

CURRITUCK COUNTY
NORTH CAROLINA
November 2, 2009

The Board of Commissioners met at 7:00 p.m. for its regularly scheduled meeting at the Historic Courthouse in the Commissioners Meeting Room with the following members present: Chairman Etheridge, Commissioners O'Neal, Rorer, Nelms, Aydlett, Gregory, and Taylor.

Invocation

Pledge of Allegiance

The Reverend Van Keane, New Beginnings Assembly of God, was present to give the invocation.

Approval of Agenda

Commissioner O'Neal moved to approve the agenda.
Commissioner Taylor seconded the motion. Motion carried.

- Invocation
- Pledge of Allegiance
- Item 1 Approval of Agenda
- Item 2 Public Comment
Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.
- Item 3 **PB 09-27 Beachmar Commercial Condo I:** Commercial Site Plan/Special Use Permit, to establish a specific use for an existing lot within the Monterey Shores planned unit development, Tax Map 116F, Parcel 1, Poplar Branch-OBX Township.
- Item 4 **Discussion** on funding to Lower Currituck Volunteer Fire Department
- Item 5 **Consideration of YMCA Agreement**
- Item 6 **Consent Agenda:**
 - 1. Application for Lottery Funds for Knotts Island Elementary and CCHS HVAC systems
 - 2. Project ordinance for Corolla Greenway Project
 - 3. Application for Lottery funds for CCMS HVAC Unit
 - 4. Report of Rural Fire Conditions - Lower Currituck
 - 5. Crowder Construction Co Change order # 6
 - 6. Charge to Tax Collector the Levy on Motor Vehicles for August Renewals
 - 7. Approval of October 19, 2009, Minutes
 - 8. Budget Amendments:
 - Moyock Watershed District* to appropriate fund balance for drainage in the Moyock Watershed District, \$15,000;
 - Elections* to record grant funding from the NC State Board of Elections to upgrade bells at polling sites, \$3,368;
 - Social Services Adm.* Second allocation of ARRA Administrative Funding for the Food and Nutrition Services Program, \$20,000;
 - Airport* to transfer funds for internet in the airport terminal building, \$900.
- Item 7 Commissioner's Report

Item 8 County Manager's Report

Adjourn

Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Chairman Etheridge opened the public comment period.

Reverend Walter Gallop, Interfaith Community Outreach, thanked the Board for all their support. He also thanked the Schools, Social Services, Sheriff and Tourist Department. The program has assisted 400 Currituck families this year.

Commissioner Taylor commented on the opening of the new Library in Moyock and that the Shingle Landing Bridge is open.

There being no further comments, Chairman Etheridge closed the public comment period.

PB 09-27 Beachmar Commercial Condo I: Commercial Site Plan/Special Use Permit, to establish a specific use for an existing lot within the Monterey Shores planned unit development, Tax Map 116F, Parcel 1, Poplar Branch-OBX Township.

Sworn testimony was given prior to making comments.

Ben Woody, Planning Director, reviewed the request.

ITEM: PB 09-27 Beachmar Commercial Condo I, Commercial Site Plan/Special Use Permit, to establish a specific use for an existing lot within a planned unit development.

LOCATION: Approximately 535 feet south of the intersection of Ocean Trail (NC12) and Dolphin St. in Corolla.

TAX ID: Tax Map 116F, Parcel 1

ZONING General Business - PUD

PRESENT USE: Monterey Plaza Parking Lot

OWNERS: I.G Holdings LLC
P.O. Box 120.
Kitty Hawk, NC 27949-0120

ENGINEER: Albemarle & Associates, LTD
115 West Saint Clair St.
P.O. Box 3989
Kill Devil Hills, NC 27948

LAND USE/ZONING OF SURROUNDING PROPERTY:**SURROUNDING PROPERTY:**

	Land Use	Zoning
NORTH:	Commercial - BD&A	GB
SOUTH	Commercial - Just for the Beach	GB
EAST:	Commercial - Stanford M. White Complex	GB
WEST:	Commercial - Monterey Plaza	GB

LAND USE PLAN

CLASSIFICATION: The 2006 Land Use Plan classifies the site as a **Full Service Area** within the **Corolla** subarea.

SIZE OF SITE: The existing lot size is 1.99 acres and the proposed project will disturb approximately 22,000 square feet.

NUMBER OF UNITS: 2

PROJECT DENSITY: N/A

STREETS: New units will utilize the existing entrance to the shopping center. Development will require re-striping of existing parking lot and creation of new parking islands.

