,000.

Minute Book # _____, Page # _____

Journal # 80295

Clerk to the Board

Number 2014075

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 17th day of March 2014, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2014.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
10750	514000	Travel	$ 2,000	
10750	561000	Professional Services	$ 18,500	
10750	532000	Supplies	$ 2,000	
10752	519000	Medical Transportation	$ 2,000	
10752	519005	State Foster Care & Boarding	$ 20,050	
10752	519600	Daycare	$ 25,925	
10330	430000	DSS Miscellaneous		$ 28,525
10330	431101	Medical Transportation		$ 2,000
10330	431800	Foster Care & Boarding Home		$ 10,025
10330	432800	Day Care		$ 25,925
10750	516000	Repairs & Maintenance		$ 4,000
			$ 70,475	$ 70,475

Explanation: *SOCIAL SERVICES ADMIN (750) & PUBLIC ASSISTANCE(752)* - Transfer funds for increased travel required for foster care clients and increase appropriations to reflect changes in State funding allotments.

Net Budget Effect: Operating Fund (10) - Increased by $66,475.

Minute Book # _____, Page # _____

Journal # 80295

Clerk to the Board

Number 2014076

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 17th day of March 2014, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2014.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
62828	545000	Contract Services	$ 7,500	
62360	480700	Penalties & Interest		$ 2,000
62390	499900	Appropriated Retained Earnings		$ 5,500
			$ 7,500	$ 7,500

Explanation: *Newtown Road Sewer District (62828)* - Increase appropriations for additional sludge removal to close out the Newtown Sewer.

Net Budget Effect: Newtown Road Sewer District Fund (62) - Increased by $7,500.

Minute Book # _____, Page # _____

Journal # 80295

Clerk to the Board

Number 2014077

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 17th day of March 2014, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2014.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
10530	545000	Contract Services	$ 82,500	
10390	499900	Appropriated Fund Balance		$ 82,500
			$ 82,500	$ 82,500

Explanation: *Emergency Medical Services (10530)* - Increase appropriations for Medicaid Ambulance Cost Settlement from audit for FY 2010. This cost will be deducted from the current year settlement until the appeal has been finalized.

Net Budget Effect: Operating Fund (10) - Increased by $82,500.

Minute Book # _____, Page # _____

Journal # 80295

Clerk to the Board

Number 2014078

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 17th day of March 2014, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2014.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
52531	594501	Elevation Grant HMGP 4019-0021	$ 337,710	
52330	445000	Elevation Grant HMGP 4019-0021		$ 337,710
			$ 337,710	$ 337,710

Explanation: *Emergency Management Grants (52531)* - Increase appropriations to record award of HMGP 401-0021 grant for the elevation of three residential structures. This will be funded through 75% federal funds and 25% State funds.

Net Budget Effect: Multi-Year Grant Fund (52) - Increased by $337,710.

Minute Book # _____, Page # _____

Journal # 80295

Clerk to the Board

Number 2014079

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 17th day of March 2014, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2014.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
10460	545000	Contracted Services	$ 15,000	
10460	592000	Courthouse Projects		$ 15,000
			$ 15,000	$ 15,000

Explanation: *Public Works (10460)* - Transfer funds to cover snow removal and contract increases.

Net Budget Effect: Operating Fund (10) - No change.

Minute Book # _____, Page # _____

Journal # 80295

Clerk to the Board

Number 2014080

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 17th day of March 2014, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2014.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
10461	532000	Supplies	$ 300	
10461	511000	Telephone & Postage	$ 250	
10461	526000	Advertising		$ 250
10461	511010	Data Transmission		$ 300
			$ 550	$ 550

Explanation: *Public Utilities (10461)* - Transfer funds for operations for the remainder of this fiscal year.

Net Budget Effect: Operating Fund (10) - No change.

Minute Book # _____, Page # _____

Journal # 80295

Clerk to the Board

Number 2014081

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 17th day of March 2014, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2014.

Account Number		Account Description	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
10490	545000	Contract Services - Other	$ 500	
10490	545003	Contract Services - Ct/Jail	$ 1,100	
10490	516000	Repairs & Maintenance - Other		$ 1,600
10490	590003	Capital Outlay - Ct/Jail	$ 5,000	
10490	546003	Solicitor's Office Expense		$ 5,000
			$ 6,600	$ 6,600

Explanation: *Court Facility Fees (10490) - Transfers for contract increases and to replace door on Judicial Building Sallyport.*

Net Budget Effect: Operating Fund (10) - No change.

Minute Book # _____, Page # _____

Journal # 80295

Clerk to the Board

CURRITUCK COUNTY MASS CASUALTY INCIDENT RESPONSE PLAN

Purpose:
The purpose of the Currituck County ~~EMS Incident Management~~ Mass Casualty Incident Response Plan is to:

- Minimize the loss of life, disabling injuries, and human suffering
- Establish a framework for the provision of triage, treatment, and transports of victims
- Ensure the safest, most efficient, and most effective use of resources.

~~provide medical services to civilians and other responders in natural, or manmade, disaster situations. EMS will provide and coordinate triage, treatment, and transportation of sick and injured victims at the scene of the disaster. Depending on available resources and event duration, EMS will also attempt to provide medical surveillance and monitoring as needed for other responding agencies.~~

The first 30 minutes after the occurrence of an incident are the most critical. Decisions made and actions taken, or not taken, will set the stage for subsequent waves of responders. Having a pre-determined plan to deal with large-scale incidents and mass casualties, and successfully executing the plan, will be the key to effectively managing the incident.

For this plan to be efficient and effective, it must be ~~practiced~~ exercised regularly. ~~EMS~~ Emergency personnel will use the plan when managing an incident with multiple patients. ~~with minor injuries and whenever a helicopter LZ is established~~. Exercising this plan ~~This~~ will help ~~EMS personnel, Communications, and other~~ responding agencies become more familiar with the ~~EMS~~ Currituck County MCI plan and each disciplines roles and responsibilities.

Scope:
This plan has been prepared to provide a coordinated response to incidents that overwhelm the day-to-day emergency care delivery system. The MCI Plan is designed to supplement the Currituck County Emergency Operations Plan.

Definition:
A mass casualty incident (MCI) is defined as an incident with injuries that may exceed the normal response of an emergency response system. Classification of a mass casualty incident may vary based upon the number of patients, severity of injuries, the cause of the incident, and available resources.

~~**Mass Casualty Incident (M.C.I.)**~~

1. ~~*Definition:* An M.C.I. is any event that results in multiple patients or victims. It can range in size and complexity from seven (7) or more patients spread over a small or large area at a single location or at multiple locations.~~

2. ~~~~

Mass Casualty Incident Level:
MCI levels provide the Incident Commander with a suggested minimum number and type of resources that should be requested as part of the initial response package. These MCI levels are based upon the number of high acuity (Red Tagged/Immediate) patients, not the total number of victims involved. The nature of the incident, location and number of victims, and their acuity levels will drive the type and quantity of resources needed to manage the incident.

The four levels of MCI are defined as follows:

MCI Level 1	3-10 Immediate/Red Tagged Victims
MCI Level 2	11-20 Immediate/Red Tagged Victims
MCI Level 3	21-100 Immediate/Red Tagged Victims
MCI Level 4	101-1000 Immediate/Red Tagged Victims

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~~The type of MCI depends on the ratio of victims to EMS resources available for providing triage, treatment, and transportation.~~

- ~~Level One: Any incident that can be handled with minimal Currituck County EMS resources (i.e., no more than six ambulances).~~
- ~~Level Two: Any incident that can be handled with available Currituck County EMS resources up to and including rescue squad and private ambulance services (i.e., no more than twelve ambulances).~~
- ~~Level Three: Any incident that cannot be handled with in-county EMS & rescue resources (greater than twelve ambulances). The Region F Mutual Aid Plan must be activated.~~

Plan Activation:

The plan shall be activated when an incident overwhelms the initial responders overall resources. The plan may be activated by any fire, law enforcement, or EMS personnel that have arrived on scene, assessed the scene, and assumed incident command.

Situation and Assumptions:

Situation

- The residents and visitors of Currituck County are at risk from a variety of hazards, both natural and man-made, that may result in mass casualty incidents.
- Incidents that may produce mass casualties include, but are not limited to:
  - Multiple vehicle collision
  - Building/structure collapse
  - Hazardous materials incident
  - Weapons of mass destruction
  - Active shooter incident
  - Mass transit (train, bus, etc.)
- The most heavily traveled road in Currituck County is U.S.168/158. Vehicle count increases substantially during the summer months.

Assumptions

- Many variables such as weather, traffic conditions, and other factors may influence what constitutes a mass casualty incident.
- Mass casualty incidents may overwhelm local, regional, and state resources.
- Mass casualty incidents have the potential to generate mass fatalities.
- Difficult access, remote areas, and complex hazards may significantly hinder mass casualty response.

MCI and Incident Command System:

~~Currituck County EMS personnel will coordinate their efforts with other responders under the authority of an established incident command "team." EMS is a resource available to the incident command "team" and will be automatically dispatched to any incident where emergency medical care is known, or suspected, to be in demand~~. Currituck County emergency responders will coordinate efforts under the authority of the Incident Command/Unified Command System. The use of common terminology is imperative.

~~The use of a command "team" provides agencies responsible for managing the incident with equitable representation in the command structure. This ensures that all agencies operate under a common set of incident objectives and strategies.~~

~~EMS personnel will cooperate with fellow team members from other response agencies and cooperate in the planning and execution of all phases of the incident management plan.~~

Unified command provides for:

- a shared understanding of priorities and restrictions
- a single set of incident objectives
- collaborative strategies
- improved internal and external information flow
- less duplication of efforts
- better resource utilization

Incident Command Structure and Responsibilities

Incident Command
Overall management and coordination of personnel and resources.

Staging function
Assembly, coordination and control of resources.

Extrication/rescue function
The safe and rapid removal of entrapped patients and their prompt delivery to a treatment area. In large fires, some or all of this function may be performed by a search and rescue group. In a hazardous materials incident, some or all of this function may be performed by a hazardous materials group.

Triage function
To assess and sort casualties and appropriately establish priorities for treatment and transportation.

Treatment function
Overall management of patient care.

Transportation function
Coordination of patient transportation and medical record keeping.

