



**BOARD OF COMMISSIONERS
AGENDA**

August 4, 2014

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Currituck County Board of Commissioners Agenda

Historic Currituck County Courthouse

Date: Monday, August 04, 2014

Time: 7:00 PM

Work Session

5:30 PM Currituck SPCA Animal Shelter Visit

7:00 pm Call to Order

- A) Invocation-Reverend Glenn McCranie, Navy Chaplain, Retired
- B) Pledge of Allegiance-Reverend Glenn McCranie
- C) Administer Oath of Office to Paul Beaumont
- D) Approval of Agenda
- E) Public Comment

Please limit comments to items not appearing on the regular agenda; please limit comments to 3 minutes.

Public Hearings

- A) **Consideration and Action: PB 14-06 Request to Amend the UDO-Subdivision Compatibility Standards** PB 14-06 Currituck County: Request to amend the Unified Development Ordinance Chapter 2: Administration, Chapter 3: Zoning Districts, Chapter 5: Development Standards, and Chapter 10: Definitions and Measurement, to establish subdivision compatibility standards, modify the major subdivision standards to include minor subdivisions, and modify net density requirements for development.
- B) **Consideration and Action: PB 14-08 Currituck County: Request to amend the UDO-Water Supply Standards** PB 14-08 Currituck County: Request to amend the Unified Development Ordinance Chapter 6: Required Infrastructure to revise the water supply standards to require all new subdivisions and multi-family development to be connected and serviced by the county water supply system.

New Business

A) Board Appointments:

1. Library Board, Land Transfer Tax Appeals, Tourism Advisory, and Whalehead Board of Trustees

B) Consent Agenda:

1. Approval of July 21, 2014 Minutes
2. Budget Amendments
3. CDBG Monthly Status Report
4. Amendment to Master Fee Schedule-Peddler's Ordinance
5. Surplus Items-Southern Outer Banks Water System

C) Commissioner's Report

D) County Manager's Report

Special Meeting

TOURISM DEVELOPMENT AUTHORITY - Budget Amendments

Closed Session

Closed Session Pursuant to G.S. 143-318.11 (a)(6) to Discuss a Personnel Matter.

Adjourn



Currituck County Agenda Item Summary Sheet

Agenda Item Title

PB 14-06 Currituck County – Request to amend the Unified Development Ordinance Chapter 2: Administration, Chapter 3: Zoning Districts, Chapter 5: Development Standards, and Chapter 10: Definitions and Measurement, to establish subdivision compatibility standards, modify the major subdivision standards to include minor subdivisions, and modify net density requirements for developments.

Brief Description of Agenda Item

The enclosed text amendment submitted by the Currituck County Planning and Community Development Department, at the direction of the Board of Commissioners, is intended to:

- Require minor subdivision lots created on the parent parcel(s) within five years of a major subdivision to be included in the major subdivision calculations (open space, recreation and park area dedication, stormwater, etc.).
- Establish residential compatibility standards that will provide a transition area between residential development and proposed single family residential development.
- Reduce density allowances on lands containing wetlands.
- Increase minimum district areas for planned developments.

Planning Board Recommendation:

Mr. Clark moved to approve PB 14-06 due to its consistency with the 2006 Land Use Plan and that the request is reasonable and in the public interest and promotes orderly growth and development, have an effective date of January 1, 2015, and in section 5.12.3 Transition Area, B. Development within the Transition Area, 1. Be equal to or greater than the median but not greater than 40,000 square feet. Ms. Overstreet seconded the motion. Ayes: Mr. Clark, Ms. Newbern, Mr. Craddock, Mr. Cooper, and Ms. Overstreet. Nays: Mr. Cartwright. Motion

Board Action Requested

Action

Person Submitting Agenda Item

Ben Woody

Presenter of Agenda Item

Ben Woody



Currituck County

Planning and Community Development Department
Planning and Zoning Division
153 Courthouse Road, Suite 110
Currituck, North Carolina 27929
252-232-3055 FAX 252-232-3026

To: Board of Commissioners
From: Planning Staff
Date: July 21, 2014
Subject: PB 14-06 Currituck County

The enclosed text amendment submitted by the Currituck County Planning and Community Development Department, at the direction of the Board of Commissioners, is intended to:

- Require minor subdivision lots created on the parent parcel(s) within five years of a major subdivision to be included in the major subdivision calculations (open space, recreation and park area dedication, stormwater, etc.).
- Establish residential compatibility standards that will provide a transition area between residential development and proposed single family residential development.
- Reduce density allowances on lands containing wetlands.
- Increase minimum district areas for planned developments.

The planning staff recommends approval of the proposed amendments as they are consistent with the goals, objectives, and policies of the Land Use Plan and other applicable county-adopted plans. In addition, the proposed amendments are consistent with the purpose and intent of the zoning districts in the UDO, and will improve compatibility among uses and ensure efficient development within the county.

The Planning Board recommended approval at their July 8, 2014 meeting subject to the following:

1. *Item 2
Section 5.12.3. B. (1)
The planning board requested clarification on the minimum lot size requirement within the transition area. The board's motion would clarify that in no instance shall the requirements of the proposed text amendment (Section 5.12.2.B.(1) require a lot larger than 40,000 square feet.*
2. *Effective date shall be January 1, 2015.*

PLANNING BOARD DISCUSSION (7/8/14)

Mr. Clark asked for clarification on reducing density allowances on lands containing wetlands.

Ms. Voliva explained if you had 100 acres you would be able to draw your density off the 100 acres, but with this new proposal if you have 50 acres of wetlands on these 100 acres you would be able to draw your density off 75 acres. Open space can be wetlands in conservation subdivisions.

Mr. Cooper asked if in the old UDO density is based on uplands.

Ms. Voliva said it is very similar to what we have now where it didn't allow you to pull density off CAMA wetlands.

Ms. Overstreet asked when talking about density per unit, how does this factor in the off road area when they are calling a 23 bedroom house a single family home?

Ms. Voliva said it doesn't factor into the density because it is considered a one dwelling unit.

Mr. Cooper asked in the transition area, if it not like zoning how does that work?

Ms. Voliva said zoning would not have any effect on it, if you have an existing residential subdivision that you are adjacent to, and you are proposing a new development, regardless of the zoning district.

Mr. Craddock said the main purpose of the transition area is strictly for the benefit of the existing property owners so when development occurs it is less invasive.

Ms. Voliva said yes it would address the compatibility issues.

Mr. Old asked staff to explain if minor subdivision lots are created on the parent parcel(s) within five years of a major subdivision to be included in the major subdivision calculations (open space, recreation and park area dedication, stormwater, etc.). Mr. Old asked on the wetlands if the lot size, different zonings, and soil type control what you can do on the property.

Ms. Voliva said if you were looking at lot size only, yes it would, but you have density allowances in the ordinance now. Under the old ordinance it was more lot size driven and this ordinance is more density driven.

Mr. Old said he doesn't see a need to take away the open space when it could be beneficial.

Ms. Voliva said it would not have an effect on a traditional development when you are just working off lot sizes; it is the conservation development when you setting your lot sizes based on density calculations.

Mr. Old asked the board to consider an adoption date of six months out.

Mr. Woody said the new ordinance drives the cost of lots down because it allows more density than the old ordinance.

Mr. Cartwright said everything about the UDO is city ordinance driven.

Mr. Woody said the new UDO is more dense by pushing more towards a dense development pattern. The UDO has density that is included in the 2006 Land Use Plan.

Mr. Cartwright said it looks like we are putting more rules on top of rules, which is driving up the cost. People are not going to want to come here because the cost is too expensive.

Ms. Voliva said staff supports a six month effective date.

Mr. Clark closed the public hearing.

ACTION

Mr. Clark moved to approve PB 14-06 due to its consistency with the 2006 Land Use Plan and that the request is reasonable and in the public interest and promotes orderly growth and development, have an effective date of January 1, 2015, and in section 5.12.3 Transition Area, B. Development within the Transition Area, 1. Be equal to or greater than the median but not greater than 40,000 square feet. Ms. Overstreet seconded the motion. Ayes: Mr. Clark, Ms. Newbern, Mr. Craddock, Mr. Cooper, and Ms. Overstreet. Nays: Mr. Cartwright. Motion carried.

**PB 14-06 Currituck County
UDO AMENDMENT REQUEST**

Amendment to the Unified Development Ordinance Chapter 2: Administration, Chapter 3: Zoning Districts, Chapter 5: Development Standards, and Chapter 10: Definitions and Measurement, to establish subdivision compatibility standards, modify the major subdivision standards to include minor subdivisions, and modify net density requirements for developments.

BE IT ORDAINED by the Board of Commissioners of the County of Currituck, North Carolina that the Unified Development Ordinance of the County of Currituck be amended as follows:

Item 1: That Section 2.4.8: Subdivision is amended by adding the following underlined language and deleting the strikethrough language:

C. Subdivision Distinguish

(2) Minor Subdivision

A minor subdivision consists of the division of land into five or fewer lots that does not constitute a no review subdivision. ~~when:~~

- ~~(a) It does not constitute a no review subdivision;~~
- ~~(b) It fronts an existing NCDOT maintained public street or a private access street;~~
- ~~(c) There is no public right-of-way dedication;~~
- ~~(d) No private street or private access serving more than two lots is created (except as allowed in a family subdivision); or~~
- ~~(e) Lots are conveyed solely to family members as a family subdivision;~~

D. Minor Subdivision

(2) Minor Subdivision Review Standards

(a) General Standards

A minor subdivision shall be approved on a finding that:

- (i)** It complies with all applicable standards in Chapter 6: Subdivision and Infrastructure Standards, the standards for a final plat in Section 2.4.8.E.5.B; and all other applicable standards in this Ordinance;

- (ii) ~~It will result in lots that are at least 40,000 square feet in size (except in the SFR district, where lots shall be at least 120,000 square feet in size)~~It complies with the dimensional standards of Chapter 3;
- (iii) It will result in five or fewer lots created from the parent parcel or tract (including the residual parcel or tract of less than ten acres in area), as it existed on April 2, 1989 (except as allowed in Section 2.4.8.D.2.B Additional Standards for Family Subdivisions);
- (iv) It fronts an existing NCDOT-maintained public street or a private access street;
- (v) There is no public right-of-way dedication;
- (vi) It does not create a private access street serving more than two lots unless it is a family subdivision; and
- (vii) Any private access street created complies with Section 6.2.1.B.1 Private Access Streets.

E. Major Subdivision

(1) Overview

(a) In General

- (i) Development of a major subdivision requires approval of a preliminary plat (type I or type II), a use permit (if applicable), construction drawings, and then a final plat.
- (ii) The Planning Director may allow for concurrent submittal of a preliminary and final plat in cases where no public improvements are required, or concurrent submittal of a preliminary plat and construction drawings where public improvements are required.
- (iii) Minor subdivision lots shall be included when calculating the acreage and total number of lots for a major subdivision when:
 - (A) The minor subdivision lots are created from the same parent parcel or parcels of land proposed for a major subdivision; and

- (B) The preliminary plat is submitted within five years from the date in which the minor subdivision was approved.

Item 2: That Section 5.12 is amended by adding the following underline language, deleting the strikethrough language, and renumber accordingly:

5.12 RESIDENTIAL DEVELOPMENT COMPATIBILITY STANDARDS

5.12.1 Purpose and Intent

The purpose and intent of the residential development compatibility standards is to promote development that is compatible with existing residential major subdivisions in Currituck County. More specifically, these standards are intended to:

- A. Transition lot sizes between residential development in order to facilitate compatible development and consistent development patterns;
- B. Protect the character of existing residential development from potential impacts of proposed development; and
- C. Ensure greater compatibility between existing residential development and new residential development.

5.12.2 Applicability

A. General

These compatibility standards shall apply to all major subdivisions (see Section 2.4.8) proposed adjacent to existing major subdivisions intended for single family residential development.

B. Time of Review

Review for compliance with these standards shall take place during review of a preliminary plat or final plat (see Section 2.4.8.), as appropriate.

C. Exemptions

The standards of this section shall not apply to major subdivisions where all proposed lots are 40,000 square feet or greater.

5.12.3 Transition Area

A. Delineation of Transition Area

Transition areas shall be measured 320 feet from the perimeter edge of any residential major subdivision lot(s) into the proposed development. A residential major subdivision in this section shall mean a subdivision plat containing more than five lots recorded in the Office of the Register of Deeds.

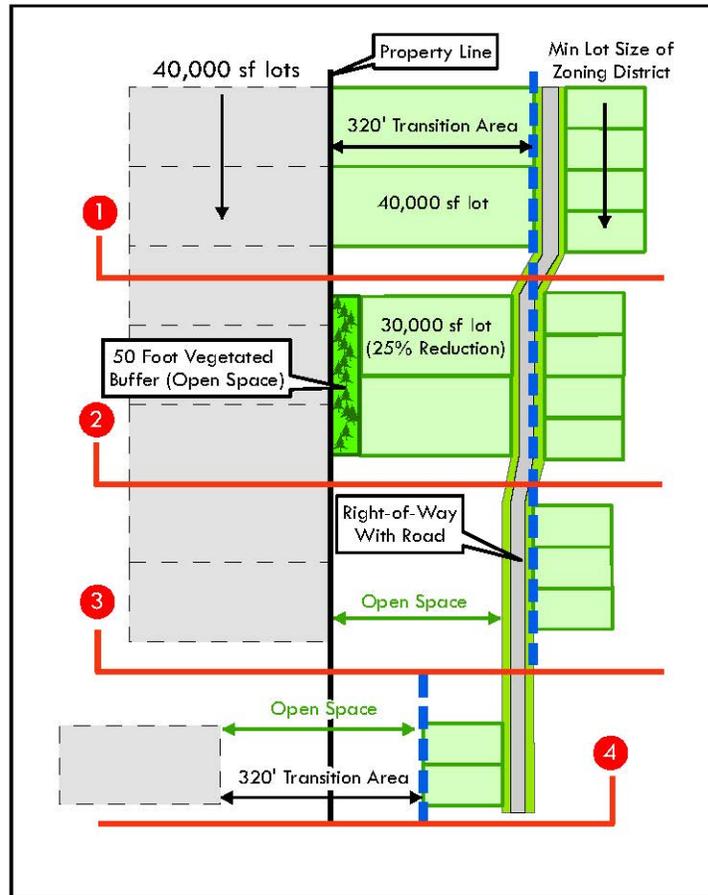
B. Development within the Transition Area

Lots created within the transition area shall be subject to the dimensional standards of Chapter 3 and shall:

- (1) Be equal to or greater than the median lot size of the perimeter lots located in an adjoining residential development. In no instance shall this standard require a lot larger in size than the adjacent lot; or
- (2) Be reduced by no more than 25% of the median lot size of the perimeter lots located in an adjoining residential development provided the proposed development meets the following requirements:
 - (a) A fifty-foot wide contiguous, open space set-aside area is located between the proposed lot(s) and the existing perimeter lot(s); and
 - (b) The open-space set-aside area shall contain a vegetated buffer between the proposed lot(s) and the existing perimeter lot(s). The buffer shall include at least 15 aggregate caliper inches of

canopy trees for every 100 linear feet of buffer length configured in a staggered fashion so as to create two or more rows of trees within the buffer. Retained vegetation may be used to satisfy this requirement provided the existing vegetation achieves an equivalent buffer.

Figure 5.12.3: Transition Area



The above figure illustrates four examples compliant with the residential development compatibility standards.

C. Notification on Plat

Preliminary and final plats subject to these standards shall delineate the transition area, required lot size, and buffer requirements.

Item 3: That Section 10.3.5: Definitions and Measurement is amended by adding the following underlined language and deleting the strikethrough language:

10.3.5. Bulk

A. Definitions/Measurement

(2) Density, Residential

The maximum number of residential dwelling units permitted per acre of land area. Density is determined by dividing the number of dwelling units by the total amount of land area within a particular lot or tract. For the purposes of determining the maximum gross density, ~~CAMA-designated~~ no more than 50 percent of wetlands shall ~~not~~ be included in calculating the total amount of land area.