UTILITIES: Carolina Water Service, Inc. will accommodate the water and sanitary sewer utility needs of the new units for a maximum of 1600 gallons per day.

OPEN SPACE: There will be no change in open space.

I. NARRATIVE OF REQUEST:

- The applicant is seeking commercial site plan/SUP approval for retail/restaurant units in Monterey Plaza within the Monterey Shores planned unit development. The property is located approximately 535 feet south of the intersection of Ocean Trail and Dolphin St.
- There is a site plan dated December 12, 2001 showing a two story masonry building labeled phase V Monterey Shores Plaza. The area is currently used as parking for the Shopping center.

II. UNRESOLVED TRC COMMENTS:

- **Planning Staff Comment #1:** Staff has worked with the applicant to resolve the parking deficiency through an administrative waiver request to the Board. The applicant is proposing utilization of compact spaces, additional spaces in the drive thru aisle, and bicycle parking credits to meet the minimum parking requirements. The parking plan as proposed will meet the minimum requirements of the UDO with Board approval.
- **Planning Staff Comment #3:** The new building elevations and orientation are acceptable. The addition of windows and signage will enhance the aesthetics of the rear of the building that will face NC12. However, there is concern

that the proposed signage exceeds the maximum allowed by Chapter 4 (OBX Overlay) of the ordinance. The applicant has calculated signage based on Chapter 7 requirements. If this results in a reduction in road facing signage, the overall aesthetics of the building may be compromised. We would like to see new elevations showing how the applicant will overcome this issue. ***The applicant has submitted a third set of building elevations that appear to comply with the maximum square footage requirements for signs in the Outer Banks Overlay District. Compliance with the Overlay sign ordinance has resulted in a lack of signage facing NC12. All proposed signs appear to be oriented towards the interior of the shopping center.***

- **Planning Staff Comment #8:** All new or relocated light fixtures must meet the requirements of the Outer Banks lighting ordinance.

III. QUESTION(S) BEFORE THE BOARD:

Special Use Permit Criteria and Staff Findings:

Special use permits (SUP) are intended to allow the Board of Commissioners flexibility in the administration of the UDO. Through the SUP procedure, property uses which would otherwise be considered undesirable in certain districts can be developed subject to conditions of approval to minimize any negative effects they might have on surrounding properties.

In order to approve the SUP, certain criteria must be satisfied. The criteria and suggested findings of fact are outlined as follows:

1. COMPLETENESS OF THE APPLICATION

Suggested Findings:

- a. The application is complete.

2. THE PROPOSED USE IS AMONG THOSE LISTED IN THE TABLE OF PERMISSIBLE USES AS A SPECIAL USE INDICATED WITH AN "S"

Suggested Findings:

- a. The proposed use is permissible with a Special Use Permit

3. THE CONDITIONS PROPOSED MEET OR EXCEED THE MINIMUM REQUIREMENTS OF THIS ORDINANCE.

Suggested Findings:

- a. The proposed conditions meet the minimum requirements of the ordinance with the approval of a parking waiver by the Board.

4. THE SPECIAL USE WILL NOT ENDANGER THE PUBLIC HEALTH OR SAFETY:

Suggested Findings:

- a. The proposed development will not endanger public health and safety.

5. THE SPECIAL USE WILL NOT INJURE THE VALUE OF ADJOINING OR ABUTTING PROPERTY AND WILL BE IN HARMONY WITH THE AREA IN WHICH IT IS LOCATED

Suggested Findings:

- a. The subdivision is proposed within a General Business area of an existing PUD and is allowed by the UDO with a special use permit.
 - b. The parcel is currently within an existing Planned Unit Development and should be in harmony with the surrounding area.
6. The special use will be in conformity with the Land Use Plan or other officially adopted plan.

Suggested Findings:

- a. The 2006 Land Use Plan classifies this site as a Full Service area within the Corolla subarea and the proposed use is in keeping with the policies of the plan, some of which are:
 - i. Policy OB2 states "Currituck County shall encourage commercial development to cluster at appropriate locations rather than dispersing along NC 12."
 - ii. Policy OB1 states "Currituck County supports the provision of infrastructure and services adequate to meet basic quality of life and public health and safety requirements of residents of the Outer Banks" The proposed subdivision has been designed with adequate water and sewer extensions.
7. The special use will not exceed the county's ability to provide adequate public facilities, including, but not limited to, schools, fire and rescue, law enforcement, and other county facilities. Applicable state standards and guidelines shall be followed for determining when public facilities are adequate. Such facilities must be in place or programmed to be in place within two years after the initial approval of the plan (sketch plan in the case of major subdivisions).

