



**BOARD OF COMMISSIONERS
AGENDA**

AUGUST 15, 2011

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Currituck County Board of Commissioners Agenda

Historic Currituck County Courthouse

Date: Monday, August 15, 2011

Time: 7:00 PM

Work Sessions

6:00 p.m. Discussion on Code Enforcement

Regular Agenda

7:00 p.m. Invocation

Pledge of Allegiance

Item 1 Approval of Agenda

Item 2 Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Item 3 **Recognition of the Communities of Point Harbor Beach, Villages at Ocean Hill and Pine Island as Firewise Communities USA**

Item 4 **Proclamation supporting September, 2011, to be proclaimed Hunger Action Month across the United States**

Item 5 **Roy Wilson, CEO; Leza Wainwright; and Joy Futrell, Finance Officer, to present the East Carolina Behavioral Health semi-annual report**

Item 5A **Presentation by Peter Bishop, Economic Development Director**

Item 6 **Public Hearing and Action:** Corolla Village Small Area Plan: Consideration and discussion of the Corolla Village Small Area Plan.

Item 7 **Consent Agenda:**

1. Ordinance Directing The Building Inspector To Remove Or Demolish The Structure Located At 4358 Caratoke Highway, Coinjock, NC As Unfit For Human Habitation And Directing The

Placement Of A Notice Thereon That The Same May Not Be Occupied

2. Resolution for Albemarle Regional Health Services to administer and report all funding associated with Rural Operating Assistance Program
3. Budget Amendments
4. Approval of August 1, 2011, Minutes
5. Surplus Property for 2000 Explorer for auction
6. Surplus 1995 Ford F-150 to Animal Shelter

Item 8 **Commissioner's Report**

Item 9 **County Manager's Report**

Adjourn

In Recognition of

THE VILLAGES AT OCEAN HILL

On Being Designated a
Firewise Communities USA Community

Residents of The Villages at Ocean Hill Are
To Be Commended for Establishing a
Firewise Task Force and Taking Measures to
Protect Their Neighborhood From Fire.
They Are a Role Model For All Communities
Throughout North Carolina.



Presented by the
Currituck County Board of Commissioners
August 15, 2011

In Recognition of

POINT HARBOR BEACH

On Being Designated a
Firewise Communities USA Community

Residents of Point Harbor Beach Are
To Be Commended for Establishing a
Firewise Task Force and Taking Measures to
Protect Their Neighborhood From Fire.
They Are a Role Model For All Communities
Throughout North Carolina.



Presented by the
Currituck County Board of Commissioners
August 15, 2011

In Recognition of

PINE ISLAND

On Being Designated a
Firewise Communities USA Community

Residents of Pine Island Are
To Be Commended for Establishing a
Firewise Task Force and Taking Measures to
Protect Their Neighborhood From Fire.
They Are a Role Model For All Communities
Throughout North Carolina.



Presented by the
Currituck County Board of Commissioners
August 15, 2011

Mary Gilbert

From: Gay, Aaron [aaron.gay@ncdenr.gov]

Sent: Sunday, July 17, 2011 11:31 PM

To: Mary Gilbert

Subject: RE: Firewise Communities

All three communities (Point Harbor Beach, Villages at Ocean Hill, Pine Island) will send representatives to the BOC meeting August 15th. They're excited to get the recognition. I'll be there too.

Thanks!

Aaron Gay
Currituck County Ranger
NC Forest Service
252-453-6770

E-mail correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties.

From: Gay, Aaron

Sent: Thursday, July 14, 2011 9:16 AM

To: Mary Gilbert

Subject: RE: Firewise Communities

I'll contact the community Firewise leaders and see if they can attend this date.

Thanks,
Aaron Gay
Currituck County Ranger
NC Forest Service
252-453-6770

From: Mary Gilbert [Mary.Gilbert@CurrituckCountyNC.gov]

Sent: Wednesday, July 13, 2011 10:38 AM

To: Gay, Aaron

Subject: Firewise Communities

It's taken a while but I think we are finally ready to order the plaques for the Firewise Communities. James Mims asked me to contact you to get in touch with the communities to see if someone can represent them at the August 15 Board of Commissioners Meeting, 7:00 pm, Historic Courthouse Board Meeting Room.

Please let me know if this is doable. Thank you.

Mary S. Gilbert
Administrative Assistant II
Currituck County
153 Courthouse Road, Suite 204
Currituck, NC 27929
252-232-2075 x 4002
252-232-3551 (fax)
mary.gilbert@currituckcountync.gov

**Proclamation for
HUNGER ACTION MONTH
“30 Ways in 30 Days”
September, 2011**

WHEREAS, Feeding America is the nation's leading domestic hunger-relief organization with a mission to feed and advocate for America's hungry through a nationwide network of member food banks; and

WHEREAS, the Food Bank of the Albemarle is a member of Feeding America and fights hunger and poverty in 15 northeast North Carolina counties by partnering with more than 130 local agencies to distribute food to the hungry; and

WHEREAS, both the Food Bank of the Albemarle and Feeding America seek to engage our citizens locally, statewide, and nationally in the fight to end hunger; and

WHEREAS, the number of people in the Albemarle area who need assistance is increasing as reflected in more households in poverty and more individuals being unemployed; and

WHEREAS, the fight against hunger is a fight that concerns each of us; and

WHEREAS, the contribution of our time, talent and treasure moves us ever closer to an answer to issues of hunger and poverty in our communities; and

WHEREAS, the citizens of Currituck County can visit the Food Bank of the Albemarle's website (www.afoodbank.org) for ideas of ways to make a difference for local emergency feeding programs, for the Food Bank, and especially for our hungry and needy during these thirty days of opportunities;

NOW, THEREFORE, BE IT RESOLVED that the County Currituck does hereby proclaim September 2011 as Hunger Action Month - with the theme of “30 Ways in 30 Days” - in Currituck County.

ADOPTED this the 15th day of August, 2011

Division of Mental Health, Developmental Disabilities & Substance Abuse Services
Quarterly Fiscal Monitoring Report - Explanation of Revenue and Expenditure Variances
enter LME name East Carolina Behavioral Health Local Management Entity
for the period ending: July 1, 2010

ITEM
Revenues

Explanation

Expenditures



DRAFT

Corolla Village Small Area Plan

Currituck County Planning Department

Corolla Village Small Area Plan

Acknowledgements

*Earl Wemer
Paul Hanson
Carol Dudek
Gary McGee
Sharon Twiddy
Scott Austin
Edward Ponton
Rick Willis
Dick Brindley
Carole Thompson
Hadley Twiddy
Meghan Agresto
Bill Richardson
Edna Baden
Karen Whitfield*

County Staff

*Ben Woody
Holly White
Jason Litteral
Brad Schuler
Jennie Newbern
Susan Tanner*

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INTRODUCTION

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Introduction

The Corolla Village we know today is very different from that of the past. Corolla Village has evolved and grown dramatically over the past century. However, the imprint of the past is obvious in what remains today. This interplay of past and present is distinct from other Outer Banks Communities.

