

CURRITUCK COUNTY
NORTH CAROLINA
September 4, 2012

The Board held a work session at 6:00 p.m. to discuss Internet Gaming.

Commissioner Petrey moved to hold the text amendment until after the NC Supreme Court issues an opinion on Internet Gaming. Commissioner Gilbert seconded the motion. Motion carried.

The Board of Commissioners met at 7:00 p.m. for its regularly scheduled meeting at the Historic Courthouse in the Commissioners Meeting Room with the following members present: Chairman Rorer, Commissioners Gilbert, O'Neal, Etheridge, Martin and Petrey. Commissioner Aydlett was absent due to illness.

A) Invocation

B) Pledge of Allegiance

The Reverend Ricky Bishop, Coinjock Baptist Church, was present to give the invocation.

C) Approval of Agenda

Chairman Rorer amended the agenda by adding to the Consent Agenda, Resolution for Application for NC Rural Center Building Re-use Grant. Commissioner O'Neal seconded the motion. Motion carried.

D) Public Comment

Please limit comments to items not appearing on the regular agenda; please limit comments to 3 minutes.

Public Hearings

- A) **Public Hearing and Action:** PB 06-24 Laurel Woods Estates, Phase 1A: Request for an amended preliminary plat/special use permit approval for a 4-lot phase of Laurel Woods Estates located on the west side of NC 168 (Caratoke Highway) and .5 mile north of the intersection of Bells Island Road, Tax Map 50, Parcel 70D, Crawford Township.
- B) **Consideration and Action:** PB 04-53 Brumsey Woods: Request for a preliminary plat extension of 15 single family lots located off Brumsey Road approximately 500' from intersection with Tulls Creek Road (SR 1222), Moyock Township.

New Business

A) **Board Appointments:**

1. Appointment to Ocean Sands Advisory Board

B) **Consent Agenda:**

1. Amendment to Salary Resolution to include the Ocean Sands Water and Sewer Advisory Board
2. Surplus Property Walnut Island Metal Equipment Building
3. Approval of August 6 and August 20, 2012 Minutes
4. Request to surplus vehicles from the Sheriff's Department
5. Budget Amendments
6. Change Order #1 for SOBWS to paint existing ground storage tank, \$20,400
7. Proclamation-Currituck County Wine Appreciation Month-September 2012
8. Resolution for Application for NC Rural Center Reuse Grant

C) **Commissioner's Report**

D) **County Manager's Report**

Closed Session

Pursuant to N.C. Gen. Stat. 143-318.(11) to consult with county attorney in order to preserve the attorney-client privilege and to receive advice from the attorney regarding a claim against the county for the following lawsuit: R.F. London Inc.

Adjourn

Special Meeting

Tourism Development Authority

Budget Amendments - Occupancy Tax

Adjourn

D) Public Comment

Please limit comments to items not appearing on the regular agenda; please limit comments to 3 minutes.

Chairman Rorer opened the public comment period.

Earl Rountree, Sunbury, NC, discussed the importance of supporting the Currituck Mid-County Bridge.

John Murray, stated that the Currituck Wildlife Festival will be held at the high school on September 8 and invited everyone out to support their community.

Commissioner Gilbert requested Ben Woody, Planning Director, to update progress being made at Shingle Landing.

Jerry Old, stated that he is now waiting on a letter from Eddie Hyman on the completion of Shingle Landing.

There being no further comments, Chairman Rorer closed the public comment period.

Public Hearings

A) Public Hearing and Action: PB 06-24 Laurel Woods Estates, Phase 1A: Request for an amended preliminary plat/special use permit approval for a 4-lot phase of Laurel Woods Estates located on the west side of NC 168 (Caratoke Highway) and .5 mile north of the intersection of Bells Island Road, Tax Map 50, Parcel 70D, Crawford Township.

Sworn testimony was given prior to making comments.

Ben Woody, Planning Director, reviewed the request.

**CASE ANALYSIS FOR THE
Board of Commissioners
DATE: September 4, 2012
PB 06-24 Laurel Woods Estates**

ITEM: PB 06-24 Laurel Woods Estates Amended Preliminary Plat/Special Use Permit for a 4-lot phase in the conservation subdivision.

