

CURRITUCK COUNTY
NORTH CAROLINA
August 15, 2011

The Board met at 6:00 p.m. prior to the regular meeting for an update on Code Enforcement.

The Board of Commissioners met at 7:00 p.m. for its regularly scheduled meeting at the Historic Courthouse in the Commissioners Meeting Room with the following members present: Chairman Aydlett, Commissioners O'Neal, Gilbert, Martin, Etheridge, Petrey, and Rorer.

Invocation and Pledge of Allegiance

Walter Gallop, Air Force Chaplain, retired, presented the invocation.

Approval of Agenda

Commissioner O'Neal moved to amend the agenda by adding a closed session for attorney client privilege and add Item 5A, Presentation by Economic Development Director. Commissioner Gilbert seconded the motion. Motion carried.

- Item 1 Approval of Agenda
- Item 2 Public Comment
Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.
- Item 3 **Recognition of the Communities of Point Harbor Beach, Villages at Ocean Hill and Pine Island as Firewise Communities USA**
- Item 4 **Proclamation supporting September, 2011, to be proclaimed Hunger Action Month across the United States**
- Item 5 **Roy Wilson, CEO; Leza Wainwright; and Joy Futrell, Finance Officer, to present the East Carolina Behavioral Health semi-annual report**
- Item 5A **Presentation by Economic Development Director**
- Item 6 **Presentation by Peter Bishop, Economic Development Director**
- Item 7 **Public Hearing and Action:** Corolla Village Small Area Plan: Consideration and discussion of the Corolla Village Small Area Plan.
- Item 8 **Consent Agenda:**
 - 1. Ordinance Directing The Building Inspector To Remove Or Demolish The Structure Located At 4358 Caratoke Highway, Coinjock, NC As Unfit For Human Habitation And Directing The Placement Of A Notice Thereon That The Same May Not Be Occupied
 - 2. Resolution for Albemarle Regional Health Services to administer and report all funding associated with Rural Operating Assistance Program
 - 3. Budget Amendments
 - 4. Approval of August 1, 2011, Minutes
 - 5. Surplus Property for 2000 Explorer for auction
 - 6. Surplus 1995 Ford F-150 to Animal Shelter
- Item 9 Commissioner's Report

Item 10 County Manager's Report

Closed Session

Adjourn

Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Chairman Aydlett opened the public comment period.

Allison Sholar, Superintendent of Currituck County Schools, was introduced to the Board.

Commissioner Martin commended the Board of Education for a balanced budget.

Reverend Powell, questioned the Board on Mr. Copeland's request for a business next to the Church.

Ike McRee, County Attorney, reviewed the process taken by the Board of Adjustment and their decision.

Commissioner O'Neal questioned the notification for adjacent property owners. He also stated that he would review the order by the Board of Adjustment.

There being no further comments, Chairman Aydlett closed the public comment period.

Recognition of the Communities of Point Harbor Beach, Villages at Ocean Hill and Pine Island as Firewise Communities USA

The Board presented the communities a plaque to representatives of the community in recognition of their accomplishments.

Proclamation supporting September, 2011, to be proclaimed Hunger Action Month across the United States

George Wright, Albemarle Food Bank, was present to accept the resolution.

Commissioner Petrey, recognized the members of the Lower Currituck Food Bank.

**Proclamation for
HUNGER ACTION MONTH
"30 Ways in 30 Days"
September, 2011**

WHEREAS, Feeding America is the nation's leading domestic hunger-relief organization with a mission to feed and advocate for America's hungry through a nationwide network of member food banks; and

WHEREAS, the Food Bank of the Albemarle is a member of Feeding America and fights hunger and poverty in 15 northeast North Carolina counties by partnering with more than 130 local agencies to distribute food to the hungry; and

WHEREAS, both the Food Bank of the Albemarle and Feeding America seek to engage our citizens locally, statewide, and nationally in the fight to end hunger; and

WHEREAS, the number of people in the Albemarle area who need assistance is increasing as reflected in more households in poverty and more individuals being unemployed; and

WHEREAS, the fight against hunger is a fight that concerns each of us; and

WHEREAS, the contribution of our time, talent and treasure moves us ever closer to an answer to issues of hunger and poverty in our communities; and

WHEREAS, the citizens of Currituck County can visit the Food Bank of the Albemarle's website (www.afoodbank.org) for ideas of ways to make a difference for local emergency feeding programs, for the Food Bank, and especially for our hungry and needy during these thirty days of opportunities;

NOW, THEREFORE, BE IT RESOLVED that the County Currituck does hereby proclaim September 2011 as Hunger Action Month - with the theme of "30 Ways in 30 Days" - in Currituck County.