The study area encompasses the Corolla Village Subdivision, portions of Corolla Light Subdivision, the Whalehead Club, and the Currituck Beach Lighthouse. Corolla Village is centrally located on the Currituck Outer Banks and is a hub for cultural, historical, and ecological learning opportunities. There are more destinations in close proximity than in any other area of the Currituck Outer Banks. These destinations include local, state, and federally recognized sites such as the Whalehead Club, Currituck Beach Lighthouse, NC Wildlife Education Center, Corolla Chapel, Corolla Wild Horse Museum, and Corolla Post Office. Corolla Village is a hidden gem reminiscent of the past with unpaved streets, original or renovated structures, and mature live oaks.

The Board of Commissioners recognizes the uniqueness of the Village and as a result requested that growth and development be addressed in a comprehensive manner.

This Small Area Plan (SAP) examines unique issues, concerns, and aspirations of this community and works to establish public policy that will help achieve the vision for the area. The SAP includes policies that will address the environment, land use, economic development, community heritage and sense of place, and transportation. This plan was developed with input from the community and oversight from the Board of Commissioners. Upon adoption, the plan is used to assist staff and the Board of Commissioners in guiding growth as well as planning for future improvements.

The goal of the Corolla Village Small Area Plan is to balance growth in a way that preserves the physical and natural environments that make Corolla Village distinct from other coastal communities. This includes anticipating the impacts of future development, protecting natural resources, preserving the coastal village feel, and maintaining a high quality of life for current and future residents.



Corolla Village



Corolla Village Small Area Plan Boundary

Public Outreach

The Corolla Village Small Area Plan process was conducted over the course of a year. During the planning process, citizens as well as business and land owners were invited to provide input through a series of community outreach meetings. The community was asked a series of key questions in an effort to gather information used in drafting policy statements for the plan. These questions and responses included:

- What is unique about Corolla Village?
 - 40% Historic character
 - 29% Outer Banks culture & history
 - 15% Landmarks
 - 10% Diverse small businesses
 - 6% Green space
 - 1% Other
- What opportunities exist to enhance Corolla Village?
 - 41% Preserve the uniqueness of the area
 - 23% Pedestrian improvements (i.e. walking, biking, trails, boardwalks)
 - 21% Keep the area natural
 - 7% Restrooms
 - 5% Signage/Way finding
 - 3% Other
- What are potential threats to the character of Corolla Village?
 - 34% Big box buildings/chain retail stores
 - 24% Loss of trees and open space
 - 21% Traffic
 - 18% Mid-county bridge
 - 2% Small area plan
 - 1% Other



OUTREACH MEETING
Corolla Village Small Area Plan

DATE: Tuesday, October 26, 2010
TIME: 5:30 pm – 7:30 pm
LOCATION: Corolla Chapel
1136 Carelle Village Road

Currituck County Planning Department will hold an outreach meeting to discuss a Small Area Plan in the Corolla Village area. Small Area Plans engage the community to create a vision for the future.

Planning Staff will conduct a brief presentation at 5:45 pm followed by an open house until 7:30 pm. The public is invited to view draft maps, participate in an exercise, and provide feedback to staff. County staff will be available to answer questions.



Maps are available at www.co.currituck.nc.us/small-area-planning.cfm
Your input is important!

For more information call the Currituck County Planning Department at 252-232-3055.



Vision

During the summer and fall of 2010, the public shared their concerns, hopes, and desires for Corolla Village. Together the residents, business owners, and members of the community discussed their vision of Corolla Village in ten years. The vision statement below is a fusion of these individual ideas.

The community is committed to preserving the unique, coastal village feel and sense of place in Corolla Village by planning for and strategically balancing future development. We strive to maintain and enhance the quality of life by:

- Supporting development concepts that foster and promote desirable characteristics such as compact building style and traditional, coastal architectural features.
- Encouraging sites to be designed at a human scale.
- Protecting water quality and existing tree canopy.
- Encouraging the use of alternative transportation.
- Preserving unique physical and natural resources important to the cultural heritage of the area.
- Promoting the growth of existing businesses and compatible new businesses.

We recognize that with careful planning, Corolla Village will continue to grow as a destination while preserving the physical and natural environments that make it distinct from other coastal communities.

However, we acknowledge that in order to secure this future we must work together, treating all with respect and fairness focusing on common goals and remembering the past.

We desire to continually set and maintain high standards of excellence which exemplify dedication to our goals and to the fulfillment of this vision statement.

Existing Conditions & Analysis

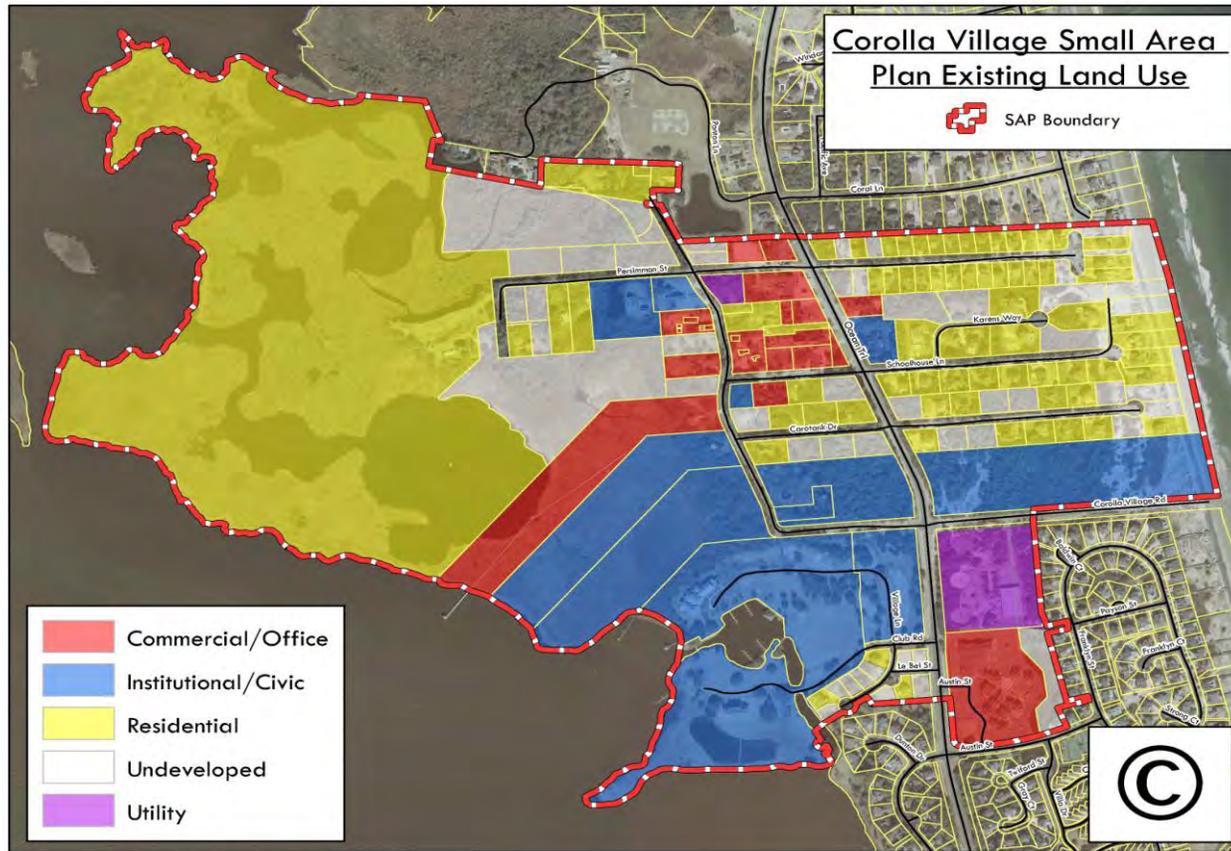
Land Use

The existing land use pattern within the Corolla Village study area is comprised of clustered residential development interspersed with business and office uses that is heavily anchored on the southern study boundary by civic/institutional uses. The existing land use map shows that the study area is comprised of 292 acres. The largest portion (48%) of the study area is occupied by residential land uses. However, approximately 52% of the residential occupied land contains wetlands. Surprisingly, only 9% or 26 acres of the study area contain commercial or office uses. The majority of the commercial/office development is either focused in the heart of Corolla Village or along Highway 12. In contrast, almost 16% of the study area is considered undeveloped and over half of that area is contained in wetlands.

