



**BOARD OF COMMISSIONERS  
AGENDA**

**FEBRUARY 3, 2014**

## Table of Contents

<b>Agenda</b> . . . . .	<b>2</b>
PB 13-31 A&B Auto Sales:	
<b>13-31 Cover Sheet</b> . . . . .	<b>4</b>
<b>13-31 Case Analysis</b> . . . . .	<b>5</b>
PB 13-15 Water Supply Standards:	
<b>13-15 Cover Sheet</b> . . . . .	<b>14</b>
<b>13-15 Case Analysis</b> . . . . .	<b>15</b>
Reappointment of Jack Riggle to Whalehead Stormwater Drainage Service District Advisory Board	
<b>Appointment to Whalehead Drainage Board</b> . . . . .	<b>29</b>
CDBG Monthly Status Report	
<b>Cover Sheet</b> . . . . .	<b>30</b>
<b>Report</b> . . . . .	<b>31</b>
Resolution to Surplus Library Book Drops	
<b>Cover-Library Surplus Items</b> . . . . .	<b>33</b>
<b>Resolution-Book Drops</b> . . . . .	<b>34</b>
Recreation & Park Area Dedication: Payment In-Lieu	
<b>Cover Sheet</b> . . . . .	<b>35</b>
<b>Memo</b> . . . . .	<b>36</b>
East Carolina Behavioral Health Fiscal Monitoring Report for Quarter Ending December 31,2013	
<b>ECBH-FMR</b> . . . . .	<b>38</b>
Resolution Opposing Unfair Property Insurance Increases	
<b>Resolution Opposing Unfair Property Insurance Increase</b> . . . . .	<b>39</b>
Tourism Development Authority Budget Amendments	
<b>TDA Budget Amendments</b> . . . . .	<b>41</b>

**REVISED**  
**Currituck County**  
**Board of Commissioners Agenda**  
Historic Currituck County Courthouse

---

**Date: Monday, February 03, 2014      Time: 7:00 PM**

---

**Work Session**

6:00 PM    Water Line Extension Policy

**7:00 pm Call to Order**

- A) Invocation – Reverend Bill Masciangelo, Moyock United Methodist Church
- B) Pledge of Allegiance
- C) Approval of Agenda
- D) Public Comment

***Please limit comments to items not appearing on the regular agenda;  
please limit comments to 3 minutes.***

**Administrative Reports**

- A) **Presentation by Willo Kelly on Biggert-Waters Flood Insurance Reform Act**

**Public Hearings**

- A) **PB 13-31 A&B Auto Sales:** Request for a Use Permit to operate an automobile sales business. The property is located at 1862 Caratoke Highway, Tax Map 32, Parcels 87A and 87B, Crawford Township.
- B) **PB 13-15 Water Supply Standards:** Request to amend the Unified Development Ordinance Chapter 6: Required Infrastructure and Chapter 10: Definitions and Measurement to revise the water supply standards to exempt certain development from connecting to the county water supply system.

**New Business**

**A) Board Appointments:**

1. Reappointment of Jack Riggle to Whalehead Stormwater Drainage Service District Advisory Board

**B) Consent Agenda:**

1. CDBG Monthly Status Report
2. Resolution to Surplus Library Book Drops
3. Recreation & Park Area Dedication: Payment In-Lieu
4. East Carolina Behavioral Health Fiscal Monitoring Report for Quarter Ending December 31,2013
5. Resolution Opposing Unfair Property Insurance Increases

**C) Commissioner's Report**

**D) County Manager's Report**

**Special Meeting**

**Tourism Development Authority**

- A) TDA Budget Amendments

Adjourn



# Currituck County Agenda Item Summary Sheet

## Agenda Item Title

PB 13-31 A&B Auto Sales: Request for a Use Permit to operate an automobile sales business. The property is located at 1862 Caratoke Highway, Tax Map 32, Parcels 87A and 87B, Moyock Township.

## Brief Description of Agenda Item

This is a request for a use permit to operate an automobile sales business at an existing business location. There will not be a new building associated with this use. The applicant plans to use part of the existing building on the adjoining lot as the sales office.

### PLANNING BOARD RECOMMENDATION:

Ms. Overstreet moved to approve PB 13-31 with the findings of fact and the Technical Review Committee recommendations included in the case analysis. Mr. Wright seconded the motion. Motion carried unanimously.

## Board Action Requested

Action

## Person Submitting Agenda Item

Ben Woody

## Presenter of Agenda Item

Ben Woody

**CASE ANALYSIS FOR THE  
Board of Commissioners  
DATE: February 3, 2014  
PB 13-31 A&B Auto Sales**

---

**ITEM:** PB 13-31 A&B Auto Sales request for a Use Permit to operate an automobile sales business.

**LOCATION:** Sligo: 1862 Caratoke Highway

**TAX ID:** 0032-000-087B-0000 and 0032-000-087A-0000

**ZONING DISTRICT:** General Business (GB) and Agricultural (AG - at rear of property and not part of this use)

**PRESENT USE:** Office/Warehouse/Auto Repair

**OWNER:** Carvel Eugene Benson Jr  
1862 Caratoke Hwy  
Moyock NC 27958

**APPLICANT:** Hyman & Robey, PC  
Eddie Hyman, PLS  
PO Box 339  
Camden NC 27921

**LAND USE/ZONING OF SURROUNDING PROPERTY:**

	<b>Land Use</b>	<b>Zoning</b>
<b>NORTH:</b>	Low Density Residential	AG
<b>SOUTH:</b>	Cultivated Farmland	AG
<b>EAST:</b>	Low Density Residential	AG
<b>WEST:</b>	Cultivated Farmland/Undeveloped	AG

**LAND USE PLAN**

**CLASSIFICATION:** The 2006 Land Use Plan classifies the site as Rural within the Shawboro-Crawford subarea.

**SIZE OF SITE:** 7.9 acres (87B) and 1.49 acres (87A)

**COMMUNITY MEETING:** A community meeting was held on November 20, 2013 at the Moyock Library. No residents attended the meeting.

**I. NARRATIVE OF REQUEST:**

1. The applicant is requesting to operate automobile sales facility located next to his existing office/warehouse/auto repair building.
2. There is no new building associated with this use. The sales office will be located in the existing building.

3. In order to improve traffic safety at the site, the existing service entrance to this lot will be clearly marked as a service entrance and the traffic will be directed to enter the business from the existing, improved, driveway where the existing building is located.
4. A handicapped accessway will be provide by extending the five foot wide concrete sidewalk from the existing building to the new display pad on this adjoining lot.

## II. USE PERMIT REVIEW STANDARDS:

### Use Permit Criteria and Staff Findings:

Use permits (UP) are intended to allow the Board of Commissioners flexibility in the administration of the UDO. Through the UP procedure, property uses which would otherwise be considered undesirable in certain districts can be developed subject to conditions of approval to minimize any negative effects they might have on surrounding properties.

In order to approve a UP, certain criteria must be satisfied. The criteria and staff findings are outlined as follows:

1. The use will not endanger the public health or safety.

#### Staff Findings:

- a. The use should not endanger the public health or safety as it is an allowable use in the GB zoning district with a use permit.

2. The use will not injure the value of adjoining or abutting lands and will be in harmony with the area in which it is located.

#### Staff Findings:

- a. The use should not injure the value of nearby lands and should be in harmony with the area in which it is located as it is an extension of the existing business.

3. The use will be in conformity with the Land Use Plan or other officially adopted plan.

#### Staff Findings:

The 2006 Land Use Plan classifies this site as Rural within the Shawboro-Crawford subarea. With respect to nonresidential uses small businesses serving the needs of a rural area should be encouraged. The proposed use is in keeping with the policies of the plan, which include:

- a. POLICY ED4: In addition to the recruitment and expansion of major new industries, the considerable value of small business start-ups, expansions, and spin-offs shall also be recognized.
- b. POLICY CA3: Landscape improvements at existing and new commercial developments, particularly as related to breaking up and softening the appearance of expansive parking areas, and absorbing stormwater runoff, shall be required.