Item 4: That Section 3.7.3. Planned Development – Residential (PD-R) District is amended by adding the following underlined language and deleting the strikethrough language:

3.7.3. Planned Development – Residential (PD–R) District

<h1 style="text-align: center;">PD-R</h1> <h2 style="text-align: center;">PLANNED DEVELOPMENT - RESIDENTIAL</h2>		A. DISTRICT PURPOSE	
		<p>The Planned Development – Residential (PD–R) District is established and intended to encourage the use of innovative and creative design to provide a mix of different residential uses in close proximity to one another on mainland Currituck County, while at the same time providing an efficient use of open space. Limited, small-scale commercial uses may be allowed in the PD–R district, primarily to serve the needs of residents in the development.</p>	
B. DIMENSIONAL STANDARDS		C. DEVELOPMENT STANDARDS	
District area, minimum (acres)	<u>±0-50</u>	<p>The standards in Chapter 5: Development Standards, shall apply to all development in PD–R districts, but some of those standards may be modified as part of the master plan if consistent with the general purposes of the PD–R district and the procedures noted below.</p>	
Gross residential density, maximum (dwelling units/acre) [1]	To be established in the master plan		
Lot area, minimum (sq ft)		Off-street parking & loading	Specify in Alternative Parking Plan (see Section 5.1.6)
Lot width, minimum (ft)		Landscaping [2]	Specify in Alternative Landscaping Plan (see Section 5.2.9)
Nonresidential land area, maximum (% of district total)	40	Tree protection	Specify in Security Plan (see Sections 5.3.5. and 5.4.4)
Single housing type, maximum (% of units)	85	Open space set-aside [3]	
Lot coverage, maximum (% of lot area)	To be established in the master plan	Fences and walls	Specify in master plan
Nonresidential FAR, maximum (%)		Exterior lighting	
Individual building size, maximum (sq ft)		Community form	
Building height, maximum (ft)		Nonresidential design	
Setbacks, minimum or maximum (ft)			

Setback from abutting residential zoning district or existing residential use (ft)		Multi-family design	
Setback from agriculture (ft)		Community compatibility [4]	Modifications prohibited
Setback from major arterial streets (ft)		Signage	Modifications prohibited
Setback from wetlands or surface waters (ft)	50	Adequate public facilities	Modifications prohibited

NOTES:

[1] May not exceed three units per acre in Full Service areas or one-and-one-half units per acre in Limited Service areas

[2] Uses internal to the development shall not be required to provide perimeter buffers

[3] The required percentage of open space set-aside shall be calculated based on the total district

D. ENVIRONMENTAL PROTECTION STANDARDS

The environmental protection standards in Chapter 7 of the UDO may not be modified by a planned development

[4] Community compatibility standards shall not apply to uses internal to the development

3.7.4. Planned Development – Mixed (PD–M) District

<h1>PD-M</h1> <h2>PLANNED DEVELOPMENT – MIXED</h2>		A. DISTRICT PURPOSE	
		<p>The Planned Development – Mixed (PD–M) District is established and intended to encourage the development of a mix of employment generating uses (office, research, light industrial, and limited commercial), and may allow low-to-medium density residential uses at appropriate locations on the Currituck County mainland in a planned and aesthetically pleasing way. This is done by allowing design flexibility as well as a mix of uses.</p>	
B. DIMENSIONAL STANDARDS		C. DEVELOPMENT STANDARDS	
District area, minimum (acres)	40 40	The standards in Chapter 5: Development Standards, shall apply to all development in PD–M districts, but some of those standards may be modified as part of the master plan if consistent with the general purposes of the PD–M district and the procedures noted below.	
Gross residential density, maximum (dwelling units/acre) [1]	To be established in the master plan	3. Development Standard	4. Means of Modifying
Lot area, minimum (sq ft)		Off-street parking & loading	Specify in Alternative Parking Plan (see Section 5.1.6)
Lot width, minimum (ft)		Landscaping [2]	Specify in Alternative Landscaping Plan (see Section 5.2.9)
Residential land area, maximum (% of district total)	35	Tree protection	

Lot coverage, maximum (% of lot area)	To be established in the master plan	Open space set-aside [3]	20%
Nonresidential FAR, maximum (%)		Fences and walls	Specify in Security Plan (see Sections 5.3.5 and 5.4.9 and)
Individual building size, maximum (sq ft)		Exterior lighting	
Building height, maximum (ft)		Community form	Specify in master plan
Setbacks, minimum or maximum (ft)		Nonresidential design	
Setback from abutting residential zoning district or existing residential use (ft)		Multi-family design Shopping center design	
Setback from agriculture (ft)		Community compatibility [4]	Modifications prohibited
Setback from major arterial streets (ft)		Signage	Modifications prohibited
Setback from wetlands or surface waters (ft)	50	Adequate public facilities	Modifications prohibited

NOTES:

[1] May not exceed three units per acre in Full Service areas or one-and-one-half units per acre in Limited Service areas

[2] Uses internal to the development shall not be required to provide perimeter buffers

[3] The required percentage of open space set-aside shall be calculated based on the total district area

D. ENVIRONMENTAL PROTECTION STANDARDS

The environmental protection standards in Chapter 7 of the UDO may not be modified by a planned development

[4] Neighborhood compatibility standards shall not apply to uses internal to the development

3.7.5. Planned Development – Outer Banks

A. DISTRICT PURPOSE

PLANNED DEVELOPMENT – OUTER BANKS

The Planned Development – Outer Banks (PD-O) District is established and intended to provide landowner/developers with a flexible framework within which to develop a compact, mixed-use, pedestrian-oriented neighborhood development as an alternative to conventional residential development served primarily by vehicles. The PD-O district option is available for use within the portion of the outer banks served by a state-maintained highway. The district is intended to promote and maintain a beach village atmosphere that is primarily residential in character but that contains centralized nonresidential development that allows residents to meet some of their employment, shopping, and recreation needs without use of an automobile. New development shall maintain a small-scale, low-rise character with diverse housing types organized around common open space, natural resources, and facilities providing for alternative forms of transportation.

B. DIMENSIONAL STANDARDS		C. DISTRICT-SPECIFIC STANDARDS	
District area, minimum (acres)	5-10	The standards in Section 3.7.5.A, Additional District-Specific Standards for the PD-O District, shall apply to all development within the PD-O District.	
Gross residential density, maximum (dwelling units/acre) [1]	To be established in the master plan	D. DEVELOPMENT STANDARDS	
Lot area, minimum (sq ft)		The standards in Chapter 5: Development Standards, shall apply to all development in PD-O districts, but some of those standards may be modified as part of the master plan if consistent with the general purposes the district and the procedures noted below.	
Lot width, minimum (sq ft)			
Nonresidential land area, maximum (% of district total)	10	5. Development Standard	6. Means of Modifying
Single housing type, maximum (% of units)	75 [2]	Off-street parking & loading	Specify in Alternative Parking Plan (see Section 5.1.6)
Lot coverage, maximum (% of lot area)	To be established in the Master Plan	Landscaping [3]	Specify in Alternative
		Tree protection	Modifications prohibited
Open space set-aside [4]		30%	
Individual building size, maximum (sq ft)		Fences and walls	Specify in Security Plan (see Section 5.3.5)
Building height, maximum (ft)		Exterior lighting	Modifications prohibited
Setbacks, minimum and maximum (ft)		Community form	Specify in master plan
Setback from abutting residential zoning district or existing residential use (ft)		Nonresidential design	

Setback from major arterial streets, minimum (ft)		Multi-family design Shopping Center Design	
Setback from wetlands or surface waters, minimum (ft)	50	Community compatibility	Modifications prohibited
NOTES: [1] May not exceed three units per acre in Full Service areas [2] May be exceeded only on demonstration that a less diverse mix of housing types is appropriate [3] Internal uses shall not be required to provide perimeter buffers [4] The required percentage of open space set-aside shall be calculated based on the total district area		Signage	Modifications prohibited
		Adequate public facilities	Modifications prohibited
	E. ENVIRONMENTAL PROTECTION STANDARDS		
	The environmental protection standards in Chapter 7 of the UDO may not be modified by a planned development		

Item 5: That Section 3.3.3.F., 3.4.2.F., and 3.4.5 F., Dimensional Standards for the zoning districts as indicated, is amended by adding the following underlined language and deleting the strikethrough language:

1. Section 3.3.3.F.- AG: Clarify the 40,000 minimum square foot lot size for minor subdivision lots.
2. Section 3.4.5.F.- SFI: Clarify 40,000 minimum square foot lot size for minor subdivision lots.

F. DIMENSIONAL STANDARDS						
TD = Traditional Development			CS = Conservation Subdivision Development			
	TD	CS		TD	CS	
Max. Gross Density (du/ac)	N/A	-	Min. Front Setback (ft) [4]	20	N/A	3
With 50% Open Space (du/ac)	-	0.4	Min. Corner Side Setback (ft)	20	N/A	4
With 60% Open Space (du/ac)	-	0.5	Min. Major Arterial Street Setback (ft)	50	50	5
With 70%+ Open Space (du/ac)	-	0.6 6	Min. Side Setback (ft)	10	N/A	6
Max. FAR (%)	0.40	N/A	Min. Rear Setback (ft)	25	N/A	7
Min. Lot Area (acres) [1]	3	N/A	Min. Agriculture Setback (ft) [5]	N/A	50	8
Max. Lot Area (acres)	N/A	N/A	Min. Accessory Use Setback (ft)	10	3	9
Min. Lot Width, Interior Lot (ft) [2]	125	N/A	1	10	N/A	0
Min. Lot Width, Corner Lot (ft)	135	N/A	2	10	10	
Max. Lot Depth	[3]	N/A	Min. Wetland/Riparian Buffer (ft) [5]	50	50	
Max. Lot Coverage (%)	30	60	Max. Building Height (ft) [6]	35	35	-
[1] Family <u>Minor</u> subdivision lots shall be at least 40,000 square feet in area			Min. Spacing Between Principal Buildings (ft)	10	3	=
[2] All lots shall maintain a minimum street frontage of 35 feet			[6] Not applied to farm structures meeting minimum setbacks plus an additional setback of one foot for each			

[3] Lot depth shall not exceed four times the lot width
[4] Front setbacks shall be measured from ultimate ROW line
[5] Applied to major subdivisions platted after January 1, 2013 and site plans on lots 10 acres in area and greater

foot in height over 35 feet

Item 6: The provisions of this Ordinance are severable and if any of its provisions or any sentence, clause, or paragraph or the application thereof to any person or circumstance shall be held unconstitutional or violative of the Laws of the State of North Carolina by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions which can be given effect without the invalid provision or application.

Item 7: This ordinance amendment shall be in effect from and after the _____ day of _____, 2014.

Board of Commissioners' Chairman
Attest:

Clerk to the Board

DATE ADOPTED: _____
MOTION TO ADOPT BY COMMISSIONER: _____
SECONDED BY COMMISSIONER: _____
VOTE: _____AYES _____NAYS _____
.....

PLANNING BOARD DATE: _____
PLANNING BOARD RECOMMENDATION: _____
VOTE: _____AYES _____NAYS _____
ADVERTISEMENT DATE OF PUBLIC HEARING: _____
BOARD OF COMMISSIONERS PUBLIC HEARING: _____
BOARD OF COMMISSIONERS ACTION: _____
POSTED IN UNIFIED DEVELOPMENT ORDINANCE: _____
AMENDMENT NUMBER: _____



Currituck County Agenda Item Summary Sheet

Agenda Item Title

PB 14-08 Currituck County – Request to amend the Unified Development Ordinance Chapter 6: Required Infrastructure to revise the water supply standards to require all new subdivisions and multi-family development to be connected and serviced by the county water supply system.

Brief Description of Agenda Item

The enclosed text amendment initiated by the Currituck County Board of Commissioners is intended to amend the county's water supply standards to require all new subdivisions and multifamily development to connect to the county water supply system (excluding family subdivisions and lots in the Fruitville and Moyock–Gibbs Woods Townships). Under the current ordinance, major subdivisions are required to connect to the county water system (or provide a cash deposit for future connection) based on a formula included in the ordinance.

The ordinance amendment also establishes connection and modeling standards, provides for a Water Main Reimbursement Contract, and proposes minor modifications to the fire protection standards.

Planning staff recommends **approval** because the proposed text amendment is consistent with the land use plan; because it focuses water service in existing developed areas and in nearby targeted growth areas (POLICY WS3); and results in a logical and orderly development pattern.

The Planning Board recommended **modified approval** at their July 8, 2014 meeting. Changes recommended by the Planning Board include not requiring a mandatory connection and an additional fire protection standard – these modifications are noted and *italicized* in the body of the amendment.

Board Action Requested

Action

Person Submitting Agenda Item

Ben Woody

Presenter of Agenda Item

Ben Woody



Currituck County

Planning and Community Development Department
Planning and Zoning Division
153 Courthouse Road, Suite 110
Currituck, North Carolina 27929
252-232-3055 FAX 252-232-3026

To: Board of Commissioners
From: Planning Staff
Date: July 27, 2014
Subject: PB 14-08 Water Supply Standards Text Amendment

The enclosed text amendment initiated by the Currituck County Board of Commissioners is intended to amend the county's water supply standards to require all new subdivisions and multifamily development to connect to the county water supply system (excluding family subdivisions and lots in the Fruitville and Moyock-Gibbs Woods Townships). Under the current ordinance, major subdivisions are required to connect to the county water system (or provide a cash deposit for future connection) based on a formula included in the ordinance.

The purpose of the amendment is to establish a policy for potable water main extensions and connections that provides customers with a safe, high quality and reliable water supply while adequately maintaining existing infrastructure and services. Additionally it is the intent of this proposed ordinance to:

- Ensure water main extensions occur in a manner that support sound fiscal management and economic growth while protecting the county's rural character;
- Support development with sufficient potable water and fire suppression infrastructure capacity to serve existing customers while sustaining the ability to serve projected future growth;
- Ensure the costs of infrastructure, facilities and services related to the demand created by new growth and development is borne, in equal proportion, by those creating the additional demand; and
- Encourage development in targeted growth areas, adequately served by existing or planned infrastructure, consistent with the Land Use Plan.

The ordinance amendment also establishes connection and modeling standards, provides for a Water Main Reimbursement Contract, and proposes minor modifications to the fire protection standards.

Planning staff recommends **approval** because the proposed text amendment is consistent with the land use plan; because it focuses water service in existing developed areas and in nearby targeted growth areas (POLICY WS3); and results in a logical and orderly development pattern.

The Planning Board recommended **modified approval** at their July 8, 2014 meeting. Changes recommended by the Planning Board include not requiring a mandatory connection and an

additional fire protection standard – these modifications are noted and *italicized* in the body of the amendment.

PLANNING BOARD DISCUSSION (7-8-14)

Mr. Woody said at the last meeting, the Planning Board requested additional information for the water supply standards text amendment. Mr. Woody said an ad ran in the July 1 edition of the Daily Advance notifying the public that the water supply standards text amendment would be discussed at this meeting; linear feet of waterline that currently exist and linear feet of waterline that does not exist on existing streets; developer cost per lot for a subdivision to be serviced by the county water supply system; available grants; and the operation and funding of the county water supply system. Mr. Woody said the chart showing the developer cost per lot for a subdivision to be serviced by the county water supply system does not include the water tap fees.

Ms. Overstreet asked the average size of a subdivision in Currituck on the Mainland.

Mr. Woody said it varies, but tends to be 25 lots.

Mr. Irwin provided an overview of the operation and funding of the county water supply system.

Mr. Garrett asked what the cost to extend a county waterline two or three miles down the road.

Mr. Irwin said for an eight inch waterline, \$40 per linear foot, is \$211,000 for one mile.

Mr. Old asked what the \$40 per linear foot includes.

Mr. Irwin said it includes the engineering fees, hardware, everything.

Mr. Cooper said that the examples of water main extension and connection polices for other North Carolina jurisdictions are similar to what Currituck currently has. Mr. Cooper said if a new development is going in, the formula we have now is based on practicality. The developer can hook in and that helps the water department. With this amendment saying all new development shall connect into county waterlines he doesn't see an advantage for the water department. If someone owns a piece of land that is four miles from an existing waterline, and they don't develop because of the cost of extending the line, what advantage is that to the water department? Mr. Cooper said the rule that they have now helps the water department because it puts a burden on the developer to extend some county waterlines in reasonable situations. This amendment is to extend if it is reasonable or not. You are affecting people's property rights and property values that are a mile or two miles from an existing county waterline.