The study area also includes a significant portion of institutional and civic uses. This area of the Outer Banks is often seen as a hub for cultural, historical, and ecological learning opportunities. The Currituck Lighthouse, Wildlife Education Center, Whalehead Club, Corolla Schoolhouse, Corolla Chapel, County offices, library, post office, and other similar uses make up 25% of the study area. This area will continue to emerge as a community center because of the concentrated civic and institutional opportunities present.

Future development within the study area may prove challenging because of the large acreage of wetlands (132 acres or 40%) present in the study area. This combined with a natural mix of residential and commercial uses, and a basic framework for pedestrian traffic, will present opportunities for the “marginal development” of wetland areas. Development should be encouraged to occur in a way that is consistent with the future land use map for the study area.

Land Use	Uplands Acreage (%)	Wetlands Acreage (%)	Total Acreage	Area Percentage
Commercial/Office	16 (62%)	10 (38%)	26	9%
Institutional/Civic	48 (65%)	26 (35%)	74	25%
Residential	67 (48%)	72 (52%)	139	48%
Undeveloped	22 (48%)	24 (52%)	46	16%
Utility	7 (100%)	0 (0%)	7	3%
Total	160 (54%)	132 (45%)	292	100%



Environment

The abundance and variety of natural resources located within the Corolla Village study area make it unusual and rare. Due to the mixing of the warm Gulf Stream Current and the cool Labrador Current off the Currituck Banks, a unique climate is created where northern and southern species overlap. This results in the presence of a diversity of species from both regions. Habitats present in the study area include ocean beach, sand dunes, grasslands, shrub thickets, maritime forest, brackish and freshwater marshes, and tidal flats. In addition, there is an abundant population of commercial and game fish as well as many species of birds.

The entire western portion of the study area is comprised of both fresh water and salt water wetlands. This area makes up over 45 percent of the study area. These wetlands serve as critical habitat for wildlife, nursery area for fish, and a filter for stormwater. Sustaining high water quality is important and directly related to maintaining a suitable environment for tourism, outdoor recreation, and the fishing/crabbing industry.

There are also large expanses of maritime forest within the study area. Identification and protection of the maritime forest is important because of their multi pronged role. The live oak, a common species prevalent in maritime forest, frames many of the roads and land in the study area providing shade for pedestrians, protection of structures from high winds during storm events, and natural beauty reflective of a well established, coastal village character.



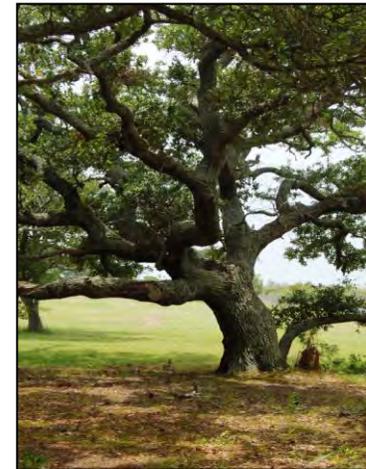
Sense of Place & Community Heritage

The Corolla Village study area allows visitors and residents to have a glimpse into the past history of the area where large, well established live oaks line unpaved roads and people enjoy iced tea on front porches. This community was established prior to the dense development patterns now present in Corolla. Many of the buildings within the study area reflect architectural features common of the typical Outer Banks style architecture that are worth preserving and encouraging future development to replicate.

The core of the study area is anchored by the Currituck Lighthouse, Whalehead Club, Corolla Schoolhouse, and Corolla Chapel. There are also many other original structures in the village that have been preserved, renovated, and are being utilized as homes, offices, and commercial businesses. In addition to these structures, many County resources such as the library and County offices as well as the Wildlife Education Center are located within the study area. These assets are what set the Corolla Village study area apart from other areas of the Outer Banks making it a hub for cultural, historical, and ecological learning opportunities. As the Corolla Village study area continues to experience growth pressures, careful consideration should be taken to protect the unique sense of place.

Like many other areas of the Outer Banks, much of the heritage of the Corolla Village study area can be directly linked to the environment and abundance of natural resources present. Now instead of hunting, fishing, or crabbing as a means of survival and way of life, many people today enjoy these past times as means of leisure.

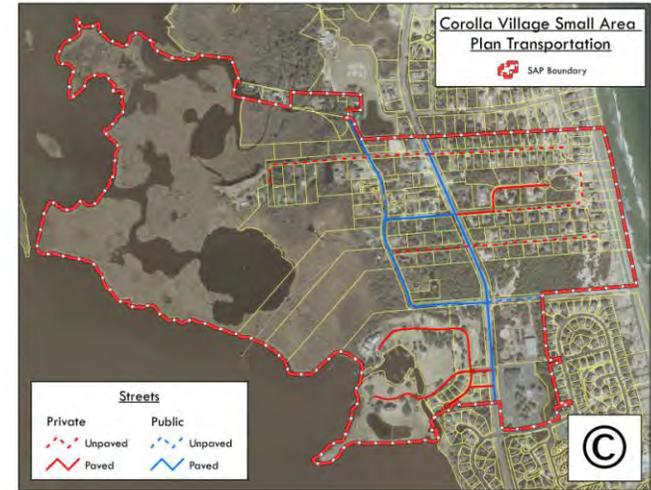
The Corolla Village study area has naturally developed on a human scale with buildings clustered together and located closer to the street than present day buildings. The study area also developed with residential and commercial uses co-existing in way that encourages walkability. Efforts should be made to encourage and support future development to occur in a compatible way similar to that of the past that promotes a small village feel.



Transportation

North Carolina Highway 12 intersects the study area and serves as the backbone for transportation improvements. Two other state maintained roads, Corolla Village Road and Schoolhouse Lane, also connect to Highway 12 to create the basic framework for transportation in the study area. Several of the smaller, residential roads in the area still remain unpaved, contributing to the areas uniqueness. In addition to roads, a multi use path extends through the study area parallel to Highway 12, allowing users to safely travel by foot and bike.

During the planning process, pedestrian and vehicular circulation was identified as an area needing improvement. Even though the right of way area is large, the majority of actual pavement in the study area is narrow. This becomes problematic when automobiles, pedestrians, and cyclist are attempting to utilize the roads all at the same time. Many of the businesses in the village center provide minimal vehicle or bike parking, promoting parking along the roadside and further complicating the traffic congestion. A study to examine the causes and develop solutions related to traffic congestion, parking problems, and pedestrian-car conflicts is needed. In addition, continued development of the multi-use path system is encouraged.