4. The use will not exceed the county's ability to provide adequate public facilities, including, but not limited to, schools, fire and rescue, law enforcement, and other county facilities. Applicable state standards and guidelines shall be followed for determining when public facilities are adequate. Such facilities must be in place or programmed to be in place within two years after the initial approval of the plan (sketch plan in the case of major subdivisions).

#### Staff Findings:

- a. The proposed use should not produce additional burdens on schools, fire and rescue, or other public facilities because there are currently sufficient adequate public facilities to service this request.

**III. TECHNICAL REVIEW COMMITTEE RECOMMENDATION:**

Pursuant to the Unified Development Ordinance, the Technical Review Committee recommends approval of the use permit subject to the finds of fact as presented.

**IV. PLANNING BOARD RECOMMENDATION:**

Ms. Overstreet moved to approve PB 13-31 with the findings of fact and the Technical Review Committee recommendations included in the case analysis.

THE APPLICATION AND RELATED MATERIALS ARE AVAILABLE ON THE COUNTY'S WEBSITE:

Board of Commissioners: [www.co.currituck.nc.us/board-of-commissioners-minutes-current.cfm](http://www.co.currituck.nc.us/board-of-commissioners-minutes-current.cfm)

**PLANNING BOARD DISCUSSION (1-14-14)**

Mr. Hyman provided a brief overview of the request and will be glad to answer any questions from the Board.

Mr. Wright asked if any driveway would be added.

Ms. Glave stated no. Ms. Glave said the existing service entrance to this lot will be clearly marked as a service entrance and the traffic will be directed to enter the business from the existing, improved, driveway where the existing building is located.

Mr. Craddock asked if there will be allowed signage for the consumer to know that the second driveway is going to the auto sale lot?

Ms. Glave said there will be directional signage.

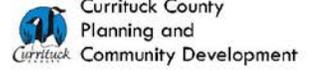
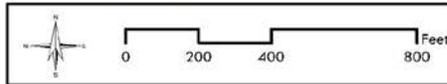
**ACTION**

Ms. Overstreet moved to approve PB 13-31 with the findings of fact and the Technical Review Committee recommendations included in the case analysis. Mr. Wright seconded the motion. Motion carried unanimously.

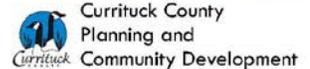
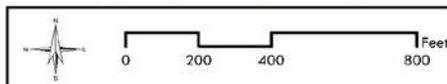




PB 13-31 A&B Auto Sales  
Use Permit  
2012 Aerial Photography

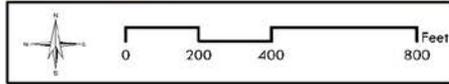


PB 13-31 A&B Auto Sales  
Use Permit  
Zoning





PB 13-31 A&B Auto Sales  
Use Permit  
Land Use Classification



 Currituck County  
Planning and  
Community Development

## MEMORANDUM

**To:** Eddie Hyman, Hyman and Robey

**From:** Tammy Glave, Planner II

**Date:** December 12, 2013

**Re:** A & B Auto Sales – Use Permit

---

The following comments have been received for the December 18, 2013 Technical Review Committee meeting. In order to be scheduled for the January 14, 2013 Planning Board meeting, please address all comments and resubmit a corrected plan by 3:00 p.m. on December 23, 2013. TRC comments are valid for six months from the date of the TRC meeting.

### **Planning, (Tammy Glave, 252-232-6025)**

Approved with comments:

1. How will the “service entrance” be marked so that customers know not to enter there?
2. Will there be any additional site lighting?
3. It appears that the landscaping calculations are not accurately reflecting the requirement of the UDO. Specifically:
  - a. Perimeter landscaping buffer: Type A requires 35 aggregate caliper inches (ACI) of trees, not 35 trees.
  - b. Streetscape: requires 14 ACI of canopy trees; 7 ACI of understory trees; and 17 shrubs.

### **Currituck County Code Enforcement (Stacey Smith, 252-232-6027)**

Reviewed without comment.

### **Currituck County Engineer (Eric Weatherly/Michelle Perry, 252-232-6035/Currituck Soil and Water (Mike Doxey, 252-232-3360)**

Approved without comment.

### **Currituck County Fire and Emergency Management (James Mims, 252-232-6641)**

Reviewed without comment.

### **Currituck County GIS (Harry Lee, 252-232-4039)**

Reviewed without comment.

### **Currituck County Utilities (Pat Irwin, 252-232-6061)**

Approved without comment.

### **Albemarle Regional Health Services (Joe Hobbs, 252-232-6603)**

Reviewed with comment:

1. Site plan does not show if motor vehicles for sale will be parked/located at front of existing building. Septic system for existing building is located at front of existing building (roadside). Health Department cannot approve parking/driving/storage of motor vehicle on existing septic area.

**NC DENR, Division of Land Quality (Pat McClain, 252-946-6481)**

Reviewed without comment.

**NC Division of Coastal Management (Charlan Owens, 252-264-3901)**

Reviewed without comment.

**NC State Archeology (Lawrence Abbott, 919-807-6554)**

Reviewed without comment.

**Comments not received from the following:**

Currituck County Building Inspections (Spence Castello, 252-232-6020)

**The following items are necessary for resubmittal:**

- 3 - full size copies of revised plans.
- 12- 11"x17" copy of all revised plans.
- 1- 8.5"x11" copy of all revised plans.
- 1- PDF digital copy of all revised or new documents and plans.



# Currituck County Agenda Item Summary Sheet

## Agenda Item Title

PB 13-15 Water Supply Standards – Request to amend the Unified Development Ordinance Chapter 6: Required Infrastructure and Chapter 10: Definitions and Measurement to revise the water supply standards to exempt certain development from connecting to the county water supply system.

## Brief Description of Agenda Item

The enclosed text amendment submitted by Mr. Eugene White is intended to amend the county's water supply standards to exempt subdivisions located more than one mile from a county water main from connecting to the system. Under the current ordinance major subdivisions are required to connect to the county water system (or provide a cash deposit for future connection) based on a formula included in the ordinance.

The proposed amendment creates a narrow exemption for outlying subdivisions, but maintains a reasonable connection distance for existing developed areas and tracts of land already zoned for higher densities.

Planning staff recommends approval because the proposed text amendment is consistent with the land use plan because it focuses water service in existing developed areas and in nearby targeted growth areas (POLICY WS3); and results in a logical and orderly development pattern.

### Planning Board Motion:

Mr. Clark moved to request staff to develop a text amendment that will address reimbursement to the developer anytime they extend a county water line and the interconnectivity aspect. Mr. Craddock seconded the motion. Motion carried unanimously.

Mr. Cooper moved to approve PB 13-15 due to its consistency with the 2006 Land Use Plan and that the request is reasonable and in the public interest and promotes orderly growth and development. Mr. Cartwright seconded the motion. Motion carried unanimously.

## Board Action Requested

Action

## Person Submitting Agenda Item

Ben Woody

## Presenter of Agenda Item

Ben Woody



## Currituck County

Planning and Community Development Department  
Planning and Zoning Division  
153 Courthouse Road, Suite 110  
Currituck, North Carolina 27929  
252-232-3055 FAX 252-232-3026

To: Board of Commissioners  
From: Planning Staff  
Date: January 28, 2014  
Subject: PB 13-15 Water Supply Standards Text Amendment

---

The enclosed text amendment submitted by Mr. Eugene White is intended to amend the county's water supply standards to exempt subdivisions located more than one mile from a county water main from connecting to the system. Under the current ordinance major subdivisions are required to connect to the county water system (or provide a cash deposit for future connection) based on a formula included in the ordinance. The connection requirement has generally been successful in managing growth of the county water system; however, low density subdivisions that are located a long distance from an existing county water main are required to provide a cash deposit at a rate of cost plus 15 percent for future water system improvements. To date, subdivisions that have provided cash deposits have not connected to the county water system due to the lack of waterline extensions. The exemption submitted by Mr. White is included as **Option 1**.

