

CURRITUCK COUNTY
NORTH CAROLINA
January 18, 2011

The Board of Commissioners met at 6 p.m. with the Economic Development Board.

The Board of Commissioners met at 7:00 p.m. for its regularly scheduled meeting at the Historic Courthouse in the Commissioners Meeting Room with the following members present: Chairman Aydlett, Commissioners Etheridge, O'Neal, Rorer, Gilbert, Etheridge and Martin.

Invocation and Pledge of Allegiance

The Reverend Jerry Ross was present to give the invocation.

Approval of Agenda

Commissioner Etheridge moved to amend the agenda by deleting Item 4, and add to consent agenda Surplus Resolution for Sheriff's Department. Commissioner Martin seconded the motion. Motion carried.

- Item 1 Approval of Agenda
 - Item 2 Public Comment
Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.
 - Item 3 **Presentation of June 30, 2010, Audit**
 - Item 4 **Consideration of Airport Access Lease Agreement for Brady Landing (Deleted)**
 - Item 5 **Appointments to the Economic Development Board**
 - Item 6 **Appointment to Work Force Development Board**
 - Item 7 **Appointment of Commissioner** to Rural Planning Organization Advisory Committee
 - Item 8 **Consent Agenda:**
 - 1. Approval of Mosquito Control Application for (possible)Cost-Share Funding
 - 2. Budget Amendments
 - 3. Resolution Providing for Electronic Listing and Extending the Time for Filing Electronic Listings of Personal Property for Property Tax Purposes
 - 4. Approval of January 3, 2010, Minutes
 - 5. Resolution declare Surplus Property of a blower at Ocean Sands
 - 6. Award contract to Mancuso Development Inc for Corolla Visitor's Center renovations
 - 7. Sussex Development Corp - Change Order #1; YMCA
 - 8. Surplus Resolution for Sheriff's Department
 - Item 9 Commissioner's Report
 - Item 10 County Manager's Report
- Adjourn

Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Chairman Aydlett opened the public comment period.

Barry Richman, Corolla Fire Department, wanted to recognize the service of the volunteers and Emergency Service employees in Corolla.

There being no further comments, the public comment period was closed.

Presentation of June 30, 2010, Audit

Sandra Hill, Finance Director, presented the Audit.

The audit was performed by Pittard Perry and Crone, Inc.

The assets of Currituck County exceeded its liabilities at the close of the fiscal year by \$158,520,362.

The Board commended the Finance office and County Manager for the county's good fiscal condition.

Consideration of Airport Access Lease Agreement for Brady Landing

deleted

Appointments to the Economic Development Board

Commissioner O'Neal moved to reappoint Ken Edgar. Chairman Aydlett reappointed Elizabeth White. Commissioner Etheridge moved to approve. Commissioner Rorer seconded the motion. Motion carried.

Commissioner Martin and Commissioner moved to table their appointments to next meeting. Commissioner Etheridge seconded the motion. Motion carried.

Appointment to Work Force Development Board

Commissioner Martin moved to appoint Bobby Hanig. Commissioner Rorer seconded the motion. Motion carried.

Appointment of Commissioner to Rural Planning Organization Advisory Committee

Commissioner O'Neal moved to appoint Commissioner Martin. Commissioner Rorer seconded the motion. Motion carried.

Consent Agenda:

1. Approval of Mosquito Control Application for (possible) Cost-Share Funding
2. Budget Amendments
3. Resolution Providing for Electronic Listing and Extending the Time for Filing Electronic Listings of Personal Property for Property Tax Purposes
4. Approval of January 3, 2010, Minutes
5. Resolution to declare Surplus Property of a blower at Ocean Sands
6. Award contract to Mancuso Development, Inc. for Corolla Visitor's Center renovations
7. Sussex Development Corp - Change Order #1; YMCA
8. Surplus Property for Sheriff's Department, boat and trailer.