Economic Development

Most of the businesses located within the study area are directly related to the tourism industry. Many of these businesses are small scale and locally owned. Services offered in the study area include but are not limited to retail shopping, outdoor tours, photography, food services, property management, and real estate sales. There is only a small portion of land available in the study area that is currently undeveloped. Although there are several large parcels available for development, there is greater potential for redevelopment of existing occupied land.

Participants during the planning process identified the Mid County Bridge project as a potential threat to the study area that could impact the type and intensity of businesses as well as the quality of life. This type of infrastructure improvement could increase the pressure for both increased residential and commercial development. Growth pressures should be balanced in a manner that attracts appropriate economic development opportunities consistent with the vision of the plan. This includes supporting and growing existing small businesses that make Corolla Village unique.

Future opportunities exist to collaborate with local non-profits, other government agencies, and businesses to offer community events that will promote the cultural, historical, archaeological, and natural resources present in the study area.



Implementation

This plan will supplement the Land Use Plan to better address the needs, issues, and uniqueness of the study area over the next ten years. The policies and guidance included in this plan are consistent with the Land Use Plan and other County policies and documents. Upon adoption, this plan will establish a new focus for growth and development. The Small Area Plan is used by the Board of Commissioners and staff to make recommendations about development proposals, use permits, and other County land use policy decisions.

Each year, Planning Staff should facilitate a meeting with other County Departments to assess the completion of actions and provide written documentation to the Board of Commissioners outlining the status. Additionally, the plan should be updated every five years or as needed. All property owners within the study area should be notified of the plan update and invited to provide feedback on any revisions.

Land use decisions should be consistent with the vision, policies, and actions of this plan. If a proposal for development merits consideration because of changed conditions, an amendment to the plan should be considered prior to considering the proposal. A request to amend the plan or maps should be processed similarly to a text or map amendment.

The SAP will promote thoughtful, responsible growth. The success of this plan largely depends on the continued cooperation and coordination between County agencies and an engaged citizenry. A united partnership between the citizenry and the County will result in the realization of the vision of this plan.

Policies & Actions

The policies and actions outlined below and the Future Land Use Map, combined with the 2006 Land Use Plan, represent the official policies for growth and development in the Corolla Village planning area. These policies were identified and developed through public input, guidance of County staff, and the Land Use Plan. The policies provide a foundation for future decisions regarding growth and development, capital improvements, provision of County services, environmental protection, intergovernmental planning and cooperation, economic development, transportation, community heritage, sustainability, and other related matters.

Land Use

Policy LU1: Recognize the uniqueness of the area by maintaining desirable characteristics, such as building style, scale, and architectural features; and by supporting development concepts that foster and promote the character, culture, and history of Corolla Village.

Action LU1: In reviewing development applications, promote new development to be constructed in a style similar to the existing look and feel of Corolla Village as well as in keeping with the Outer Banks style architecture.

Action LU2: Establish a committee to research and develop basic architectural standards to be included in the Unified Development Ordinance. These standards should be designed to reflect the specific, unique geographic areas of the village.

Policy LU2: Encourage sites to be designed on a human scale that promotes a small village feel. A small village feel is achieved by orienting building entrances toward the street, utilizing smaller building footprints, designing parking on the side and rear, incorporating front porches, and encouraging residential living space above commercial uses.

Action LU3: Assess past development patterns in order to identify regulatory obstacles that prevent new development from occurring in a way similar to the past.

Action LU4: Provide flexibility by modifying the standards for landscaping, parking, setbacks, and lighting to allow development to occur similarly to past development.

Policy LU3: Future development should be consistent with the future land use map for Corolla Village.

Action LU5: Periodically review the future land use map to ensure it reflects current and emerging conditions.

Transportation

Policy TR1- Encourage the use of alternative transportation options to decrease congestion, provide a safe means of travel for pedestrians and cyclists, promote a healthier lifestyle, and enhance the quality of life.

Action TR1: Develop a plan for future pedestrian scale improvements including but not limited to walkways, paths, benches, signage, and bike racks that specifically addresses needed capital improvements and maintenance.

Action TR2: Research what types of public transportation or multi modal facilities are appropriate in order to lessen vehicle congestion in the Corolla Village Area.

Action TR3: Research and create incentives that can be incorporated into the Unified Development Ordinance to encourage non residential development to install bicycle and pedestrian facilities.

Action TR4: Determine appropriate locations and allocate funding for “way finding” signage that assists visitors in orienting themselves and navigating from place to place.

Policy TR2- Encourage and design future transportation improvements that are consistent with a “complete streets” policy. A complete streets policy encourages projects to provide facilities for pedestrians, bicyclists, transit, and vehicles.

Action TR5: Conduct a study to examine the causes and develop solutions related to traffic congestion, parking problems, and pedestrian-car conflicts.

Environment

Policy EN1: Protect maritime forest and specimen trees greater than 18” in diameter in order to maintain the natural aesthetics reflective of a coastal village character, protect a unique ecosystem, and preserve the significant role they play in stormwater uptake.

Action EN1: Identify and map maritime forest and specimen trees.

Action EN2: Establish specific development standards that protect trees while providing flexibility for property owners.

Policy EN2: Maintain natural contours of a site to preserve vegetation, limit impacts on stormwater and water quality, and maintain the character of the area.

Action EN3: Establish maximum clearing and disturbance limits. (i.e. no clear cutting)

Policy EN3: Protect water quality in order to maintain a suitable environment for tourism, outdoor recreation, and the fishing/crabbing industry.

Action EN4: Determine what Low Impact Development techniques are appropriate as an alternative method of managing stormwater on the Outer Banks.

Policy EN4: Promote the use of native plant species resulting in reduced maintenance cost and upkeep and increased survivability of plant materials.

Action EN5: Develop a native plant list and maintenance guidelines that can be distributed to the public.

Community Heritage & Sense of Place

Policy CH1- Celebrate and recognize the unique sense of place and character through the preservation of cultural heritage, physical resources (ie: Whalehead Club, Lighthouse, Wildlife Education Center), and natural resources.

Action CH1: Inventory significant cultural, historical, and archeological sites, buildings, events, and resources to bring awareness to and help educate the public about Corolla’s rich past.

Action CH2: Identify appropriate locations and install interpretative signage as identified in inventory.

Action CH3: Promote the cultural, historical, archeological, and natural resources in Corolla Village by partnering with local non-profits, other government agencies, and businesses to offer community events.

Policy CH2- Preserve and enhance the natural and physical environments that reflect the character of Corolla Village.

Action CH4: Develop a recreation and open space plan that identifies open space, possible sites for recreation, and public access to the water.

Action CH5: Maintain and expand the quality and location of public spaces throughout Corolla Village. This includes access to water, open space, and other areas of recreation.

Action CH6: Develop a capital improvements program to fund improvements, acquisition of land, or easements for public spaces.

Economic Development

Policy ED1- Promote the growth of existing businesses and the recruitment of new businesses that are compatible with the vision of the area.

Action ED1: Identify compatible businesses and expansion opportunities, both physical and service oriented, for existing businesses that would serve both the year-round and the visitor community.