Suggested Findings:

- a. The county should have adequate public facilities to service this development.

IV. STAFF RECOMMENDATION:

Staff recommends approval with the following conditions.

1. All new or relocated light fixtures on parcel B must meet the requirements of the OBX overlay lighting ordinance.
2. All signage must be permitted and shall comply with Chapter 4 Overlay District requirements.
3. The resubmitted building elevations shall be incorporated into the SUP.
4. The following administrative waivers (UDO Section 8.5) shall be approved by the Board of Commissioners and installed on the site prior to occupancy of the building proposed for Parcel B:
 - Installation of 10 bicycle spaces to be credited as required parking.
 - Installation of 3 additional stacking spaces in the drive-thru aisle to be credited as required parking.
 - Provision of 155 total compact spaces (22 percent of the required 694 spaces).

V. PLANNING BOARD RECOMMENDATION:

The Planning Board **recommended approval** of the Commercial Site Plan/Special Use Permit with the staff recommendations and a requirement that the applicant work with staff to create an administrative waiver for parking.

TRC Comments are as follows:**MEMORANDUM**

To: John DeLucia, Albemarle and Associates, LTD.
CC: IG Holdings, LLC
From: Planning Staff

Date: August 13, 2009

Re: SUP, PB 09-27 Beachmar Commercial Condo I

The following comments have been received for the August 19, 2009 TRC meeting. In order to be scheduled for the September 15, 2009 Planning Board meeting, please address all comments and resubmit a corrected plan by 3:00 p.m. on August 24, 2009.

Planning, Jason Litteral

1. Staff is concerned that some or all of the existing parking spaces which will be covered by the proposed building are required spaces for the entire shopping center. Please provide detailed parking calculations for all of Monterey Plaza to insure compliance with Chapter 8 of the Unified Development Ordinance. Please include corrected employee totals for the existing 148 seat restaurant and the proposed Dunkin Donuts. Provide percentage of proposed or existing compact spaces. Number of compact spaces cannot exceed 20 percent of total parking area.
2. Section 16.8 of the Unified Development Ordinance states, "When a permit for an addition is requested where a nonconforming bufferyard exists, and the addition is less than 30 percent of the total floor area of existing buildings on the lot or 1,000 square feet, whichever is less, then no additional landscaping shall be required. When a permit for an addition is requested where a nonconforming bufferyard exists, and the addition is more than 30 percent of the total floor area of existing buildings on the lot or over 1,000 square feet, then all landscaping required by this ordinance shall be provided." Therefore, the shading and buffering for all of parcel B must comply with current standards. Please provide detailed calculations and designs for buffering and shading including the number and type of trees/shrubs.
3. It appears the proposed building is oriented with the back facing NC12. This configuration is not in harmony with the aesthetic appeal of the rest of the shopping center or other buildings with road frontage along NC12. This is in direct contrast with several land use policies, particularly CA1 and CD9 of the 2006 Land Use Plan. See also, Ordinance section 4.7.2
4. Please relocate the proposed dumpster to a location not visible from NC12, or consider using an existing dumpster located in the shopping center.

5. An engineered traffic impact report shall be submitted addressing the methods of ordering, time to process the order, arrival rate of customers, peak demand hour, expected traffic volumes, and the projected impact on existing roads.
6. Please design the ATM in a way that forces customers to park and walk to the ATM to avoid congestion in the drive aisle.
7. Provide square footage of all proposed signage.
8. Provide detail for existing light pole fixtures. The relocated light pole must meet full cut-off requirement. All other light poles located on parcel B must also be retrofitted with full cut-off fixtures if they are not already in compliance.
9. Provide detail for wall fixtures including fixture type and angle of cut-off. In no case shall lighting be directed above a horizontal plane through the lighting fixture.
10. All exterior lighting, excluding security lighting, shall be reduced by 50% after operating hours to decrease unneeded lighting. Timers are suggested.

Soil and Water, Mike Doxey

Approved, No Comments

Utilities, Pat Irwin

Approved With Comments:

Comments I question the validity of Carolina Water Service approving 1,600 gallons per day when they purchase water from Currituck County under an expired contract.