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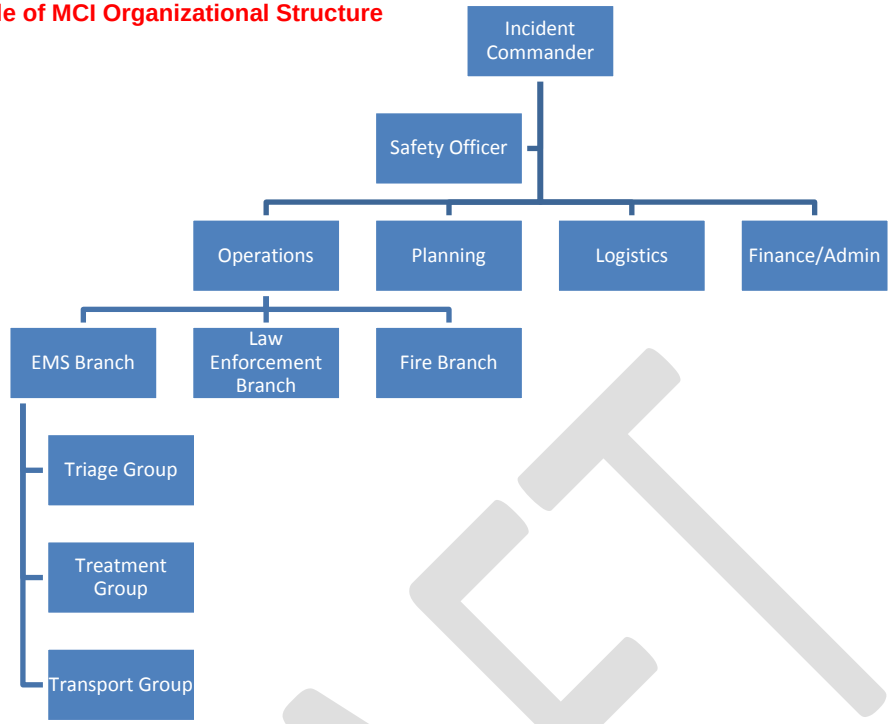
Figure 1. **Example of MCI Organizational Structure**



~~Requesting Activation of the Out-of-county Mutual Aid Plan:~~
~~The following positions may request activation of, or authorize EMS participation in, the Regional EMS Mutual Aid Response Plan:~~

- ~~EMS Director~~
- ~~On-Duty EMS Operations Supervisor~~
- ~~EMS Training Officer~~
- ~~On-Duty EMS Shift Coordinator~~

KEY PLAN COMPONENTS
Communications:

1. Dispatching of units will be made on the ~~primary EMS/Rescue frequency~~ Fire-EMS Primary and SO Primary frequencies. All out-of-county units will also make initial contact on the primary frequency ~~also~~.
2. Communications between ambulances and the hospitals shall be on ~~UHF Med Channels~~ the 800 MHz system unless otherwise directed by ~~EMS~~ Command. The Transportation Officer will give numbers of victims and the condition of each as the unit is departing from the scene.
3. On-scene ~~EMS~~ Operations shall be conducted ~~small~~ on handheld portable radios as designated by the ~~EMS~~ Command.
4. Communications with ~~Air MedEvac services~~ aviation assets will be conducted on designated auxiliary frequencies.
5. It is important that all incoming equipment have the ability to receive instructions from ~~EMS~~ Command and when directed, to proceed to the staging area or to the incident scene.
6. All radio communications shall be consistent with Currituck County ~~EMS~~ 800 MHz standard operating guidelines for radio operations.

Initial Response

- Communications will estimate the initial number of transport ambulances needed.
- ~~Send~~ One (1) ambulance will be sent for every two (2) patients. For example, if it is reported that ten patients are involved, five ambulances will need to be dispatched - this could be a combination of private, volunteer, local EMS, and out-of-county EMS units if necessary.
- Communications will activate EMS Group paging tones.
- **First arriving unit** establishes ~~EMS~~ Command and provides an initial "size up." ~~and begins patient triage.~~
- **Critical Actions:**
  - Establish command at a key location that allows good visual assessment of the entire scene if possible. Avoid high noise areas and distractions if possible.
  - Quickly determine if additional resources are required, or if number of enroute units can be reduced, and report this information to Communications.
  - Determine an area for unit staging and the best approach to the scene.
  - Upon arrival **next in unit(s)** report to ~~EMS~~ Command for assignment and will stage vehicle in an appropriate location.
- ~~**Critical Actions:**~~
  - Once enroute, contact Communications by radio for further instructions and assignment. Keep radio transmissions brief.
  - Arriving units must stage appropriately to allow departing units to leave the scene without difficulty. **Do not block vehicle entry to, or exit from, the scene.**
  - For large scale incidents proceed directly to the personnel and equipment staging area, be prepared to drop additional personnel and equipment.
  - Fire and EMS vehicle drivers must stay with their ambulance at all times.
  - Turn off all emergency lights upon arrival.
  - Ensure that wheeled ambulance stretchers remain in the ambulance until ready for use.
  - ~~ALL EMS PERSONNEL MUST WEAR AN EMS SAFETY VEST AT A MINIMUM – SECTION LEADERS WILL WEAR AN APPROPRIATE SECTION COMMAND VEST.~~

Transferring ~~EMS~~ Command:

1. Transfer of ~~EMS~~ Command will occur when the next higher ranking, or next most senior, ~~EMS~~ personnel arrive on scene.
2. A *face-to-face* exchange of information will occur and the individual assuming ~~EMS~~ Command will notify Communications of the transaction after command has been transferred (example, "~~Communications, (then Unit number)~~ Currituck, Chief 3 assuming ~~EMS~~ Command").

Resource Management:

1. Emergency services agencies should exhaust their own channels of support (e.g., mutual aid agreements with similar agencies in other jurisdictions) before turning to the resource management function.
2. Currituck County Emergency Management (EM) will be available to identify and request resources as needed.
3. State and federal resources will be requested by the Emergency Management Director through the North Carolina Division of Emergency Management.
4. Large scale MCIs will require the use of EMS personnel from outside the county and region. Outside EMS personnel will be expected to adhere to the patient care protocols of their respective EMS Agency.

Staging:

1. *Initial Staging*: A location for initial staging will be established for all MCI's. Staging will be utilized for all arriving resources on the initial assignment. This is a temporary location designated by incident operations until the resource is assigned. This area should be far enough away from the incident operations area as to not interfere with movement of personnel and equipment. A staging area manager will be assigned by incident operations.

2. ~~*Secondary Staging*: A secondary staging location will be established for all Level 2 & Level 3 MCI's.~~
    - **Critical Actions:**
        - Be careful not to cause gridlock in the initial staging area. Only the vehicles necessary to set-up ~~EMS~~ Command and Triage should be located in the initial staging area.
        - Consider using large parking lots. ~~located near interstates or divided highways as secondary staging locations.~~
        - Churches, schools, shopping centers, etc. make ideal locations for secondary staging and are generally easy to find.
        - All staging sites should have one way in and one way out for all traffic.
        - When moving vehicles, avoid backing whenever possible. If backing a vehicle is unavoidable, the driver must have an appropriately positioned spotter at all times.

Casualty Collection Point:
An MCI may necessitate the need for a casualty collection point. A casualty collection point (CCP) is a location where casualties are assembled for triage and initial treatment while waiting evacuation to a medical treatment facility. CCP's should be secure locations that are accessible to ambulances yet close enough to the injured to minimize physical transportation of casualties.

~~**Triage & Transportation:**~~
~~*Simple Triage And Rapid Treatment (S.T.A.R.T.)*~~
~~*Refer to Figure 1*. The "START" method of performing patient triage will be utilized by all responding EMS agencies within Currituck County. This includes all volunteer fire & rescue agencies and private ambulance services. **All patients** will be tagged with a color-coded triage tag prior to arrival at the on-scene treatment area.~~

1. ~~All patients will be triaged using the "START" method and will be tagged with a color-coded triage tag prior to arrival at an on-scene treatment area.~~
2. ~~The EMS Transportation Officer will provide transport instructions to EMS personnel and direct patients to ambulances for transportation.~~
3. ~~DO NOT communicate directly with the receiving hospital unless a patient's condition deteriorates dramatically while enroute. The EMS Transportation Officer will communicate directly with the receiving hospitals.~~
4. ~~You will receive instructions from Communications regarding re-assignment when leaving the receiving hospital.~~
5. ~~Follow the directions of law enforcement and/or fire personnel regarding traffic flow.~~

Patient Accountability and Tracking:
Accounting for all victims of an MCI is equally important as accounting for first responders. Victim and patient accountability begins with the initial triage process when the initial triage report is provided to the Triage Officer. This initial triage report provides an initial count of the number injured, ill and deceased. This information is used to determine what additional resources maybe required to successfully manage the incident.

This same information is then used to confirm that all living victims have been recovered and moved to the Treatment Area to receive treatment. The State of North Carolina Office of Emergency Medical Services (OEMS) uses the SMART Triage Tag system. A SMART triage tag will be attached to each patient as they are triaged or as they enter the treatment area. The SMART Triage Tag has a unique patient identification number on each tag. This number will be used to identify and track each patient through treatment, transportation and arrival at the receiving medical facility.

Non-Traditional Patient Transport:
An MCI may create a demand for ambulances that exceeds the number of ambulances readily available through mutual aid agreement and contracts with private ambulance services. The use of the Mass

Casualty Evacuation and Transportation Units (MCETUs), also known as Medical Ambulance Buses (MABs), for patient transportation is recommended. The regional MAB (MAB 10) assigned to the Grandy Station can be requested by IC/UC, or his/her designee. In addition, the use of non-traditional modes of patient transportation and alternate patient transport destinations may need to be considered.

Air Operations:

1. Due to the nature of injuries, aviation assets may be required for patient transport.
2. The fire departments are primarily responsible for establishing land zones.
3. It may be necessary to request the Federal Aviation Administration (FAA) to issue a restriction for the incident air space.
4. The use of multiple aviation assets may require the establishment of an Air Operations Branch.
5. Regional aviation assets have Currituck County radio frequencies programmed into their radios.

External Communications:

1. The County Public Information Officer (PIO) will coordinate with partner agency public information officers to ensure a coordinated and consistent message.
2. The county reverse notification system (Currituck Alert) can be utilized to inform the public of an incident.

~~Management of On-Scene Conflicts:~~

~~It is understood that each provider will make every effort to manage any multi-casualty incident in an efficient, effective, and professional manner. However, sometimes various factors may be present which hamper these efforts. Such factors may range from unforeseen circumstances of the incident to poor decision-making on the part of early on-scene personnel. These situations will occur – it is a documented fact, evident in studies of every mass-casualty situation in history – and no county is immune from them! There is a right and a wrong way to manage them, however.~~

~~Should any responding agency encounter situations that they believe are hampering their efforts, and other responder's efforts, to provide the most effective care, the following steps should occur:~~

1. ~~The response agency personnel having questions/concerns about scene operations should:~~
   - ~~Not argue with on-scene personnel.~~
   - ~~Contact your regular duty supervisor and report the situation.~~
   - ~~The Supervisor will contact his/her peers in the host agency's response jurisdiction and work out the problem.~~
2. ~~The host agency's response and/or incident management personnel should:~~
   - ~~Acknowledge that mutual aid responders may operate somewhat differently than you do on a day-to-day basis.~~
   - ~~Accept input from mutual aid providers supervisory personnel.~~
   - ~~Do nothing that compromises patient care.~~

~~If problems cannot be managed on scene, responders are each bound by their local protocols and best judgment, and conflicts will be managed post-incident through medical review.~~

~~In order to minimize the possibility of responder conflicts, agencies are encouraged to respond a supervisor or ranking officer along with treatment and transport personnel for any incidents expected to be of extended duration (i.e., 1 hour or greater in duration).~~

~~Section Assignment And Duties:~~

~~This information has been reproduced as a laminated card and will be kept in the visor of each vehicle in the EMS fleet. Refer to this card as a quick reference or as a quick study guide.~~

1. **~~EMS Command Officer~~**
   - ~~Accountable for the EMS response to an incident including not only operations but also logistics, finance, planning, safety, public information, and other aspects of the local EMS system.~~

- ~~Assigns lead personnel to other sections such as staging, triage, treatment, and transportation.~~
- ~~Typically a "White Shirt" or the most senior paramedic present.~~
- ~~Performs accountability assessment of EMS personnel assigned to his/her section post-incident.~~

2. **~~EMS Operations Officer~~**
   - ~~In charge of all operational sections of the EMS response including staging, triage, treatment, and transportation.~~
   - ~~Ensures that sections operate smoothly and that problems are addressed early.~~
   - ~~Performs accountability assessment of EMS section leaders assigned to him/her post-incident.~~

3. **~~Staging Officer~~**
   - ~~The Staging Officer (SO) is in charge of vehicle movement in and out of a staging area. The SO may come from any discipline (either EMS, fire, or law enforcement) but should know the area including transportation routes and road conditions.~~
   - ~~The SO will be in contact with on-scene command so as to know what type of units and how many to send in at what times.~~
   - ~~Units responding into another county will report to the staging area, report IN PERSON to the SO, and move at his/her command. Out-of-county responding units do not leave the staging area to return home without clearance from the SO.~~
   - ~~Performs accountability assessment of EMS personnel assigned to his/her section post-incident.~~