Mr. Woody said it may affect the property values for developing property, but also affects existing property values in Currituck that provides services or future water connection to these developments that are removed from the core of the county township. This amendment helps the water department have connections, but also helps to manage growth since infrastructure plays a big part in growth.

Mr. Cooper said if people brought property with well water they would assume they would always be on well water.

Mr. Woody said there is a demand for county water for subdivisions that are already platted. Mr. Woody said the further removed subdivisions are from infrastructure the more cost is to the general operation of county government.

Mr. Craddock said for those persons who want to develop land that are not already owners of land would seek to develop land that is closer or in front of waterlines that already exist. Mr.

Craddock said this would be a huge cost to the developer which would be passed down to the potential buyer. Mr. Craddock asked where the land owners get their water for fire protection now on roads that extend pass county waterlines like South Mills Road or Puddin Ridge Road other than tankers that truck in the water.

Mr. Woody said they have to install fire ponds that can sustain 50 year drought conditions.

Mr. Anlauf asked the board to consider if this amendment is adopted, to extend the effective date out six months so projects that are currently in the works can go through under the current ordinance.

Mr. Woody said staff would support this request.

Mr. Deel asked the board to consider if this amendment is adopted, to extend the effective date out six months so projects that currently in the works can go through under the current ordinance.

Mr. Clark closed the public hearing.

Mr. Cartwright said he is concerned this amendment is taking away the owner rights to do something when they can't afford it. Mr. Cartwright has no objections to subdivisions connecting into county waterlines, but it must be within a reasonable distance of their property.

Mr. Cooper said in looking at the other municipalities they are based on more reasonable requirements, similar to what the county has now. By saying these developments have to connect to county water, this is not for the benefit of the water department, this is to prevent development.

Mr. Woody said if the board is struggling with the language requiring all new development to connect to the county water supply system, there is also other language in the amendment for the board to consider if they move it forward.

ACTION

Mr. Cooper moved to approve PB 14-08 the modeling portion of the amendment, clean-up language, eight inch waterlines for new developments, and to remove the requirement that all new development must connect to county water, replacing that language with the current formula in the Unified Development Ordinance (UDO) based on the distance that new development is to an existing county waterline, and an effective date of January 1, 2015. Ms. Newbern seconded the motion.

Mr. Clark amended the motion to include all water supply sources shall be clearly marked for location purposes with a marker of suitable size and reflective characteristics for daylight, nighttime, and inclement weather operations.

Mr. Cooper accepted the amendment to the motion.

Ayes: Mr. Cartwright, Mr. Cooper, Ms. Newbern, Mr. Clark, and Ms. Overstreet. Nays: Mr. Craddock. Motion carried.

PB 14-08
UDO AMENDMENT REQUEST

Amendment to the Unified Development Ordinance Chapter 6: Required Infrastructure to revise the water supply standards to require all new subdivisions and multi-family development to be connected and serviced by the county water supply system.

BE IT ORDAINED by the Board of Commissioners of the County of Currituck, North Carolina that the Unified Development Ordinance of the County of Currituck be amended as follows:

Item 1: That Section 6.2.3 Utility Standards is amended by adding the following underlined language, deleting the strikethrough language, and renumbering accordingly:

D. Water Supply Standards

~~Except where exempted by Section 6.2.3.D, Exemptions, all development shall incorporate a water supply system in accordance with these standards.~~

~~(1) Exemptions~~

~~The following development is exempt from the requirement to connect to the county's potable water system:~~

- ~~(a) Lots in a family subdivision (see Section 2.4.8);~~
- ~~(b) Subdivisions in the Fruitville and Moyock Gibbs Woods Townships; and~~
- ~~(c) Subdivisions where the distance to an existing water main exceeds the formula in Section 6.2.3.D.3, Connection to Public Water Supply System. However, the subdivider shall submit a performance guarantee in the form of a cash deposit for the water improvements (including, but not limited to: fire hydrants, laterals, service lines, meter boxes, and yokes) at a rate of cost plus 15 percent. In the event the water supply infrastructure is not constructed within three years of the approval date, the performance guarantee shall automatically convert to an evergreen letter of credit.~~
- ~~(d) Connection of individual lots to the future water main within an existing subdivision shall be the responsibility of the individual lot owners.~~

(1) Water Supply System Required

- (a) Every principal use and every buildable lot in a subdivision shall be serviced by a means of water supply that is adequate to**

accommodate the reasonable needs of such use or lot and that complies with all applicable health regulations.

- (b) ~~Except for family subdivisions and lots in the Fruitville and Moyock-Gibbs Woods Townships, all new subdivisions multi-family development buildable lots within a planned unit development or planned development shall be connected and serviced by the county water supply system a central water system.~~
- (c) ~~Water lines owned by the Ocean Sands Water and Sewer District shall be considered part of the county's water supply system for the purposes of this section. All multi-family development and townhouse units shall be connected to and serviced by a central water system.~~
- (d) ~~The developer shall submit whatever information the Planning Director determines necessary to ensure the developer or a successor in interest will be able to comply with this section.~~

OR

PB RECOMMENDATION:

- (a) *Every principal use and every buildable lot in a subdivision shall be serviced by a means of water supply that is adequate to accommodate the reasonable needs of such use or lot and that complies with all applicable health regulations.*
- (b) *All buildable lots within a planned unit development, ~~or~~ planned development, or multi-family development shall be connected and serviced by the county water supply system ~~a central water system.~~*
- (c) *Except for family subdivisions and lots in the Fruitville and Moyock-Gibbs Woods Townships, all new subdivisions and nonresidential uses shall be connected and serviced by the county water supply system if the distance between the closest existing county water main and the proposed development is within the following formula distance: 100 feet for each of the first ten units plus 20 feet for each additional unit. All multi-family development and townhouse units shall be connected to and serviced by a central water system.*

Example: a proposed subdivision with 30 single-family dwelling units located 1,400 feet or less from an existing water main shall connect (10 units x 100) + (20 units x 20).

- (d) In determining the number of units proposed in a phased development, the number of units for water services relates to the total number of proposed units for the entire tract rather than a single phase of the proposed development.
- (e) Where the distance to the closest existing county water main exceeds the formula in (c) above the developer shall submit a performance guarantee in the form of a cash deposit for future water improvements in an amount equal to 115 percent of the estimated full cost of completing the required improvements, including the costs of materials and labor. Improvements include, but are not limited to, the water main (required extension distance), laterals, service lines, meter boxes, yokes, and fire hydrants.
- (f) The maximum connection distance for nonresidential uses shall be determined by converting projected water demand from the development into an equivalent number of residential units and applying the formula in (c) above. For the purposes of this section, an individual residential dwelling unit uses 250 gallons of water per day.

Example: a proposed nonresidential use is anticipated to use 7,500 gallons of water per day. This is equivalent to 30 residential units ($7,500/250 = 30$), and the use shall connect if it is located 1,400 feet or less from an existing water main ($10 \text{ units} \times 100$) + ($20 \text{ units} \times 20$).

- (g) Water lines owned by the Ocean Sands Water and Sewer District shall be considered part of the county's water supply system for the purposes of this section. ~~The developer shall submit whatever information the Planning Director determines necessary to ensure the developer or a successor in interest will be able to comply with this section.~~

(2) Connection to Public County Water Supply System

- (a) The developer shall install the water mains and accessories necessary so that all lots and uses to be developed are able to connect to the county water supply system. ~~Whenever it is legally possible and practicable in terms of topography to connect development to the county's water supply system, the developer or~~

~~subdivider shall install the pipes and accessories necessary to provide water service to all lots or units in a development.~~

- (b) The minimum water main size shall be adequate to service the potable water and fire suppression demand of the proposed development at full build out. Fire suppression demand shall be based upon guidance from the Insurance Services Office and existing fire-fighting capacity. In no instance shall a water main serving a fire hydrant be less than eight inches in diameter. Connection to the county's water supply system shall be considered impractical if the distance between the closest existing county water main and the proposed development exceeds a distance equivalent to 100 feet for each of the first ten units plus 20 feet for each additional unit.

Example: a proposed subdivision with 30 single-family residential lots would have to be located over 1,400 feet from an existing water main to be considered impractical for connection (10 units x 100) + (20 units x 20).

- (c) Water mains shall be installed within street right-of-ways or dedicated utility easements. The total number of units in a development shall be determined by calculating the maximum number of units allowable for each proposed lot.
- (d) The developer shall be responsible for modeling and sizing water mains to service the proposed development. Modeling inputs shall include the proposed development at full build-out and the anticipated development density of adjacent undeveloped tracts of land as specified in county-adopted plans. In determining the number of units proposed in a phased development, the number of units for water services relates to the total number of proposed units for the entire tract rather than a single phase of the proposed development.
- (e) If the county determines that oversized facilities are in the interest of future development, the county or a developer may elect to pay for that portion of water main improvement that exceeds the diameter required to service the proposed development at full build out. Each individual dwelling unit shall be counted as one residential unit for the purposes of determining the maximum distance requirements for multi-family developments.
- (f) Installation of water mains and accessories shall meet the most recent version of the Standard Specifications and Details for the

Currituck County Water Department and the Southern Outer Banks Water System, as appropriate. The maximum connection distance for nonresidential development shall be determined by converting projected water demand from the development into an equivalent number of residential units and applying the formula in (b) above. For the purposes of this section, an individual residential dwelling unit uses 250 gallons of water per day. A nonresidential use anticipated to use 1,000 gallons per day shall be equivalent to four residential dwelling units.

~~Example: a proposed nonresidential development is anticipated to use 7,500 gallons of water per day. This is equivalent to 30 homes (7,500/250 = 30), and the development would have to be located over 1,400 feet from an existing water main to be considered impractical for connection (10 units x 100) + (20 units x 20).~~

- ~~(g) The developer shall be required to submit detail drawings with the construction drawings associated with a proposed development, prepared and certified by a registered engineer, showing the installation of the required water mains. Water lines owned by the Ocean Sands Water and Sewer District shall not be considered part of the county's water supply system for the purposes of this section.~~
- ~~(h) The developer may apply for a Water Main Reimbursement Contract for partial repayment of the cost of the extension of a water main necessary to service a proposed development. The general provisions for partial repayment are specified in the Water Main Reimbursement Contract and an attested and executed copy of the agreement between the developer and county must be filed with the Currituck County Public Utilities Department.~~

~~(3) Water Supply System Configuration~~

~~The water supply system shall comply with the following requirements:~~

- ~~(a) The subdivider shall install water mains in a subdivision so that all lots to be developed will be able to connect to the centralized water system.~~
- ~~(b) Water mains shall be installed within street right-of-ways or dedicated utility easements.~~
- ~~(c) The subdivider shall be required to submit detail drawings with the construction drawings associated with a subdivision, prepared and~~

~~stamped by a certified and licensed engineer, showing the installation of the required water mains.~~

- (d) ~~All materials and pipes shall meet or exceed the requirements established for the county water system.~~
- (e) ~~A community water system may be located within an open space set aside.~~

(3) Connection Fees

- (a) All connection fees shall be paid for each residential lot or use that is required to be connected to the county water supply system at the time of issuance of the building permit authorizing construction to begin.
- (b) ~~All connection fees shall be paid for each nonresidential lot or use required to be connected to the county water system at the time of issuance of the building permit authorizing construction to begin.~~

Item 2: That Section 6.2.4 Fire Protection Standards is amended by adding the following underlined language and deleting the strikethrough language:

A. General Provisions

(1) Fire Lanes

Where streets or rights-of-way provide insufficient access for firefighting, unobstructed fire lanes with a minimum width complying with the current adopted version of the North Carolina State Fire Code shall be provided. In no instance shall this standard waive the requirement for primary drive aisles constructed in accordance with Section 5.6.8, Primary Drive Aisles, when required by this Ordinance.

(2) Fire Hydrants Required

~~Except for family subdivisions and subdivisions in the SFR district, every subdivision~~ All development serviced by a public or private central the county water supply system shall include a system of fire hydrants sufficient to provide adequate fire protection for the buildings located or intended to be located within the development. Fire hydrants shall be located in a manner that ensures hydrants are spaced a maximum of 1,000 linear feet apart and every portion of lot frontage is within 500 linear feet of a hydrant. The Fire Marshal may authorize or require a deviation from this standard if, in the opinion of the Fire Marshal, another

arrangement more satisfactorily complies with the intent or standards in this Ordinance.

(3) Fire Hydrant Location

Unless an alternative placement is specified by the State Building Code or the Planning Director, in consultation with the Fire Marshal, fire hydrants shall be placed six feet behind the curb or within ten feet of the pavement edge of a street without curbing.

(4) Required Hose Connections

Unless otherwise specified, all fire hydrants shall have the following hose connections:

- (a) Two two-and-one-half-inch hose connections at least 21½ inches above ground level; and
- (b) One four-and-one-half-inch connection.

All hose connections shall be sized in accordance with national standards.

(5) Water Service Line Main Size

~~Water lines~~ mains serving fire hydrants shall be at least ~~six~~ eight inches in diameter ~~and shall not be dead-end lines, unless no other practicable alternative exists~~

(6) Water Supply Source Location

Water supply sources shall be clearly marked for location purposes with a marker of suitable size and reflective characteristics for daylight, nighttime, and inclement weather operations.

B. Water Supply for Fire Protection when not Serviced by Public County Water Supply System

~~Residential Development containing 20 or more dwelling units and every nonresidential subdivision containing 10 or more lots and not serviced by a public~~ the county water supply system shall provide a supply of water for fire-fighting purposes in accordance with the following standards:

(1) Allowable Sources

The developer may provide the required water supply from fire ponds, canals, wells, cisterns, above ground storage tanks, ~~water lines~~ mains (where a community water supply system is installed), or any combination of these features.

(2) Location

- (a) Water supply facilities shall be within 2,500 linear feet of every anticipated building in a development.
- (b) Water supply facilities may be located on or off-site, however the developer shall demonstrate a sufficient legal interest in off-site facilities to ensure they will remain available to service the development.
- (c) Water supply sources shall be so located so that fire-fighting vehicles have ready access to such sources at all times.

(3) Capacity

- (a) A sufficient volume of water shall be available at all times to supply the needed fire water flow for the proposed structures based upon guidance from the Insurance Services Office and existing fire-fighting capacity needed to suppress a fire for a period of two hours at a rate of 1,000 gallons per minute.
- (b) Water mains serving a community water supply system shall be sized to allow the future installation of fire hydrants should the development be connected to the county water supply system. The Fire Marshal may permit a deviation from these standards based upon guidance from the Insurance Service Office and existing fire-fighting capacity.

(4) Configuration

- (a) Water supply sources shall be provided with the necessary equipment and connections (e.g., dry hydrants in ponds) to ensure that fire-fighting equipment can draw water in a safe and efficient manner, as determined by the Fire Marshal.
- (b) Except within the SFR district, a hard-surfaced roadway shall be provided to the water source as well as a hard-surfaced turnaround area of sufficient dimensions to facilitate access by fire-fighting vehicles.

(5) Maintenance Required

The developer, or any successor in interest, shall be responsible for ensuring that all water supply sources, access roadways, and other facilities or equipment required by these standards, are maintained.

Item 3: The provisions of this Ordinance are severable and if any of its provisions or any sentence, clause, or paragraph or the application thereof to any person or circumstance shall be held unconstitutional or violative of the Laws of the State of North Carolina by any court of

competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions which can be given effect without the invalid provision or application.

Item 4: This ordinance amendment shall be in effect from and after the _____ day of _____, 201__.

Board of Commissioners' Chairman
Attest:

Clerk to the Board

DATE ADOPTED: _____
MOTION TO ADOPT BY COMMISSIONER: _____
SECONDED BY COMMISSIONER: _____
VOTE: _____AYES _____NAYS _____

PLANNING BOARD DATE: _____
PLANNING BOARD RECOMMENDATION: _____
VOTE: _____AYES _____NAYS _____
ADVERTISEMENT DATE OF PUBLIC HEARING: _____
BOARD OF COMMISSIONERS PUBLIC HEARING: _____
BOARD OF COMMISSIONERS ACTION: _____
POSTED IN UNIFIED DEVELOPMENT ORDINANCE: _____
AMENDMENT NUMBER: _____

COUNTY OF Currituck



**Currituck County
North Carolina**

**Water Main Reimbursement
Contract**

This contract made this _____ day of _____, 20____, by and between the County of Currituck, North Carolina, a body corporate and politic, (the "County"), and _____, (the "Applicant").