LOCATION: The property is located on the west side of NC 168, Caratoke Highway; ½ mile north of the intersection of Bells Island Road, Crawford Township.

TAX ID: 0050-000-070D-0000

ZONING DISTRICT: Mixed Residential (RA)

PRESENT USE: Agricultural

OWNER: Laurel Woods Estates NC, LLC
820 Greenbrier Circle, Suite 31
Chesapeake, VA 23320

APPLICANT: Sam Miller
Laurel Woods Estates NC, LLC
820 Greenbrier Circle, Suite 30
Chesapeake, VA 23320

LAND USE/ZONING OF SURROUNDING PROPERTY:

	Land Use	Zoning
NORTH:	Low density residential uses/farmland	RA
SOUTH	Low density residential uses/woodland/farmland	RA
EAST:	Low density residential	R
WEST:	Farmland	RA

LAND USE PLAN

CLASSIFICATION: The 2006 Land Use Plan classifies the site as Limited Services within the Courthouse subarea.

SIZE OF SITE: 156.67 acres

NUMBER OF UNITS: 160 total residential lots approved on the sketch plan
156 approved residential lots within Phase 1 (Preliminary Plat)
4 residential lots proposed in Phase 1A (Preliminary Plat)

PROJECT DENSITY: 1.02 units/acre

UTILITIES: The development will be served by county water. The proposed water usage is 76,800 gpd. The applicant is proposing on-site wastewater systems for each 20,000 sf residential lot.

I. NARRATIVE OF REQUEST:

- The applicant is seeking amended preliminary plat/special use permit approval for 4 lots within a proposed 160 lot conservation subdivision. The four lots were removed from the previously approved preliminary plat because they were found unsuitable for on-site septic. Kevin Carver, ARHS, has reclassified the four lots as provisionally suitable for on-site septic. This application submittal will complete the preliminary plat for the 160 lot subdivision.
- The applicant is proposing the following modifications to the existing special use permit conditions by deleting the strikethrough text and adding the underlined text:
 - o Phasing Plan for Final Plats:
 - Up to 49 lots recorded for Phase 1, year 1
 - 36 lots recorded for Phase 2, year 2

- 38 lots recorded in Phase 3, year 3
- ~~33-37~~ recorded in Phase 4, year 4
- ~~Performance bonding may be provided for the installation of the sidewalks planned along the streets. The sidewalks will be completed with the construction of the homes to avoid damage. The walking trails will be installed as planned.~~
- ~~Sidewalks shall be required along both sides of the street.~~
- ~~Performance bond for the installation of the sidewalks planned along the streets. The sidewalks will be completed with the construction of the homes to avoid damage. The walking trails will be installed as planned.~~

II. QUESTION(S) BEFORE THE BOARD:

Special Use Permit Criteria and Staff Findings:

Special use permits (SUP) are intended to allow the Board of Commissioners flexibility in the administration of the UDO. Through the SUP procedure, property uses which would otherwise be considered undesirable in certain districts can be developed subject to conditions of approval to minimize any negative effects they might have on surrounding properties.

In order to approve a SUP, certain criteria must be satisfied. The criteria and suggested findings of fact are outlined as follows:

1. Completeness of application.

Suggested Findings:

- a. The application is complete.

2. The proposed use is among those listed in the Table of Permissible Uses as a special use indicated with an "S".

Suggested Findings:

- a. Chapter 10 of the UDO allows a major subdivision as a permissible use with a special use permit.

3. The conditions proposed meet or exceed the minimum requirements of this ordinance.

Suggested Findings:

- a. As presented, the subdivision meets or exceeds the minimum requirements of the ordinance.

4. The special use will not endanger the public health or safety:

Suggested Findings:

- a. The subdivision should have little to no impact on public health or safety.
- 5. The special use will not injure the value of adjoining or abutting property and will be in harmony with the area in which it is located:

Suggested Findings:

- a. The UDO indicates that a conventional subdivision is allowed in the RA zoning district with a special use permit.
 - b. The proposed subdivision will be developed with densities similar to those in the immediate area.
6. The special use will be in conformity with the Land Use Plan or other officially adopted plan.