4. **~~Triage Officer~~**
   - ~~This individual is responsible for patient sorting to ensure that the most critical patients receive treatment and transport first.~~
   - ~~The individual selected as Triage Officer in any incident should have excellent patient assessment skills, and must be very skilled at use of triage and tagging systems. He/she again will likely represent the host county's primary EMS provider (or possibly an emergency physician) except in unusual circumstances.~~
   - ~~Out-of-county responders assigned to Triage will work under the command of this individual.~~
   - ~~Performs accountability assessment of EMS personnel assigned to his/her section post-incident.~~

5. **~~Treatment Officer/Medical Officer~~**
   - ~~This individual is responsible for managing patient care either at the site of injury (if the patient cannot be extricated), at the triage area, and in the treatment area.~~
   - ~~Assigns leadership positions for all treatment sectors.~~
   - ~~The Treatment Officer will likely be a senior paramedic or member of the command staff of the host county's primary EMS provider (or possibly an emergency physician).~~
   - ~~Out-of-county responders assigned to Treatment will work under the command of this individual.~~
   - ~~Performs accountability assessment of EMS personnel assigned to his/her section post-incident.~~

~~Roles And Responsibilities by EMS Job Title~~

~~This information has been reproduced as a laminated card and will be kept in the visor of each vehicle in the EMS fleet. Refer to this card as a quick reference or as a quick study guide.~~

1. **~~EMS DIRECTOR:~~**
   ~~Fills the EMS Command position in the ICS flow chart as command is transferred upward. May activate regional mutual aid plan in the event of a Level 2 or Level 3 MCI. May serve as a direct liaison to the Emergency Operations Center.~~

2. **~~EMS OPERATIONS SUPERVISOR:~~**
   ~~May fill any leadership position in the ICS flow chart up to and including Command, Operations, Staging, Triage, Treatment, and Transportation sections. May activate regional mutual aid plan in the event of a Level 2 or Level 3 MCI. If off-duty at the time of callback, may serve as a direct liaison to the Emergency Operations Center.~~
3. **~~EMS TRAINING OFFICER:~~**
   ~~May fill any leadership position in the ICS flow chart up to and including Command, Operations, Staging, Triage, Treatment, and Transportation section. May activate regional mutual aid plan in the event of a Level 2 or Level 3 MCI. If off-duty at the time of callback, may serve as a direct liaison to the Emergency Operations Center.~~
4. **~~EMS SHIFT COORDINATOR:~~**
   ~~May fill any leadership position in the ICS flow chart up to and including Command, Operations, Staging, Triage, Treatment, and Transportation section. May activate regional mutual aid plan in the event of a Level 2 or Level 3 MCI. If off-duty at the time of callback, may serve as a direct liaison to the Emergency Operations Center.~~
5. **~~EMS ASSISTANT SHIFT COORDINATOR:~~**
   ~~May fill any leadership position in the ICS flow chart up to and including Command, Operations, Staging, Triage, Treatment, and Transportation section. If off-duty at the time of callback, may be called upon to serve as a medical provider in Triage, Treatment, or Transportation.~~
6. **~~EMT-I, -II, -III:~~**
   ~~May fill any position in the ICS flow chart up to and including Command, Operations, Staging, Triage, Treatment, and Transportation section. Typically will perform as a medical provider in Triage, Treatment, or Transportation sections.~~
7. **~~ACCOUNTING CLERK:~~**
   ~~Responsible for initiating emergency callback of EMS personnel for Level 2 and Level 3 MCI's. Callback will only be initiated after the EMS Director requests it and emergency callback is approved by the County Manager.~~

Personnel Accountability & Responder Safety:
~~EMS will be accounted for - this will be the responsibility of each section leader~~. A personnel accountability system must be implemented at MCIs to help ensure the safety of first responders and ensure efficient operations. The IC/UC will have overall responsibility for implementing the personnel accountability system in accordance with the standard Incident Management System practices.

The accountability system used in Currituck County is the passport system. Separate accountability systems may be needed to be integrated with other accountability systems into an accountability system for use at the incident system.

~~EMS personnel~~ Emergency services personnel should not self-respond into areas where rescue operations are taking place without first requesting clearance from ~~EMS~~ Operations. It is very important that ~~EMS~~ personnel report any change in location at the scene of a major incident to his/her respective section leader prior to actually changing location.

1. **~~EMS~~ Rehabilitation**
   - ~~EMS~~ Personnel should avoid prolonged exposure to the following situations and should tentatively be rotated out on the following schedule:
     - Vehicle extrication: No more than thirty minutes at a time in ideal situations.
     - Any MCI Section (such as Triage, Treatment, Transportation, etc.); no more than 3 hours at a time in ideal situations.
     - Rehabilitation of other Emergency Services Personnel: No more than 3 hours at a time in ideal situations.
   - All ~~EMS~~ personnel should remain mindful of the importance of staying hydrated and maintaining adequate food intake during prolonged incidents.
   - ~~Ranking EMS officers and~~ Section leaders must monitor personnel assigned to their area for fatigue, possible dehydration, heat related-illnesses, and other conditions that may affect their performance.

2. **~~EMS~~ Safety**
   - Responder occupational safety and health must be considered during an MCI response. Scene safety, occupational health and responder rehabilitation is the responsibility of the Incident Commander/Unified Command (IC/UC) and the Incident Safety Officer (ISO) if one has been designated.
   - The on-scene safety officer has the authority to stop unsafe activities in order to prevent injuries or harm.
   - All ~~EMS~~ emergency response personnel must be clearly identifiable and easily seen.
   - Personnel must stage away from the scene of any violent event until proper safety measures have been put into place.
   - ~~All EMS personnel must use appropriate PPE and safety equipment during an MCI.~~
   - The IC/UC will designate the minimum level of personal protective equipment (PPE) required for personnel responding to the incident. As a minimum all personnel providing patient care must adhere to the use of the PPE required to implement universal precautions, commonly referred to as body substance isolation procedures.
3. **Critical Incident Stress Debrifing/Employee Assistance Program**
   - The leader for each section's operations will evaluate all personnel for signs of post-traumatic stress disorder.
   - ~~EMS~~ All personnel will be encouraged to utilize available counseling services and attend critical incident stress debriefing.

Active Shooter / Mass Casualty Incident (AS/MCI):

1. AS/MCI is a general term intended to cover active shooter incidents involving one or more subjects who participate in a random or systematic shooting spree, demonstrating their intent to continuously harm others.
2. An active shooter incident can occur at any time in any location. Recent history show a higher number of incidents in schools, however, any facility can become a target.
3. Each incident is primarily a law enforcement (LE) event but requires coordination between the LE on-scene lead and the fire/EMS on-scene lead. Unified command provides the proper vehicle for command and control. Responders should establish unified command and a unified command post as soon as possible. Fire and/or EMS can assist the LE on-scene lead by supporting the ICS functions that may not have been addressed yet.
4. Active shooter incidents require law enforcement (LE) to utilize specific response procedures that may differ from normal response procedures. All emergency responders need to be aware the following law enforcement procedures and tactics:
   - LE may bypass injured victim to subdue the perpetrators.
   - LE personnel may attempt to enter an active shooter area without waiting for additional units in order to contain or neutralize an active threat.
   - LE will not wait for SWAT to engage active shooters.
   - LE may request fire/rescue/EMS equipment to breach or force structural elements or to access roofs or other areas.
   - LE may request fire/rescue/EMS personnel to assist with victim triage, treatment, and or removal from the danger zone. LE should train to accompany personnel into areas of higher risk to perform these duties.
   - LE should be aware of fire/rescue/EMS capacities, tactics, and procedures.
5. A scene is not considered secure until a detailed deliberate search of the entire area is concluded.
6. The Sheriff's Office trains annually with Currituck Schools to prepare for active shooter incidents.
7. Each school within the system follows a Lockdown Procedure for active shooter incidents.
8. Currituck County Schools has pre-identified family reunification sites.

DRAFT

RESOLUTION
APPROVING THE EXHIBITION, USE AND DISCHARGE OF PYROTECHNICS AT WHALEHEAD IN HISTORIC COROLLA
COROLLA, NORTH CAROLINA

WHEREAS, pursuant to N.C. Gen. Stat. §14-410 and §14-413, a display operator that will exhibit, use or discharge pyrotechnics at a public exhibition must receive written authority for such public exhibition from the Board of Commissioners for a county; and

WHEREAS, a display operator must provide proof of insurance in the amount of at least $500,000.00; and

WHEREAS, Dominion Fireworks, Inc. is under contract with Currituck County to provide an exhibition of fireworks at the county's property known as Whalehead in Historic Corolla, Corolla, North Carolina, on July 4, 2014, which will be a public exhibition, and Dominion Fireworks, Inc. has provided a certificate of insurance evidencing insurance coverage in an amount in excess of $500,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for Currituck County, North Carolina, that:

Section 1. Dominion Fireworks, Inc., is authorized to exhibit, use or discharge pyrotechnics for public exhibition at that property known as Whalehead in Historic Corolla, 1100 Club Road, Corolla North Carolina on July 4, 2014.

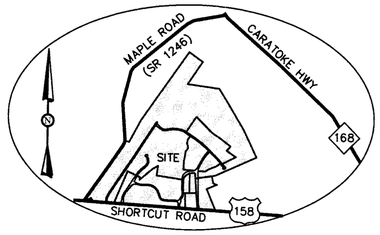
Section 2. This resolution shall be effective upon adoption.

ADOPTED this 17th day of March, 2014.

_____
S. Paul O'Neal, Chairman

ATTEST:

_____
Mary S. Gilbert
Clerk to the Board



VICINITY MAP

NTS

CERTIFICATE OF OWNERSHIP AND DEDICATION

I HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE PROPERTY DESCRIBED HEREON, THAT WE HEREBY FREELY ADOPT THIS PLAT AND DEDICATE TO PUBLIC USE ALL AREAS SHOWN ON THIS PLAT AS STREETS, EXCEPT THOSE SPECIFICALLY INDICATED AS PRIVATE AND THAT WE WILL MAINTAIN ALL SUCH AREAS UNTIL THE OFFER OF DEDICATION IS ACCEPTED BY THE APPROPRIATE PUBLIC AUTHORITY. ALL PROPERTY SHOWN ON THIS PLAT AS DEDICATED FOR A PUBLIC USE SHALL BE DEEMED TO BE DEDICATED FOR ANY OTHER PUBLIC USE AUTHORIZED BY LAW WHEN SUCH USE IS APPROVED BY THE APPROPRIATE PUBLIC AUTHORITY IN THE PUBLIC INTEREST.

_____ DATE _____ OWNER

_____ DATE _____ OWNER

I, _____, A NOTARY PUBLIC OF _____ COUNTY, NORTH CAROLINA, DO HEREBY CERTIFY THAT _____

_____

_____

_____ PERSONALLY APPEARED BEFORE ME THIS DATED AND KNOWLEDGE THE DUE EXECUTION OF THE FOREGOING CERTIFICATE.

WITNESS MY HAND AND OFFICIAL SEAL THIS DAY OF _____, 20___.

_____
NOTARY PUBLIC

MY COMMISSION EXPIRES _____.