The Technical Review Committee (TRC) reviewed this request and is recommending minor revisions to the original text amendment. Based on an analysis of the county water system, the TRC is recommending the exemption be for major subdivisions located one mile from an existing 6-inch or larger water main. The proposed amendment also includes minor text changes recommended by the Technical Review Committee and is intended to clarify terminology, remove the requirement to convert cash deposits to letters of credit, and provide consistency with the NC Fire Code. Revisions recommended by the TRC that are beyond the scope of the original text amendment are included in **Option 2**.

At the November 18 Board of Commissioners meeting, staff was directed to perform additional due diligence on the water supply standards requirement and provide a policy option at the February 3 Board meeting. The information will be presented at a work session prior to the public hearing.

Eugene White  
Water Supply Standards Text Amendment  
Page 1 of 14

**BOARD OF COMMISSIONERS DISCUSSION (11/18/13)**

There was discussion among the Commissioners and staff regarding the need for a comprehensive plan for county water expansion before action was taken on the requested text amendment, which would affect the entire county.

Chairman O'Neal opened the Public Hearing.

Eddie Hyman, Hyman and Robey, supported the amendment and noted the expense involved for his client if the amendment is denied.

There being no further comments, Chairman O'Neal closed the Public Hearing.

Commissioner Aydlett moved to table PB 13-15 Water Supply Standards text amendment until the first meeting in February in order for county staff to develop a 10 year comprehensive water supply study for presentation to and adoption by the Board; and that upon adoption of the comprehensive water supply study, county staff draft and process for consideration by the Board a UDO text amendment to provide that proposed subdivisions within the water supply study area be required to connect to the county water system or provide a cash deposit for future connections and that proposed subdivisions outside the water supply study area be exempt from connections to the county water system or requirement to provide a cash deposit for future connections. Commissioner Martin seconded the motion. Motion carried unanimously.

**BOARD OF COMMISSIONER DISCUSSION (9/16/13)**

Commissioner Petrey asked for clarification that the cash deposits were not for a bond and that the deposits would be held for three years. He also verified that a homeowner was not required to hook up even if central water were later provided.

Commissioner Aydlett questioned whether funds were for bringing water to site or for infrastructure within the subdivision.

Mr. Woody responded the funds were for water mains within the subdivision.

Chairman O'Neal asked if a developer requested rezoning outside the 1 mile radius, how the county would treat that request.

Mr. Woody responded, by either denying the rezoning or requiring it be served by county water.

Commissioner Aydlett verified that after three years, if water were provided to the subdivision, the onus for the infrastructure within the subdivision would fall on the County. He was concerned about pipe size sufficient for fire flow.

Chairman O'Neal confirmed with Mr. Woody that the Board is not required to follow the staff's recommendation on a rezoning.

Chairman O'Neal opened the Public Hearing.

Eddie Hyman, representing the applicant, Mr. White, supported the request since developers currently were having to put up thousands of dollars when the County's long term plan did not include providing water to those developers' sites. He pointed out that also in the text

amendment was the requirement to provide fire protection in all developments of two lots or more. He requested that be changed to exempt minor subdivisions.

Chairman O'Neal questioned the use of minor subdivisions as a way to circumvent the ordinance while planning to develop many more lots; and, if that were the case, how the first five lots should be treated when further development occurs.

There being no further comments, Chairman O'Neal closed the Public Hearing.

Commissioner Martin remarked the County was attempting to perform due diligence for future homeowners. All deserve fire protection. He felt further study was needed.

#### **ACTION**

Commissioner Martin moved to continue for further discussion. Commissioner McCord seconded the motion. Motion carried unanimously.

#### **PLANNING BOARD DISCUSSION (8/13/13)**

Mr. Hyman stated he is representing Mr. Eugene White. Mr. Hyman stated this is a good idea for low-density subdivisions in rural areas of the county that are located more than one mile from the county water supply system.

The Planning Board discussed if a developer pays for a water line extension that there is some type of reimbursement for the developer.

Mr. Hyman stated this is a good idea, but not to amend this request.

#### **ACTION**

Mr. Clark moved to request staff to develop a text amendment that will address reimbursement to the developer anytime they extend a county water line and the interconnectivity aspect. Mr. Craddock seconded the motion. Motion carried unanimously.

Mr. Cooper moved to approve PB 13-15 due to its consistency with the 2006 Land Use Plan and that the request is reasonable and in the public interest and promotes orderly growth and development. Mr. Cartwright seconded the motion. Motion carried unanimously.

**OPTION 1**  
**PB 13-15**  
**UDO AMENDMENT REQUEST**

Amendment to the Unified Development Ordinance Chapter 6: Required Infrastructure and Chapter 10: Definitions and Measurement to revise the water supply standards to exempt certain development from connecting to the county water supply system.

BE IT ORDAINED by the Board of Commissioners of the County of Currituck, North Carolina that the Unified Development Ordinance of the County of Currituck be amended as follows:

**Item 1:** That Section 6.2.3 Utility Standards is amended by adding the following underlined language, deleting the strikethrough language, and renumbering accordingly:

**D. Water Supply Standards**

Except where exempted by Section 6.2.3.D.1, Exemptions, all development shall incorporate a water supply system in accordance with these standards.

**(1) Water Supply System Required**

- (a) Every principal use and every buildable lot in a subdivision shall be served by a means of water supply that is adequate to accommodate the reasonable needs of such use or lot and that complies with all applicable health regulations.
- (b) All buildable lots within a planned unit development or planned development shall be connected and serviced by a centralized water supply system.
- (c) All multi-family development and townhouse units shall be connected to and serviced by a centralized water supply system.
- (d) The developer shall submit whatever information the Planning Director determines necessary to ensure the developer or a successor in interest will be able to comply with this section.

**(2) Connection to ~~Public~~ County Water Supply System**

- (a) Whenever it is legally possible and practicable in terms of topography to connect development to the county's water supply system the developer or subdivider shall install the pipes and accessories necessary to provide water service to all lots or units in a development. The following development is exempt from the requirement to connect to the county's potable water system:
  - (i) Lots in a family subdivision (see Section 2.4.8);

- (ii) Subdivisions in the Fruitville and Moyock-Gibbs Woods Townships;
  - (iii) Subdivisions where the distance to an existing water main exceeds the formula in Subsection (b) below; and
  - (iv) Subdivisions located more than one mile from an existing water main.
- (b) Connection to the county's water supply system shall be considered impractical if the distance between the closest existing county water main and the proposed development as measured along the probable route of the service line exceeds a distance equivalent to 100 feet for each of the first ten units plus 20 feet for each additional unit.

*Example: a proposed subdivision with 30 single-family residential lots would have to be located over 1,400 feet from an existing water main to be considered impractical for connection (10 units x 100) + (20 units x 20).*

However, the subdivider shall submit a performance guarantee in the form of a cash deposit for the water improvements (including, but not limited to: fire hydrants, laterals, service lines, meter boxes, and yokes) at a rate of cost plus 15 percent. In the event the water supply infrastructure is not constructed within three years of the approval date, the performance guarantee shall automatically convert to an evergreen letter of credit. In no instance shall a performance guarantee be required for a development located more than one mile from an existing water main.

- (c) The total number of units in a development shall be determined by calculating the maximum number of units allowable for each proposed lot.
- (d) In determining the number of units proposed in a phased development, the number of units for water services relates to the total number of proposed units for the entire tract rather than a single phase of the proposed development.
- (e) Each individual dwelling unit shall be counted as one residential unit for the purposes of determining the maximum distance requirements for multi-family developments.
- (f) The maximum connection distance for nonresidential development shall be determined by converting projected water demand from

the development into an equivalent number of residential units and applying the formula in Subsection (b) above. For the purposes of this section, an individual residential dwelling unit uses 250 gallons of water per day. A nonresidential use anticipated to use 1,000 gallons per day shall be equivalent to four residential dwelling units.