WITNESSETH:

1. That the Applicant has made application to the County for the privilege of construction and extending water mains within the County in conformity with the County's Waterline Extension and Connection Policy.
2. That permission is granted to the Applicant to connect with the County's water system at _____ and construct a _____ inch water main from that point to _____ . Upon completion and approval of the water main installation and connection, the water main shall become the property of the County without compensation to the Applicant except as herein prescribed.
3. The Applicant agrees to procure rights-of-way in favor of the County over private property and without cost to the County through which any of the water main may run with such widths and such privileges of access to the installations as the Water Department of the County may prescribe. The reimbursable cost of a water main will be calculated using the actual invoice cost per foot of water main, multiplied by the number of feet of water main entered into the contract.
4. The reimbursable cost of the installation and the figure for this contract is \$ _____ as certified by the Utilities Director of the County. The date of acceptance as certified by the Utilities Director is _____.

REIMBURSEMENT TO THE APPLICANT

- 5. For a period of ten (10) years from and after the date of this agreement, The County will charge owners of property to be served by the water main described above fifty (50) percent of the cost per foot of water main extension used by the owners of such property. The County shall pay to the Applicant amounts collected from the other property owners. The Applicant shall receive reimbursement only once per foot of water main.

General Provisions

- 6. The obligations of the County under any contract made pursuant hereto, shall, notwithstanding any other provision contained herein or in said contract, terminate at the expiration of five years from the date of the County’s acceptance of the water main.
- 7. No person, firm or corporation may extend the installations put in pursuant to this contract except upon application for such extension and the extension of a new contract with respect hereto.
- 8. The County reserves the right to permit or deny any person, firms or corporations to connect to water mains installed by the Applicant upon payment of amounts due the Applicant as herein specified and the Applicant by the execution of this contract agrees that if connection with said mains may not be conveniently made without passing across the property of the Applicant the Applicant will execute the reasonable necessary easements to permit the person, firms or corporations desiring to connect with said mains to do so. Failure to provide said easements shall cause a forfeiture of the benefits to the Applicant under this contract at the option of the Board of Commissioners. When possible subdivision maps shall show the location and dedication of such easements.

County of Currituck

By: _____
Chairman, Board of Commissioners

Attest

Clerk to the Board of Commissioners

(County Seal)

Applicant

**Water Main Reimbursement
Contract**

Use the following form for signature by a Corporation:

Corporate Name: _____

By: _____

Print Name and Title: _____

Address: _____

Attest

By: _____

Print Name and Title: _____

(CORPORATE SEAL)

Notarize

I, the undersigned Notary Public, do hereby certify that _____,
Personally appeared before me this day and acknowledged the due execution of the
foregoing instrument.

WITNESS my hand and notarial seal, this _____ day of _____, 20_____

Notary Public

My commission expires: _____

(SEAL)

Applicant

**Water Main Reimbursement
Contract**

Use the following form for signature by an individual:

By: _____

Print Name: _____

Address: _____

Attest

By: _____

Print Name: _____

Notarize

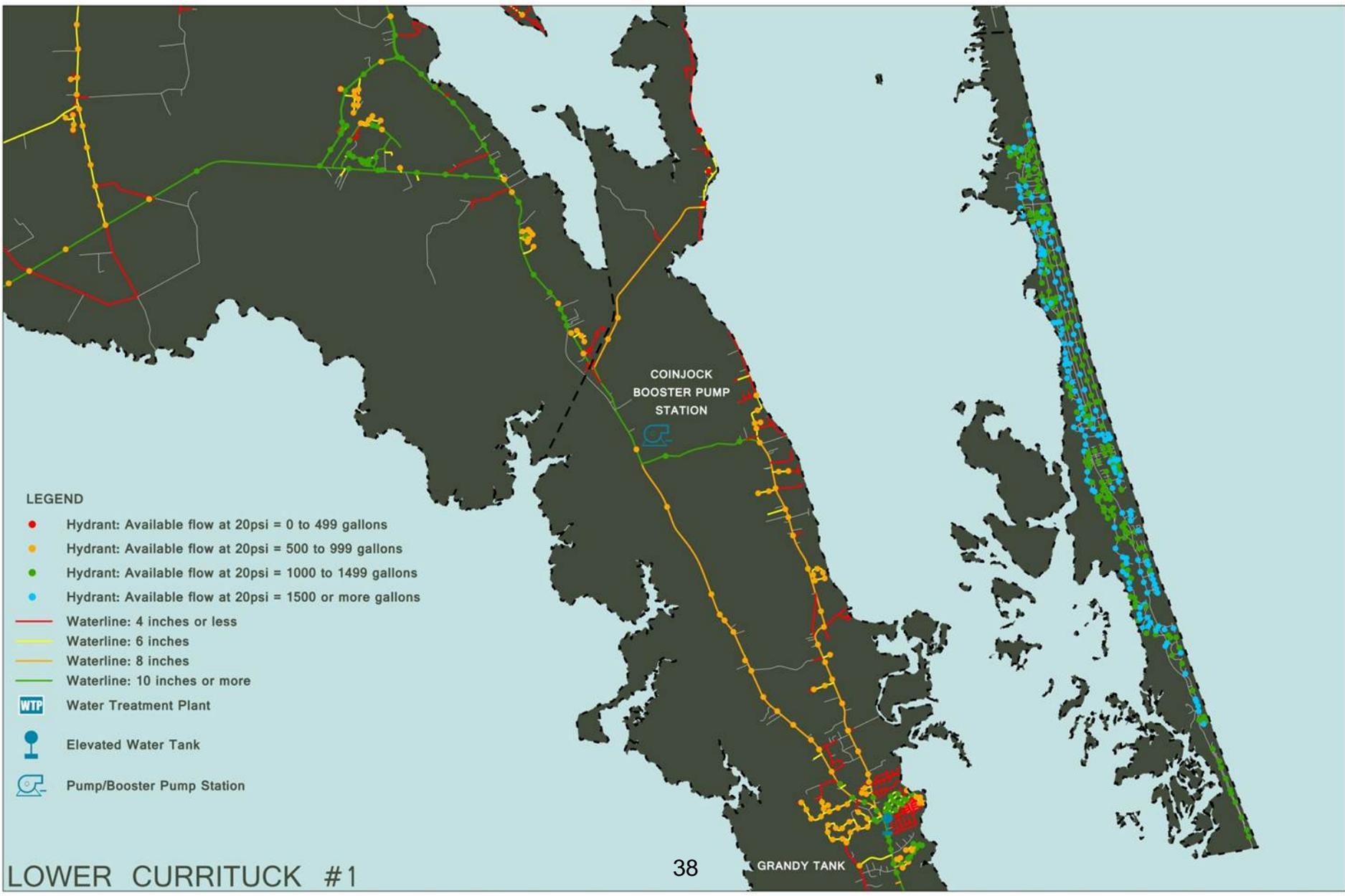
I, the undersigned Notary Public, do hereby certify that _____,
Personally appeared before me this day and acknowledged the due execution of the
foregoing instrument.

WITNESS my hand and notarial seal, this _____ day of _____, 20_____

Notary Public

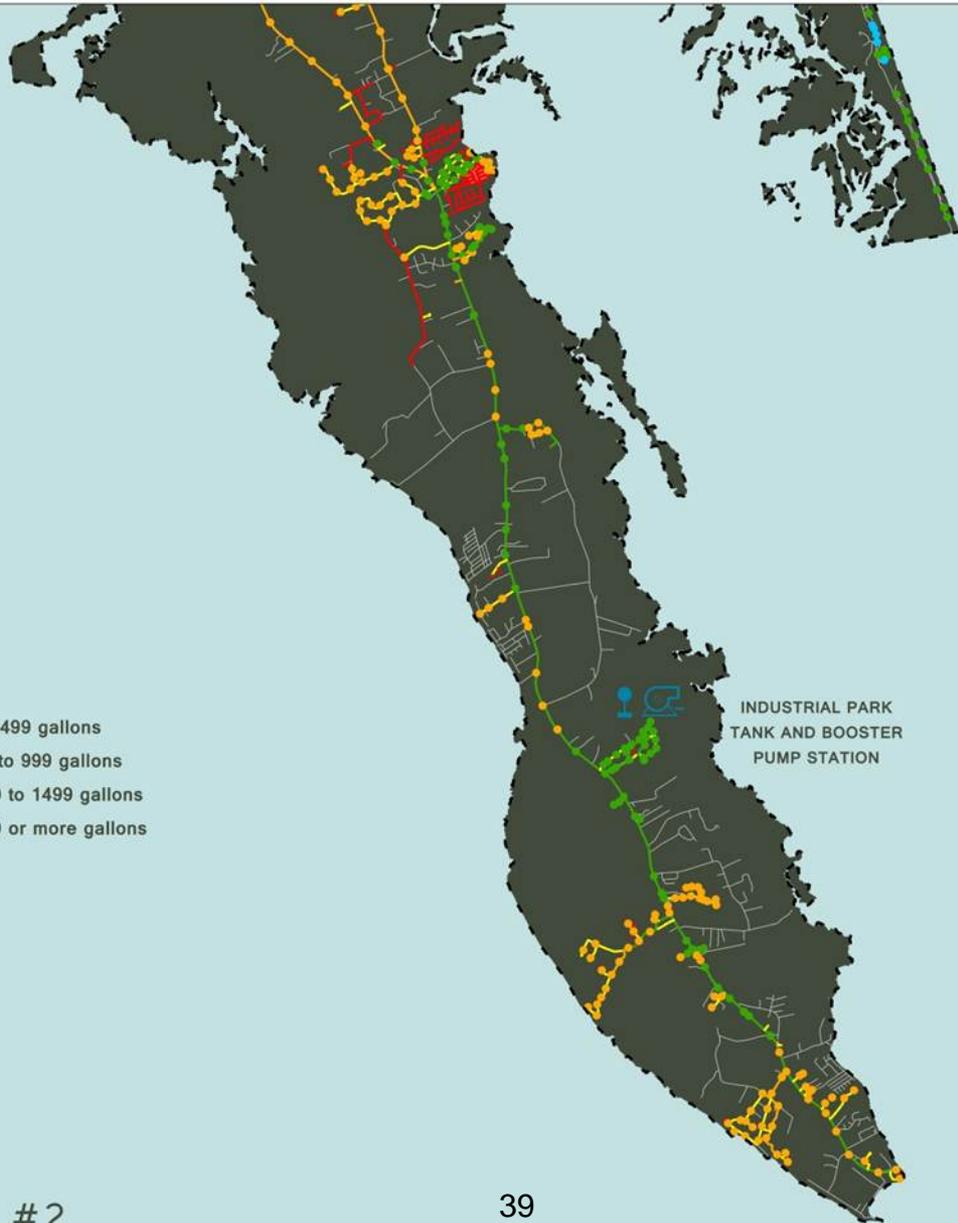
My commission expires: _____

(SEAL)



LEGEND

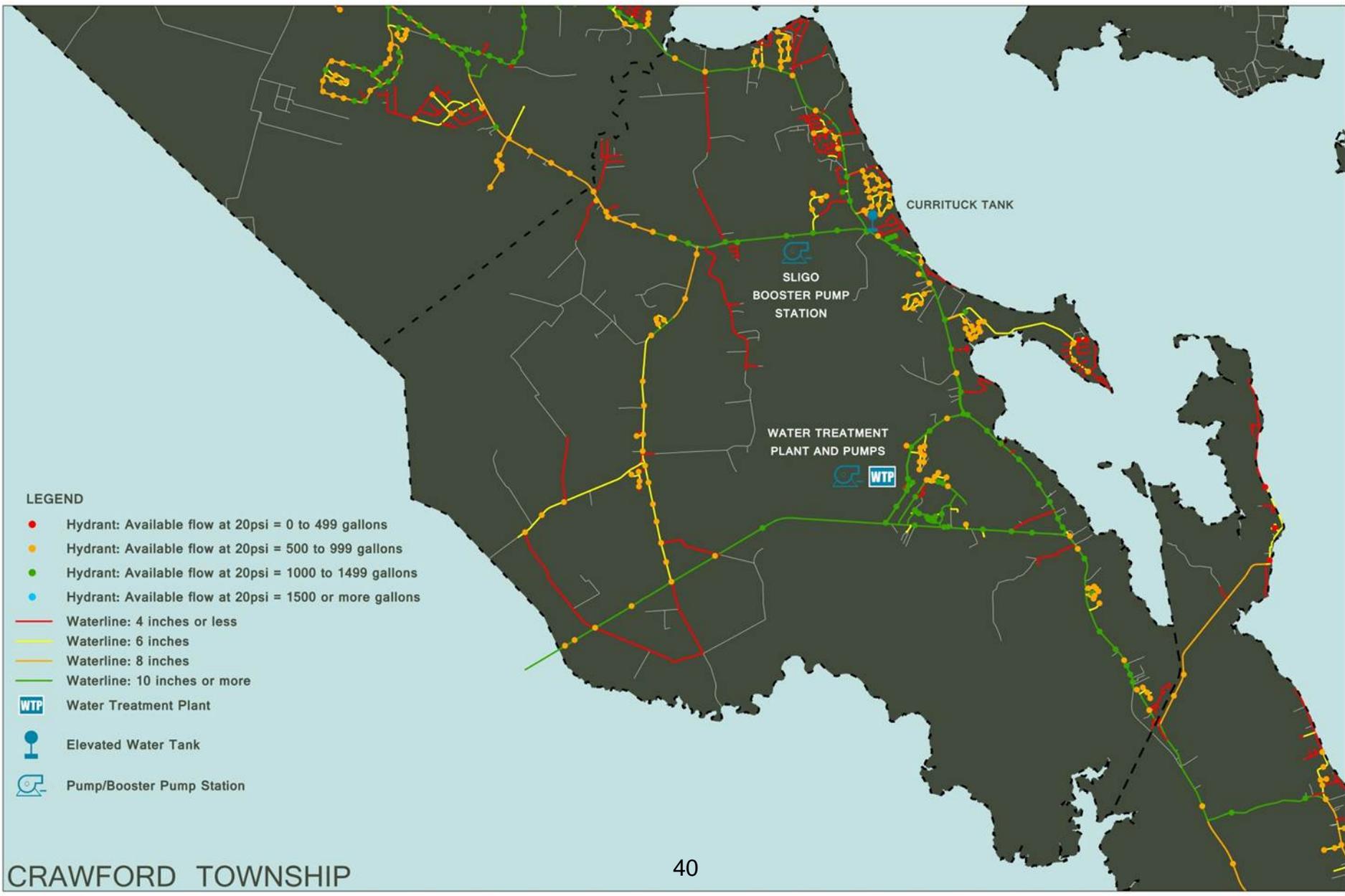
- Hydrant: Available flow at 20psi = 0 to 499 gallons
- Hydrant: Available flow at 20psi = 500 to 999 gallons
- Hydrant: Available flow at 20psi = 1000 to 1499 gallons
- Hydrant: Available flow at 20psi = 1500 or more gallons
- Waterline: 4 inches or less
- Waterline: 6 inches
- Waterline: 8 inches
- Waterline: 10 inches or more
- WTP Water Treatment Plant
- ⦿ Elevated Water Tank
- ⦿ Pump/Booster Pump Station