CERTIFICATE OF REVIEW OFFICER

STATE OF NORTH CAROLINA, COUNTY OF CURRITUCK

I, _____, REVIEW OFFICER OF CURRITUCK COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING

_____ REVIEW OFFICER _____ DATE

SITE DATA:

1. OWNERSHIP:
   CURRITUCK COUNTY
   153 COURTHOUSE ROAD, SUITE 204
   CURRITUCK, NC 27929

   DANIEL F. SCANLON II, COUNTY MANAGER
   PH: (252) 232-2075, EXT. 4002
   FAX: (252) 232-3551

   ERIC T. WEATHERLY, PE, COUNTY ENGINEER
   PH: (252) 232-6035
   FAX: (252) 232-3298

I, JASON A. MIZELLE, CERTIFY THAT THIS PLAT WAS DRAWN BY ME FROM AN ACTUAL FIELD LAND SURVEY MADE UNDER MY SUPERVISION: THAT THE DEED DESCRIPTION FOR THE PROPERTIES ARE AS SHOWN: THAT THE RATIO OF PRECISION IS 1:10,000+ ; THAT ALL LINES NOT SURVEYED ARE SHOWN AS DASHED LINES DRAWN FROM INFORMATION LISTED UNDER REFERENCES; THAT ALL AREAS ARE CALCULATED BY COORDINATE METHOD: THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH GS 47-30 AS AMENDED, WITNESS MY ORIGINAL SIGNATURE, REG. NUMBER, AND SEAL THIS 10TH DAY OF FEBRUARY, 2014.

D. THAT THIS PLAT IS OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT ORDERED SURVEY OR OTHER EXEMPTION TO THE DEFINITION OF SUBDIVISION.

JASON A. MIZELLE, PLS L-4917

NORTH CAROLINA PROFESSIONAL SEAL L-4917 LAND SURVEYOR JASON A. MIZELLE

AS OF THE RECORDED DATE OF THIS PLAT, SOME PORTIONS OF THIS DEVELOPMENT ADJOIN LAND USED FOR ACTIVE AGRICULTURE PURPOSES WHICH MAY INCLUDE, BUT NOT BE LIMITED TO ACTIVITIES SUCH AS DUST GENERATION, SPRAYING OF CHEMICALS, ETC., THEREFORE, FURTHER INVESTIGATION MAY BE DESIRED BY PROSPECTIVE PURCHASERS.

PROPERTY ON THIS PLAT MAY CONTAIN 404 WETLANDS AND MAY REQUIRE U.S. CORPS OF ENGINEERS APPROVAL PRIOR TO DEVELOPMENT OF THE PROPERTY.

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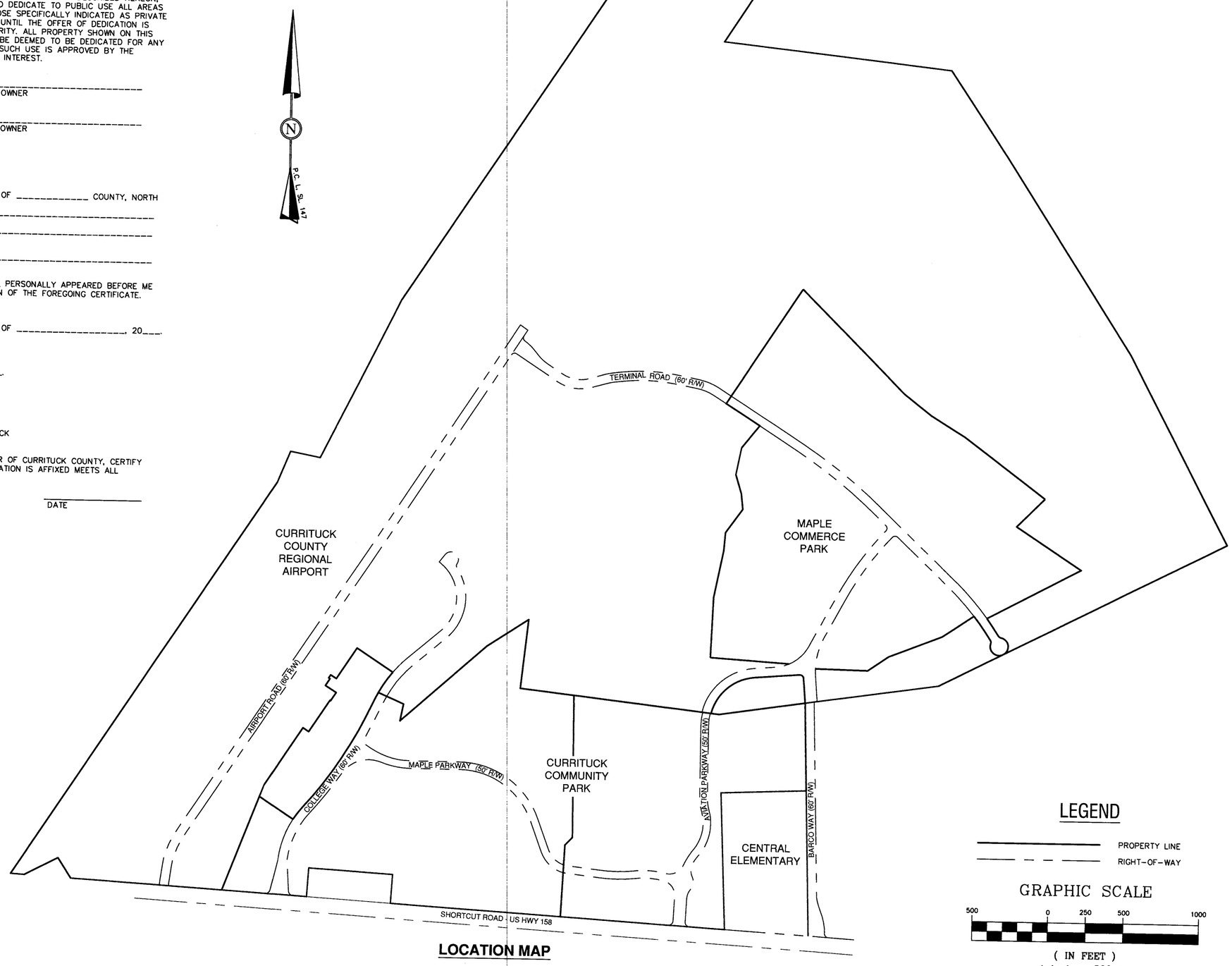


LOCATION MAP

LEGEND

PROPERTY LINE
RIGHT-OF-WAY

GRAPHIC SCALE

500 0 250 500 1000

(IN FEET)
1 inch = 500 ft.

RIGHT-OF-WAY DEDICATION

FOR

CURRITUCK COUNTY

CRAWFORD TOWNSHIP
CURRITUCK COUNTY
NORTH CAROLINA

SHEET INDEX

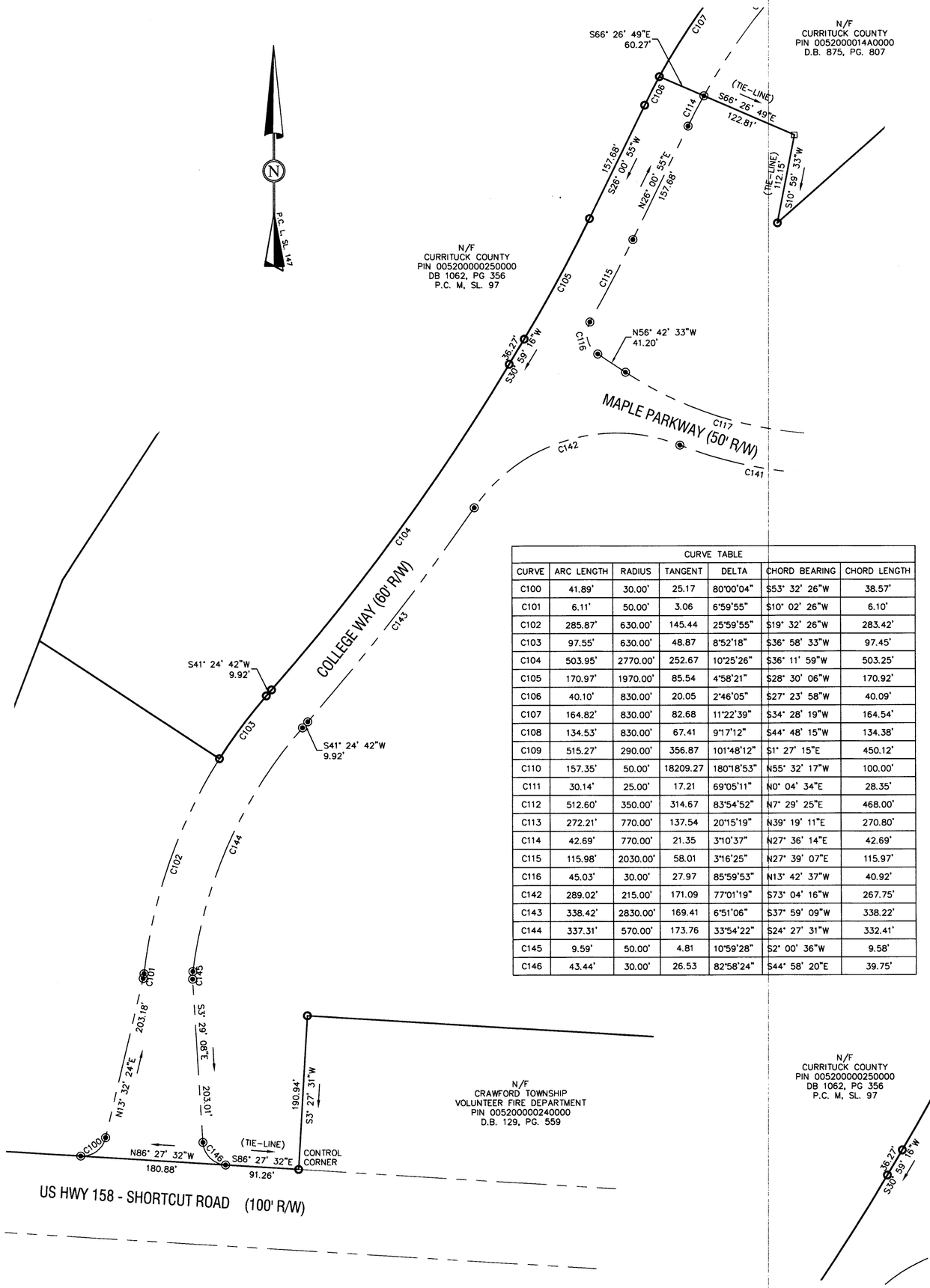
1. COVER SHEET
2. COLLEGE WAY
3. MAPLE PARKWAY
4. AVIATION PARKWAY
5. BARCO WAY
6. TERMINAL ROAD

Project #: 130176
Drawing #: 130176 - PLAT
Drawn: RLH
Checked: KDH
Approved: JAM
Date: 2/10/2014
Sheet #: 01/06
Scale: 1:500