Suggested Findings:

The 2006 Land Use Plan classifies this site as Limited Services within the Courthouse subarea. The purpose of the Limited Services Area class is to provide for residential development at low densities. The base development density should be 1 unit per acre but could be increased to 1.5 units per acre through overlay zoning depending upon whether service facilities are in place or planned and the potential impact on the surrounding community. The proposed use is in keeping with the policies of the plan, some of which are:

POLICY HN1: Currituck County shall encourage development to occur at densities appropriate for the location.

POLICY HN3: Currituck County shall especially encourage two forms of residential development, each with the objective of avoiding traditional suburban sprawl:

- 1. OPEN SPACE DEVELOPMENTS that cluster homes on less land, preserving permanently dedicated open space and often employ on-site or community sewage treatment. These types of developments are likely to occur primarily in the Conservation, Rural, and to a certain extent the Limited Service areas identified on the Future Land Use Map.
7. The special use will not exceed the county's ability to provide adequate public facilities, including, but not limited to, schools, fire and rescue, law enforcement, and other county facilities. Applicable

state standards and guidelines shall be followed for determining when public facilities are adequate. Such facilities must be in place or programmed to be in place within two years after the initial approval of the plan (sketch plan in the case of major subdivisions).

Suggested Findings:

- a. The four residential lots within the subdivision will not exceed the county's ability to provide adequate public facilities.

III. TECHNICAL REVIEW COMMITTEE RECOMMENDATION:

The technical review committee recommends approval of the amended preliminary plat.

IV. PLANNING STAFF RECOMMENDATION:

The planning staff recommends approval of the amended preliminary plat and the following modifications to the special use permit issued by the Board of Commissioners November 5, 2007 and amended December 5, 2011:

- ~~5. Sidewalks shall be required along both sides of the street~~
- ~~11. Tap fees shall be due prior to Final Plat approval for each lot.~~
12. The county will administer the formal phasing plan by allowing only the indicated number of lots to receive final plat approval in that calendar year.
 - a. Up to 49 lots recorded for Phase 1, year 1
 - b. 36 lots recorded for Phase 2, year 2
 - c. 38 lots recorded in Phase 3, year 3
 - d. 33 ~~37~~ recorded in Phase 4, year 4 ~~(156 lots) with the potential to add the remaining 4 lots in year 4 (160 lots).~~
- ~~20. Performance bond for the installation of the sidewalks planned along the streets. The sidewalks will be completed with the construction of the homes to avoid damage. The walking trails will be installed as planned.~~

V. PLANNING BOARD RECOMMENDATION:

The Planning Board **recommended approval** of PB 06-24 with the findings of fact and staff recommendations.

Chairman Rorer opened the public hearing.

Sam Miller, Applicant, commented on adding 4 lots.

There being no further comments, Chairman Rorer closed the public hearing.

Commissioner Etheridge moved to approve PB 06-24 with findings of fact and staff recommendation included in the case analysis. Commissioner O'Neal seconded the motion. Motion carried.

**B) Consideration and Action: PB 04-53 Brumsey Woods:
Request for a preliminary plat extension of 15 single
family lots located off Brumsey Road approximately
500' from intersection with Tulls Creek Road (SR
1222), Moyock Township.**

On February 12, 2008, the Planning Board voted to approve the preliminary plat for Brumsey Woods. This is a fifteen lot residential subdivision located off of Brumsey Road and near the intersection of Tulls Creek Road, Moyock Township. The preliminary plat approval was due to expire on February 12, 2010. The North Carolina General Assembly passed a law that suspended the vesting period for development approvals that were valid at any time during January 1, 2008 through December 31, 2010. With the law in effect the preliminary plat expiration date is January 1, 2013.

On July 30, 2012 the developer, Jerry L. Old, submitted a request for a two year preliminary plat extension of the subdivision.

In accordance with the UDO Chapter 10, Section 10.3.4 and Chapter 11 Section 11.10.2, the Board of Commissioners may grant an extension of the preliminary plat one time for a period of two years, if they conclude that:

1. The permit has not yet expired.
 - a. The permit has not yet expired and will expire February 12, 2013.
2. The permit recipient has proceeded with due diligence and in good faith; and,
 - a. The decline in the economy has delayed the development of the property.
3. Conditions have not changed so substantially as to warrant a new application. Successive extensions shall not be granted. All such extensions may be granted without resort to the formal processes and fees required for a new permit.