*Example: a proposed nonresidential development is anticipated to use 7,500 gallons of water per day. This is equivalent to 30 homes ( $7,500/250 = 30$ ), and the development would have to be located over 1,400 feet from an existing water main to be considered impractical for connection ( $10 \text{ units} \times 100$ ) + ( $20 \text{ units} \times 20$ ).*

- (g) Water lines owned by the Ocean Sands Water and Sewer District shall not be considered part of the county's water supply system for the purposes of this section.

**(3) Centralized Water Supply System Configuration**

The A new centralized water supply system, or proposed connection to an existing centralized water supply system, shall comply with the following requirements:

- (a) The subdivider shall install water mains in a subdivision so that all lots to be developed will be able to connect to the centralized water supply system.
- (b) Water mains shall be installed within street right-of-ways or dedicated utility easements.
- (c) The subdivider shall be required to submit detail drawings with the construction drawings associated with a subdivision, prepared and stamped by a certified and licensed engineer, showing the installation of the required water mains.
- (d) All materials and pipes shall meet or exceed the requirements established for the county water supply system.
- (e) A community water system may be located within an open space set-aside.

**(4) Connection Fees**

- (a) All connection fees shall be paid for each residential lot or use that is required to be connected to the county water system at the time

of issuance of the building permit authorizing construction to begin.

- (b) All connection fees shall be paid for each nonresidential lot or use required to be connected to the county water system at the time of issuance of the building permit authorizing construction to begin.

**Item 2:** That Section 6.2.4 Fire Protection Standards is amended by adding the following underlined language and deleting the strikethrough language:

**B. Water Supply for Fire Protection when not Served by ~~Public~~ Centralized Water Supply System**

Residential development containing 20 or more dwelling units and every nonresidential subdivision containing 10 or more lots and not served by a public centralized water supply system shall provide a supply of water for fire-fighting purposes in accordance with the following standards:

**Item 3:** That Section 10.5: Definitions is amended by adding the following underlined language, deleting the strikethrough language, and reordering alphabetically:

**CENTRALIZED WATER SUPPLY SYSTEM**

A system for the provision to the public of water for human consumption through pipes and other constructed conveyances if the system serves 15 or more service connections or which regularly serves 25 or more individuals. A centralized water supply system includes any collection, treatment, storage or distribution facility used primarily in connection with the system.

**Item 4:** The provisions of this Ordinance are severable and if any of its provisions or any sentence, clause, or paragraph or the application thereof to any person or circumstance shall be held unconstitutional or violative of the Laws of the State of North Carolina by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions which can be given effect without the invalid provision or application.

**Item 5:** This ordinance amendment shall be in effect from and after the \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

---

Board of Commissioners' Chairman  
Attest:

\_\_\_\_\_  
Mary S. Gilbert  
Clerk to the Board

DATE ADOPTED: \_\_\_\_\_  
MOTION TO ADOPT BY COMMISSIONER: \_\_\_\_\_  
SECONDED BY COMMISSIONER: \_\_\_\_\_  
VOTE: \_\_\_\_\_AYES\_\_\_\_\_NAYS\_\_\_\_\_

\*\*\*\*\*

PLANNING BOARD DATE: \_\_\_\_\_  
PLANNING BOARD RECOMMENDATION: \_\_\_\_\_  
VOTE: \_\_\_\_\_AYES \_\_\_\_\_NAYS \_\_\_\_\_  
ADVERTISEMENT DATE OF PUBLIC HEARING: \_\_\_\_\_  
BOARD OF COMMISSIONERS PUBLIC HEARING: \_\_\_\_\_  
BOARD OF COMMISSIONERS ACTION: \_\_\_\_\_  
POSTED IN UNIFIED DEVELOPMENT ORDINANCE: \_\_\_\_\_  
AMENDMENT NUMBER: \_\_\_\_\_

**OPTION 2**  
**PB 13-15**  
**UDO AMENDMENT REQUEST**

Amendment to the Unified Development Ordinance Chapter 6: Required Infrastructure and Chapter 10: Definitions and Measurement to revise the water supply standards to exempt certain development from connecting to the county water supply system.

BE IT ORDAINED by the Board of Commissioners of the County of Currituck, North Carolina that the Unified Development Ordinance of the County of Currituck be amended as follows:

**Item 1:** That Section 6.2.3 Utility Standards is amended by adding the following underlined language, deleting the strikethrough language, and renumbering accordingly:

**C. Water Supply Standards**

~~Except where exempted by Section 6.2.3.D.1, Exemptions, All~~ development shall incorporate a water supply system in accordance with these standards.

**(1) Water Supply System Required**

- (a) Every principal use and every buildable lot in a subdivision shall be served by a means of water supply that is adequate to accommodate the reasonable needs of such use or lot and that complies with all applicable health regulations.
- (b) All buildable lots within a planned unit development or planned development shall be connected and serviced by a centralized water supply system.
- (c) All multi-family development ~~and townhouse units~~ shall be connected to and serviced by a centralized water supply system.
- ~~(d) The developer shall submit whatever information the Planning Director determines necessary to ensure the developer or a successor in interest will be able to comply with this section.~~

**(2) Connection to Public County Water Supply System**

- (a) Whenever it is legally possible and practicable in terms of topography and the County Engineer determines service is available the following development shall ~~to connect development to the county's water supply system; the developer or subdivider shall install the pipes and accessories necessary to provide water service to all lots or units in a development.~~ *(Staff Note: this subsection was previously listed as exemptions)*

- (i) ~~Lots in a family subdivision (see Section 2.4.8) Minor subdivision lots (except family subdivisions) abutting an existing water main;~~
  - (ii) ~~Subdivisions in the Fruitville and Moyock-Gibbs Woods Townships; and;~~
  - (iii) ~~Major Subdivisions and multi-family development abutting an where the distance to an existing water main or meeting the formula requirements in subsection (b) below exceeds the formula in Section 6.2.3.D.3 Connection to Public Water Supply System.; and~~
  - (iv) ~~Major site plans abutting an existing water main or meeting the requirements in subsection (f) below.~~
  - (v) ~~Connection of individual lots to the future water main within an existing subdivision shall be the responsibility of the individual lot owners.~~
- (b) Connection to the county's water supply system shall be ~~considered impractical~~ required if the distance between the closest existing six-inch or larger ~~county~~ water main and the proposed development as measured along the probable route of the service line exceeds a is within the following formula distance: equivalent to 100 feet for each of the first ten units plus 20 feet for each additional unit.

*Example: a proposed subdivision with 30 single-family residential lots ~~would have to be located over 1,400 feet or less from an existing water main to be considered impractical for connection~~ shall connect (10 units x 100) + (20 units x 20).*

- (i) ~~However,~~ Where the distance to an existing six-inch or larger water main exceeds the formula above but is less than one mile, the ~~subdivider~~ developer shall submit a performance guarantee in the form of a cash deposit for the water improvements (including, but not limited to: fire hydrants, laterals, service lines, meter boxes, and yokes) at a rate of cost plus 15 percent. In the event the water supply infrastructure is not constructed within three years of the approval date, the Planning Director shall release the performance guarantee ~~shall automatically convert to an~~

~~evergreen letter of credit.~~ In no instance shall a performance guarantee be required for a development located more than one mile to an existing six-inch or larger water main.

- (c) The total number of units in a development shall be determined by calculating the maximum number of units allowable for each proposed lot.
- (d) In determining the number of units proposed in a phased development, the number of units for water services relates to the total number of proposed units for the entire tract rather than a single phase of the proposed development.
- (e) Each individual dwelling unit shall be counted as one residential unit for the purposes of determining the maximum distance requirements for multi-family developments.
- (f) The maximum connection distance for nonresidential development shall be determined by converting projected water demand from the development into an equivalent number of residential units and applying the formula in (b) above. For the purposes of this section, an individual residential dwelling unit uses 250 gallons of water per day. A nonresidential use anticipated to use 1,000 gallons per day shall be equivalent to four residential dwelling units.