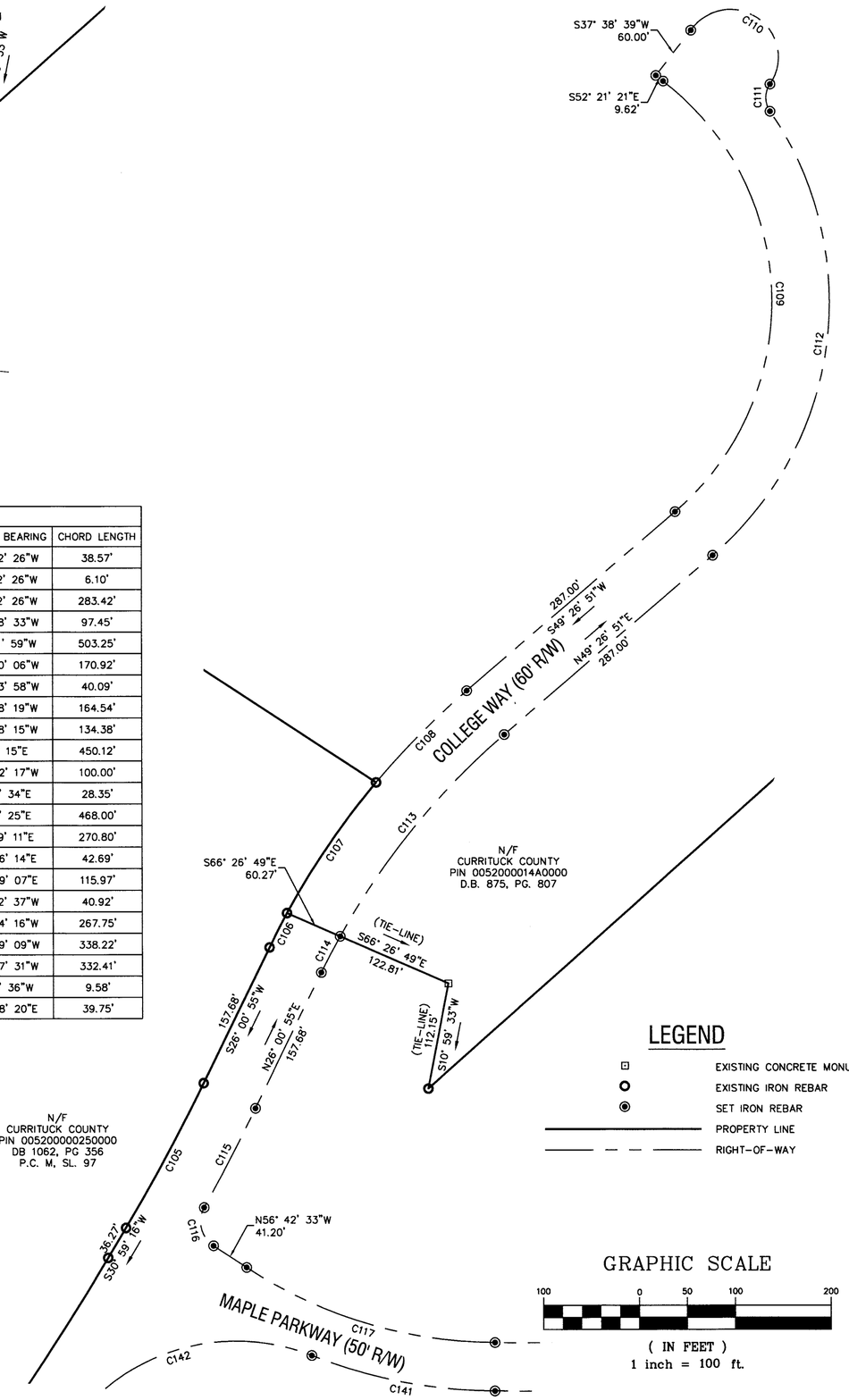
REVISIONS:
NUM. DATE DESCRIPTION

SHEET TITLE:
COVER SHEET

SHEET NUMBER:
1



CURVE TABLE						
CURVE	ARC LENGTH	RADIUS	TANGENT	DELTA	CHORD BEARING	CHORD LENGTH
C100	41.89'	30.00'	25.17	80°00'04"	S53° 32' 26"W	38.57'
C101	6.11'	50.00'	3.06	6°59'55"	S10° 02' 26"W	6.10'
C102	285.87'	630.00'	145.44	25°59'55"	S19° 32' 26"W	283.42'
C103	97.55'	630.00'	48.87	8°52'18"	S36° 58' 33"W	97.45'
C104	503.95'	2770.00'	252.67	10°25'26"	S36° 11' 59"W	503.25'
C105	170.97'	1970.00'	85.54	4°58'21"	S28° 30' 06"W	170.92'
C106	40.10'	830.00'	20.05	2°46'05"	S27° 23' 58"W	40.09'
C107	164.82'	830.00'	82.68	11°22'39"	S34° 28' 19"W	164.54'
C108	134.53'	830.00'	67.41	9°17'12"	S44° 48' 15"W	134.38'
C109	515.27'	290.00'	356.87	101°48'12"	S1° 27' 15"E	450.12'
C110	157.35'	50.00'	18209.27	180°18'53"	N55° 32' 17"W	100.00'
C111	30.14'	25.00'	17.21	69°05'11"	N0° 04' 34"E	28.35'
C112	512.60'	350.00'	314.67	83°54'52"	N7° 29' 25"E	468.00'
C113	272.21'	770.00'	137.54	20°15'19"	N39° 19' 11"E	270.80'
C114	42.69'	770.00'	21.35	3°10'37"	N27° 36' 14"E	42.69'
C115	115.98'	2030.00'	58.01	3°16'25"	N27° 39' 07"E	115.97'
C116	45.03'	30.00'	27.97	85°59'53"	N13° 42' 37"W	40.92'
C142	289.02'	215.00'	171.09	77°01'19"	S73° 04' 16"W	267.75'
C143	338.42'	2830.00'	169.41	6°51'06"	S37° 59' 09"W	338.22'
C144	337.31'	570.00'	173.76	33°54'22"	S24° 27' 31"W	332.41'
C145	9.59'	50.00'	4.81	10°59'28"	S2° 00' 36"W	9.58'
C146	43.44'	30.00'	26.53	82°58'24"	S44° 58' 20"E	39.75'



LEGEND

- EXISTING CONCRETE MONUMENT
- EXISTING IRON REBAR
- SET IRON REBAR
- PROPERTY LINE
- RIGHT-OF-WAY

GRAPHIC SCALE

100 0 50 100 200

(IN FEET)
1 inch = 100 ft.

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NORTH CAROLINA PROFESSIONAL SEAL L-4917 LAND SURVEYOR JASON A. MIZELLE

RIGHT-OF-WAY DEDICATION

FOR

CURRITUCK COUNTY

CRAWFORD TOWNSHIP
CURRITUCK COUNTY
NORTH CAROLINA

SHEET INDEX

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2. COLLEGE WAY
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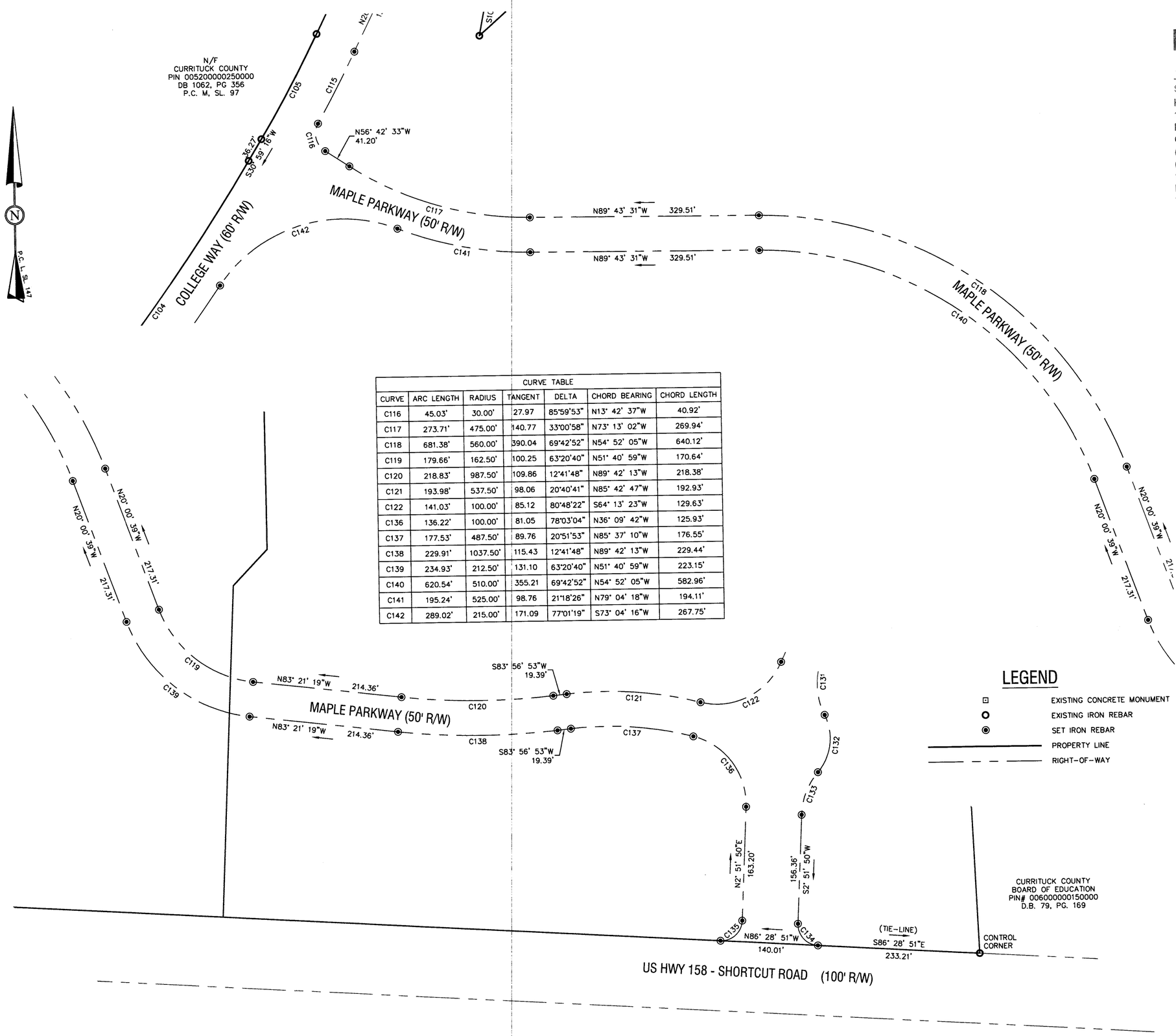
Project #: 130176
Drawing #: 130176 - PLAT
Drawn: RLH
Checked: KDH
Approved: JAM
Date: 2/10/2014
Sheet #: 02/06
Scale: 1:100

REVISIONS:
NUM. DATE DESCRIPTION

SHEET TITLE:
COLLEGE WAY

SHEET NUMBER:
2



CURVE TABLE

CURVE	ARC LENGTH	RADIUS	TANGENT	DELTA	CHORD BEARING	CHORD LENGTH
C116	45.03'	30.00'	27.97	85°59'53"	N13° 42' 37"W	40.92'
C117	273.71'	475.00'	140.77	33°00'58"	N73° 13' 02"W	269.94'
C118	681.38'	560.00'	390.04	69°42'52"	N54° 52' 05"W	640.12'
C119	179.66'	162.50'	100.25	63°20'40"	N51° 40' 59"W	170.64'
C120	218.83'	987.50'	109.86	12°41'48"	N89° 42' 13"W	218.38'
C121	193.98'	537.50'	98.06	20°40'41"	N85° 42' 47"W	192.93'
C122	141.03'	100.00'	85.12	80°48'22"	S64° 13' 23"W	129.63'
C136	136.22'	100.00'	81.05	78°03'04"	N36° 09' 42"W	125.93'
C137	177.53'	487.50'	89.76	20°51'53"	N85° 37' 10"W	176.55'
C138	229.91'	1037.50'	115.43	12°41'48"	N89° 42' 13"W	229.44'
C139	234.93'	212.50'	131.10	63°20'40"	N51° 40' 59"W	223.15'
C140	620.54'	510.00'	355.21	69°42'52"	N54° 52' 05"W	582.96'
C141	195.24'	525.00'	98.76	21°18'26"	N79° 04' 18"W	194.11'
C142	289.02'	215.00'	171.09	77°01'19"	S73° 04' 16"W	267.75'