- a. There are no changes proposed in the extension request.

Commissioner Etheridge moved to approve extension because the permit recipient has proceeded in good faith and conditions have not changed to warrant a new application. Commissioner O'Neal seconded the motion. Motion carried.

New Business

A) Board Appointments:

1. Appointment to Ocean Sands Advisory Board

Commissioner Etheridge moved to appoint Braxton Hill, Carlos Gomez, Pat Riley, Barbara Marzetti and Pat McDowell. Commissioner Gilbert seconded the motion. Motion carried.

B) Consent Agenda:

1. Amendment to Salary Resolution to include the Ocean Sands Water and Sewer Advisory Board (**at the same rate as other Boards - Members \$50 per meeting.**)
2. Surplus Property Walnut Island Metal Equipment Building
3. Approval of August 6 and August 20, 2012 Minutes
4. Request to surplus vehicles from the Sheriff's Department
5. Budget Amendments
6. Change Order #1 for SOBWS to paint existing ground storage tank, \$20,400
7. Proclamation-Currituck County Wine Appreciation Month-September 2012
8. Resolution for Application for NC Rural Center Reuse Grant

Commissioner Etheridge moved to approve. Commissioner Martin seconded the motion. Motion carried with Commissioner O'Neal voting no.

RESOLUTION

WHEREAS, the Board of Commissioners of Currituck County, North Carolina during its regularly scheduled meeting held on September 4, 2012 authorized the following,

pursuant to GS 160A and 270(b), that the property listed below, be declared surplus property:

Walnut Island Water & Sewer District Metal Equipment Building

RESOLUTION

WHEREAS, the Board of Commissioners of Currituck County, North Carolina during its regularly scheduled meeting held on September 4, 2012 authorized the following, pursuant to GS 160A and 270(b), that the property listed below, be sold at auction or by advertised sale:

<u>Asset Tag</u>	<u>Description</u>	<u>Serial Number</u>
5470	1998 Dodge Durango	1B4HS28Y4WF158427
5961	2005 Crown Victoria	2FAFP71W25X137067
5926	2005 Jeep Laredo	1J4GR48K75C549504
6093	2006 Ford Crown Victoria	2FAHP71W56X119012

<u>Account Number</u>	<u>Account Description</u>	Debit		Credit	
		Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
10480-516000	Maintenance & Repair	\$	300		
10480-532000	Supplies			\$	300
		<u>\$</u>	<u>300</u>	<u>\$</u>	<u>300</u>

Explanation: Register of Deeds (10480) - To transfer funds to repair software for Ricoh Copier in the Register of Deeds office.

Net Budget Effect: Operating Fund (10) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit		Credit	
		Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
56868-590003	1.5 MG Water Storage	\$	20,400		
56868-588000	Contingency			\$	20,400
		<u>\$</u>	<u>20,400</u>	<u>\$</u>	<u>20,400</u>

Explanation: SOBWS Expansion Construction (56868) - Transfer funds to pressure blast, clean and repaint existing 1.5 MG reservoir at SOBWS.

Net Budget Effect: SOBWS Construction Fund (56) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit		Credit	
		Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
10531-545000	Contracted Services	\$	1,000		
10531-514000	Travel	\$	1,000		
10531-532000	Supplies	\$	4,600		
10531-590000	Capital Outlay Appropriated Fund	\$	2,500		
10390-499900	Balance			\$	9,100
			<u>\$ 9,100</u>		<u>\$ 9,100</u>

Explanation: Emergency Management (10531) - To carry-forward 2011 EMPG Grant funds. Capital outlay will be used to paint vehicles received by the Sheriff's Dept from State/Federal Surplus that can be used during evacuations.

Net Budget Effect: Operating Fund (10) - Increased by \$9,100.

<u>Account Number</u>	<u>Account Description</u>	Debit		Credit	
		Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
10795-590000	Capital Outlay	\$	15,169		
10390-495015	T F - Occupancy Tax			\$	15,169
			<u>\$ 15,169</u>		<u>\$ 15,169</u>

Explanation: Recreation (10795) - Purchase a replacement mower/tractor to maintain park facilities.