The grease trap is undersized for a 25 seat restaurant it should be 1,250 following these state regulations:

- (1) The grease trap shall be plumbed to receive all wastes associated with food handling and no toilet wastes;
- (2) The grease trap liquid capacity shall be sufficient to provide for at least five gallons of storage per meal served per day, or at least two-thirds of the required septic tank liquid capacity, or a capacity as determined in accordance with the following:

$$LC = D \times GL \times ST \times HR/2 \times LF$$

where LC = grease trap liquid capacity (gallons) D = number of seats in dining area GL = gallons of wastewater per meal (1.5 single-service; 2.5 full service) ST = storage capacity factor = 2.5 HR = number of hours open LF = loading factor = (1.25 interstate highway = 1.0 other highways and recreational areas = 0.8 secondary roads)

Eric Weatherly, County Engineer

Recommendation Approval with corrections

Comments

1. Utility Plan

* Notes:

3. Provide design flow calculations
4. Explain note about LPP turn-up head

* Wastewater Notes

1. Provide the additional drawings and specs referred to 3.,
4. change note referring to Dare County, who is the owner referred to in note 3
5. change note referring to Dare County
8. it is necessary to contact ULOCO

- 10. what proposed alarms and pump station
- 11., 12. what are these notes referring to
 - * provide grease trap sizing
 - * show grease trap connecting to restaurant
 - * grease trap rim elevation seems low
 - * show water service size, meter size and detail of service
 - * show sewer services and existing manhole elevations to confirm proper service grades
 - * where does the existing sewer go, it can't go out the force main
 - * show all existing stormwater features on site, show how water will be diverted around the proposed building, show existing elevation
 - * show curb elevations
 - * show limits of disturbance
 - * show limits of construction
- 2. Application:** Will a stormwater permit modification be required since this is commercial greater than 10,000 square feet of disturbance
- 3. Site Plan**
 - * Provide Coastal Vegetation Mix spec and schedule
 - * show existing stormwater management features
- 4. CWS letter:** describe the manhole relocation and connection Martin is referring to. show on plans

Currituck County Inspections Department, Spence Castello

Approved with Comments:

If existing parking lot is reconfigured the accessible parking must be moved to spaces closer to the entrance.

NCDOT, Roger Ward

Approved, No Comment

ARHS, Joe Hobbs

Denied / Resubmit

Comments ALSO PROPOSED RESTAURANT LAYOUT WILL NEED TO BE REVIEWED AND APPROVED BY HEALTH DEPT..*CONSULT WITH HEALTH DEPT.. (252)232-6603. CONSULT WITH NC DEPT. OF WATER QUALITY (WASHINGTON,NC)252-946-6481 FOR APPROVAL.

Fire Marshal, James Mims

Approved, No Comments

Currituck County GIS, Harry Lee

Approved with comments on addresses:

Restaurant side is 813C Ocean Trl

Retail side is 813D Ocean Trl

Parks and Recreation, Jason Weeks

Approved, No Comments

USACE, Tom Steffens:

Approved, No Comments

NC Division of Coastal Management, Charlan Owens

No Comment

Economic Development, Peter Bishop

Approved, No Comments

Please be advised that Comments were not received from the following TRC members.

Susan Johnson, Sheriff
Lawrence Abbott, State Archeology
Siraj Chohan, NCDENR Public Water
Hester Jones, Embarq
Troy Lindsey, Dominion Power
Mary Beth Newns, Emergency Management
Roger Thorpe, NCDENR Environmental Management
Mike Warren, Currituck County School Superintendent
Kim Ferrell, Agricultural Advisory Board Staff
Richard Galganski, Corolla Fire and Rescue
Sam Scialabba, Charter Communications
Pat McClain, NCDENR Land Quality

PLANNING BOARD DISCUSSION (October 13 meeting)

Mr. Woody discussed the parking requirements, building elevations, and new traffic study.

Mr. Delucia stated the suggestions from the new traffic study will improve the site.

ACTION

Mr. West motioned to recommend approval with staff recommendations and a requirement that the applicant work with staff to create an administrative waiver for parking. Mr. Kovacs seconded the motion. Motion carried unanimously.

PLANNING BOARD DISCUSSION (September 15 meeting)

Mr. Kovacs asked since this application is incomplete; why is it being presented to the Planning Board.

Ms. Voliva stated the applicant feels they have submitted the necessary data for the project to move forward.

Mr. Kovacs questioned data being submitted by the applicant at 5:00 p.m. on the day of the Planning Board meeting and planning staff not having a chance to review the data thoroughly.