LEGEND

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100 0 50 100 200

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RIGHT-OF-WAY DEDICATION

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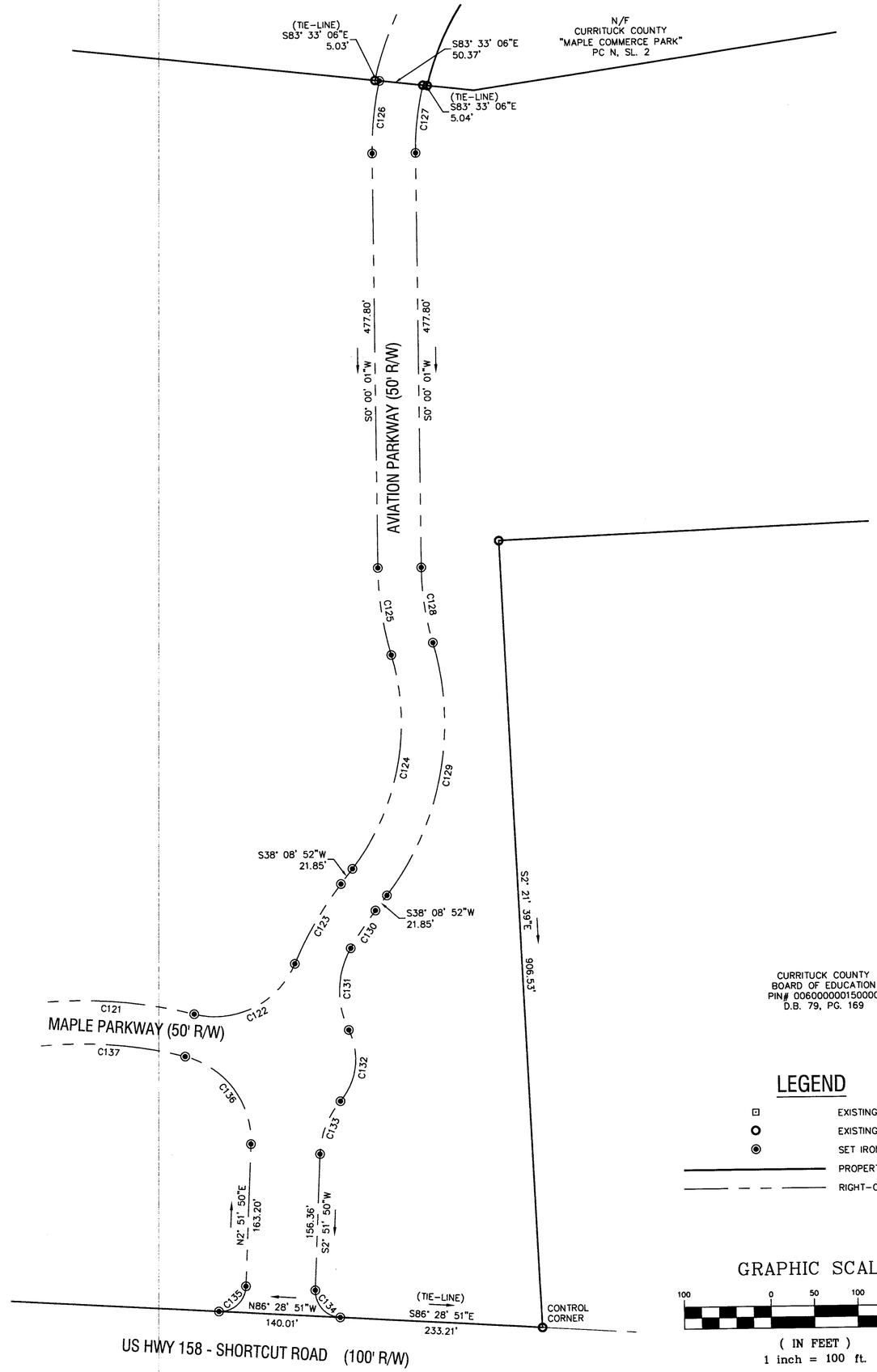
NUM. DATE DESCRIPTION

SHEET TITLE:
MAPLE PARKWAY

SHEET NUMBER:
3



CURVE TABLE						
CURVE	ARC LENGTH	RADIUS	TANGENT	DELTA	CHORD BEARING	CHORD LENGTH
C122	141.03'	100.00'	85.12	80°48'22"	S64° 13' 23"W	129.63'
C123	106.28'	425.00'	53.42	14°19'40"	S30° 59' 02"W	106.00'
C124	259.48'	275.00'	140.31	54°03'46"	S11° 06' 59"W	249.96'
C125	102.78'	370.00'	51.72	15°54'55"	S7° 57' 27"E	102.45'
C126	84.50'	375.00'	42.43	12°54'39"	S6° 27' 20"W	84.32'
C127	78.90'	325.00'	39.65	13°54'37"	S6° 57' 19"W	78.71'
C128	88.89'	320.00'	44.73	15°54'55"	S7° 57' 27"E	88.60'
C129	306.66'	325.00'	165.82	54°03'46"	S11° 06' 59"W	295.41'
C130	51.99'	375.00'	26.04	7°56'36"	S34° 10' 34"W	51.95'
C131	97.83'	100.00'	53.23	56°03'07"	S2° 10' 42"W	93.97'
C132	87.42'	75.00'	49.44	66°47'05"	S7° 32' 41"W	82.56'
C133	66.45'	100.00'	34.50	38°04'23"	S21° 54' 02"W	65.23'
C134	46.78'	30.00'	29.66	89°20'42"	S41° 48' 30"E	42.18'
C135	47.47'	30.00'	30.34	90°39'18"	N48° 11' 30"E	42.67'
C136	136.22'	100.00'	81.05	78°03'04"	N36° 09' 42"W	125.93'

CURRITUCK COUNTY
BOARD OF EDUCATION
PIN# 006000000150000
D.B. 79, PG. 169

LEGEND

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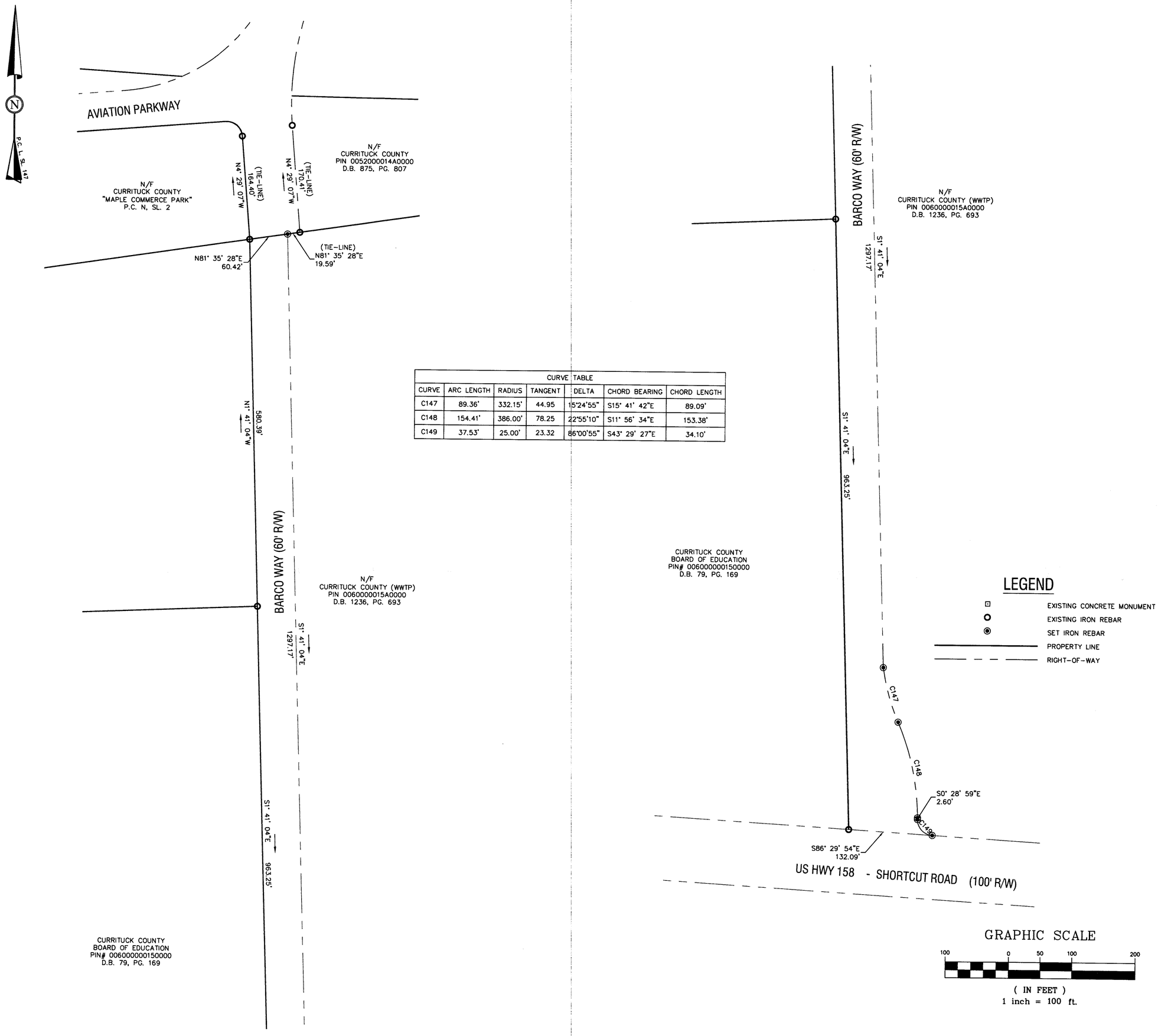
Scale: 1:100

REVISIONS:
NUM. DATE DESCRIPTION

SHEET TITLE:
AVIATION PARKWAY

SHEET NUMBER:
4



CURVE TABLE						
CURVE	ARC LENGTH	RADIUS	TANGENT	DELTA	CHORD BEARING	CHORD LENGTH
C147	89.36'	332.15'	44.95	15°24'55"	S15° 41' 42"E	89.09'
C148	154.41'	386.00'	78.25	22°55'10"	S11° 56' 34"E	153.38'
C149	37.53'	25.00'	23.32	86°00'55"	S43° 29' 27"E	34.10'

HYMAN ROBEY
SOLUTIONS FROM THE GROUND UP
Hyman & Robey, PC
150 US Hwy 158 E.
PO Box 339
Camden, NC 27921
(252) 338-2913
(252) 338-5552 fax
www.hymanrobey.com
License C-0598