Net Budget Effect: Operating Fund (10) - Increased by \$15,169.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10796-502000	Salaries - Regular	\$ 20,703	
10796-505000	FICA	\$ 49	
10796-506000	Health Insurance	\$ 5,380	
10796-507000	Retirement	\$ 2,515	
10796-503000	Salaries - Part time		\$ 20,067
10390-495015	T F - Occupancy Tax		\$ 8,580
		\$ 28,647	\$ 28,647

Explanation: Currituck Rural Center (10796) - Increase appropriations to reclassify the part-time Park Attendant to a full-time Park Attendant.

Net Budget Effect: Operating Fund (10) - Increased by \$8,580.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10461-590000	Capital Outlay	\$ 750	
10461-514500	Training & Education		\$ 250
10461-526000	Advertising		\$ 400
10461-536000	Uniforms		\$ 100
		\$ 750	\$ 750

Explanation: Public Utilities (10461) - Transfer funds to cover increased cost of vehicle.

Net Budget Effect: Operating Fund (10) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10490-513003	Utilities (Court Related)		\$ 4,000
10490-516003	Repairs & Maintenance (Court Related)		\$ 4,328
10460-592000	Courthouse Projects		\$ 4,938
10490-590003	Capital Outlay	\$ 13,266	
		<u>\$ 13,266</u>	<u>\$ 13,266</u>

Explanation: Court Facilities (10490) - Transfer fund to replace main HVAC unit in the Clerk of Court office.

Net Budget Effect: Operating Fund (10) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10560-545000	Contract Services		\$ 2,251
10752-519700	HCCBG - In Home	9701	
10752-514003	Travel - Special Adoption		\$ 1,909
10752-514503	Training & Education - Special Adopt		\$ 1,000
10752-526003	Advertising - Special Adopt		\$ 552
10752-532003	Supplies - Special Adopt	\$ 4,955	
10752-545003	Contract Services - Special Adopt	\$ 2,000	
10752-561003	Professional Services - Special Adopt		\$ 3,380
10330-430600	Elderly & Disabled Transportation	\$ 2,251	
10330-432200	HCCBG- In Home		\$ 8,731
10390-499900	Appropriation Fund Balance		\$ 1,084
		<u>\$ 18,907</u>	<u>\$ 18,907</u>

Explanation: Transportation (10560); Public Assistance (10752) - Adjust to State budget allocations.

Net Budget Effect: Operating Fund (10) - Increased by \$7,564.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
66868-590000	Capital Outlay	\$ 8,330	
66868-545000	Contract Services		\$ 5,000
66868-516000	Repairs & Maintenance		\$ 3,330
		\$ 8,330	\$ 8,330

Explanation: Southern Outer Banks Water (66868) - Emergency repairs to the SOBWS booster station at Currituck Club.

Net Budget Effect: Southern Outer Banks Water Fund (66) - No change.

PROCLAMATION

CURRITUCK COUNTY WINE APPRECIATION MONTH

2012

WHEREAS, North Carolina ranks 10th nationally in wine production and tenth in grape growers; and

WHEREAS, the vineyards and wineries of Currituck produce over 5000 cases of wine annually on over 30 acres of land, split between both muscadine and vinifera plantings.

WHEREAS, Currituck is home to some of the oldest vinifera vines in the state, but is also leading the way in new and innovative plantings of Albarino, Aglianico, Rousanne and Tempranillo; and

WHEREAS, Currituck wineries have placed highly in both regional and national competitions, including double gold and best in show honors; and

WHEREAS, vineyards and wineries play an important role in North Carolina's tourism industry, destinations, green space, and aesthetic appeal:

NOW, THEREFORE, BE IT RESOLVED the Currituck County Board of Commissioners does hereby proclaim September 2012, as "CURRITUCK COUNTY WINE APPRECIATION MONTH."