LEGEND

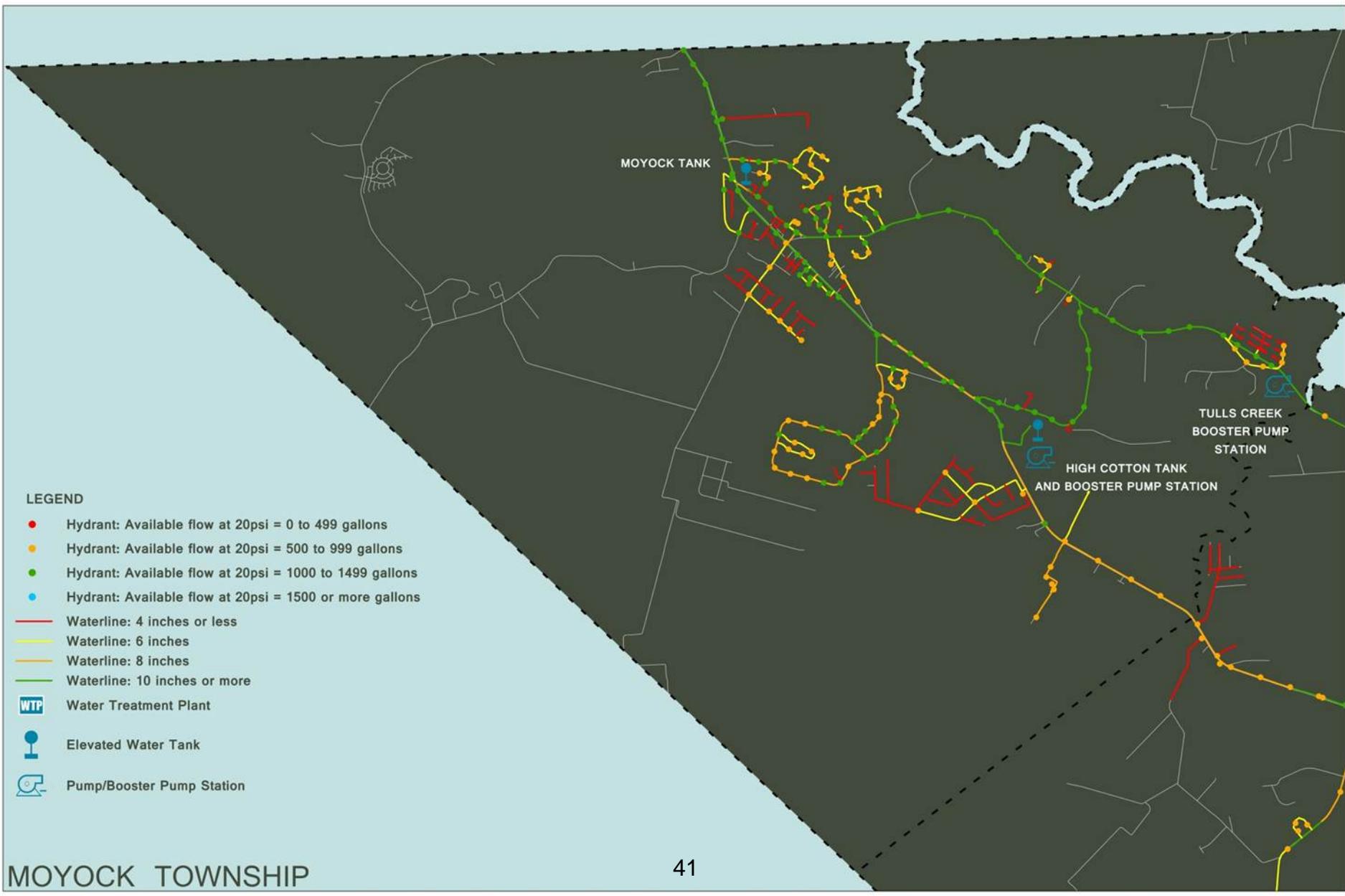
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- Hydrant: Available flow at 20psi = 1000 to 1499 gallons
- Hydrant: Available flow at 20psi = 1500 or more gallons
- Waterline: 4 inches or less
- Waterline: 6 inches
- Waterline: 8 inches
- Waterline: 10 inches or more
- WTP Water Treatment Plant
- Elevated Water Tank
- Pump/Booster Pump Station

INDUSTRIAL PARK
TANK AND BOOSTER
PUMP STATION



LEGEND

- Hydrant: Available flow at 20psi = 0 to 499 gallons
- Hydrant: Available flow at 20psi = 500 to 999 gallons
- Hydrant: Available flow at 20psi = 1000 to 1499 gallons
- Hydrant: Available flow at 20psi = 1500 or more gallons
- Waterline: 4 inches or less
- Waterline: 6 inches
- Waterline: 8 inches
- Waterline: 10 inches or more
-  Water Treatment Plant
-  Elevated Water Tank
-  Pump/Booster Pump Station



LEGEND

- Hydrant: Available flow at 20psi = 0 to 499 gallons
- Hydrant: Available flow at 20psi = 500 to 999 gallons
- Hydrant: Available flow at 20psi = 1000 to 1499 gallons
- Hydrant: Available flow at 20psi = 1500 or more gallons
- Waterline: 4 inches or less
- Waterline: 6 inches
- Waterline: 8 inches
- Waterline: 10 inches or more
- WTP Water Treatment Plant
- Elevated Water Tank
- Pump/Booster Pump Station



LEGEND

- Hydrant: Available flow at 20psi = 0 to 499 gallons
- Hydrant: Available flow at 20psi = 500 to 999 gallons
- Hydrant: Available flow at 20psi = 1000 to 1499 gallons
- Hydrant: Available flow at 20psi = 1500 or more gallons
- Waterline: 4 inches or less
- Waterline: 6 inches
- Waterline: 8 inches
- Waterline: 10 inches or more
- Water Treatment Plant
- Elevated Water Tank
- Pump/Booster Pump Station



COROLLA LIGHT
TANK

LEGEND

- Hydrant: Available flow at 20psi = 0 to 499 gallons
- Hydrant: Available flow at 20psi = 500 to 999 gallons
- Hydrant: Available flow at 20psi = 1000 to 1499 gallons
- Hydrant: Available flow at 20psi = 1500 or more gallons
- Waterline: 4 inches or less
- Waterline: 6 inches
- Waterline: 8 inches
- Waterline: 10 inches or more
- WTP Water Treatment Plant
- ⦿ Elevated Water Tank
- ⦿ Pump/Booster Pump Station

LIBRARY BOARD OF TRUSTEES
2 Year Terms

Incumbent	Nominated by	New Appointee	Nominated by	Date of Appointment	End of Term
Shelly Haskell	District 1		Vance Aydlett	6/17/2013	1st 6/30/2017
Deborah Mountain	District 2		David Griggs	1/24/2014	1st 6/30/2015
Colleen Umphlett	District 3		Butch Petrey	6/17/2013	1st 6/30/2017
Joanne DiBello	District 4		Paul Beaumont	6/17/2013	2nd 6/30/2016
Lisa Rose	District 5		Marion Gilbert	6/17/2013	2nd 6/30/2015
George Gregory	At-Large		Paul Martin	6/17/2013	2nd 6/30/2017
Rhonda Cheek	At-Large		Paul O'Neal	6/2010	6/30/2014

****To Be Replaced**
George Gregory appt. to EARL

7/16/2012

LAND TRANSFER TAX APPEALS BOARD
4 Year Terms

Incumbent	Nominated by	New Appointee	Nominated by	Date of Appointment	End of Term
John Barnes*	District 1		Vance Aydlett	6/2010	6/2014
Ronnie Cooper	District 2		David Griggs	5/8/2012	6/2016
Manly West	District 3		Butch Petrey	5/8/2012	6/2016
Wade Morgan	District 4		Kevin McCord	5/8/1212	6/2016
Mike Painter*	District 5		Marion Gilbert	6/2010	6/2014
Gary Barco*	At-Large		Paul Martin	6/2010	6/2014
John Whitehurst, Jr.	At-Large		Paul O'Neal	5/8/2012	6/2016

*** To Be Replaced**

TOURISM ADVISORY BOARD
2 Year Terms

Incumbent	Nominated by	New Appointee	Nominated by	Date of Appointment	End of Term
Jay Bender	District 1		Vance Aydlett	Appointed 12/2/2013	1st Term November 2015
Wanda Beasley	District 2		David Griggs	Appointed 2/18/2013	1st Term November 2015
Ted Jagucki	District 3		Butch Petrey	Appointed 11/21/11	1st Term November 2014
Paul Robinson*	District 4		Paul Beaumont	Reappointed 11/21/11	2nd Term November 2014
Janice Farr	District 5		Marion Gilbert	Appointed 7/2/12	1st Term June 2015
Mike Martine	At-Large		Paul Martin	Appointed 12/3/12	1st term November 2015
Leslie Daughtry	At-Large		Paul O'Neal	Appointed 1/3/2012	1st Term January 2015

Commissioner Beaumont-To fill unexpired term

WHALEHEAD PRESERVATION TRUST BOARD OF DIRECTORS
2 Year Terms

Incumbent	Nominated by	New Appointee	Nominated by	Date of Appointment	End of Term
Cliff Scott	District 1	*	Aydlett	6/3/2013	2nd Term 5/1/2016
				Eff. 5/1/2010	
Andy Newbern*	District 2	*	Griggs	3/1/2010	1st Term 5/1/2015
				Eff. 5/1/2010	
Carl Ross	District 3	*	Petrey	10/3/2011	1st Term 5/1/2016
				Eff. 5/1/2010	
Jeanne Meiggs	District 4	*	McCord	3/1/2010	1st Term 5/1/2016
				Eff. 5/1/2010	
Josh Bass**	District 5	*	Gilbert	3/1/2010	1st Term 5/1/2014
				Eff. 5/1/2010	
Don Cheek	At-Large	*	Martin	6/3/2013	1st Term 5/1/2016
				Eff. 5/1/2013	
Sharon Twiddy	At-Large	*	O'Neal	3/1/2010	1st Term 5/1/2015
				Eff. 5/1/2010	
Travis Morris		**	**	6/3/2013	2nd Term 5/1/2016
				Eff. 5/1/2013	
Penny Leary-Smith		**	**	6/3/2013	1st Term 5/1/2016
				Eff. 5/1/2010	
		**		6/3/2013	Unexpired Term
				Eff. 5/1/2010	
Kimberlee Hoey		**		3/1/2010	1st Term 5/1/2015
				Eff. 5/1/2010	

***Needs Replaced**

****May be Reappointed**

* 7 Members Must Be County Residents

** 4 Members May Be Non-Residents

Commissioner Griggs

CURRITUCK COUNTY
NORTH CAROLINA
July 21, 2014

The Board of Commissioners met in the Historic Courthouse Conference Room at 6:00 PM for a work session to hear a presentation on the possible creation of a single stormwater district for Moyock Township. Mike Doxey with Currituck County Soil and Water Conservation presented. Mr. Doxey, along with County Engineer Eric Weatherly, presented a slide show discussing current levels of service options, area needs, demands, and economic feasibility. Mr. Doxey put forth recommendations and cost projections for maintenance, easements, personnel. At the close of the work session, Commissioners directed Mr. Doxey to begin holding public education meetings with Moyock Township residents to obtain their input, thoughts and feedback with regard to the creation of a district. Mr. Doxey agreed and Chairman O'Neal closed the work session.

The Board of Commissioners met at 7:00 PM for its regularly scheduled meeting at the Historic Courthouse in the Board Meeting Room with the following members present: Chairman Paul O'Neal, Vice-Chair Paul Martin, Commissioners Aydlett, Gilbert, Griggs, and Petrey.

Chairman O'Neal called the meeting to order at 7:03 PM and announced that the Board had met in a work session at 6:00 PM to discuss Moyock stormwater.

A) Invocation

Reverend Kimberly Ferebee of Elder Baptist Church gave the invocation.

B) Pledge of Allegiance

Reverend Kimberly Ferebee led the Pledge of Allegiance.

C) Approval of Agenda

Chairman O'Neal amended the agenda, naming the GOP recommendation for replacement of the District 4 seat, as the first item on Consent Agenda.

Commissioner Aydlett moved to approve the agenda with amendment. Commissioner Griggs seconded the motion. Motion carried unanimously.

APPROVED AGENDA

Work Session

6:00 PM Moyock Stormwater

7:00 pm Call to Order

- A) Invocation-Reverend Kimberly Ferebee, Elder Baptist Church
- B) Pledge of Allegiance
- C) Approval of Agenda
- D) Public Comment

Please limit comments to items not appearing on the regular agenda; please limit comments to 3 minutes.

New Business

A) Consent Agenda:

1. GOP Executive Committee Nominee to fill District 4 Vacancy-Amended
2. Approval of July 7, 2014, BOC Minutes
3. Budget Amendments
4. Tax Settlements
5. Board of Equalization & Review Approval of Minutes for July 7, 2014
6. New Job Description - Temporary Clerical Staff
7. Petition to NCDOT for State Maintenance of Vincent Dr. (East), Beechwood Shores
8. Amendment to the Salary & Compensation Resolution
9. Knotts Island VFD-Airpacks Purchase
10. Resolution to modify rate on \$9,500,000 of the Mainland Water Revenue Bonds issued 9/1/2008.
11. Resolution Stating Need for Additional Highway Patrol in Currituck County
12. Surplus Resolution-Ford Van

B) Commissioner's Report

C) County Manager's Report

D) Public Comment

Chairman O'Neal opened the Public Comment period.

Stacy Joseph, Moyock, Currituck County Senior Center Coordinator, spoke about Seniors Helping Seniors, a program that brings activities from the center into homes of seniors who wish to participate. Ms. Joseph stated the many benefits, one being that homebound seniors now have a chance to participate and socialize with peers. Senior citizens interested in volunteering may contact Ms. Joseph at the Senior Center.

With no one else signed up to speak, Chairman O'Neal closed the public comment.

New Business

Mr. Cameron Tabor of the Currituck Republican Party approached and read a letter written and signed by their Chairman, Mr. Brian Innes, nominating Mr. Paul Beaumont as their candidate to fill the District 4 seat, left vacant at the July 7, 2014 meeting, upon the resignation of Kevin McCord. Mr. Tabor announced that Mr. Beaumont would be the Republican candidate on the ballot for the upcoming November election.

Chairman O'Neal reviewed Board procedures for acceptance or denial of the nominee. Commissioner Aydlett thanked the GOP Executive Committee and made a motion to accept the nomination effective the first Board of Commissioner meeting in August. Commissioner Gilbert seconded the motion. Motion carried unanimously.

Paul Beaumont thanked the Executive Commission for the vote of confidence and stated he looks forward to the opportunity to work with County leaders.

A) Consent Agenda:

Commissioner Griggs noted the Rate Modification of the Mainland Water revenue bonds on the Consent Agenda and highlighted the fact that the marked reduction in the interest rate results in significant savings for the County.

Chairman O'Neal pointed to the Highway Patrol resolution, noting that Currituck County has not been fully staffed with highway patrol since 2007. He stated he has corresponded with Senator Cook and State Representative Steinberg, and that they are working to help get us our full contingency.

Commissioner Aydlett motioned to approve the Consent Agenda. Commissioner Gilbert seconded the motion and the motion carried unanimously.

B) Commissioner's Report

Commissioner Aydlett reported he had received a picture via email showing a horse tour operator atop a vegetative dune on private property. He requested that the Planning Director, Ben Woody, investigate and notify appropriate personnel to begin citing violators. Mr. Aydlett stated that Don Cheek, Manager of Corolla Light Resort, is having issues with trash collection, as is the Currituck Club community, and requests the County Manager investigate the reports. Mr. Aydlett also explained that NC Ferry tolling was carried over to the next session of the state legislature and for now there will continue to be no tolls on the NC Ferry system.

Commissioner Aydlett reported there are so many boats being trailered to the Brumsey's Landing boat ramp to either put in or take out that the vehicles with trailers are blocking the road and residents' access to their driveways. He stated the ramp cannot handle the weekend user capacity.

Chairman O'Neal indicated the problem may be that there are too many regular vehicles using the road for parking, leaving less access for boaters. Commissioner Aydlett stated that those vehicles are parked in a Currituck County public parking facility, and if the Board wants to address that separately they can. His opinion is the capacity is too heavy, the ramp is no longer sufficient and there is no solution other than to add another boat ramp.

Commissioner Petrey asked Commissioner Aydlett to please find out when the picture of the horse tour on the dune was taken and he would see if he can get some answers.