NORTH CAROLINA PROFESSIONAL SEAL L-4977 LAND SURVEYOR JASON A. MIZELLE

RIGHT-OF-WAY DEDICATION

FOR

CURRITUCK COUNTY

CRAWFORD TOWNSHIP
CURRITUCK COUNTY
NORTH CAROLINA

SHEET INDEX

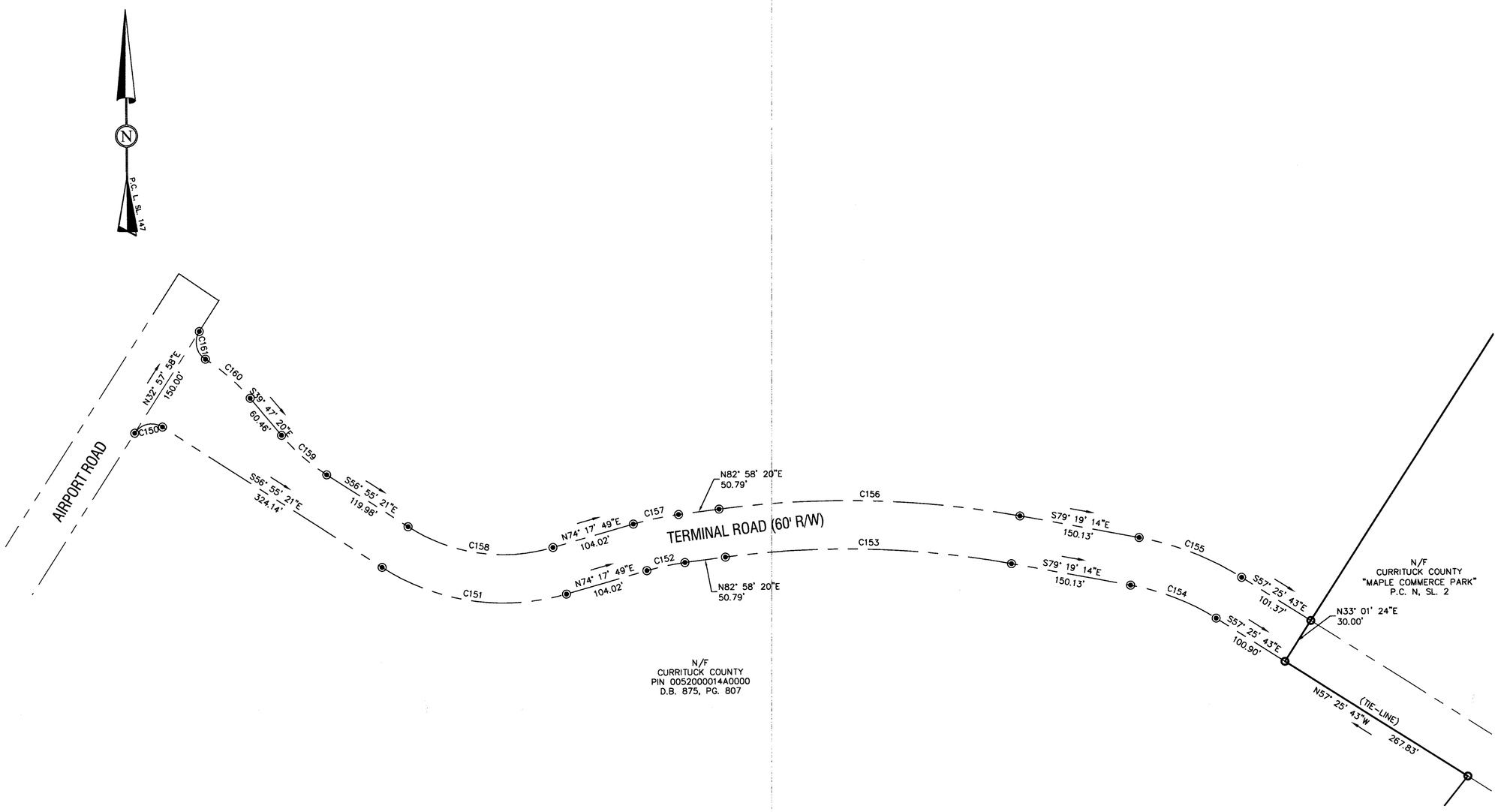
1. COVER SHEET
2. COLLEGE WAY
3. MAPLE PARKWAY
4. AVIATION PARKWAY
5. BARCO WAY
6. TERMINAL ROAD

Project #: 130176
Drawing #: 130176 - PLAT
Drawn: RLH
Checked: KDH
Approved: JAM
Date: 2/10/2014
Sheet #: 05/06
Scale: 1:100

REVISIONS:
NUM. DATE DESCRIPTION

SHEET TITLE:
BARCO WAY

SHEET NUMBER:
5



CURVE TABLE						
CURVE	ARC LENGTH	RADIUS	TANGENT	DELTA	CHORD BEARING	CHORD LENGTH
C150	39.32'	25.00'	25.05	90°06'41"	N78° 01' 18"E	35.39'
C151	238.39'	280.00'	126.96	48°46'50"	S81° 18' 46"E	231.25'
C152	48.45'	320.00'	24.27	8°40'32"	N78° 38' 04"E	48.41'
C153	356.95'	1155.00'	179.91	17°42'26"	S88° 10' 27"E	355.53'
C154	114.63'	300.00'	58.02	21°53'31"	S68° 22' 28"E	113.93'
C155	137.55'	360.00'	69.62	21°53'31"	S68° 22' 28"E	136.72'
C156	375.50'	1215.00'	189.26	17°42'26"	S88° 10' 27"E	374.00'
C157	57.54'	380.00'	28.82	8°40'32"	N78° 38' 04"E	57.48'
C158	187.30'	220.00'	99.75	48°46'50"	S81° 18' 46"E	181.70'
C159	74.76'	250.00'	37.66	17°08'01"	S48° 21' 21"E	74.48'
C160	74.13'	250.00'	37.34	16°59'22"	S48° 17' 01"E	73.86'
C161	39.22'	25.00'	24.95	89°53'19"	S11° 58' 42"E	35.32'

LEGEND

- EXISTING CONCRETE MONUMENT
- EXISTING IRON REBAR
- SET IRON REBAR
- PROPERTY LINE
- RIGHT-OF-WAY

GRAPHIC SCALE

100 0 50 100 200

(IN FEET)
1 inch = 100 ft.

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NORTH CAROLINA PROFESSIONAL SEAL L-4917 LAND SURVEYOR JASON A. MIZELLE

RIGHT-OF-WAY DEDICATION

FOR

CURRITUCK COUNTY

CRAWFORD TOWNSHIP
CURRITUCK COUNTY
NORTH CAROLINA

SHEET INDEX

1. COVER SHEET
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Project #: 130176
Drawing #: 130176 - PLAT
Drawn: RLH
Checked: KDH
Approved: JAM
Date: 2/10/2014
Sheet #: 06/06
Scale: 1:100

REVISIONS:
NUM. DATE DESCRIPTION

SHEET TITLE:
TERMINAL ROAD

SHEET NUMBER:
6

Currituck County
Planning and Community Development Department
Planning and Zoning Division
153 Courthouse Road, Suite 110
Currituck, North Carolina 27929
252-232-3055 FAX 252-232-3026

To: Board of Commissioners

From: Planning Staff

Date: February 24, 2014

Subject: Planning & CD Records Disposal

The Planning and Community Development Department respectfully requests disposal of the following records in accordance with North Carolina Public Records Law:

1. 1973-1998 Board of Adjustment
2. 2006-2007 Code Enforcement

Currituck County
Agenda Item Summary Sheet

Agenda Item Title

Approval of TEM Tactical Equipment Application for Pawnbroker License

Brief Description of Agenda Item

Section 8-75 of the Currituck County Code of Ordinances requires that an application for pawnbroker license may be issued by the county manager after approval of the application by the Board of Commissioners. TEM Tactical Equipment has applied for a pawnbroker license for a pawnshop located at 417A Caratoke Highway, Moyock, NC. The applicant has been issued a special use permit for the pawnshop, has paid the license application fee, submitted the required surety bond and otherwise complied with county ordinance licensing requirements.

Upon approval, and as provided by the ordinance, a one year license will be issued which may be renewed upon its expiration.

Staff recommends approval of the application.

Board Action Requested

Action

Person Submitting Agenda Item

Ike McRee, County Attorney

Presenter of Agenda Item

Ike McRee, County Attorney

CURRITUCK COUNTY NORTH CAROLINA

PAWNBROKER LICENSE APPLICATION

**(File with Office of the County Manager, 153 Courthouse Road, Suite 204
Currituck, NC 27929)**

PLEASE TYPE OR PRINT. Additional pages may be attached if additional space is needed. This application will be returned if it does not bear an authorized signature or is incomplete. *All documents and attachments submitted with this application are subject to public review pursuant to Chapter 132 of the General Statutes of North Carolina.*

Date of Application: 2/10/14 DTM

Business Location Address: 417A Caratoke Hwy, Moyock, NC 27958

Name of Business: TEM Tactical Equipment

Mailing Address: 417A Caratoke Hwy

City: Moyock State NC Zip Code 27958 Telephone 252-267-9629

Is Business: Individual _____ Corporation ✓ Partnership _____ Other _____

In the case of a firm, partnership or corporation, please provide the names and addresses of the firm or partnership, or the officers of the corporation.

Troy Moser 112 South St., Moyock, NC 27958

Name of Applicant Troy Moser
First *Middle* *Last*

Applicant's Residence Address:
112 South St.

City Moyock State NC Zip Code 27958 Telephone 757 639-4809

Number of Years at Residence 22 years

Previous Residence Address _____

State the amount of net assets or capital proposed to be used in the operation of this business $25,000.00

AN UNAUDITED STATEMENT FROM AN ACCOUNTANT VERIFYING THE ABOVE STATED NET ASSETS MUST BE ATTACHED TO THIS APPLICATION.

BY SIGNATURE, THE APPLICANT CERTIFES THAT THE FOLLOWING STATEMENTS ARE TRUE:

1. The applicant has not been convicted of a felony within the past ten years.
2. The application contains no misstatement of fact.
3. The applicant shall keep consecutive receipts/records of each pawn transaction.

STATE LAW PROVIDES THAT ANY PERSON WHO SHALL KNOWINGLY MAKE ANY FALSE STATEMENTS ON AN APPLICATION SHALL BE GUILTY OF A MISDEMEANOR, AND UPON CONVICTION SHALL BE FINED OR IMPRISONED AS PROVIDED BY LAW.

Signature of Applicant Troy Moser

-1-

Sworn to and subscribed before me this 10th day of February ~~2013~~ 2014.

Jody M. Weddle
Notary Public

My Commission expires: September 7, 2015

Jody M. Weddle
Printed Name

JODY M. WEDDLE (NOTARY SEAL)
NOTARY PUBLIC
Camden County
North Carolina
My Commission Expires September 7, 2015

Other required attachments: ✓ State Bureau of Investigation certification of no felony conviction for applicant

✓ Copy of complete application for special use permit filed with Currituck County Planning Department

COUNTY USE BELOW

Fire Inspector to Complete

Fire Code:

Building is in: ✓ Compliance _____ Non-Compliance _____ Not Applicable

If in non-compliance state reason: _____

Signature: _____ Date of Inspection: 2/14/14

Zoning Official to Complete

Zoning:

Business is in: ✓ Compliance _____ Non-Compliance _____ Not Applicable

Business is located in 417A CARATOKE HWY, MOYOCK

Zoning Classification GENERAL BUSINESS

Permitted uses in this zone PAWN SHOP IS PERMITTED WITH USE PERMIT

Signature: _____ Date of Inspection: 2/14/2014

Sheriff Departmentcomments/recommendations: _____

Signature: _____ Date: _____

-2-

COUNTY OF CURRITUCK
Planning and Community Development Department
Planning and Zoning Division
153 Courthouse Road, Suite 110
Currituck, North Carolina 27929
Telephone (252) 232-3055 / Fax (252) 232-3026

January 7, 2014

E. F. Humphries, Jr.
PO Box 39
Moyock, NC 27958

Troy Moser
417A Caratoke Highway
Moyock, NC 27958

RE: PB 13-27 Troy Moser – Use Permit

Dear Owner/Applicant:

At its January 6, 2014 meeting, the Currituck County Board of Commissioners approved the request for a use permit to operate a pawn shop in Moyock at 417A Caratoke Highway, Moyock Shopping Plaza, Tax Map 9A, Parcel 55, Moyock Township. Enclosed is the use permit.

If you have any questions, please call me at 252-232-6029.