Action ED2: Coordinate with the Tourism Department to better promote and advertise Corolla Village as a destination.

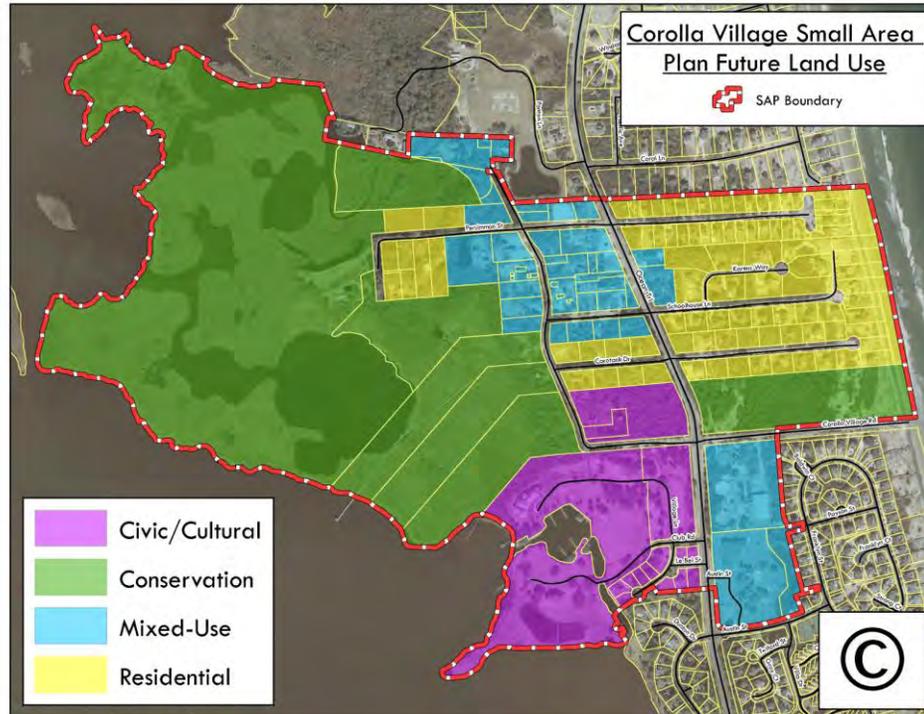
Policy ED2 - Ensure that financial resources are available to provide adequate levels of public services such as desired capital improvements.

Action ED3: Identify critical infrastructure needs (stormwater, water, wastewater, electricity, transportation, parking) and account for the potential impacts associated with those improvements.

Future Land Use

The future land use map is one of the most visible components of the SAP. The map provides a geographic framework for the policies in the plan. However, the map is no more important in guiding future growth than the plan's policies. The map should be used in conjunction with the policies and recommendations contained in the SAP.

The map is a guide for future decision making that outlines a desired general pattern of development that will ultimately reflect the community's vision. The boundaries of the different land uses as shown on the map are definitive boundaries, and reflect transitions from one land use to another. The future land use designations are defined as:



Future Land Use Map

Mixed Use

Areas designated as mixed use are characterized by a diverse mix of land uses. This includes human scale commercial, residential, governmental, recreational, and civic uses. In general, mixed use areas support and emphasize pedestrian-oriented that includes a diverse mix of land uses as well as cultural and educational opportunities. Compatibility among the mix of uses with the area's scenic characteristics should be maintained through compact development patterns that preserve open space, mature specimen trees, important natural and physical environments and scenic view sheds to support a coastal village atmosphere. Activities in the mixed use designation are intended to be low impact by being designed with a residential look, feel, and scale. Greater flexibility should be given in this area to encourage innovative and creative design that results in high-quality development compatible with the environment and overall vision.

Residential

Areas designated as residential are intended for the development and support of existing and future low density residential uses. Commercial uses, with the exception of home occupations, are not encouraged in this area. These areas should be designed to reflect and enhance the coastal village feel by minimizing clearing and grading, limiting use of impervious surfaces, and encouraging structures that reflect coastal village architecture. Development in this designation should encourage and facilitate pedestrian movement safely to adjacent neighborhoods, mixed use areas, and civic/cultural destinations.

Civic/Cultural

The civic and cultural designation provides for the community's public and non-profit facilities, parks and public spaces, and natural resources. The civic/cultural designation includes civic uses, public use facilities, government operation buildings, environmental and cultural destinations. These areas are intended to serve as gathering places, be easily accessible to the local residences through a variety of transportation alternatives, and should not be isolated from surrounding uses.

Conservation

The conservation designation offers protection to significant, limited, or irreplaceable sensitive areas. The conservation designation should be applied to wetlands, estuarine and coastal shoreline, estuarine waters, public trust waters, Significant Natural Heritage Areas (as designated by the State Natural Heritage Program), and other similar lands that are environmentally significant because of their natural role in the integrity of the coastal region (including but not limited to bottom land hardwoods, pocosins, and swamp forests containing significant productive, natural, scenic, cultural, or recreational resources). Conservation areas should be preserved and not developed. However, small areas of upland may be appropriate for limited development provided that work is performed in a very controlled, low impact manner through careful planning and cautious attention to the preservation of environmental features and a sustainable design approach that includes low impact development techniques. Appropriate limited development may include, passive and active recreational facilities such as trails and parks; eco-businesses dependant on water or other natural resource areas as a basis for operation; and governmental and community facilities provided that the footprint of development is minimal. The provision of infrastructure and services should not stimulate or intensify development in these fragile areas. Proper management of these areas is needed to conserve the natural, cultural, recreational, scenic or biologically productive value of these areas.

AN ORDINANCE DIRECTING THE BUILDING INSPECTOR TO REMOVE OR DEMOLISH THE DWELLING LOCATED AT 4358 CARATOKE HIGHWAY, COINJOCK, NORTH CAROLINA AS UNFIT FOR HUMAN HABITATION AND DIRECTING THE PLACEMENT OF A NOTICE THEREON THAT THE SAME MAY NOT BE OCCUPIED

WHEREAS, the Board of Commissioners for the County of Currituck finds that the dwelling located at 4358 Caratoke Highway, Coinjock, North Carolina and described herein is unfit for human habitation pursuant to the May 5, 2011 order of the Chief Building Inspector issued in accordance with Article IV, Chapter 4 of the Code of Ordinances of the County of Currituck, North Carolina, (the “Code of Ordinances”), and that all of the procedures required in the county’s ordinances have been complied with; and

WHEREAS, the dwelling described in the May 5, 2011 order of the Chief Building Inspector should be removed or demolished as directed by the Chief Building Inspector and should be placarded by placing on the dwelling a notice prohibiting use for human habitation; and

WHEREAS, the owners of the dwelling, Robert Hadden, Robert M. Barrington, Sr., Walter M. Barrington, Jr., Audrey Barrington, Cassandra Barrington Davis, Diane Barrington Reid, Judy Barrington Eure, and Barbara Marshall have been given reasonable opportunity to remove or demolish the dwelling pursuant to Article IV, Chapter 4 of the Code of Ordinances and the order of the Chief Building Inspector and have failed to comply with, respond to or appeal within the time required by the Code of Ordinances, the Chief Building Inspector’s order.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for the County of Currituck, North Carolina that:

Section 1. The Chief Building Inspector is hereby authorized and directed to place a placard on the dwelling located at 4358 Caratoke Highway, Coinjock, North Carolina containing the following language:

“This building is unfit for human occupation. The use or occupation of this building for human habitation is prohibited and unlawful.”