*Example: a proposed nonresidential development is anticipated to use 7,500 gallons of water per day. This is equivalent to 30 homes ( $7,500/250 = 30$ ), and the development would have to be located over 1,400 feet from an existing water main to be considered impractical for connection ( $10 \text{ units} \times 100$ ) + ( $20 \text{ units} \times 20$ ).*

- (g) Water lines owned by the Ocean Sands Water and Sewer District shall not be considered part of the county's water supply system for the purposes of this section.

**(3) Centralized Water Supply System Configuration**

The A new centralized water supply system, or proposed connection to an existing centralized water supply system, shall comply with the following requirements:

- (a) The ~~subdivider~~ developer shall install water mains in a subdivision or development so that all lots and uses to be developed will be able to connect to the centralized water supply system.

- (b) Water mains shall be installed within street right-of-ways or dedicated utility easements.
- (c) The ~~subdivider~~ developer shall be required to submit detail drawings with the construction drawings associated with a subdivision, prepared and stamped by a certified and licensed engineer, showing the installation of the required water mains.
- (d) All materials and pipes shall meet or exceed the requirements established for the county water supply system.
- ~~(e) A community water system may be located within an open space set-aside.~~

**(4) Connection Fees**

- (a) All connection fees shall be paid for each residential lot or use that is required to be connected to the county water system at the time of issuance of the building permit authorizing construction to begin.
- (b) All connection fees shall be paid for each nonresidential lot or use required to be connected to the county water system at the time of issuance of the building permit authorizing construction to begin.

**Item 2:** That Section 6.2.4 Fire Protection Standards is amended by adding the following underlined language and deleting the strikethrough language:

**D. Water Supply for Fire Protection when not Served by ~~Public~~ Centralized Water Supply System**

*~~Major subdivisions Residential development containing 20 or more dwelling units and every nonresidential subdivision containing 10 or more lots and not served by a public centralized water supply system shall provide a supply of water for fire-fighting purposes in accordance with the following standards:~~*

**Item 3:** That Section 10.5: Definitions is amended by adding the following underlined language, deleting the strikethrough language, and reordering alphabetically:

**CENTRALIZED WATER SUPPLY SYSTEM**

A system for the provision to the public of water for human consumption through pipes and other constructed conveyances if the system serves 15 or more service connections or which regularly serves 25 or more individuals. A centralized water supply system includes any collection, treatment, storage or distribution facility used primarily in connection with the system.

**Item 4:** The provisions of this Ordinance are severable and if any of its provisions or any sentence, clause, or paragraph or the application thereof to any person or circumstance shall be held unconstitutional or violative of the Laws of the State of North Carolina by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions which can be given effect without the invalid provision or application.

**Item 5:** This ordinance amendment shall be in effect from and after the \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

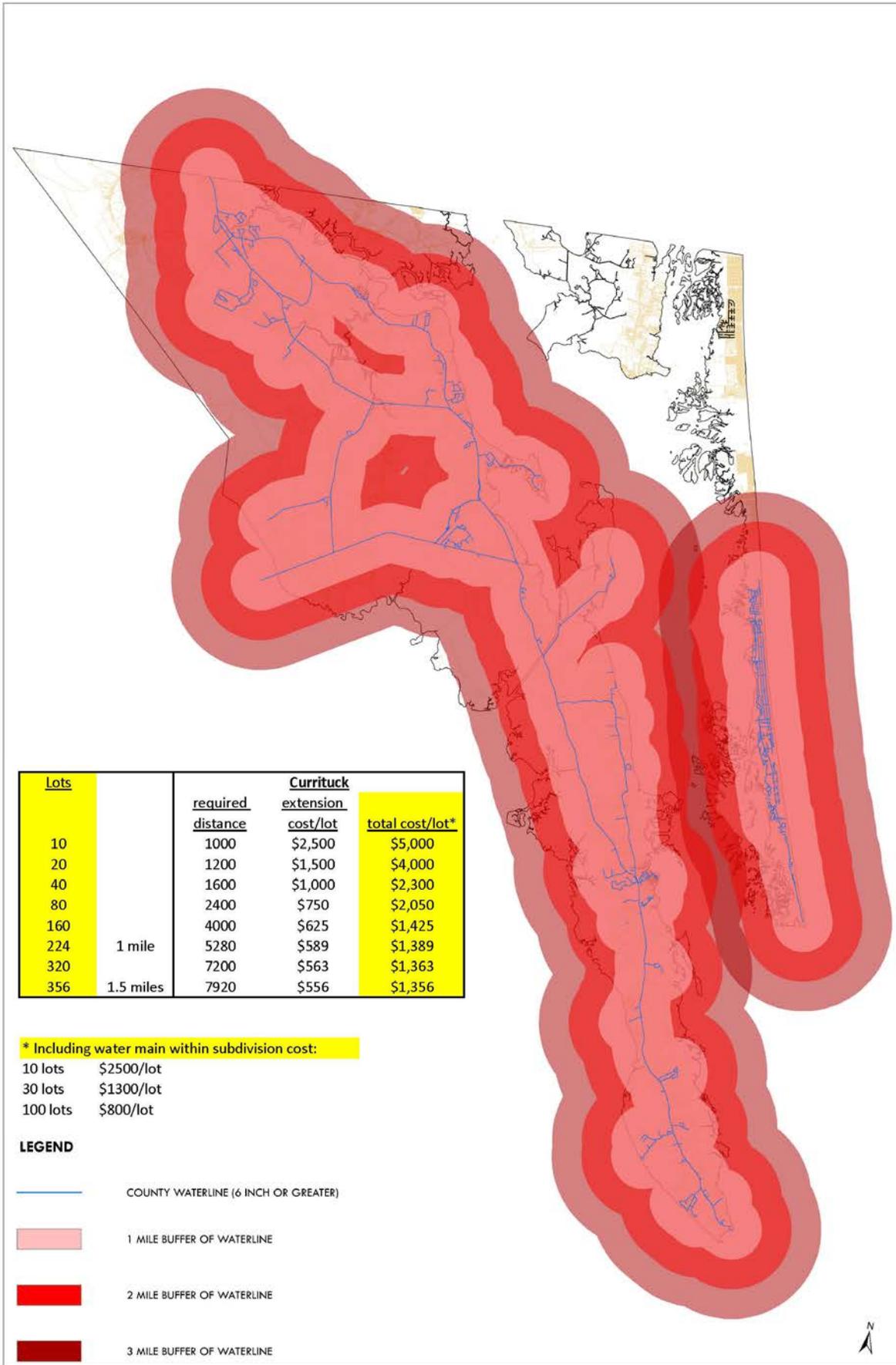
\_\_\_\_\_  
Board of Commissioners' Chairman  
Attest:

\_\_\_\_\_  
Mary S. Gilbert  
Clerk to the Board

DATE ADOPTED: \_\_\_\_\_  
MOTION TO ADOPT BY COMMISSIONER: \_\_\_\_\_  
SECONDED BY COMMISSIONER: \_\_\_\_\_  
VOTE: \_\_\_\_\_AYES \_\_\_\_\_NAYS \_\_\_\_\_

\*\*\*\*\*

PLANNING BOARD DATE: \_\_\_\_\_  
PLANNING BOARD RECOMMENDATION: \_\_\_\_\_  
VOTE: \_\_\_\_\_AYES \_\_\_\_\_NAYS \_\_\_\_\_  
ADVERTISEMENT DATE OF PUBLIC HEARING: \_\_\_\_\_  
BOARD OF COMMISSIONERS PUBLIC HEARING: \_\_\_\_\_  
BOARD OF COMMISSIONERS ACTION: \_\_\_\_\_  
POSTED IN UNIFIED DEVELOPMENT ORDINANCE: \_\_\_\_\_  
AMENDMENT NUMBER: \_\_\_\_\_