Sincerely,

Ben E. Woody, AICP
Planning and CD Director

BEW/st

Enclosure

COUNTY OF CURRITUCK
Planning and Community Development Department
Planning and Zoning Division
153 Courthouse Road, Suite 110
Currituck, North Carolina 27929
Telephone (252) 232-3055 / Fax (252) 232-3026

USE PERMIT GRANTED

On the date(s) listed below, the Board of Commissioners for the County of Currituck met and held a public hearing to consider the following application:

Owner:	E.F. Humphries, Jr. PO Box 39 Moyock, NC 27958
Applicant:	Troy Moser 417A Caratoke Highway Moyock, NC 27958
Property Location:	417A Caratoke Highway (Moyock Shopping Plaza) Tax Map 9A, Parcel 55
Project:	PB 13-27 Troy Moser – Use Permit
Proposed Use:	Pawn Shop
Meeting Dates:	December 10, 2013 – Planning Board Recommendation January 6, 2014 – Board of Commissioners' Public Hearing/Action

Having heard all the evidence and argument presented at the hearing that the application complies with all of the applicable requirements of the Currituck County Unified Development Ordinance for the development proposed, and that therefore the application to make use of the above described property for the purpose indicated is hereby approved subject to all applicable provisions of the Unified Development Ordinance and the following conditions:

(A) The applicant shall complete the development strictly in accordance with the plans submitted to and approved by the Board of Commissioners, a copy of which is filed in the office of the Planning and Community Development Department.

(B) If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this permit shall be void and of no effect.

(C) This use permit shall remain valid so long as the conditions under which it was granted are met.

(D) Other conditions:

1. Outdoor storage and display shall not be allowed under this permit.

IN WITNESS WHEREOF, the County has caused this permit to be issued in its name, and the property owners/applicants of the property above described, do hereby accept this Use Permit together with all its conditions, as binding on them and their successors in interest.

ATTEST:

Mary L. Grieneck (Seal)
Clerk to the Board

1/8/14
Date

L. Paul O'Neal
Chairman
Board of Commissioners

(NOT VALID UNTIL FULLY EXECUTED)

Currituck County
Agenda Item Summary Sheet

Agenda Item Title

January 2014 CDBG Monthly Progress Report

Brief Description of Agenda Item

Summary of activities for the Community Development Block Grant for January 2014.

Board Action Requested

Action

Person Submitting Agenda Item

Tammy Glave

Presenter of Agenda Item

Ben Woody

COUNTY OF CURRITUCK
Planning and Community Development Department
Planning and Zoning Division
153 Courthouse Road, Suite 110
Currituck, North Carolina27929
Telephone (252) 232-3055 / Fax (252) 232-3026

Memorandum

TO: Board of Commissioners

FROM: Ben Woody, AICP
Planning Director

DATE: February 11, 2014

SUBJECT: January 2014 CDBG #11-C-2308 Scattered Site Housing Project Update

The 2011 Community Development Block Grant remains on schedule for the month of January. A summary of January's progress follows:

- Completed the CDBG Monthly Report for signature and forwarding to the Division of Community Assistance.
- Bids were opened on January 7th for the Demolition-Clearance, Rehabilitation, and Reconstruction: Manufactured Home Providers.
- Clearance bid did not have two bidders. The activity was rebid on January 31st and the county received the necessary two bidders.
- Received three wastewater system inspections for Project Area. All existing systems failed.
- Requested and received three septic system construction permits.
- Bid packages were developed for septic systems.
- Bid packages were developed for water supply wells.
- Requested rental payments for Reconstruction Case #4.
- Three households vacated their dilapidated homes to prepare for demolition.
- Completed two Water Tap on Fee Low Income Assistance Program applications and expect both applicants to qualify for significantly reduced water tap fees.
- Continued ongoing general administration and financial management responsibilities.

Attached is the January Monthly Status Report for your review. Thank you.

Monthly Performance Status Report

(Due on 15th of each month)

Grantee Name: Currituck County Grant Number: 11-C-2308 Month: February Year: 2014

Activity (January 2014)	Performance Schedule (On/Off)	Current Performance Status (If Off Schedule)	Remedy to get back on Schedule (If Off Schedule)
Rehabilitation-Rehabilitation	ON		
Rehabilitation-Reconstruction	ON		
Rehabilitation-Clearance	ON		
Planning	ON		
Administration	ON		

Prepared By: Brendan Nolan Title: Project Manager
Endorsed By: Dan Scanlon Title: County Manager *(City/County Manager or Clerk)*
Board or Council Update: Dan Scanlon, County Manager Date: 03/03/14

Performance Schedule
(Based on *Performance Based Contract*)
On/Off Schedule

- ***On*** **Performance Schedule: Stop and submit report, no current performance status or remedy to get back on schedule is required**
- ***Off*** **Performance Schedule: Provide current performance status and remedy to get back on schedule and submit report**

DCA Monthly Performance Report v. 3/2013

County of Currituck

County Manager's Office
153 Courthouse Road, Suite 204
Currituck, North Carolina 27929-0039

Telephone: (252) 232-2075
Facsimile: (252) 232-3551

M E MO R A N D U M

TO: Board of County Commissioners

FROM: Eileen Wirth, Project Coordinator

DATE: March 10, 2014

Dear Commissioners:

On February 24, 2014 the bid opening for the Beach Clean Up Service was held at 3:00 p.m. in the BOC meeting room. Four bids were submitted as follows:

- Stormwater Pond Management, Inc., Knotts Island, NC $22,942.40
- Ponton and Company/Drifting Sand Services, Corolla, NC Southern Shores, NC $29,300.00
- Corolla Construction Inc., Carova, NC $31,000.00
- Corolla Surf Shop, Corolla, NC $42,000.00

This contract was initiated in 2013 with the adoption of the *Unattended Property on the Beach* ordinance adopted by the Board of Commissioners. Gary Smith of Corolla Surf Shop was awarded the contract effective May 2013 in the amount of $26,160.00.

This year we modified the contract to be more specific in the scope of services, setting out specific days and time of day for tagging and removal, and advertised the service using the informal bid process.

The low bidder, Stormwater Pond Management, Inc., is based out of Knotts Island, NC. I contacted Stormwater Pond Management to inquire further about their operation and if their intent was to manage the contract from Knotts Island or the beach. Chris Conner, Estimator for Stormwater Pond Management, Inc., told me he had priced the contract based on running the operation from Knotts Island and driving around to Corolla on the days they needed to be on the beach. He indicated the commute time would be during the off hours of heavy tourist travel. Mr. Conner said he would be managing the contract personally and would make himself available for any issues that may need addressing during the term of the contract.

Based on the additional information provided by the bidders, staff's recommendation would be to award the contract to the low bidder, Stormwater Pond Management, Inc. in the amount of $22,942.40.

North Carolina Department of Transportation
Division of Highways
Petition for Road Addition

ROADWAY INFORMATION: (Please Print/Type)

County: CURRITUCK Road Name: NORTH KELLER CT.
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: WALNUT ISLAND Length (miles): 100 FEET

Number of occupied homes having street frontage: 3 Located (miles): 100 FEET

miles N ☑ S ☐ E ☐ W ☐ of the intersection of Route 1186 (SR, NC, US) and Route 1190 (SR, NC, US).
(Check one)

We, the undersigned, being property owners and/or developers of WALNUT ISLAND in CURRITUCK County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: RAYMOND F. LEWIS Phone Number: (252) 453-6930

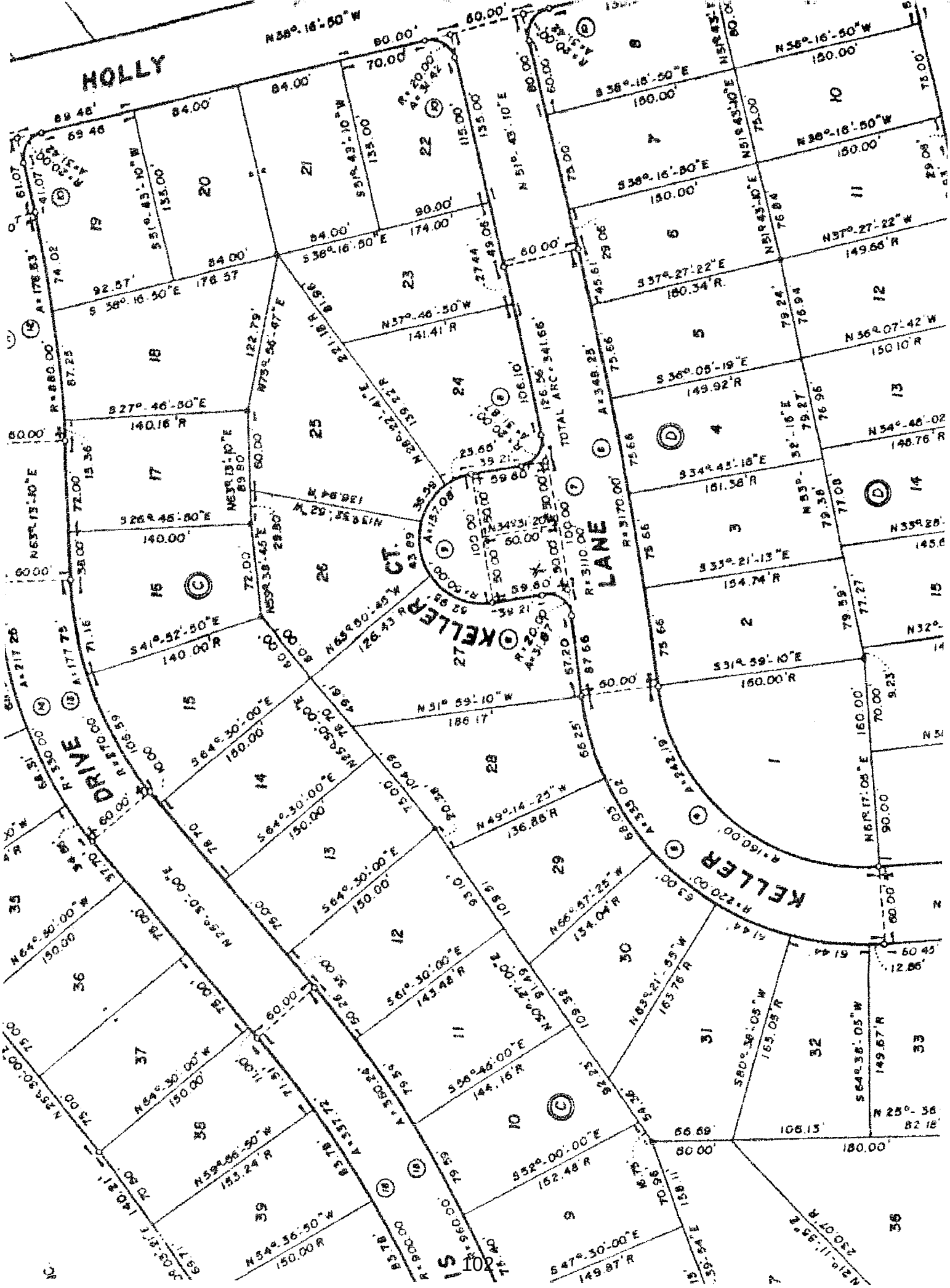
Street Address: 103 N. KELLER C.T.

Mailing Address: P.O. BOX 203 GRANDY N.C 27939

PROPERTY OWNERS

Name	Mailing Address	Telephone
LAURA PIETSCH	102 N. KELLER CT.	256-0658
AUDREY LAFONE	P.O. BOX 47, GRANDY N.C. 27939	599-0141
RAYMOND & CHRISTY LEWIS	P.O. BOX 203 GRANDY N.C 27939	252-453-6930

Form SR-1 (3/2006)


HOLLY
KELLER CT.
KELLER LANE
KELLER
DRIVE
TOTAL ARC = 341.66'