Chairman O'Neal visited the Port of Hampton Roads with the Currituck, Pasquotank, Dare and several other Chambers of Commerce to discuss port operations and the Foreign Trade Zone that was recently signed off on by the Governor. He explained there are two issues holding up the trade zone, one being a territory and customs issue, the second being the Port Authority needing to amend their Charter to include Northeastern North Carolina. Commissioners Petrey and Aydlett offered their assistance and asked that a meeting be scheduled, to include port officials, in an effort to move forward with meeting the necessary requirements. Chairman O'Neal spoke of the channel depth and capacity this port will handle and the business opportunities that will be available to us. Commissioner Griggs suggested a possible accommodation between field offices could be worked out. Chairman O'Neal stated they are working on that now but anticipates slow movement.

Chairman O'Neal remarked about the traffic in Currituck County, and Lower Currituck in particular, and its residents literally being held hostage, and emergency services would not be able to get in or out based on the gridlock. People are speeding down the back roads now with GPS available. Business are not able to operate on Saturday and this would not be tolerated in any other part of the state. The Commissioners discussed their own experiences dealing with traffic issues.

Chairman O'Neal asked about special event signage, and asked if we have reviewed the rules. Mr. O'Neal noted that non-profits put a lot of money back into the County and recommends the staff look at simplifying the requirements for special event signage. Planning Director Ben Woody stated he would review.

C)County Manager's Report

No report

Adjourn

There being no further business, Commissioner Aydlett moved to adjourn. Commissioner Gilbert seconded the motion. The meeting was adjourned.

S. Paul O'Neal

Paul R. Martin

O. Vance Aydlett, Jr.

Marion J. Gilbert

Leeann Walton
Clerk to the Board

David L. Griggs

H.M. "Butch" Petrey

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 4th day of August 2014, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2015.

<u>Account Number</u>	<u>Account Description</u>	Debit		Credit	
		<u>Decrease Revenue or Increase Expense</u>		<u>Increase Revenue or Decrease Expense</u>	
10530-545000	Contracted Services	\$	9,000		
10530-590000	Capital Outlay			\$	9,000
		<u>\$ 9,000</u>		<u>\$ 9,000</u>	

Explanation: *Emergency Medical Services (10530)* - Transfer funds for annual license fees for EMS training software.

Net Budget Effect:

Minute Book # _____, Page # _____

Journal # _____

Clerk to the Board

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 4th day of August 2014, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2015.

<u>Account Number</u>	<u>Account Description</u>	<u>Debit</u> <u>Decrease Revenue or</u> <u>Increase Expense</u>	<u>Credit</u> <u>Increase Revenue or</u> <u>Decrease Expense</u>
67878-561000	Professional Services	\$ 9,046	
67390-499900	Appropriated Fund Balance		\$ 9,046
20609-590000	Capital Outlay	\$ 217,254	
20390-499900	Appropriated Fund Balance		\$ 217,254
68888-590000	Capital Outlay	\$ 2,339	
68390-499900	Appropriated Retained Earnings		\$ 2,339
50535-590001	Capital Outlay	\$ 48,402	
50380-481000	Investment Earnings		\$ 48,402
		<u>\$ 277,041</u>	<u>\$ 277,041</u>

Explanation: *Various Departments* - Carry-forward funds for outstanding purchase orders and projects in process from the prior fiscal year.

Account	Description	Purchase Order	Amount
67878-561000	Hazen & Sawyer/Moyock Sewer RPC Contracting/Whalehead	20140825	9,046
20609-590000	Drainage	20141072	213729
20609-590000	Moffat & Nichol/Whalehead Drainage	20140539	3525
68888-590000	Hyman & Robey/Walnut Is Road Gately/800 MHz project	20140619	2,339 48,402

Net Budget Effect:

Minute Book # _____, Page # _____

Journal # _____

Clerk to the Board



Currituck County Agenda Item Summary Sheet

Agenda Item Title

June 2014 CDBG Monthly Progress Report

Brief Description of Agenda Item

Progress report for June's activities regarding the Community Development Block Grant (CDBG).

Board Action Requested

Action

Person Submitting Agenda Item

Tammy Glave

Presenter of Agenda Item

Ben Woody



COUNTY OF CURRITUCK

Planning and Community Development
Department
Planning and Zoning Division
153 Courthouse Road, Suite 110
Currituck, North Carolina 27929
Telephone (252) 232-3055 / Fax (252)
232-3026

Memorandum

TO: Board of Commissioners

FROM: Ben Woody, AICP
Planning Director

DATE: July 9, 2014

SUBJECT: June 2014 CDBG #11-C-2308 Scattered Site Housing Project Update

The 2011 Community Development Block Grant remained on schedule for the month of June. A summary of June's progress follows:

- Completed the CDBG Monthly Report for signature and forwarding to the Division of Community Assistance.
- Consulted with MEG Investment, LLC on the foundation design for Katie Ware's new home. A soil analysis was performed by GET Solutions and the foundation plan engineered to provide for home placement.
- Processed a partial payment to MEG Investments for a manufactured home which was delivered and set up on the property of Case #1, M. McLane, 729 Bayview Road.
- Processed a partial payment to MEG Investments for a manufactured home which was delivered and set up on the property of Case #2, G. Dunston, 509 W Backwoods Road.
- Performed multiple building inspections on the McLane and Dunston properties.
- Countryscapes, LLC completed septic system installation at the McLane and Dunston properties.
- Followed up on status of well, septic, and reconstruction contract activities.
- Requested temporary relocation payment for reconstruction Case #4.
- Requested temporary storage facility payments for Case #1 and Case #4.
- Continued on-going general administration and financial management responsibilities.

Attached is the June Monthly Status Report for your review. Thank you.

Monthly Performance Status Report

(Due on 15th of each month)

Grantee Name: Currituck County Grant Number: 11-C-2308 Month: July Year: 2014

<u>Activity (June)</u>	<u>Performance Schedule (On/Off)</u>	<u>Current Performance Status (If Off Schedule)</u>	<u>Remedy to get back on Schedule (If Off Schedule)</u>
Rehabilitation-Rehabilitation	ON		
Rehabilitation-Reconstruction	ON		
Rehabilitation-Clearance	ON		
Planning	ON		
Administration	ON		

Comments: Three (3) reconstruction cases under construction.

Prepared By: Brendan Nolan Title: Project Manager, TWC
 Endorsed By: Dan Scanlon Title: County Manager *(City/County Manager or Clerk)*
 Board or Council Update: Dan Scanlon, County Manager Date: 08/04/14

Performance Schedule
(Based on Performance Based Contract)
 On/Off Schedule

- ❖ **On** Performance Schedule: Stop and submit report, no current performance status or remedy to get back on schedule is required
- ❖ **Off** Performance Schedule: Provide current performance status and remedy to get back on schedule and submit report

Currituck County Master Fee Schedule

Rate and Fee Schedule effective July 1, 2014

Dept.	Description	Cost	COMMERCIAL			
			Annual in Advance	Annual w/ 3 yr term	Annual w/ 3 yr term	3 yr term monthly
Airport	Concession Fees - Flight Lessons two or more Currituck based aircraft	\$ 75.00 annual				
Airport	Concession Fees- Flight Lessons no Currituck based aircraft	\$ 300.00 annual				
Airport	Concession Fees- Flight Lessons one Currituck based aircraft	\$ 150.00 annual				
Airport	Concession Fees- Hang Gliding	\$ 7,000.00 annual				
Airport	Hangar leases, non-commercial	\$ 2,760.00 annual, payable \$230 per month - Effective 8/1/2013	Monthly	5% Disc	10% Disc	monthly
Airport	Hangars, commercial A-5-T, A-11-T & Office space 2 combined	\$ 5,796.00 Effective 8/1/2013	\$ 483.00	\$ 5,506	\$ 5,216	\$ 435
Airport	Hangars, commercial C-2, C-3, C-4, C-5	\$ 6,555.00 Effective 8/1/2013	\$ 546.25	\$ 6,227	\$ 5,900	\$ 492
Airport	Hangars, commercial A-1-T, A-6-T & office space 1 combined	\$ 5,520.00 Effective 8/1/2013	\$ 460.00	\$ 5,244	\$ 4,968	\$ 414
Airport	Hangars, commercial B-1-C & B-2-C	\$ 5,520.00 Effective 8/1/2013	\$ 460.00	\$ 5,244	\$ 4,968	\$ 414
Airport	Hangars, commercial C-1	\$ 7,590.00 Effective 8/1/2013	\$ 632.50	\$ 7,211	\$ 6,831	\$ 569
Payments received after 10th of each month for each hangar and/or tie-down						
Airport	Late Fee	\$ 15.00 lease				
Airport	Tie-down leases	\$ 10.00 per month				
Communications	CD: 911 Data	\$ 25.00				
Communications	Copies, 911 transcript	\$ 1.00 per page				
Community Development	Central Permitting Fees:					
Community Development	New construction and additions	\$0.25 per sf \$0.35 per sf				
Community Development	Alterations	\$0.10 per sf \$0.12 per sf				
Community Development	Chimney/Woodstove	\$25 \$25				
Community Development	Decks	\$0.25 per sf \$0.35 per sf				
Community Development	Dune decks and walkways	\$0.25 per sf \$0.35 per sf				
Community Development	Demolition	\$25 \$75				
Community Development	Detached Buildings	\$0.15 per sf \$0.15 per sf				
Community Development	Farm Building	No permit \$0.35 per sf				
Community Development	Fuel Pumps	\$50 per pump				
Community Development	Gas (Propane/Natural)	\$25 \$50				
Community Development	Insulation (new)	\$50 \$100				
Community Development	Insulation (alteration)	\$25 \$50				
Community Development	Metal Carport, pre-manufactured	No fee No fee				
Community Development	Mobile Homes	\$0.10 per sf N/A				
Community Development	Modulars	\$0.10 per sf \$0.12 per sf				
Community Development	P M E (New)	\$50 each \$100 per suite				
Community Development	P M E (Alterations)	\$25 each \$50 per suite				
Community Development	Roofing	\$25 \$25				
Community Development	Roofing (Shingles only)	No permit No permit				
Community Development	County, State, Federal, Non-profit	No fee No fee				
Community Development	Miscellaneous:					
Community Development	Bulkhead, Pier, Dock, Boatlift	\$50 \$50				
Community Development	CAMA Minor Permit	\$100 \$100				
Community Development	Elevator	\$0.25 per sf \$0.35 per sf				
Community Development	Fire Alarm	N/A \$50				
Community Development	Hot Tub	\$25 \$100				
Community Development	Moving Permit	\$0.20 per sf \$0.20 per sf				
Community Development	Retaining wall	\$50 \$50				
Community Development	Swimming Pool (above ground)	\$25 \$100				
Community Development	Swimming Pool (in ground)	\$50 \$100				
Community Development	Swimming Pool electrical	\$25 \$50				
Community Development	Signs (on premise)	N/A \$25 each				
Community Development	Signs (off premise)	N/A \$50 each				
Community Development	Temporary Office	N/A \$60				
Community Development	Tents	N/A \$50 per tent				
Community Development	Towers	\$0.12 per unit				
Community Development	Window, Door, Siding	\$25 \$25				
Community Development	Wind Turbine	\$200 each \$500 each				
Community Development	Minimum permit fee	\$25 \$25				
Community Development	Projects that do not fall within the categories above shall be figured on a cost of construction basis as follows:					
Community Development	\$1-\$5,000	\$50 \$100				
Community Development	Over \$5,000	\$10 per \$1,000 \$20 per \$1,000				
Community Development	Inspection Division Fees:					
Community Development	Re-inspection	\$50 per trip \$50 per trip				
Community Development	Working without a permit	Greater of \$25 or 25% of cost \$25 or 25% of cost				
Community Development	Private Schools/Daycare inspection	N/A \$100				

Community Development	ABC Inspections		N/A	\$100	
Community Development	Planning Division Fees:				
Community Development	Minor Subdivision (Conventional)	\$25 per lot	\$25 per lot		
Community Development	Private Access or Family Subdivision	\$50 per lot	N/A		
Community Development	Sign Return Fee (Unlawfully placed signs)	\$25	\$25		
Community Development	Site Plan (Commercial)	N/A	\$0.02 sf gross floor area; \$50 minimum		
Community Development	Zoning/Flood determination letter	\$25	\$25		
Community Development	Board of Adjustment Fees:				
Community Development	Appeal	\$150	\$150		
Community Development	Conditional Use Permit/Amended Conditional Use Permit	\$150	\$150		
Community Development	Conditional Use Permit Renewal	\$25	\$25		
Community Development	Variance	\$150	\$150		
Community Development	Literature and Materials				
Community Development	Unified Development Ordinance (UDO)	\$15.00	\$15.00		
Community Development	Amendments to UDO (Quarterly)	\$12.00	\$12.00		
Community Development	Land Use Plan	\$20.00	\$20.00		
Community Development	Official Zoning Map (Copy)	\$7.50	\$7.50		
Community Development	Planning Board Agenda (Yearly)	\$7.50	\$7.50		
Community Development	Planning Board Minutes (Yearly)	\$35.00	\$35.00		
Community Development	Board of Adjustment Agenda (Yearly)	\$7.50	\$7.50		
Community Development	Board of Adjustment Minutes (Yearly)	\$25.00	\$25.00		
Community Development	Planning Board				
Community Development	Sketch Plans:				
Community Development	Major Subdivision (Inc PUD, RMF)	\$100 per lot	\$100 per lot		
Community Development	Amended Sketch Plan, Prelim Plat, Final Plat	\$250	\$250		
Community Development	Rezoning	\$150 + \$5/acre	\$150 + \$5/acre		
Community Development	Text Amendment to UDO	\$150	\$150		
Community Development	Amend Land Use Plan	\$150	\$150		
Community Development	Special Use Permit (SUP) or Amended SUP	\$150	\$150		
Community Development	Continuance Request	\$100	\$100		
Community Development	Public Copies - 1 sided	\$0.10	\$		0.10
Community Development	Public Copies - 2 sided	\$0.15	\$		0.15
Community Development	Public Copies color up the 8.5" X 14"	\$0.25	\$		0.25
Community Development	Notary Fees				
Community Development	Official County business		No charge	No charge	
Community Development	Other	\$5 per document	\$5 per document		
Community Development	Returned check/credit card/left fee		\$25		
Community Development	Note: Preliminary, amended preliminary, final and amended final plats will be assessed at \$33 per lot				
Community Development	fee if the sketch plan was approved prior to March 3, 2003.				
Elections	Copies, color double sided	\$	0.45		
Elections	Copies, color single sided	\$	0.25		
Elections	Copies, standard letter or legal, per copy	\$	0.10		
Elections	Diskette	\$	10.00		
Elections	Labels, per label	\$	0.01	Minimum \$0.30	
Elections	Print-out, per page	\$	0.05	Minimum \$0.25	
EMS	Public Copies - 1 sided	\$	0.10		
EMS	Public Copies - 2 sided	\$	0.15		
EMS	Public Copies color up the 8.5" X 14"	\$	0.25	per side	
EMS	Notary Fees				
EMS	Official County business	\$	-	no charge	
EMS	Other	\$	5.00	per document	
EMS	Returned check/credit card/left fee	\$	25.00		
EMS	Stand-by events	\$	50.00	hour	
Extension	Facility rental fees				
Extension	Auditorium	\$	500.00	per day	
Extension	Auditorium set up fee	\$	100.00	per event	
Extension	Conference Room	\$	100.00	per day/per room	
Extension	Classrooms	\$	50.00	per day/per room	
Extension	Custodian	\$	20.00	per hour - nights/weekends/holidays	
Extension	Public Copies - 1 sided	\$	0.10		
Extension	Public Copies - 2 sided	\$	0.15		
Extension	Public Copies color up the 8.5" X 14"	\$	0.25	per side	
Extension	Notary Fees				
Extension	Official County business	\$	-		
Extension	Other	\$	5.00	per document	
Extension	Returned check/credit card/left fee	\$	25.00		
ITS	CD1: GIS data CD	\$	50.00		
ITS	CD2: 2003 Color Aerial Photography	\$	100.00		