**WHALEHEAD STORMWATER DRAINAGE SERVICE DISTRICT ADVISORY BOARD**  
**2 Year Terms**

Incumbent	Nominated by	New Appointee	Nominated by	Date of Appointment	End of Term
Jack Riggle*					1st Term January 2014
Bryan Daggett					1st Term January 2015
Richard Donica					2nd Term January 2015
George Mears					2nd Term January 2016
Daniel Clements					2nd Term January 2016

\* May be Reappointed



# Currituck County Agenda Item Worksheet

Agenda Item Title

Brief Description of Agenda Item

Board Action Requested

Person Submitting Agenda Item

Presenter of Agenda Item



## **COUNTY OF CURRITUCK**

Planning and Community Development Department  
*Planning and Zoning Division*  
153 Courthouse Road, Suite 110  
Currituck, North Carolina 27929  
Telephone (252) 232-3055 / Fax (252) 232-3026

### **Memorandum**

**TO:** Board of Commissioners

**FROM:** Ben Woody, AICP  
Planning Director

**DATE:** January 15, 2014

**SUBJECT:** December 2013 CDBG #11-C-2308 Scattered Site Housing Project Update

The 2011 Community Development Block Grant remains on schedule for the month of December. A summary of December's progress follows:

- Completed the CDBG Monthly Report for signature and forwarding to the Division of Community Assistance.
- Requested three existing wastewater system inspections for Project Area.
- Requested rental payments for Reconstruction Case #4.
- Produced, advertised and sent to local contractors bid packages for Demolition and Clearance Work in Currituck County.
- Produced, advertised and sent to local contractors bid packages for Rehabilitation Work in Currituck County.
- Produced, advertised in both the local paper and the North Carolina Interactive Purchasing System plus sent to local contractors bid packages for Provision of Mobile Homes in Currituck County.
- Is continuing on-going general administration and financial management responsibilities.

Attached is the December Monthly Status Report for your review. Thank you.

## Monthly Performance Status Report

*(Due on 15<sup>th</sup> of each month)*

Grantee Name: Currituck County Grant Number: 11-C-2308 Month: December Year: 2013

<u>Activity</u>	<u>Performance Schedule (On/Off)</u>	<u>Current Performance Status (If Off Schedule)</u>	<u>Remedy to get back on Schedule (If Off Schedule)</u>
Rehabilitation-Rehabilitation	ON		
Rehabilitation-Reconstruction	ON		
Rehabilitation-Clearance	ON		
Planning	ON		
Administration	ON		

Prepared By: Brendan Nolan Title: Project Manager  
 Endorsed By: Dan Scanlon  Title: County Manager *(City/County Manager or Clerk)*  
 Board or Council Update: Dan Scanlon, County Manager Date: 1/6/14

**Performance Schedule**  
*(Based on Performance Based Contract)*  
**On/Off Schedule**

- ❖ **On Performance Schedule:** Stop and submit report, no current performance status or remedy to get back on schedule is required
- ❖ **Off Performance Schedule:** Provide current performance status and remedy to get back on schedule and submit report



# Currituck County Agenda Item Summary Sheet

## Agenda Item Title

Resolution Declaring Library Surplus Items

## Brief Description of Agenda Item

Library staff visit the book drops once a week to empty them. Most of the time the Shawboro and Point Harbor book drops have no books or only a few books. The Point Harbor book drop rarely holds Currituck County books; it is used primarily by patrons of the Dare County Library. In addition, all the book drops are rusty, some are leaking and have warped doors or locks that are wearing out which makes them hard to open. Most people return their materials to the library itself when they go to get new books. Moreover, patrons have the option of renewing books by phone or online and they also have a five day grace period to further reduce the possibility of fines. We will be moving the Courthouse book drop to the Barco library to replace its book drop. We will retain the book return in Grandy which is heavily used by people going shopping at Food Lion and the book returns at the Moyock, Corolla and Barco libraries. Replacement book drops cost over \$3000 each. Thus eliminating the book returns that are underutilized and in poor physical condition will save the county the cost of replacing them and staff time and fuel costs visiting the book returns to empty them.

## Board Action Requested

Action

## Person Submitting Agenda Item

Vicky Hagemeister

## Presenter of Agenda Item

**R E S O L U T I O N**

**WHEREAS**, the Board of Commissioners of Currituck County, North Carolina, during its regularly scheduled meeting held on February 3, 2014, authorized, pursuant to GS 160A and 270(b), that the property listed below be declared surplus and disposed of:

Library Items for Surplus

<u>Description</u>	Service Tag #	Asset Tag	Item #
Outdoor steel book return located at Shawboro	none	5378	none
Outdoor steel book return located at Moyock	none	4387	none
Outdoor steel book return located at Point Harbor	none	4388	none
Outdoor steel book return locate at Barco Library	none	none	none

**ADOPTED**, this 3<sup>rd</sup> day of January, 2014.

\_\_\_\_\_  
S. Paul O'Neal  
Board of Commissioners

ATTEST:

\_\_\_\_\_  
Mary S. Gilbert  
Clerk to the Board



# Currituck County Agenda Item Summary Sheet

## Agenda Item Title

Recreation & Park Area Dedication – Payment-In-Lieu

## Brief Description of Agenda Item

Attached find a policy memo outlining the Unified Development Ordinance (UDO) standards for recreation & park area dedication. The UDO also provides for payment-in-lieu of dedication, consistent with the requirements of the North Carolina General Statutes Section 153A-331. Included in the agenda package is a map identifying five payment-in-lieu areas established using existing and planned facilities identified in the county's Comprehensive Parks and Recreation Master Plan. Payments-in-lieu received shall be used for land acquisition or park and recreation facilities in the area for which the payment is collected.

The Board of Commissioners must adopt the attached policy and map to allow staff to administer the recreation & park area dedication standards.

## Board Action Requested

Action

## Person Submitting Agenda Item

Ben Woody

## Presenter of Agenda Item

Ben Woody



## Currituck County

Planning and Community Development Department  
Planning and Zoning Division  
153 Courthouse Road, Suite 110  
Currituck, North Carolina 27929  
252-232-3055 FAX 252-232-3026