RESOLUTION
IN SUPPORT OF Di DARIO SALON & ACADEMY
APPLICATION FOR NC RURAL CENTER BUILDING RE-USE GRANT

WHEREAS, the Currituck County Board of Commissioners wish to support the economic development of the county, providing for needed industry diversification, job creation, taxable investment and overall improvement to the quality of life for our residents; and

WHEREAS, the North Carolina Rural Economic Development Center (NC Rural Center) provides numerous grant programs specifically intended for rurally-based businesses in exchange for investment and job creation in a community. Specifically, the NC Rural Center operates a grant program for building re-use and renovation, which provides cash grants to cover building renovation costs of a business creating new jobs in a rural community; and

WHEREAS, the Board of Commissioners has received a request from DiDario Salon & Academy to apply on their behalf to the NC Rural Center Building Reuse Grant program; and

WHEREAS, the Board of Commissioners understands that the purpose of this project is to renovate vacant property with the intent to create new jobs in the private sector by supporting the expansion of one business and the creation of a new business, the salon teaching academy. The proposed project consists of renovating the vacant Lea Condominium Building, located at 2870 Caratoke Highway, Currituck, NC for use as a professional salon and day spa on the bottom floor, and a teaching school for salon careers on the second floor;

NOW THERE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR CURRITUCK COUNTY NORTH CAROLINA THAT:

The Currituck County Board of Commissioners hereby commit to supporting the DiDario Salon & Academy application to the NC Rural Center's Building Reuse program. Through this commitment, the Board of Commissioners authorize County staff to submit the application and undertake the responsibilities therein, including the allocation of a 5% cash match from unencumbered General Fund monies of the total grant award.

C) Commissioner's Report

Commissioner Martin, attended the RPO meeting and stated that the project on the Elizabeth City Bridge will be complete in 2015 and the final coat on US 158 and Hwy 168 will be complete in October.

Commissioner Etheridge commented on how important the Mid County Bridge is to the area.

Chairman Rorer stated that September is Wine Appreciation Month.

D) County Manager's Report

No comments

Closed Session

Pursuant to N.C. Gen. Stat. 143-318.(11) to consult with county attorney in order to preserve the attorney-client privilege and to receive advice from the attorney regarding a claim against the county for the following lawsuit: R.F. London Inc.

Commissioner Etheridge moved to go into closed session as stated above. Commissioner Martin seconded the motion. Motion carried.

Adjourn

After reconvening from closed session, no action was taken. There being no further business, the meeting adjourned.

Special Meeting

Tourism Development Authority

Budget Amendments - Occupancy Tax

Commissioner Etheridge moved to approve. Commissioner Petrey seconded the motion. Motion carried.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
15447-587010	T T - Operating Fund	\$ 23,749	
15390-499900	Appropriated Fund Balance		\$ 23,749
		<u>\$ 23,749</u>	<u>\$ 23,749</u>

Explanation: Tourism Related Expenditures (15447) -Transfer funds to purchase mower/tractor for park facilities and to reclassify a part-time park attendant at the Currituck Rural Center to full-time.

Net Budget Effect: Occupancy Tax Fund (15) -Increased by \$23,749.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
15442-532500	Retail Merchandise	\$ 12,000	
15442-545100	Credit Card Fees	\$ 3,000	
15442-526200	Promotion Efforts		\$ 30,000
15350-465003	Retail Sales		\$ 15,000
15390-499900	Appropriated Fund Balance	\$ 30,000	
		\$ 45,000	\$ 45,000

Explanation: Tourism Promotion (15442) - Increase appropriation to budget revenue and expense for retail merchandise.

Net Budget Effect: Occupancy Tax Fund (15) -Decreased by \$15,000.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
15447-590000	Capital Outlay	\$ 150,000	
15390-499900	Appropriated Fund Balance		\$ 150,000
		\$ 150,000	\$ 150,000

Explanation: Tourist Related Expenses (15447) - Increase appropriations to replace County portion of the Poplar Branch Boat Access/Piers. This will be funded with carry-forward funds from the Veteran's Park Boat Ramp from FY 2012.

Net Budget Effect: Occupancy Tax Fund (15) -Increased by \$150,000.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
15442-587066	T T - SOBWS Construction Appropriated Fund	\$ 5,577,844	
15390-499900	Balance		\$ 5,577,844
		\$ 5,577,844	\$ 5,577,844

Explanation: Tourism Promotion (15442) - To carryforward loan transfer for the Southern Outer Banks Water System Expansion. This was originally approved on 4/18/2011 in the amount of \$5,700,000. This will carry-forward the unspent balance as of June 30, 2012.

Net Budget Effect: Occupancy Tax Fund (15) -Increased by \$5,577,844.

Adjourn

There being no further business, the meeting adjourned.