ITS	Copies, GIS Data, Laser 11 x 17 black and white	\$	1.00	
ITS	Copies, GIS Data, Laser 11 x 17 color	\$	2.00	
ITS	Copies, GIS Data, Laser 8 1/2 x 11 black and white	\$	0.50	
ITS	Copies, GIS Data, Laser 8 1/2 x 11 color	\$	1.00	
ITS	Copies, GIS Data, Laser 8 1/2 x 14 black and white	\$	0.75	
ITS	Copies, GIS Data, Laser 8 1/2 x 14 color	\$	1.50	
ITS	Copies, GIS Data, Plotter 20 x 24 up to 28 x 36	\$	5.00	
ITS	Copies, GIS Data, Plotter Greater than 28 x 36 to 36 x 42	\$	8.00	
ITS	Copies, GIS Data, Plotter Greater than 36 x 42	\$	10.00	
ITS	Copies, GIS Data, Plotter less than 20 x 24	\$	3.00	
ITS	M1: Unofficial Zoning Map	\$	10.00	
ITS	MrSid Compressed Digital Orthophotos, 1995, black & white	\$	50.00	
ITS	Street Naming/Name Changing (payable to U.S. Sign Co.)	\$	75.00	plus variable (Exception: Subdivisions created prior to 4/2/89 & sign never installed)
Library	Books, Fines for Overdues	\$	0.10	per day
Library	Copies, standard letter or legal, per copy	\$	0.10	
Library	Fax - Incoming	\$	1.00	
Library	Fax - Outgoing	\$	2.50	plus \$1.00 each additional page
Mainland Water	3" Riser		Actual cost + 20%	
Mainland Water	6" Riser		Actual cost + 20%	
Mainland Water	Backhoe per hour	\$	75.00	
Mainland Water	Bacteriological tests	\$	50.00	
Mainland Water	Check Valve		Actual cost + 20%	
Mainland Water	Chloride tests	\$	15.00	
Mainland Water	Ditch Witch per hour	\$	75.00	
Mainland Water	ERT for Radio Read meter		Actual cost + 20%	
Mainland Water	Excavator per hour	\$	75.00	
Mainland Water	Fire hydrant meter - Deposit	\$	2,500.00	
Mainland Water	Fire hydrant meter setup fee	\$	50.00	
Mainland Water	High-risk deposit (owner or renter)	\$	200.00	or three months' billing of previous usage, whichever is greater
Mainland Water	Impact Fees 1 inch	\$	5,500.00	
Mainland Water	Impact Fees 2 inch	\$	6,000.00	
Mainland Water	Impact Fees 3 inch	\$	6,500.00	
Mainland Water	Impact Fees 3/4 inch	\$	5,000.00	
Mainland Water	Impact Fees 4 inch	\$	7,000.00	
Mainland Water	Impact Fees 6 inch	\$	7,500.00	
Mainland Water	Impact Fees 6 inch Fire Service	\$	6,000.00	
Mainland Water	Impact Fees for Centers of Worship	\$	3,000.00	
Mainland Water	Labor per man hour	\$	35.00	
Mainland Water	Lid only		Actual cost + 20%	
Mainland Water	Lock		Actual cost + 20%	
Mainland Water	Meter		Actual cost + 20%	
Mainland Water	Meter accessibility charge	\$	35.00	
Mainland Water	Meter Box		Actual cost + 20%	
Mainland Water	Meter tampering fee	\$	75.00	
Mainland Water	Meter testing fee	\$	50.00	If meter accurate
Mainland Water	Meter testing fee		No Charge	If more than 2.5% inaccurate
Mainland Water	Open/reopen/transfer account	\$	25.00	
Mainland Water	Pipe pressure/leakage retest	\$	150.00	
Mainland Water	Pipe pressure/leakage test	\$	100.00	
Mainland Water	Reconnection fee (after cutoff for nonpayment)	\$	50.00	8AM - 5PM
Mainland Water	Renter deposit	\$	150.00	
Mainland Water	Reread meter - our reading correct	\$	25.00	
Mainland Water	Reread meter - our reading incorrect		No Charge	
Mainland Water	Retro		Actual cost + 20%	
Mainland Water	Returned check fee	\$	25.00	
Mainland Water	Road Bore		Actual cost + 20%	
Mainland Water	Special request meter reading	\$	25.00	
Mainland Water	Turn on/off fee, per occurrence	\$	25.00	Normal working hours
Mainland Water	Turn on/off fee, per occurrence	\$	50.00	After normal working hours
Mainland Water	Union half with nut		Actual cost + 20%	
Mainland Water	Water Charge Fire Service (sprinkler systems)		Same as commercial	
Mainland Water	Water Charge Local Government/Board of Education		Same as commercial	
Mainland Water	Water Charge Commercial base 0-2000 gallons	\$	20.00	month
Mainland Water	Water Charge Residential base 0-2000 gallons	\$	20.00	month
Mainland Water	Water Charge up to 5000 gallons, commercial	\$	4.50	per 1000 gal./effective 7/1/2011
Mainland Water	Water Charge up to 5000 gallons, residential	\$	4.50	per 1000 gal./effective 7/1/2011
Mainland Water	Water Charge up to 10,000 gallons, commercial	\$	5.50	per 1000 gal./effective 7/1/2011
Mainland Water	Water Charge up to 10,000 gallons, residential	\$	5.50	per 1000 gal./effective 7/1/2011
Mainland Water	Water Charge up to 15,000 gallons, commercial	\$	6.50	per 1000 gal./effective 7/1/2011

Mainland Water	Water Charge up to 15,000 gallons, residential	\$	6.50	per 1000 gal./effective 7/1/2011
Mainland Water	Water Charge up to 20,000 gallons, commercial	\$	7.50	per 1000 gal./effective 7/1/2011
Mainland Water	Water Charge up to 20,000 gallons, residential	\$	7.50	per 1000 gal./effective 7/1/2011
Mainland Water	Water Charge all over 20,000 gallons, commercial	\$	8.50	per 1000 gal./effective 7/1/2011
Mainland Water	Water Charge all over 20,000 gallons, residential	\$	8.50	per 1000 gal./effective 7/1/2011
Mainland Water	Yoke		Actual cost + 20%	
Mainland Water	Yoke valve with meter nut		Actual cost + 20%	
Maple Commerce Park Sewer	Tap Fee		\$7,700	per EDU (250 gpd)
Maple Commerce Park Sewer	Sewer Utility Charge	1.5x Water Usage Charge	\$30 minimum base rate	
Moyock Central Sewer	Tap Fee		\$5,500	per EDU (250 gpd)
Moyock Central Sewer	Sewer Utility Charge	1.5x Water Usage Charge	\$30 minimum base rate	
Moyock Commons Sewer	Tap Fee		N/A	
Moyock Commons Sewer	Sewer Utility Charge	2x Water Usage Charge	Minimum \$40/Month	
Newtown Rd Sewer	Damaged parts (not normal wear and tear)		Actual cost + 20%	
Newtown Rd Sewer	Equipment accessibility charge	\$	35.00	
Newtown Rd Sewer	Equipment tampering fee	\$	75.00	
Newtown Rd Sewer	High-risk deposit (owner or renter)	\$	200.00	
Newtown Rd Sewer	Labor per man hour	\$	35.00	
Newtown Rd Sewer	Open/reopen/transfer account	\$	25.00	
Newtown Rd Sewer	Reconnection fee (after cutoff for non-payment)	\$	50.00	8AM - 5PM
Newtown Rd Sewer	Renter deposit	\$	150.00	
Newtown Rd Sewer	Returned check fee	\$	25.00	
Newtown Rd Sewer	Sewer Charges, per commercial unit	\$	40.00	minimum/200% of water
Newtown Rd Sewer	Sewer Charges, per residential dwelling unit, per month	1.25 x Water Usage Charge	\$25 minimum base rate	
Newtown Rd Sewer	Turn on/off fee, per occurrence	\$	25.00	Normal working hours
Newtown Rd Sewer	Turn on/off fee, per occurrence	\$	50.00	After normal working hours
Newtown Rd Sewer	Tap-on Fee	\$	500.00	
Planning/Inspections/Comm De	Copies, standard letter or legal, per copy	\$	0.10	1 sided
Planning/Inspections/Comm De	Copies, standard letter or legal, per copy	\$	0.15	2 sided
Parks & Rec	Knotts Island	\$	200.00	per day
Parks & Rec	Maple Park	\$	300.00	per day
Parks & Rec	Maple Skate Park	\$	200.00	per day
Parks & Rec	Sound Park	\$	500.00	per day
Parks & Rec	Veteran's Memorial Park	\$	200.00	per day
Parks & Rec	Walnut Island Park	\$	200.00	per day
Parks & Rec	Adult Softball (men and women)	\$	200.00	per team
Parks & Rec	Youth Cheerleading	\$	20.00	per child - Maximum of \$40.00 per family
Parks & Rec	Youth Flag Football	\$	20.00	per child - Maximum of \$40.00 per family
Parks & Rec	Youth Soccer (Fall and Spring)	\$	20.00	per child - Maximum of \$40.00 per family
Parks & Rec	Youth Tackle Football	\$	25.00	per child - No Maximum Fee
Parks & Rec	Youth T-Ball/Baseball/Softball	\$	25.00	per child - \$35.00 (2 children) Maximum of \$50.00 for a family of 3 or more
Parks & Rec	Youth/Junior Basketball	\$	20.00	per child - Maximum of \$40.00 per family
Parks & Rec	Community Leagues			
Parks & Rec	Concessions		Cost + 100% to 300%	
Parks & Rec	Field Fees - Soccer, Baseball/Softball, Tennis Courts	\$	25.00	1/2 day - does not include staff, security or clean-up charges
Parks & Rec	Field Fees - Soccer, Baseball/Softball, Tennis Courts	\$	50.00	daily - does not include staff, security or clean-up charges
Parks & Rec	Field Set-up Fees - Baseball/Softball	\$	20.00	per field - does not include staff, security or clean-up charges
Parks & Rec	Field Set-up Fees - Soccer	\$	25.00	per field - does not include staff, security or clean-up charges
Parks & Rec	Park Picnic Shelter	\$	25.00	per 1/2 day/\$50 daily
Parks & Rec	Parks			
Parks & Rec	Staff for Events (if required) - Park Attendant	\$	10.00	per hour/per attendant
Parks & Rec	Staff for Events (if required) - Park Superintendent	\$	15.00	per hour
Parks & Rec	Staff for Events (if required) - Recreation Director	\$	25.00	per hour
Parks & Rec	Staff for Events (if required) - Recreation Specialist	\$	15.00	per hour
Ocean Sands	Sewer rate		\$7.95 base + 1.5x Water	Rate increase effective with billings on or after January 1, 2014
Ocean Sands	Sewer Tap Fee	\$	450.00	
Ocean Sands	Sewer Impact Fee	\$	2,000.00	
Solid Waste	Tipping Fees per ton for all solid waste that originates outside the County	\$	83.00	per ton
Solid Waste	Tipping Fees per ton for mixed solid waste MSW	\$	73.00	per ton
Register of Deeds	Birth or Death Amendments (preparation)	\$	10.00	
Register of Deeds	Birth or Death Amendments, NC Vital Records	\$	15.00	payable to N.C. Vital Records Section
Register of Deeds	Birth or Death Legitimations County	\$	10.00	
Register of Deeds	Birth or Death Legitimations State (via check)	\$	10.00	
Register of Deeds	Birth or Death Record, Certified Copy	\$	10.00	
Register of Deeds	Birth, Delayed Birth Applications	\$	20.00	
Register of Deeds	Copies, Certified 1st page	\$	5.00	plus \$2.00 each additional page
Register of Deeds	Copies, Uncertified	\$	0.25	
Register of Deeds	Copies, Uncertified Plats (11"x17")-per page VIA Mail	\$	2.00	
Register of Deeds	Copies, Uncertified Plats (18"x24")-per page	\$	2.00	

Register of Deeds	Copies, Uncertified Plats (18"x24")-per page VIA Mail	\$	3.00	
Register of Deeds	Copies, Uncertified VIA Mail	\$	1.00	
Register of Deeds	Deeds of Trust and Mortgages 1st page	\$	28.00	
Register of Deeds	Deeds of Trust and Mortgages 2nd page and all additional pages	\$	5.00	
Register of Deeds	Deeds of Trust and Mortgages Additional (multi-instrument)	\$	10.00	
Register of Deeds	Deeds of Trust and Mortgages Probate	\$	2.00	
Register of Deeds	Deeds of Trust and Mortgages Satisfaction/Cancellation		Free	
Register of Deeds	Highway Maps 1st page	\$	21.00	
Register of Deeds	Highway Maps Additional Page(s)	\$	5.00	
Register of Deeds	Highway Maps Certified Copy (per 1st page)	\$	5.00	
Register of Deeds	Instrument, General 1st page	\$	12.00	
Register of Deeds	Instrument, General 2nd page and all additional pages	\$	3.00	
Register of Deeds	Instrument, General Additional (multi-instrument)	\$	10.00	
Register of Deeds	Instrument, General Probate	\$	2.00	
Register of Deeds	Marriage License	\$	60.00	
Register of Deeds	Marriage License Certified Copy	\$	10.00	
Register of Deeds	Marriage License Corrections	\$	10.00	
Register of Deeds	Notary Oath	\$	10.00	
Register of Deeds	Notary Verification of Commission	\$	3.00	
Register of Deeds	Plats 1st page (GS 161-10)	\$	21.00	
Register of Deeds	Plats Additional Page(s)	\$	21.00	
Register of Deeds	Plats Certified Copy (per 1st page)	\$	5.00	
Register of Deeds	Uniform Commercial Code Fixture Filing Only 1-2 pages	\$	38.00	
Register of Deeds	Uniform Commercial Code Fixture Filing Only 3-10 pages	\$	45.00	
Register of Deeds	Uniform Commercial Code Fixture Filing Only over 10 pages	\$	45.00	plus \$2.00 each additional page over 10
Rural Center	Facility rental fees			
Rural Center	Complete facility rental fee	\$	500.00	per day.
Rural Center	Picnic Shelter- half day rental	\$	25.00	per day/per room (up to 4 hours)
Rural Center	Picnic Shelter- full day rental	\$	50.00	per day/per room (up to 8 hours)
Rural Center				Minimum fee \$25.00
Rural Center	Indoor Arena:	\$	175.00	per weekend day
Rural Center		\$	125.00	per week day
Rural Center	Hourly rental of indoor arena	\$	25.00	per hour
Rural Center	Outdoor Arena:	\$	125.00	per weekend day
Rural Center		\$	100.00	per week day
Rural Center	Hourly rental of outdoor arena	\$	25.00	per hour
Rural Center	Park Attendant	\$	20.00	per hour - nights/weekends/holidays
Rural Center	Stall Rental:			
Rural Center	Overnight, no event	\$	35.00	per nights
Rural Center	With event	\$	15.00	day stall
Rural Center		\$	25.00	2 day show
Rural Center		\$	30.00	3 day show
Rural Center	Shavings must be used with any stall rental. No one can stall a horse without shavings.			
Rural Center	Shavings	\$	6.75	per bag
Rural Center	RV/Camper Hook-up	\$	15.00	per night
Rural Center	Indoor Arena Use on Weekends	\$	10.00	per horse/per weekend day/5 horse minimum
Rural Center	Vendor Hook-up	\$	25.00	per day
Rural Center	Technology fee	\$	50.00	includes wifi, phone, copier, fax access
Rural Center	Notary Fees			
Rural Center	Official County business		No charge	
Rural Center	Other		\$5 per document	
Rural Center	Returned check/credit card/eft fee		\$25	
Soil Conservation	Soil surveys/publications		Free	
Sheriff	Peddler License initial fee		\$35	
Sheriff	Peddler License renewal fee		\$20	
S Outer Banks Water	3" Riser		Actual cost + 20%	
S Outer Banks Water	6" Riser		Actual cost + 20%	
S Outer Banks Water	Backhoe per hour	VOH	\$	75.00
S Outer Banks Water	Backhoe per hour	OS ABC	\$	75.00
S Outer Banks Water	Backhoe per hour	OS D-Y	\$	75.00
S Outer Banks Water	Bacteriological tests		\$	50.00
S Outer Banks Water	Check Valve		Actual cost + 20%	
S Outer Banks Water	Chloride tests		\$	15.00
S Outer Banks Water	Ditch Witch per hour	VOH	\$	75.00
S Outer Banks Water	Ditch Witch per hour	OS ABC	\$	75.00
S Outer Banks Water	Ditch Witch per hour	OS D-Y	\$	75.00
S Outer Banks Water	ERT for Radio Read meter		Actual cost + 20%	
S Outer Banks Water	Fire hydrant meter - Deposit	VOH	\$	2,500.00
S Outer Banks Water	Fire hydrant meter - Deposit	OS ABC	\$	2,500.00

The promoter will have exclusive rights to the grounds.