Commissioner O'Neal moved to approve. Commissioner Rorer seconded the motion. Motion carried.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or
60808-533801	Chemicals	\$ 6,000	
60808-533201	Lab Tests	\$ 6,000	
60808-513001	Utilities	\$ 4,000	
60808-545001	Contracted Services		16,000
		<u>\$ 16,000</u>	<u>\$ 16,000</u>

Explanation: *Ocean Sands Water and Sewer District (60808) - Transfer funds for increased chemical, lab tests and utilities costs at the Ocean Sands Sewer Treatment plant.*

Net Budget Effect: Ocean Sands Water and Sewer Fund (60) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or
50795-545000	Contracted Services	\$ 156,612	
50795-561000	Professional Services	\$ 458,179	
50795-588000	Contingency		\$ 614,791
		<u>\$ 614,791</u>	<u>\$ 614,791</u>

Explanation: *Community Center/YMCA (50795) - Transfer funds for Sussex Change Order #1, Wildlife Garden at site and Professional Services for the YMCA of South Hampton*

Roads.

Net Budget Effect: County Govt Construction Fund (50) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or
66868-545000	Contracted Services	\$ 3,000	
66868-533200	Lab Tests	\$ 2,000	
66868-533800	Chemicals		\$ 5,000
		<u>\$ 5,000</u>	<u>\$ 5,000</u>

Explanation: *Southern Outer Banks Water (66868)* - To transfer funds for directional bores and lab testing supplies for the Southern Outer Banks Water System.

Net Budget Effect: Southern Outer Banks Water Fund (66) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or
61818-513000	Utilities	\$ 50,000	
61818-511000	Telephone Postage	\$ 2,000	
61818-533800	Chemicals		\$ 52,000
		<u>\$ 52,000</u>	<u>\$ 52,000</u>

Explanation: *Mainland Water (61818)* - To transfer funds for anticipated utilities and postage for the remainder of this year.

Net Budget Effect: Mainland Water (61) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or
10441-514000	Travel	\$ 1,000	
10441-514500	Training and Education		\$ 1,000
		<u>\$ 1,000</u>	<u>\$ 1,000</u>

Explanation: *Information Technology Services (10441)* - Transfer funds for increased travel.

Net Budget Effect: Operating Fund (10) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or
65858-590441	Technology over \$1,000	\$ 1,830	
65858-511000	Telephone & Postage		\$ 500
65858-533200	Lab Tests		\$ 1,000
65858-561000	Professional Services		\$ 330
		\$ 1,830	\$ 1,830

Explanation: *Moyock Commons Sewer (65858)* - Transfer funds to replace computer for the SCADA sewer telemetry system.

Net Budget Effect: Moyock Commons Sewer Fund (65) - No change.

RESOLUTION

WHEREAS, the Board of Commissioners of Currituck County, North Carolina during its regularly scheduled meeting held on January 18, 2011 authorized the following, pursuant to GS 160A and 270(b), that the property listed below be declared surplus:

Blower at the Ocean Sands Wastewater Treatment Plan has been replaced and the Gardner Denver/Lamson Company has agreed to accept the old blower as a trade in.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of County of Currituck declare the Ocean Sands Blower as surplus and to be used as a trade in.

RESOLUTION

WHEREAS, the Board of Commissioners of Currituck County, North Carolina during its regularly scheduled meeting held on January 18, 2011 authorized the following, pursuant to GS 160A and 270(b), the property listed below be declared surplus form the Sheriff's Department:

2000 Maxcraft 19 ft boat Vin # MRL03121E900
1999 Vent Trailer Vin # 47GRH1913X

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of County of Currituck declare these items as surplus and to be used as a trade in for a new boat.

Commissioner's Report

Commissioner Martin, commented on the Board retreat held over the weekend.

Commissioner Gilbert, stated that she found the retreat very informative.

Commissioner Petrey, commented on the function held at the Currituck Rural Center this weekend with about 200 visitors. They raised \$2,700.00 and are going to donate \$1,800 to the Lower Currituck Food Bank.

Chairman Aydlett thanked the staff for their work at the Board retreat.

County Manager's Report

Dan Scanlon, County Manager, stated that there will be a special pick up for paint, oil and items that are not allowed at the convenience center. The pick up will be April 2 at the Judicial Center and at the Southern Outer Banks Water System Plant.

Adjourn

There being no further business, the meeting adjourned.