Roy Wilson, CEO; Leza Wainwright; and Joy Futrell, Finance Officer, to present the East Carolina Behavioral Health semi-annual report

Roy Wilson, reviewed the services provided for Currituck County residents.

Leza Wainwright, reviewed the budget and thanked the Board for their support.

Presentation by Peter Bishop, Economic Development Director

Peter Bishop, Economic Development Director, reviewed the marketing activities in the County.

Commissioner O'Neal commended the Economic Development Board and staff for their efforts.

Commissioner Rorer, questioned the status of a commercial hangar for the airport to be used for a multi-purpose facility.

Dan Scanlon, County Manager, stated that this was not an active project at this time.

Public Hearing and Action: Corolla Village Small Area Plan: Consideration and discussion of the Corolla Village Small Area Plan.

Holly White, Planner, reviewed the Corolla Village Small Area Plan and answered questions. The goal of the Corolla Village Small Area Plan is to balance growth in a way that preserves the physical and natural environments that make Corolla Village distinct from other coastal communities. This includes anticipating the impacts of future development, protecting natural resources, preserving the coastal village feel, and maintaining a high quality of life for current and future residents.

Chairman Aydlett opened the public hearing.

Commissioner O'Neal questioned the area designated as conservation. The county would like to be able in the future to build public restrooms in this area.

Earl Wemer, Corolla, encouraged support from the Board to adopt this plan.

Sharon Twiddy, supports the small area plan and commended Ben and Holly for all their efforts in developing this plan.

There being no further comments, Chairman Aydlett closed the public hearing.

Commissioner Petrey, moved to approve the plan with the site designated as conservation to Civic Cultural area. Commissioner Gilbert seconded the motion. Motion carried.

Consent Agenda:

1. Ordinance Directing The Building Inspector To Remove Or Demolish The Structure Located At 4358 Caratoke Highway, Coinjock, NC As Unfit For Human Habitation And Directing The Placement Of A Notice Thereon That The Same May Not Be Occupied
2. Resolution for Albemarle Regional Health Services to administer and report all funding associated with Rural Operating Assistance Program
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6. Surplus 1995 Ford F-150 to Animal Shelter

Commissioner Etheridge moved to approve. Commissioner Martin seconded the motion. Motion carried.

AN ORDINANCE DIRECTING THE BUILDING INSPECTOR TO REMOVE OR DEMOLISH THE DWELLING LOCATED AT 4358 CARATOKE HIGHWAY, COINJOCK, NORTH CAROLINA AS UNFIT FOR HUMAN HABITATION AND DIRECTING THE PLACEMENT OF A NOTICE THEREON THAT THE SAME MAY NOT BE OCCUPIED

WHEREAS, the Board of Commissioners for the County of Currituck finds that the dwelling located at 4358 Caratoke Highway, Coinjock, North Carolina and described herein is unfit for human habitation pursuant to the May 5, 2011 order of the Chief Building Inspector issued in accordance with Article IV, Chapter 4 of the Code of Ordinances of the County of Currituck, North Carolina, (the "Code of Ordinances"), and that all of the procedures required in the county's ordinances have been complied with; and

WHEREAS, the dwelling described in the May 5, 2011 order of the Chief Building Inspector should be removed or demolished as directed by the Chief Building Inspector and should be placarded by placing on the dwelling a notice prohibiting use for human habitation; and

WHEREAS, the owners of the dwelling, Robert Hadden, Robert M. Barrington, Sr., Walter M. Barrington, Jr., Audrey Barrington, Cassandra Barrington Davis, Diane Barrington Reid, Judy Barrington Eure, and Barbara Marshall have been given reasonable opportunity to remove or demolish the dwelling pursuant to Article IV, Chapter 4 of the Code of Ordinances and the order of the Chief Building Inspector and have failed to comply with, respond to or appeal within the time required by the Code of Ordinances, the Chief Building Inspector's order.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for the County of Currituck, North Carolina that:

Section 1. The Chief Building Inspector is hereby authorized and directed to place a placard on the dwelling located at 4358 Caratoke Highway, Coinjock, North Carolina containing the following language:

"This building is unfit for human occupation. The use or occupation of this building for human habitation is prohibited and unlawful."