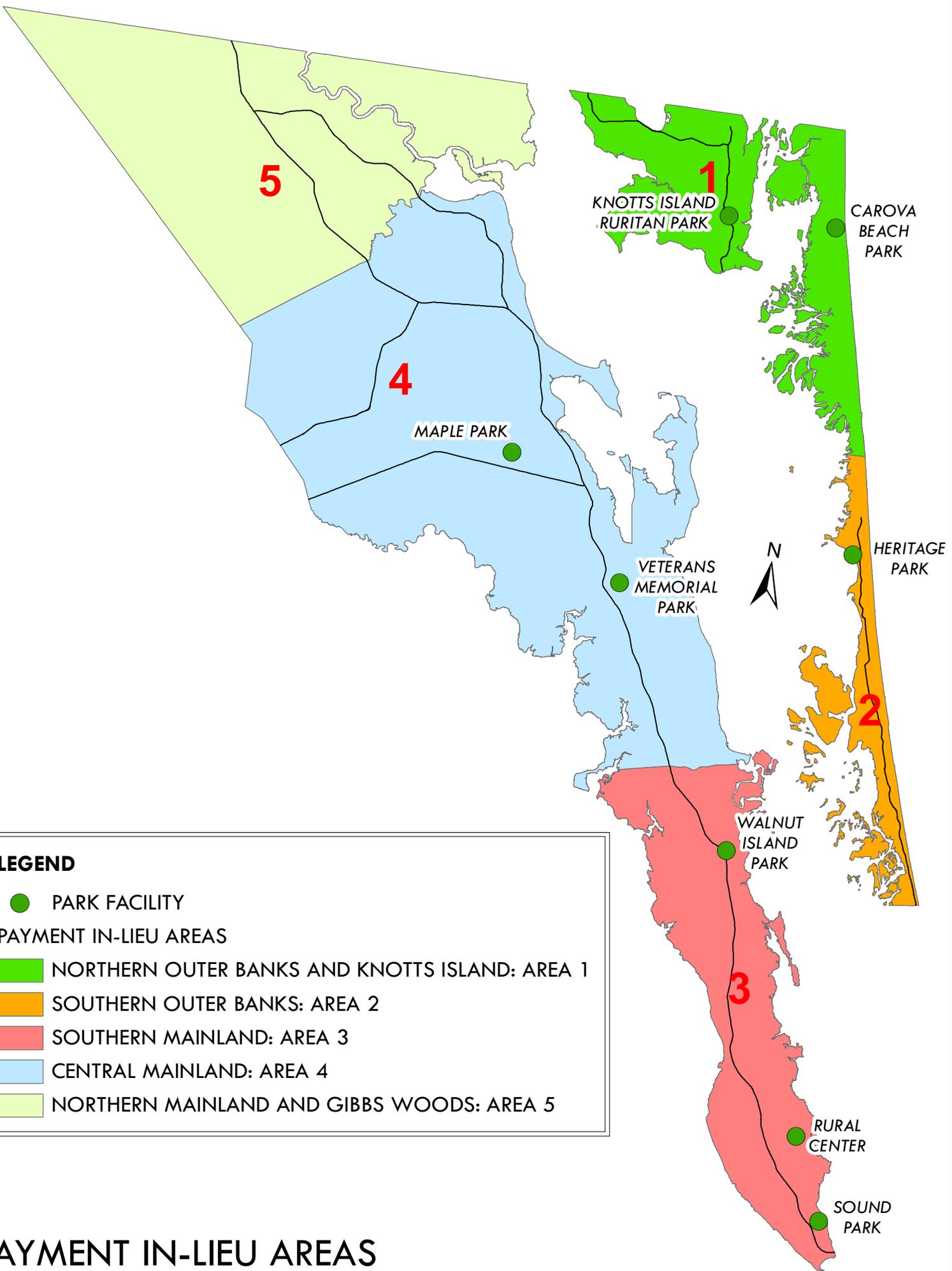
To: Board of Commissioners  
From: Planning Staff  
Date: January 17, 2014  
Subject: Recreation & Park Area Dedication

---

The Unified Development Ordinance (UDO) provides that new residential development of six or more units shall dedicate land to the county for use in the development of recreation and park areas. The land offered for dedication is intended to serve the recreational needs of residents of the subdivision and development within the immediate area. Any land proposed for dedication as recreation and park area is required to meet standards included in the UDO. The county's Technical Review Committee is responsible for applying the standards and determining if the proposed dedication is suitable for acceptance.

If the land offered for dedication does not comply with the standards included in the UDO, the Technical Review Committee shall require a payment-in-lieu instead of land dedication. The payment-in-lieu is calculated based upon the acreage of land otherwise required for dedication using the land's assessed value. Payments-in-lieu received shall only be used for the acquisition or development of recreation and park areas that serve residents living in the immediate area of the development making the payment-in-lieu, consistent with the requirements of North Carolina General Statutes Section 153A-331.

Enclosed find a map identifying five payment-in-lieu areas. These areas are established using existing and planned facilities identified in the county's *Comprehensive Parks and Recreation Master Plan* adopted January 3, 2011. Payments-in-lieu received shall be used for land acquisition or park and recreation facilities in the area for which the payment is collected.



**LEGEND**

● PARK FACILITY

PAYMENT IN-LIEU AREAS

- NORTHERN OUTER BANKS AND KNOTTS ISLAND: AREA 1
- SOUTHERN OUTER BANKS: AREA 2
- SOUTHERN MAINLAND: AREA 3
- CENTRAL MAINLAND: AREA 4
- NORTHERN MAINLAND AND GIBBS WOODS: AREA 5

**PAYMENT IN-LIEU AREAS**

**Quarterly Fiscal Monitoring Report - DMHDDSAS**

LME / MCO NAME: East Carolina Behavioral Health

FOR THE PERIOD ENDING:

12/31/2013

# of month in the fiscal year (July = 1, August = 2, . . . , June = 12) 6

**1. REPORT OF BUDGET VS. ACTUAL**

ITEM	Basis of Accounting: (check one) Cash Accrual	PRIOR YEAR		CURRENT YEAR		ANNUALIZED PERCENTAGE **	
		2012-2013 BUDGET	ACTUAL	BUDGET	ACTUAL YR-TO-DATE		BALANCE (Col. 3-4)
<b>REVENUE</b>							
Service Fees from LME-Delivered Services							
Medicaid Pass Thru		3,200,000	392,454	400,000	8,175	391,825 4.09%	
Interest Earned		98,849	398,598	250,000	233,292	16,708 186.63%	
Rental Income		77,028	70,874	77,028	58,891	20,137 147.72%	
Budgeted Fund Balance * (Detail in Item 4, below)					-		
Other Local		54,500	129,393	125,000	12,378	112,624 19.80%	
<b>Total Local Funds</b>		<b>3,430,377</b>	<b>989,319</b>	<b>852,028</b>	<b>310,734</b>	<b>541,294 72.94%</b>	
<b>County Appropriations (by county, includes ABC Funds):</b>							
Beaufort County		173,599	173,599	173,599	43,400	130,199 50.00%	
Bertie County		49,390	49,390	49,390	22,295	27,095 90.28%	
Camden County		24,228	23,700	24,248	6,563	17,683 54.14%	
Chowan County		32,478	33,954	32,478	15,812	16,666 97.37%	
Craven County		278,827	277,100	278,827	136,221	140,606 98.42%	
Currituck County		60,300	62,811	60,300	33,788	26,532 112.00%	
Dare County		390,369	399,885	390,369	35,000	355,369 17.93%	
Gates County		39,434	39,119	29,700	14,000	15,700 94.28%	
Hertford County		83,750	87,877	83,750	43,423	40,327 103.70%	
Hyde County		12,414	12,650	12,414	3,642	8,772 58.68%	
Jones County		23,906	23,868	27,506	11,622	15,884 84.51%	
Martin County		51,962	54,962	51,962	24,231	27,731 93.26%	
Northampton County		81,814	81,814	81,814	38,807	42,807 95.10%	
Pamlico County		33,593	33,934	33,593	16,995	16,598 101.18%	
Pasquotank County		92,506	95,864	92,506	47,079	45,427 101.79%	
Perquimans County		29,406	29,810	29,406	14,723	14,683 100.14%	
Pitt County		595,500	624,772	595,500	301,665	293,835 101.31%	
Tyrell County		9,906	10,732	9,906	4,128	5,778 83.35%	
Washington County		29,582	27,956	29,228	16,114	13,114 110.27%	
<b>Total County Funds</b>		<b>2,090,742</b>	<b>2,143,196</b>	<b>2,084,294</b>	<b>829,489</b>	<b>1,254,805 79.59%</b>	
LME Systems Admin. Funds (Cost Model)		0	0	0	0	- #DIV/0!	
DMH/DD/SAS Administrative Funds (% basis)		4,356,292	4,128,981	3,450,192	2,032,008	1,418,184 117.79%	
DMH/DD/SAS Risk Reserve Funds (% basis)		0	0	0	0	- #DIV/0!	
DMH/DD/SAS Services Funding		40,127,044	37,827,333	39,170,837	17,441,469	21,729,368 89.05%	
DMA Capitation Funding		189,341,905	176,568,989	179,199,578	88,283,928	90,915,650 98.53%	
DMA Risk Reserve Funding		3,501,585	3,603,452	3,657,134	1,801,713	1,855,421 98.53%	
All Other State/Federal Funds		692,372	565,274	463,260	59,415	403,845 25.65%	
<b>Total State and Federal Funds</b>		<b>218,019,198</b>	<b>222,694,029</b>	<b>225,941,001</b>	<b>109,618,532</b>	<b>118,322,469 97.03%</b>	
<b>TOTAL REVENUE</b>		<b>223,540,317</b>	<b>225,826,543</b>	<b>228,877,323</b>	<b>110,758,755</b>	<b>118,118,588 98.78%</b>	
<b>EXPENDITURES:</b>							
System Management/Administration/Care Coordination		23,209,060	18,266,927	27,551,711	9,881,910	17,669,602 71.73%	
LME Provided Services		0	0	0	0	- #DIV/0!	
Provider Payments		198,681,945	177,098,692	200,070,422	87,560,816	112,509,606 87.53%	
Merger Expenses		0	0	0	0	- #DIV/0!	
MCO Start-Up Expenses		0	0	0	0	- #DIV/0!	
All Other		1,849,313	1,246,056	1,255,190	508,954	746,236 81.10%	
<b>TOTAL EXPENDITURES</b>		<b>223,540,317</b>	<b>198,611,675</b>	<b>228,877,323</b>	<b>97,951,679</b>	<b>130,925,644 85.59%</b>	
<b>CHANGE IN CASH BALANCE</b>			<b>29,214,868</b>		<b>12,807,076</b>		
Beginning Unrestricted Fund Balance			22,423,126		45,128,913		
Balance in DMH/DD/SAS Risk Reserve							
Balance in DMA Risk Reserve			4,494,346		6,304,219		
Current Estimated Unrestricted Fund Balance and percent of budgeted expenditures		20.19%	45,128,913	24.97%	57,155,949		
<b>2. CURRENT CASH POSITION</b>							
		(1) 30 DAYS	(2) 60 DAYS	(3) 90 DAYS	(4) OVER 90 DAYS	(5) TOTAL	Allowance for Uncollectible Receivables
Accounts Payable (Accrual Method)							
Account Receivable (Accrual Method)							
Current Cash in Bank			87,090,550				
<b>3. SERVICE EXCEPTIONS ( Provided Based on System Capability)</b>							
Services authorized but not billed							
<b>4. DETAIL ON BUDGETED FUND BALANCE</b>							
				Budgeted	Year-to-Date	Balance	%
Payments to Providers							#DIV/0!
MCO Start-up Expense							#DIV/0!
LME Merger Expense							#DIV/0!
Other (List):							#DIV/0!