Section 2. The Chief Building Inspector is hereby authorized and directed to proceed to remove or demolish the above described dwelling in accordance with his May 5, 2011 order and in accordance with Article IV, Chapter 4 of the Code of Ordinances and N.C. Gen. Stat. §160A-443.

Section 3. The cost of removal or demolition of the dwelling shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the Tax Collector for the County of Currituck and shall have the same priority and be collected in the same manner as the lien for special assessments as provided in Article 10 of Chapter 160A of the General Statutes of North Carolina.

Section 4. Upon completion of the required removal or demolition, the Chief Building Inspector shall sell the materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Chief Building Inspector shall certify the remaining balance to the Tax Collector for the County of Currituck. If a surplus remains after sale of the materials and satisfaction of the cost of removal or demolition, the Chief Building Inspector shall deposit the surplus in the Office of the Currituck County Clerk of Superior Court where it shall be secured and disbursed in the manner provided by N.C. Gen. Stat. §160A-443(6).

Section 5. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

Section 6. This ordinance shall be in full force and effect from and after the 15th day of August, 2011.

O. Vance Aydlett, Jr., Chairman
Board of Commissioners

ATTEST:

Clerk to the Board of Commissioners

(COUNTY SEAL)

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 15th day of August, 2011, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2012.

Account Number	Account Description	Debit		Credit	
		Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
66868-502000	Salaries	\$	91,692		
66868-505000	FICA	\$	7,014		
66868-506000	Health Insurance	\$	16,227		
66868-507000	Retirement	\$	11,040		
66868-511000	Telephone & Postage				
	Carolina Water	\$	10,000		
	Pine Island	\$	5,000		
66868-511010	Data Transmission	\$	2,700		
66868-513000	Utilities				
	Carolina Water	\$	45,000		
	Pine Island	\$	30,000		
66868-514000	Travel	\$	3,500		
66868-514500	Training & Education	\$	2,500		
66868-516000	Repairs & Maintenance				
	Carolina Water	\$	12,822		
	Pine Island	\$	10,000		
66868-516200	Vehicle Maintenance				
	Carolina Water	\$	3,000		
	Pine Island	\$	1,500		
66868-516400	Equipment Maintenance				
	Carolina Water	\$	2,000		
	Pine Island	\$	1,000		
66868-526000	Advertising	\$	500		
66868-531000	Gas	\$	9,000		
66868-531400	Equipment Fuel	\$	4,500		
66868-532000	Supplies				
	Carolina Water	\$	7,000		
	Pine Island	\$	3,000		
66868-533200	Lab Tests				
	Carolina Water	\$	18,000		
	Pine Island	\$	4,000		
66868-533800	Chemicals				
	Carolina Water	\$	16,000		
	Pine Island	\$	24,000		
66868-540000	Worker's Comp	\$	10,335		
66868-536000	Uniforms	\$	700		
66868-545000	Contract Services				
	Carolina Water	\$	96,707		
	Pine Island	\$	10,200		
66868-545100	Credit Card Fees				
	Carolina Water	\$	2,000		
	Pine Island	\$	1,000		
66868-553000	Dues & Subscriptions				
	Carolina Water	\$	3,000		
	Pine Island	\$	3,000		
66868-557100	Software License Fee	\$	450		
66868-561000	Professional Services				
	Carolina Water	\$	6,000		
	Pine Island	\$	3,000		
66868-590441	Technology > \$1,000	\$	3,500		
66868-590000	Capital Outlay				
	Carolina Water	\$	87,178		
	Pine Island	\$	-		
66360-471000	Tap Fees			\$	568,065
		<u>\$</u>	<u>568,065</u>	<u>\$</u>	<u>568,065</u>

Explanation: Southern Outer Banks Water System (66868) - Increase operating expenses for the addition of the newly acquired systems. This includes the addition of three new personnel: Water Plant Supervisor; Line Maintenance Mechanic; and a Meter Reader. Capital purchases are as follows:

Laptop computer	3,500
Monteray Chemical Feed	6,778
Loop & Alarm Dialer	
Hand-held meter reader	10,000
2 Trucks for new personnel	64,000
Corolla Light Pump Motor	3,500
Monteray Shores Air	2,900
Compressor	
	<u>\$ 90,678</u>

Net Budget Effect: SOBWS Fund (66) - Increased by \$560,558.

Minute Book # _____, Page # _____

Journal # _____ Clerk to the Board

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 15th day of August, 2011, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2012.

<u>Account Number</u>	<u>Account Description</u>	<u>Debit</u>	<u>Credit</u>
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
61818-590000	Capital Outlay	\$ 2,900	
61818-511010	Data Transmission	\$ 500	
61818-532000	Supplies		\$ 3,400
		<u>\$ 3,400</u>	<u>\$ 3,400</u>

Explanation: Mainland Water (61818) - To transfer funds to purchase a pipe saw for distribution lines and an air card for remote access to the SCADA system.

Net Budget Effect: Mainland Water System (61) - No change.

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Clerk to the Board

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 15th day of August, 2011, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2012.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
60808-590001	Capital Outlay	\$ 16,800	
60808-516001	Repairs and Maintenance		\$ 16,800
		<u>\$ 16,800</u>	<u>\$ 16,800</u>

Explanation: Ocean Sands Water & Sewer System (60808) - To transfer funds for back-up pumps and repair of auto dialer for the Ocean Sands sewer system.

Net Budget Effect: Ocean Sands Water and Sewer System Fund (60) - No change.

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Clerk to the Board

CURRITUCK COUNTY
NORTH CAROLINA
August 1, 2011

The Board met at 5:00 p.m. to discuss Outdoor Tour Operators and at 5:30 to discuss the Stormwater Manual.

The Board of Commissioners met at 7:00 p.m. for its regularly scheduled meeting at the Historic Courthouse in the Commissioners Meeting Room with the following members present: Chairman Aydlett, Commissioners O'Neal, Gilbert, Martin, Etheridge, Petrey, and Rorer.

Invocation and Pledge of Allegiance

The Reverend Paul Boop, Truth Alive Church, was present to give the invocation.

Approval of Agenda

Commissioner Martin moved to approve agenda with amendments. Commissioner Gilbert seconded the motion. Motion carried

- Item 1 Approval of Agenda
- Item 2 Public Comment
Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.
- Item 3 **Public Hearing and Action** Resolution authorizing the filing of an application for approval of a financing agreement not to exceed \$8,500,000 for ten years to purchase the existing water systems from Carolina Water Service, Inc., Pine Island Water, LLC and to expand the Southern Outer Banks Water System capacity
- Item 4 **Consent Agenda:**
 - 1. Approval of July 18, 2011, Minutes
 - 2. Resolution for Albemarle Regional Health Services to apply for, administer and report on all funding associated with the ROAP
 - 3. Appointment of Dr. Greg Howell as ALS Medical Director for Currituck County Fire-EMS
 - 4. Southern Outer Banks Water System Expansion 2011 Project Ordinance
 - 5. College of the Albemarle Aviation & Technical Training Center Project Ordinance
 - 6. Budget Amendment
 - 7. Resolution in support of grant application for Industrial Development Fund Utility Account Program
 - 8. Surplus property handheld meter readers
 - 9. Resolution Designating Review Officers
 - 10. Approval of Second Amendment to YMCA Lease Agreement
- Item 5 Commissioner's Report
- Item 6 County Manager's Report
- Item 7 **Closed Session:**

1. Closed Session according to GS 143-318.11(3) to consult with an attorney in order to preserve the attorney-client privilege

Adjourn

Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Chairman Aydlett opened the public comment period.