Section 2. The Chief Building Inspector is hereby authorized and directed to proceed to remove or demolish the above described dwelling in accordance with his May 5, 2011 order and in accordance with Article IV, Chapter 4 of the Code of Ordinances and N.C. Gen. Stat. §160A-443.

Section 3. The cost of removal or demolition of the dwelling shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the Tax Collector for the County of Currituck and shall have the same priority and be collected in the same

manner as the lien for special assessments as provided in Article 10 of Chapter 160A of the General Statutes of North Carolina.

Section 4. Upon completion of the required removal or demolition, the Chief Building Inspector shall sell the materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Chief Building Inspector shall certify the remaining balance to the Tax Collector for the County of Currituck. If a surplus remains after sale of the materials and satisfaction of the cost of removal or demolition, the Chief Building Inspector shall deposit the surplus in the Office of the Currituck County Clerk of Superior Court where it shall be secured and disbursed in the manner provided by N.C. Gen. Stat. §160A-443(6).

Section 5. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

Resolution for Albemarle Regional Health Services d/b/a Inter-County Public Transportation Authority to apply for, administer and report on all funding associated with the North Carolina Department of Transportation's Rural Operating Assistance Program (ROAP)

A motion was made by _____ and seconded by _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Albemarle Regional Health Services d/b/a Inter-County Public Transportation Authority is a Public Transportation Authority created pursuant Article 25 of Chapter 160A of the North Carolina General Statutes, which serves the counties of Chowan, Perquimans, Pasquotank, Camden, and Currituck.

WHEREAS, this resolution will allow Albemarle Regional Health Services d/b/a Inter-County Public Transportation Authority (ARHS-ICPTA) to apply for the county's NCDOT ROAP allocation regionally and combine the funding to seamlessly serve the region served by ARHS-ICPTA.

WHEREAS, by assuming the responsibility of completing the grant application, directly receiving, and reporting on this funding regionally, the Regional Public Transportation Authority created pursuant Article 25 of Chapter 160A of the North Carolina General Statutes will assume all fiduciary, reporting, public notification and audit requirements associated with the county's NCDOT ROAP allocation.

WHEREAS, this resolution serves as an agreement between ARHS-ICPTA and the county until it is suspended. The county must give 90 days notice to ARHS-ICPTA prior to the end of the fiscal year to dissolve the agreement.

WHEREAS, the purpose of this resolution is to accomplish the following objectives:

- ✓ Reduce the number of Rural Operating Assistance Program (ROAP) accounts ARHS-ICPTA manages from thirty (30) to three (3).
- ✓ Allow a Regional Public Transportation Authority created under pursuant Article 25 of Chapter 160A of the North Carolina General Statutes to leverage the region's current total ROAP allocation against the FTA Section 5310, Grant for Elderly Individuals and Individuals with Disabilities, and 5316 Job Access Reverse Commute (JARC), created under SAFETEA-LU, which are 50/50 grant programs.
- ✓ Reduce the number of grant applications and reports for NCDOT to review concerning North Carolina's ROAP program.

NOW, THEREFORE, be it resolved; that Albemarle Regional Health Services d/b/a Inter-County Public Transportation Authority (ARHS-ICPTA) is authorized to apply for the county's funding associated with the North Carolina Department of Transportation's Rural Operating Assistance Program (ROAP) and combine that funding to use it to provide transportation services to the AHRS-ICPTA service area.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
66868-502000	Salaries	\$ 91,692	
66868-505000	FICA	\$ 7,014	
66868-506000	Health Insurance	\$ 16,227	
66868-507000	Retirement	\$ 11,040	
66868-511000	Telephone & Postage		
	Carolina Water	\$ 10,000	
	Pine Island	\$ 5,000	
66868-511010	Data Transmission	\$ 2,700	
66868-513000	Utilities		
	Carolina Water	\$ 45,000	
	Pine Island	\$ 30,000	
66868-514000	Travel	\$ 3,500	
66868-514500	Training & Education	\$ 2,500	
66868-516000	Repairs & Maintenance		
	Carolina Water	\$ 12,822	
	Pine Island	\$ 10,000	