## **RESOLUTION OPPOSING UNFAIR PROPERTY INSURANCE INCREASES**

**WHEREAS**, Currituck County is located in North Carolina Rate Bureau Homeowner Territories #7 and #48, which includes barrier islands along the northern North Carolina coast; and

**WHEREAS**, the homeowners in Territories #7 and #48 already have higher base rates for homeowners insurance than many other territories in the State of North Carolina; and

**WHEREAS**, excluding the other coastal territories, homeowners in Territories #7 and #48 currently pay base rates that are already 5 times higher than the base rate in many counties in central and western North Carolina with greater claims; and

**WHEREAS**, the NC Rate Bureau has filed a request for increased base rates that will be reviewed by the NC Commissioner of Insurance in the coming weeks; and

**WHEREAS**, the proposed increase in base rates for Territory #7 is 35% and #48 is 9.8%, which is significantly higher than the proposed increases in central and western North Carolina; and

**WHEREAS**, the 2014 proposed increase follows a recent rate increase of 17% for the Currituck Outer Banks in July 2013; and

**WHEREAS**, depending on policy renewal dates, some homeowners have yet to experience the brunt of the significant 2013 rate increases; and

**WHEREAS**, homeowners insurance represents a significant financial burden for our property owners, and this burden has a negative impact on family budgets, the regional tourism industry and the local real estate market; and

**WHEREAS**, there is a significant disparity in homeowners insurance rates across North Carolina, and this disparity is unfair to homeowners in coastal North Carolina, including Currituck County;

**NOW, THEREFORE, BE IT RESOLVED**, that the Currituck County Board of Commissioners strongly encourages the NC Commissioner of Insurance to not only reject the proposed 35% and 9.8% increases on Territories #7 and #48 respectively, but also reject any and all homeowners insurance rate increases; and

**BE IT FURTHER RESOLVED**, that the Currituck County Board of Commissioners encourages the NC Commissioner of Insurance to work toward a fairer homeowners insurance rate structure for coastal North Carolina.

**ADOPTED** this the 3<sup>rd</sup> day of February, 2014.

---

S. Paul O’Neal, Chairman  
Currituck County Board of Commissioners

ATTEST:

---

Mary S. Gilbert  
Clerk to the Board

## BUDGET AMENDMENT

The Currituck County Board of Commissioners sitting as the Tourism Development Authority, at a meeting on the 3rd day of February, 2014 , passed the following amendment to the budget resolution for the fiscal year ending June 30, 2014.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
15447-526650	Economic Development	\$ 150,000	
15390-499900	Appropriated Fund Balance		\$ 150,000
		<u>\$ 150,000</u>	<u>\$ 150,000</u>

**Explanation:** Occupancy Tax - Tourism Related (15447) - Increase appropriations for construction of water and sewer lines for Economic Development projects.

**Net Budget Effect:** Occupancy Tax Fund (15) - Increased by \$150,000.

Minute Book # \_\_\_\_\_, Page # \_\_\_\_\_

Journal # \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board

## BUDGET AMENDMENT

The Currituck County Board of Commissioners sitting as the Tourism Development Authority, at a meeting on the 3rd day of February, 2014, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2014.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
15442-511000	Telephone & Postage	\$ 50,000	
15442-516000	Maintenance & Repair	\$ 6,000	
15442-514000	Travel	\$ 1,000	
15442-526200	Promotion		\$ 50,000
15442-590000	Capital Outlay		\$ 6,000
15442-514500	Training & Education		\$ 1,000
		<u>\$ 57,000</u>	<u>\$ 57,000</u>

**Explanation:** Occupancy Tax - Tourism Promotion (15442) - Transfer funds for promotion related operations for the remainder of this fiscal year.

**Net Budget Effect:** Occupancy Tax Fund (15) - No change.

Minute Book # \_\_\_\_\_, Page # \_\_\_\_\_

Journal # \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board

## BUDGET AMENDMENT

The Currituck County Board of Commissioners sitting as the Tourism Development Authority, at a meeting on the 3rd day of February, 2014 , passed the following amendment to the budget resolution for the fiscal year ending June 30, 2014.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
15442-587010	T T - Operating Fund	\$ 12,000	
15320-415000	Occupancy Tax Fund		\$ 12,000
		<u>\$ 12,000</u>	<u>\$ 12,000</u>

**Explanation:** Occupancy Tax - Tourism Promotion (15442) - Increase appropriations for additional promotion at the airport and for Economic Development. (See B/A 2014051)

**Net Budget Effect:** Occupancy Tax Fund (15) - Increased by \$12,000.

Minute Book # \_\_\_\_\_, Page # \_\_\_\_\_

Journal # \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board

## BUDGET AMENDMENT

The Currituck County Board of Commissioners sitting as the Tourism Development Authority, at a meeting on the 3rd day of February, 2014 , passed the following amendment to the budget resolution for the fiscal year ending June 30, 2014.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
15447-561000	Professional Services	\$ 10,000	
15320-415000	Occupancy Tax Fund		\$ 10,000
		<u>\$ 10,000</u>	<u>\$ 10,000</u>

**Explanation:** Occupancy Tax - Tourism Promotion (15442) - Increase appropriations for lobbyist to work on various tourist related issues.

**Net Budget Effect:** Occupancy Tax Fund (15) - Increased by \$10,000.

Minute Book # \_\_\_\_\_, Page # \_\_\_\_\_

Journal # \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board