Mr. Delucia stated in the early 1990's Monterey Shores was conceived by the developers of Monterey Shores. The site plan, PUD was approved. At that time, the standard used during the planning of the PUD created the master plan for this project. In 2002 there was a 10,000 sq. ft. building approved in the same location on this property. The parking standards used were the parking standards planned for the subdivision. The BOC approved the site plan based upon utilization of the existing regulations that were in place during that time and that were used to establish precedent for the PUD. After this plan was approved they could not build until sewage was available; however there was a condominium plat which was signed off by the county which created this parcel. The building they have before you tonight is much smaller than 10,000 sq. ft. Mr. Delucia stated that it is the opinion of his design team that the Plaza was design under this one ordinance. Mr. Delucia stated his site plan shows the exact same standard which was approved in 2002. It is Mr. Delucia assertion that his client does not have to follow the UDO parking standard as it has been revised since 2002. Mr. Delucia stated from 2002 to 2009 nothing has really changed in the Plaza and the plan was approved based upon the 2002 standards at this time. They feel it is unfair and not proper to try to imply new standards on a shopping center that was approved by the county especially since there is a condominium unit allowed to be built

on this piece of property within that footprint. The other issue is the traffic study. Mr. Delucia stated the Dunkin Donuts which will be 1,800 sq. ft. will be used mainly between the hours of 6:00-11:00 a.m. Mr. Delucia does not see how the drive-thru lane will cause any problems. Mr. Delucia contends that they have met the ordinance and met the ordinance under which this was designed for and would have to disagree with staff on their recommendation. Mr. Delucia stated he and his client would respectfully request that the board makes a motion on this tonight and not table the request.

Mr. Kovacs stated that the changes came to the parking requirements because there are parking space problems in Corolla. Mr. Kovacs stated he can understand what Mr. Delucia is saying but from the Planning Board they want to make sure there is adequate parking available.

Mr. Delucia stated you can't change the ordinance on a PUD.

Ms. Voliva stated that the planning department does not have a copy of the 2002 site plan. There is some indication that it did go through some type of review but we do not have an approved site plan on file. A site plan approved in 2002 is not good forever; it is not until you actually obtain a permit that your project is vested.

Mr. Delucia stated the traffic study he submitted does meet the county ordinance regulations.

Ms. Wilson stated this particular entrance can be confusing and anything that could maximize the safety and traffic flow should be taken into consideration.

Mr. Clark stated that there are eight conditions from TRC which have not been resolved.

Ms. Voliva stated the lighting issue has been resolved and Carolina Water Service will accommodate the water and sanitary sewer utility needs. The other items can be resolved with the resubmittal of the building elevations or the signage. Parking and the traffic study seem to be the two unresolved issues remaining.

ACTION

Mr. Kovacs motioned to table the request as presented until planning staff has had an opportunity to review information on parking that was submitted late. Mr. Clark seconded the motion. Motion carried unanimously.

Chairman Etheridge opened the public hearing.

Tim Reary, Corolla, expressed concerns with parking and safety.

John Delucia, Engineer, reviewed the request and answered questions.

There being no further comments, Chairman Etheridge closed the public hearing.

Commissioner Aydlett moved to approve with the findings of fact, staff recommendations and parking modifications proposed by the applicant. Commissioner O'Neal seconded the motion. Motion carried.

Discussion on funding to Lower Currituck Volunteer Fire Department

Dan Scanlon, County Manager, stated that the bid for new building was \$291,426. Due to several change orders, they are requesting the difference from their grant of \$325,000.

Commissioner Nelms moved to release the difference in funding up to the grant amount of \$325,000. Commissioner Rorer seconded the motion. Motion carried.

Consideration of YMCA Agreement

Ike McRee, County Attorney, reviewed the lease agreement for a YMCA to be located in Maple. Construction should be completed in Spring 2011.

Commissioner O'Neal moved to approve agreement with YMCA. Commissioner Nelms seconded the motion. Motion carried.

Consent Agenda:

1. Application for Lottery Funds for Knotts Island Elementary and CCHS HVAC systems
2. Project ordinance for Corolla Greenway Project
3. Application for Lottery funds for CCMS HVAC Unit
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 - Elections* to record grant funding from the NC State Board of Elections to upgrade bells at polling sites, \$3,368;
 - Social Services Adm.* Second allocation of ARRA Administrative Funding for the Food and Nutrition Services Program, \$20,000;
 - Airport* to transfer funds for internet in the airport terminal building, \$900.