S Outer Banks Water	Fire hydrant meter - Deposit	OS D-Y	\$	2,500.00	
S Outer Banks Water	Fire hydrant meter setup fee	VOH	\$	50.00	
S Outer Banks Water	Fire hydrant meter setup fee	OS ABC	\$	50.00	
S Outer Banks Water	Fire hydrant meter setup fee	OS D-Y	\$	50.00	
S Outer Banks Water	High risk deposit (owner or renter)	VOH	\$	200.00	or three months' billing of previous usage, whichever is greater
S Outer Banks Water	High risk deposit (owner or renter)	OS ABC	\$	200.00	or three months' billing of previous usage, whichever is greater
S Outer Banks Water	High risk deposit (owner or renter)	OS D-Y	\$	200.00	or three months' billing of previous usage, whichever is greater
S Outer Banks Water	Impact Fee 1 inch for Centers of Worship	OS ABC	\$	3,000.00	
S Outer Banks Water	Impact Fee 1" Meter	OS ABC	\$	6,500.00	
S Outer Banks Water	Impact Fee 2 inch	OS ABC	\$	7,000.00	
S Outer Banks Water	Impact Fee 3 inch	OS ABC	\$	7,500.00	
S Outer Banks Water	Impact Fee 3/4" Meter	OS ABC	\$	6,000.00	
S Outer Banks Water	Impact Fee 4 inch	OS ABC	\$	8,000.00	
S Outer Banks Water	Impact Fee 6 inch	OS ABC	\$	8,500.00	
S Outer Banks Water	Impact Fee 6 inch Fire Services	OS ABC	\$	6,000.00	
S Outer Banks Water	Impact Fee standard 3/4" meter, commercial	VOH	\$	1,000.00	
S Outer Banks Water	Impact Fee standard 3/4" meter, hotels/motels per two rooms	VOH	\$	1,000.00	
S Outer Banks Water	Impact Fee standard 3/4" meter, laundry	VOH	\$	1,000.00	per 3 machines
S Outer Banks Water	Impact Fee standard 3/4" meter, multifamily	VOH	\$	1,000.00	(condos, cottage courts, apartments) Each habitable unit
S Outer Banks Water	Impact Fee standard 3/4" meter, restaurants	VOH	\$	1,000.00	per 16 seats or fraction thereof
S Outer Banks Water	Impact Fee standard 3/4" meter, sewer	VOH	\$	700.00	
S Outer Banks Water	Impact Fee standard 3/4" meter, single family residential	VOH	\$	1,000.00	
S Outer Banks Water	Labor per man hour	VOH	\$	35.00	
S Outer Banks Water	Labor per man hour	OS ABC	\$	35.00	
S Outer Banks Water	Labor per man hour	OS D-Y	\$	35.00	
S Outer Banks Water	Lid only			Actual cost + 20%	
S Outer Banks Water	Lock			Actual cost + 20%	
S Outer Banks Water	Meter			Actual cost + 20%	
S Outer Banks Water	Meter accessibility charge	VOH	\$	35.00	
S Outer Banks Water	Meter accessibility charge	OS ABC	\$	35.00	
S Outer Banks Water	Meter accessibility charge	OS D-Y	\$	35.00	
S Outer Banks Water	Meter Box			Actual cost + 20%	
S Outer Banks Water	Meter tampering fee	VOH	\$	75.00	
S Outer Banks Water	Meter tampering fee	OS ABC	\$	75.00	
S Outer Banks Water	Meter tampering fee	OS D-Y	\$	75.00	
S Outer Banks Water	Meter testing fee	VOH	\$	50.00	If meter accurate
S Outer Banks Water	Meter testing fee	OS ABC	\$	50.00	If meter accurate
S Outer Banks Water	Meter testing fee	OS D-Y	\$	50.00	If meter accurate
S Outer Banks Water	Meter testing fee	VOH		No Charge	If more than 2.5% inaccurate
S Outer Banks Water	Meter testing fee	OS ABC		No Charge	If more than 2.5% inaccurate
S Outer Banks Water	Meter testing fee	OS D-Y		No Charge	If more than 2.5% inaccurate
S Outer Banks Water	Open/reopen/transfer account	VOH	\$	25.00	
S Outer Banks Water	Open/reopen/transfer account	OS ABC	\$	25.00	
S Outer Banks Water	Open/reopen/transfer account	OS D-Y	\$	25.00	
S Outer Banks Water	Pipe pressure/leakage retest	VOH	\$	150.00	
S Outer Banks Water	Pipe pressure/leakage retest	OS ABC	\$	150.00	
S Outer Banks Water	Pipe pressure/leakage test	VOH	\$	100.00	
S Outer Banks Water	Pipe pressure/leakage test	OS ABC	\$	100.00	
S Outer Banks Water	Pipe pressure/leakage test	OS D-Y	\$	100.00	
S Outer Banks Water	Reconnection fee (after cutoff for nonpayment)	VOH	\$	50.00	8AM - 5PM
S Outer Banks Water	Reconnection fee (after cutoff for nonpayment)	OS ABC	\$	50.00	8AM - 5PM
S Outer Banks Water	Reconnection fee (after cutoff for nonpayment)	OS D-Y	\$	50.00	8AM - 5PM
S Outer Banks Water	Renter deposit	VOH	\$	150.00	
S Outer Banks Water	Renter deposit	OS ABC	\$	150.00	
S Outer Banks Water	Renter deposit	OS D-Y	\$	150.00	
S Outer Banks Water	Reread meter - our reading correct	VOH	\$	25.00	
S Outer Banks Water	Reread meter - our reading correct	OS ABC	\$	25.00	
S Outer Banks Water	Reread meter - our reading correct	OS D-Y	\$	25.00	
S Outer Banks Water	Reread meter - our reading incorrect	VOH		No Charge	
S Outer Banks Water	Reread meter - our reading incorrect	OS ABC		No Charge	
S Outer Banks Water	Reread meter - our reading incorrect	OS D-Y		No Charge	
S Outer Banks Water	Retro			Actual cost + 20%	
S Outer Banks Water	Returned check fee	VOH	\$	25.00	
S Outer Banks Water	Returned check fee	OS ABC	\$	25.00	
S Outer Banks Water	Returned check fee	OS D-Y	\$	25.00	
S Outer Banks Water	Road Bore			\$10 per foot	
S Outer Banks Water	Sewer Charges: Equal to 53% of total water charge	OS D-Y	\$	7.95	per month minimum base rate
S Outer Banks Water	Special request meter reading	VOH	\$	25.00	
S Outer Banks Water	Special request meter reading	OS ABC	\$	25.00	
S Outer Banks Water	Special request meter reading	OS D-Y	\$	25.00	

S Outer Banks Water	Tap-on Fee: \$450.00 plus Impact Fee: 2000.00	OS D-Y	\$	2,450.00	
S Outer Banks Water	Turn on/off fee, per occurrence	VOH	\$	25.00	Normal working hours
S Outer Banks Water	Turn on/off fee, per occurrence	OS ABC	\$	25.00	Normal working hours
S Outer Banks Water	Turn on/off fee, per occurrence	OS D-Y	\$	25.00	Normal working hours
S Outer Banks Water	Turn on/off fee, per occurrence	VOH	\$	50.00	After normal working hours
S Outer Banks Water	Turn on/off fee, per occurrence	OS ABC	\$	50.00	After normal working hours
S Outer Banks Water	Turn on/off fee, per occurrence	OS D-Y	\$	50.00	After normal working hours
S Outer Banks Water	Union half with nut			Actual cost + 20%	
S Outer Banks Water	Water Charge Base Rate	VOH	\$	15.00	month
S Outer Banks Water	Water Charge Base Rate	OS ABC	\$	15.00	month
S Outer Banks Water	Water Charge Base Rate	OS D-Y	\$	15.00	month
S Outer Banks Water	Water Charge Consumption over 20,000 gallons	VOH	\$	8.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption over 20,000 gallons	OS ABC	\$	8.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption over 20,000 gallons	OS D-Y	\$	8.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption up to 10,000 gallons	VOH	\$	5.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption up to 10,000 gallons	OS ABC	\$	5.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption up to 10,000 gallons	OS D-Y	\$	5.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption up to 15,000 gallons	VOH	\$	6.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption up to 15,000 gallons	OS ABC	\$	6.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption up to 15,000 gallons	OS D-Y	\$	6.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption up to 2,500 gallons	VOH	\$	3.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption up to 2,500 gallons	OS ABC	\$	3.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption up to 2,500 gallons	OS D-Y	\$	3.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption up to 20,000 gallons	VOH	\$	7.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption up to 20,000 gallons	OS ABC	\$	7.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption up to 20,000 gallons	OS D-Y	\$	7.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption up to 5,000 gallons	VOH	\$	4.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption up to 5,000 gallons	OS ABC	\$	4.50	per 1000 gal.
S Outer Banks Water	Water Charge Consumption up to 5,000 gallons	OS D-Y	\$	4.50	per 1000 gal.
S Outer Banks Water	Yoke			Actual cost + 20%	
S Outer Banks Water	Yoke valve with meter nut			Actual cost + 20%	
S Outer Banks Water	Pipe pressure/leakage retest	OS D-Y	\$	150.00	
Sr. Center	Deposit, Rental of Senior Center Space (Refundable)		\$	100.00	
Sr. Center	Powells Point Bldg- Deposit		\$	100.00	per event
Sr. Center	Powells Point Bldg- Rent		\$	100.00	per event
Sr. Center	Kitchen not used		\$	100.00	
Sr. Center	Kitchen use		\$	125.00	
Sr. Center	Public Copies - 1 sided		\$	0.10	
Sr. Center	Public Copies - 2 sided		\$	0.15	
Sr. Center	Public Copies color up the 8.5" X 14"		\$	0.25	
Sr. Center	Notary Fees				
Sr. Center	Official County business		\$	-	
Sr. Center	Other		\$	5.00	per document
Sr. Center	Returned check/credit card/left fee		\$	25.00	
Tourism	Retail Sales			Cost + 100% to 400%	
Walnut Island Sewer	Tap Fee		\$	4,500.00	
Walnut Island Sewer	Sewer rates equal 150% water rate		\$30 base + 2x Water Usage Charge		
Walnut Island Sewer	Renter deposit		\$	150.00	
Walnut Island Sewer	Renter deposit (High Risk)		\$	200.00	3 months past usage with \$200 min
Walnut Island Sewer	Open/reopen/transfer account		\$	25.00	
Walnut Island Sewer	Reconnection fee		\$	50.00	
Walnut Island Sewer	Meter tampering fee		\$	75.00	
Walnut Island Sewer	Pipe pressure/leakage test (initial)		\$	30.00	
Walnut Island Sewer	Pipe pressure/leakage retest		\$	60.00	
Other	Notary Fees			Free	Official County Business
Other	Notary Fees			\$5.00	Other than County Business
Other	Returned Check Fee			\$25.00	

NOTES:

Moyock Commons	Sewer Charges are equal to two (2) times the water charge for the billing period. Minimum sewer charge is \$40.00 per month.
Moyock Commons	There are no additional fees associated with the Moyock Commons Sewer District; however, as all District customers are connected to the Currituck County Mainland Water System, all charges and fees for water service will apply
Mainland Water	Water Charge: Commercial master meter accts charged at above rates per unit served. Hotels and motels: Four rooms equal one commercial master meter billing unit.
Mainland Water	Impact Fees: All installation costs for labor, materials and equipment shall be paid by the owner/developer/purchaser.
Mainland Water	Subdivisions with active sketch plan approval prior to July 1, 2007 included on attached list will be assessed impact fees at the rate in effect on June 30, 2007 until June 30, 2009.
Newtown Road Sewer Inspections	Commercial sewer: 200% of water charge, \$40.00 minimum.
Inspections	Movable agricultural buildings occupied for farm purposes shall be exempt from fees prescribed above.
Inspections	*Alterations include work within existing structures and upgrading existing service do not include additions, new construction, providing power to

Planning	structures not previously having power, or new service to existing buildings. Preliminary, amended preliminary, final, and amended final plats will be assessed a \$33.00 per lot fee if the sketch plan was approved prior to March 3, 2003.
S Outer Banks Water	VOH Total water charge based on rate block for total consumption. Ex: If 25,000 gallons used, cost is \$8.50/1000 for all gallons used.
S Outer Banks Water	OS ABC Total water charge based on rate block for total consumption. Ex: If 25,000 gallons used, cost is \$8.50/1000 for all gallons used.
S Outer Banks Water	OS D-Y Total water charge based on rate block for total consumption. Ex: If 25,000 gallons used, cost is \$8.50/1000 for all gallons used.
S Outer Banks Water	VOH Commercial master meter accounts charged at the above rates per unit served. Hotels and motels: Four rooms equal one commercial master meter billing unit.
S Outer Banks Water	OS ABC Commercial master meter accounts charged at the above rates per unit served. Hotels and motels: Four rooms equal one commercial master meter billing unit.
S Outer Banks Water	OS D-Y Commercial master meter accounts charged at the above rates per unit served. Hotels and motels: Four rooms equal one commercial master meter billing unit.

Adopted this 16th day of June, 2014.

S. Paul O'Neal, Chairman

Attest:

Mary S. Gilbert, Clerk to the Board



Currituck County Sheriff's Office

SUSAN D. JOHNSON, Sheriff

July 17, 2014

As a result of the amendment to the Peddlers and Solicitors Ordinance, we request that the Currituck County Sheriff's Office be put on the County Fee Schedule on Monday, July 21, 2014, with the Board of Commissioners, for us to implement a charge a \$35 fee for each applicant that we process for a permit, which will include the application fee and the fingerprint fee. We will also be asking for a \$20 fee for any renewals done as long as their current permit is still valid, as stated under Section 1, (e) *permit renewal*.

Thank you for your time in this matter.

A handwritten signature in cursive script that reads "Susan D. Johnson".

Sheriff, Susan D. Johnson



Currituck County Agenda Item Summary Sheet

Agenda Item Title

Resolution Declaring Southern Outer Banks Water System Surplus Items

Brief Description of Agenda Item

The Southern Outer Banks Water System purchased the Corolla Light Water System in July 2011 and began servicing Corolla Light from the SOBWS Water Treatment Plant. Two hydro-pneumatic storage tanks and a water aeration tank located at 1099 Ocean Trail, Corolla are no longer useful to SOBWS and with the approval of the Currituck County Board of Commissioners we would like to have this equipment declared surplus property for auction on govdeals.com. The equipment at the site includes: two (2) hydro-pneumatic tanks and one (1) water aeration tank.

Board Action Requested

Action

Person Submitting Agenda Item

Patrick Irwin

Presenter of Agenda Item

BUDGET AMENDMENT

The Currituck County Board of Commissioners sitting as the Tourism Development Authority, at a meeting on the 4th day of August, 2014 , passed the following amendment to the budget resolution for the fiscal year ending June 30, 2015.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
15447-590000	Capital Outlay	\$ 353,383	
15390-499900	Appropriated Fund Balance		\$ 353,383
		<u>\$ 353,383</u>	<u>\$ 353,383</u>

Explanation: Occupancy Tax - Tourism Related Expenditures (15447) - Carry-forward the Corolla Public Access project from prior fiscal year.

Net Budget Effect: Occupancy Tax Fund (15) - Increased by \$353,383.

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Clerk to the Board

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<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
15442-557100	Software License Fees	\$ 960	
15442-532000	Supplies		\$ 960
		<u>\$ 960</u>	<u>\$ 960</u>

Explanation: Occupancy Tax - Promotion (15442) - Reclassify funds for Adobe Creative Cloud software license fees for FY 2015 .

Net Budget Effect: Occupancy Tax Fund (15) - No change.

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Clerk to the Board