Commissioner Etheridge reminded the public of fireworks at the Whalehead Club on Tuesday. He also requested a letter to DOT regarding signs warning of Farm Tractors on road.

There being no further comments, Chairman Aydlett closed the public hearing.

Public Hearing and Action Resolution authorizing the filing of an application for approval of a financing agreement not to exceed \$8,500,000 for ten years to purchase the existing water systems from Carolina Water Service, Inc., Pine Island Water, LLC and to expand the Southern Outer Banks Water System capacity.

Sandra Hill, Finance Director, reviewed the purchase of water systems and expansion of existing system.

Chairman Aydlett opened the public hearing. There being no comments, he closed the public hearing.

Commissioner O'Neal approved the resolution. Commissioner Petrey seconded the motion. Motion carried.

RESOLUTION

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR APPROVAL OF A FINANCING AGREEMENT AUTHORIZED BY NORTH CAROLINA GENERAL STATUTE 160A-20

WHEREAS, the County of Currituck, North Carolina desires to acquire existing water systems from Carolina Water Service, Inc of North Carolina, Pine Island Water, LLC and Turnpike Properties, LLC; upgrade the capacity of the existing Southern Outer Banks Water System (the "Project") to better serve the citizens of the Southern Outer Banks, Corolla, NC; and to pay off the existing debt for the Southern Outer Banks Water System that matures August 22, 2013; and

WHEREAS, The County of Currituck desires to finance the Project by the use of an installment contract authorized under North Carolina General Statute 160A, Article 3, Section 20; and

WHEREAS, findings of fact by this governing body must be presented to enable the North Carolina Local Government Commission to make its findings of fact set forth in North Carolina General Statute 159, Article 8, Section 151 prior to approval of the proposed contract;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Currituck, North Carolina, meeting in regular session on the 1st day of August, 2011, make the following findings of fact:

1. The proposed contract is necessary or expedient to provide adequate and quality water to Corolla Light Planned Unit Development, Monteray Shores Planned Unit Development, Currituck Club Planned Unit Development and Pine Island Planned Unit Development and expand the capacity of the current Southern Outer Banks Water system.
2. The proposed contract is preferable to a bond issue for the same purpose because the County desires to borrow an amount not to exceed \$8,500,000, which would be bank qualified debt, for ten (10) years and it is more economical for the County to execute an installment purchase contract for this amount rather than increase the borrowing costs with the costs associated with a bond referendum and issuance of bonds.
3. The cost of financing under the proposed contract is comparable to the cost of issuing general obligation bonds. The process of having a bond referendum and going through the approval process would delay the project by six to eight months and the County desires to move forward with the installment purchase contract.
4. The sums to fall due under the contract are adequate and not excessive for the proposed purpose because the County will generate funds for this project through tap and usage fees over the term of the installment purchase contract.
5. The County of Currituck's debt management procedures and policies are good because the County has identified revenue sources to make debt payments and invests and monitors all funds to assure that debt payments are made when due.
6. The County does not anticipate increasing taxes for this new debt. The County anticipates that this utility system generated revenue will be sufficient for future debt payments for the life of this debt.
7. The County of Currituck is not in default in any of its debt service obligations.
8. The County of Currituck may be reimbursed for payments made for acquisition of assets, repayment of existing debt or other costs incurred prior to the loan closing.
9. The attorney for the County of Currituck has rendered an opinion that the proposed Project is authorized by law and is a purpose for which public funds may be expended pursuant to the Constitution and laws of North Carolina.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Currituck County Finance Director is hereby authorized to act on behalf of the County of Currituck in filing an application with the North Carolina Local Government Commission for approval of the Project and the proposed financing contract and other actions not inconsistent with this resolution.

Consent Agenda:

1. Approval of July 18, 2011, Minutes
2. Resolution for Albemarle Regional Health Services to apply for, administer and report on all funding associated with the ROAP
3. Appointment of Dr. Greg Howell as ALS Medical Director for Currituck County Fire-EMS
4. Southern Outer Banks Water System Expansion 2011 Project Ordinance
5. College of the Albemarle Aviation & Technical Training Center Project Ordinance
6. Budget Amendment
7. Resolution in support of grant application for Industrial Development Fund Utility Account Program
8. Surplus property handheld meter readers
9. Resolution Designating Review Officers
10. Approval of Second Amendment to YMCA Lease Agreement

Commissioner Etheridge moved to approve. Commissioner Rorer seconded the motion. Motion carried.

**COUNTY OF CURRITUCK
CAPITAL PROJECT ORDINANCE**

BE IT ORDAINED by the Currituck County Board of Commissioners, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

SECTION 1. The projects authorized are purchase of existing water systems from Carolina Water Service, Inc of North Carolina that serves Corolla Light, Monterey Shores and Currituck Club; purchase of existing water system from Turnpike Properties, LLC that serves Pine Island; design and construction to expand the existing Southern Outer Banks Water System plant and distribution system to provide quality water for current customers and for customers in the system purchases above.

SECTION 2. The following amounts are appropriated for the project:

Professional Services/Design & Construction Mgmt	\$ 600,000
0.75 mgd RO Treatment	\$ 1,800,000
0.25 mgd Conventional Treatment	\$ 500,000
1.5 mg Water Storage	\$ 900,000
Piping/Distribution Lines	\$ 700,000
Complete CWS Wells	\$ 500,000
Carolina Water System purchase	\$ 3,605,919
Pine Island Water System purchase	\$ 2,000,000
Paint Existing Carolina Water Tank	\$ 200,000
Payoff existing loan	\$ 2,824,871
Contingency	\$ 569,210
	<u>\$ 14,200,000</u>

SECTION 3. The following revenues are available to complete this project:

Loan from Occupancy Tax Fund	\$ 5,700,000
Commercial Loan for System Purchase	\$ 8,500,000
	<u>\$ 14,200,000</u>

SECTION 4. The Finance Director is hereby directed to report, on a quarterly basis, on the financial status of each project element delineated in Section 2 above.

SECTION 5. SPECIAL APPROPRIATIONS AND RESTRICTIONS

The Budget Officer is hereby authorized to transfer appropriations within the fund as contained herein under the following conditions:

- a. He may transfer amounts between object line items within the fund up to One Thousand dollars (\$1,000).

SECTION 6. CONTRACTUAL OBLIGATIONS

The County Manager is hereby authorized to execute contractual documents under the following conditions:

- a. He may execute contracts for construction or repair projects which do not require formal competitive bid procedures.
- b. He may execute contracts for (1) purchases of apparatus, supplies, and materials, or equipment which are within the budgeted departmental appropriations; (2) leases of personal property for a duration of one year or less and within budgeted departmental appropriations; and (3) services which are within budgeted departmental appropriations.
- c. He may execute contracts, as the lessor or lessee of real property, which are of a

duration of one year or less which are within the budgeted departmental appropriations.