Commissioner Taylor moved to approve. Commissioner O'Neal seconded the motion. Motion carried.

CAPITAL PROJECT ORDINANCE

BE IT ORDAINED by the Currituck County Board of Commissioners, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

SECTION 1. The project authorized is design and construction of a multi-use path in Corolla, North Carolina. This is contract # 2633, project # 2009-595 titled Corolla Greenway. This projects is for the period 11/1/2009 through 10/31/2012.

SECTION 2. The following amounts are appropriated for the project:

Paved greenway trail, pocket park with amenities, landscaping, utilities, planning and construction costs, and contingency	\$ 1,360,549
	<u>\$ 1,360,549</u>

SECTION 3. The following revenues are available to complete this project:

PARTF Grant Funds	\$ 500,000
Transfer from Occupancy Tax	\$ 860,549
	<u>\$ 1,360,549</u>

SECTION 4. The Finance Director is hereby directed to report, on a quarterly basis, on the financial status of each project element delineated in Section 2 above.

SECTION 5. SPECIAL APPROPRIATIONS AND RESTRICTIONS

The Budget Officer is hereby authorized to transfer appropriations within the fund as contained herein under the following conditions:

- a. He may transfer amounts between object line items within the fund up to One Thousand dollars (\$1,000).

SECTION 6. CONTRACTUAL OBLIGATIONS

The County Manager is hereby authorized to execute contractual documents under the following conditions:

- a. He may execute contracts for construction or repair projects which do not require formal competitive bid procedures.
- b. He may execute contracts for (1) purchases of apparatus, supplies, and materials, or equipment which are within the budgeted departmental appropriations; (2) leases of personal property for a duration of one year or less and within budgeted departmental appropriations; and (3) services which are within budgeted departmental appropriations.

- c. He may execute contracts, as the lessor or lessee of real property, which are of a duration of one year or less which are within the budgeted departmental appropriations.

SECTION 7. USE OF BUDGET ORDINANCE

The Budget Officer and the Finance Director shall use this capital project ordinance for administration of the budget and for the accounting system.

Budget Amendments

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or <u>Increase Expense</u>	Increase Revenue or <u>Decrease Expense</u>
27608-545000	Contracted Services Fund Balance	15,000	
27390-499900	Appropriated		\$ 15,000
		<u>\$ 15,000</u>	<u>\$ 15,000</u>

Explanation: *Moyock Watershed District (27608)* - To appropriate fund balance for drainage in the Moyock Watershed District.

Net Budget Effect: Moyock Watershed District Fund (27) - Increased by \$15,000.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or <u>Increase Expense</u>	Increase Revenue or <u>Decrease Expense</u>
10430-532000	Supplies	3,368	
10330-449900	Miscellaneous Grants		\$ 3,368
		<u>\$ 3,368</u>	<u>\$ 3,368</u>

Explanation: *Elections (10430)* - To record grant funding from the NC State Board of Elections to upgrade bells at polling sites.

Net Budget Effect: Operating Fund (10) - Increased by \$3,368.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or <u>Increase Expense</u>	Increase Revenue or <u>Decrease Expense</u>

10330-431000	DSS Administrative		\$	20,000
10750-545001	FNS Recovery-ARRA	\$		20,000
			<u>\$</u>	<u>20,000</u>
			<u>\$</u>	<u>20,000</u>

Explanation: SOCIAL SERVICES ADMIN (750) - Second allocation of ARRA Administrative Funding for the Food and Nutrition Services program.

Net Budget Effect: Operating Fund (10) - Increased by \$20,000.

<u>Account Number</u>	<u>Account Description</u>	Debit		Credit	
		Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
10550-511010	Data Transmission	\$	900		
10550-506000	Health Insurance			\$	900
			<u>\$</u>	<u>900</u>	<u>\$</u>
			<u>900</u>	<u>\$</u>	<u>900</u>

Explanation: AIRPORT (10550) - To transfer funds for internet in the airport terminal building.

Net Budget Effect: Operating Fund (10) - No change.

Commissioner's Report

Commissioner Nelms extended sympathy to the families of Mr. Brickhouse and Mr. Snead.

Commissioner Gregory moved to send a letter to DOT regarding a dangerous curve on East Ridge Road south to Marshall Road.

Commissioner Aydlett extended sympathy to the family of Wilbur Cason of Knotts Island.

County Manager's Report

Dan Scanlon, County Manager, stated that the sensor that monitors temps for county will be repaired sometime this month.

Adjourn

There being no further business, the meeting adjourned.