66868-516200	Vehicle Maintenance			
	Carolina Water	\$	3,000	
	Pine Island	\$	1,500	
66868-516400	Equipment Maintenance			
	Carolina Water	\$	2,000	
	Pine Island	\$	1,000	
66868-526000	Advertising	\$	500	
66868-531000	Gas	\$	9,000	
66868-531400	Equipment Fuel	\$	4,500	
66868-532000	Supplies			
	Carolina Water	\$	7,000	
	Pine Island	\$	3,000	
66868-533200	Lab Tests			
	Carolina Water	\$	18,000	
	Pine Island	\$	4,000	
66868-533800	Chemicals			
	Carolina Water	\$	16,000	
	Pine Island	\$	24,000	
66868-540000	Worker's Comp	\$	10,335	
66868-536000	Uniforms	\$	700	
66868-545000	Contract Services			
	Carolina Water	\$	96,707	
	Pine Island	\$	10,200	
66868-545100	Credit Card Fees			
	Carolina Water	\$	2,000	
	Pine Island	\$	1,000	
66868-553000	Dues & Subscriptions			
	Carolina Water	\$	3,000	
	Pine Island	\$	3,000	
66868-557100	Software License Fee	\$	450	
66868-561000	Professional Services			
	Carolina Water	\$	6,000	
	Pine Island	\$	3,000	
66868-590441	Technology > \$1,000	\$	3,500	
66868-590000	Capital Outlay			
	Carolina Water	\$	87,178	
	Pine Island	\$	-	
66360-471000	Tap Fees			\$ 568,065
			<u>\$ 568,065</u>	<u>\$ 568,065</u>

Explanation: Southern Outer Banks Water System (66868) - Increase operating expenses for the addition of the newly acquired systems. This includes the addition of three new personnel: Water Plant Supervisor; Line Maintenance Mechanic; and a Meter Reader. Capital purchases are as follows:

Laptop computer	3,500
Monteray Chemical	6,778
Feed Loop & Alarm	
Dialer	
Hand-held meter reader	10,000
2 Trucks for new	64,000

personnel	
Corolla Light Pump Motor	3,500
Monteray Shores Air Compressor	2,900
	\$ 90,678

Net Budget Effect: SOBWS Fund (66) - Increased by \$560,558.

<u>Account Number</u>	<u>Account Description</u>	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
61818-590000	Capital Outlay	\$ 2,900	
61818-511010	Data Transmission	\$ 500	
61818-532000	Supplies		\$ 3,400
		\$ 3,400	\$ 3,400

Explanation: Mainland Water (61818) - To transfer funds to purchase a pipe saw for distribution lines and an air card for remote access to the SCADA system.

Net Budget Effect: Mainland Water System (61) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
60808-590001	Capital Outlay	\$ 16,800	
60808-516001	Repairs and Maintenance		\$ 16,800
		\$ 16,800	\$ 16,800

Explanation: Ocean Sands Water & Sewer System (60808) - To transfer funds for back-up pumps and repair of auto dialer for the Ocean Sands sewer system.

Net Budget Effect: Ocean Sands Water and Sewer System Fund (60) - No change.

RESOLUTION
Surplus Property

WHEREAS, the Board of Commissioners of Currituck County, North Carolina during its regularly scheduled meeting held on August 15, 2011, authorized the following, pursuant to GS 160A and 270(b), that the property listed below, be declared surplus, and

WHEREAS, the Public Works Department has a 1995 Ford F-150, asset tag number 5369 and Vin # 1FTEF140055NB30281 to be given to the Animal Shelter.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Currituck County declare vehicle surplus property.

R E S O L U T I O N **Surplus Property**

WHEREAS, the Board of Commissioners of Currituck County, North Carolina during its regularly scheduled meeting held on August 15, 2011, authorized the following, pursuant to GS 160A and 270(b), that the property listed below, be disposed of at a public auction

WHEREAS, the Southern Outer Banks Water System has a 2000 Ford Explorer, asset tag number 5388 and Vin# 1FMYU70E41UB91522 which at this time needs repairs that will cost more than the vehicle is worth to us to be auctioned.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of County of Currituck reserves the right to reject any and all bids.

Commissioner Rorer commented that the Rosenwald School should be saved. The Board stated that there were no county funds to support this.

Commissioner's Report

The Board recognized Boy Scout Troop 127.

Commissioner Martin commented on the Rosenwald School.

Commissioner Gilbert congratulated a new business in Currituck, the Chips & Wine store. Also on September 16th there will be a Currituck Kids Fun Day.

Commissioner Rorer stated he visited a new business in Grandy, the OBX Sports store.

County Manager's Report

No comments

Closed Session according to GS 143.318.11.(3) to consult with attorney in order to preserve the attorney client privilege.

Chairman Aydlett moved to go into closed session as stated. Commissioner Etheridge seconded the motion.

Adjourn

After reconvening from closed session, no action was taken.