SECTION 7. USE OF BUDGET ORDINANCE

The Budget Officer and the Finance Director shall use this capital project ordinance for administration of the budget and for the accounting system.

**COUNTY OF CURRITUCK
CAPITAL PROJECT ORDINANCE**

BE IT ORDAINED by the Currituck County Board of Commissioners, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

SECTION 1. The project authorized is design and construction documents for the College of the Albemarle Aviation and Technical Training Center in Maple, North Carolina.

SECTION 2. The following amounts are appropriated for the project:

Professional Services		
Preconstruction & Design Services	\$	456,830
Reimbursable Expenses		
Planning, Civil Engineering & Environmental	\$	35,000
Electric & Gas Utility Underground Fees	\$	35,000
Bonds, Permits, Fee Allowances	\$	35,000
Special Inspections Fees Allowance	\$	65,000
Geotechnical Report	\$	12,500
Builder's Risk Insurance	\$	35,000
Contingencies	\$	323,849
		<u>\$ 998,179</u>

SECTION 3. The following revenues are available to complete this project:

Transfer from Capital Reserve	\$	998,179
	\$	<u>998,179</u>

SECTION 4. The Finance Director is hereby directed to report, on a quarterly basis, on the financial status of each project element delineated in Section 2 above.

SECTION 5. SPECIAL APPROPRIATIONS AND RESTRICTIONS

The Budget Officer is hereby authorized to transfer appropriations within the fund as contained herein under the following conditions:

- a. He may transfer amounts between object line items within the fund up to One Thousand dollars (\$1,000).

SECTION 6. CONTRACTUAL OBLIGATIONS

The County Manager is hereby authorized to execute contractual documents under the following conditions:

- a. He may execute contracts for construction or repair projects which do not require formal competitive bid procedures.
- b. He may execute contracts for (1) purchases of apparatus, supplies, and materials, or equipment which are within the budgeted departmental appropriations; (2) leases of personal property for a duration of one year or less and within budgeted departmental appropriations; and (3) services which are within budgeted departmental appropriations.
- c. He may execute contracts, as the lessor or lessee of real property, which are of a duration of one year or less which are within the budgeted departmental appropriations.

SECTION 7. USE OF BUDGET ORDINANCE

The Budget Officer and the Finance Director shall use this capital project ordinance for administration of the budget and for the accounting system.

<u>Account Number</u>	<u>Account Description</u>	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
43848-590000	Capital Outlay Appropriated Fund	\$ 220,000	
43390-499900	Balance		\$ 220,000
		\$ 220,000	\$ 220,000

Explanation: Land Banking Fund (43848) - To appropriate funds to purchase Mackey property and property from the State of North Carolina. Cost includes purchase price and estimated closing costs. Both properties are located in Maple, NC.

Net Budget Effect: Land Banking Fund (43) - Increased by \$220,000.

**RESOLUTION IN SUPPORT OF GRANT APPLICATION
TO THE NORTH CAROLINA DEPARTMENT OF COMMERCE
INDUSTRIAL DEVELOPMENT FUND –UTILITY ACCOUNT PROGRAM**

BE IT RESOLVED, that a grant from the Department of Commerce Industrial Development Fund-Utility Account, through the County of Currituck be made to assist the Maple Commerce Park project, an 85-acre, NC-Certified Site being developed and marketed to attract industry and create jobs and increase taxable investment in the County.

BE IT FURTHER RESOLVED, that Currituck County will administer this grant in accordance with the rules and regulations of the Department of Commerce.

BE IT FURTHER RESOLVED, that the County will administer this grant through the County Finance Office & Economic Development Office.

BE IT FURTHER RESOLVED, that the grant will be monitored quarterly to assure compliance with this proposal and the Department of Commerce regulations.

BE IT FURTHER RESOLVED, that the amount of the grant application will be \$500,000.

R E S O L U T I O N

WHEREAS, the Board of Commissioners of Currituck County, North Carolina during its regularly scheduled meeting held on August 1, 2011 authorized the following, pursuant to GS 160A and 270(b), the property listed below be declared surplus.

**Two handheld meter readers:
Datamatic Roadrunner S/N 003993292
Datamatic Roadrunner S/N 003953529**

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of County of Currituck declare these items as surplus.

RESOLUTION

WHEREAS, GS 47-30.2 requires the Board of Commissioners in each county, by resolution, to appoint one or more persons as review officers to review plats before they are recorded; and

WHEREAS, appointed review officers shall certify that the plat meets the statutory requirements for recording; and

WHEREAS, the persons appointed as review officers should be experienced in mapping or land records management.

NOW, THEREFORE, BE IT RESOLVED, that the following individuals serving in the positions indicated are hereby designated as review officers as required by GS 47-30.1.

Tracy Sample, Tax Administrator
Lucy Cardwell, GIS Specialist – Land Records
Tammy Glave, Planner II
Donna Voliva, Planner II
Brad Schuler, Planner I
Jason Litteral, Planner I
Holly White, Senior Planner
Ben Woody, Planning Director

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the individuals listed above, the Planning Director, Senior Planner, Planners and the Currituck County Register of Deeds.

Commissioner's Report

Commissioner Petrey commended Finance Director, Sandra Hill.

Commissioner Rorer reminded staff of ceremony at the YMCA.

Commissioner O'Neal read a letter from State Auditor.

Commissioner Martin commented on buying local from farmers.

Chairman Aydlett commented on a rescue on Knotts Island.

County Manager's Report

No comments

Closed Session:

1. Closed Session according to GS 143-318.11(3) to consult with an attorney in order to preserve the attorney-client privilege

Commissioner Rorer moved to go into closed session as stated. Commissioner Gilbert seconded the motion. Motion carried.

Adjourn

After reconvening from closed session, no action was taken.
There being no further business, the meeting adjourned.

R E S O L U T I O N
Surplus Property

WHEREAS, the Board of Commissioners of Currituck County, North Carolina during its regularly scheduled meeting held on August 15, 2011, authorized the following, pursuant to GS 160A and 270(b), that the property listed below, be disposed of at a public auction

WHEREAS, the Southern Outer Banks Water System has a 2000 Ford Explorer, asset tag number 5388 and Vin# 1FMYU70E41UB91522 which at this time needs repairs that will cost more than the vehicle is worth to us to be auctioned.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of County of Currituck reserves the right to reject any and all bids.

ADOPTED, this 16th day of August, 2011.

ATTEST:

O. Vance Aydlett, Jr.
Chairman

Gwen H. Keene, CMC
Clerk to the Board

R E S O L U T I O N
Surplus Property

WHEREAS, the Board of Commissioners of Currituck County, North Carolina during its regularly scheduled meeting held on August 15, 2011, authorized the following, pursuant to GS 160A and 270(b), that the property listed below, be declared surplus, and

WHEREAS, the Public Works Department has a 1995 Ford F-150, asset tag number 5369 and Vin # 1FTEF140055NB30281 to be given to the Animal Shelter.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Currituck County declare vehicle surplus property.

ADOPTED, this 16th day of August, 2011.

ATTEST:

O. Vance Aydlett, Jr.
Chairman

Gwen H. Keene, CMC
Clerk to the Board