

CURRITUCK COUNTY
NORTH CAROLINA
March 16, 2009

The Board of Commissioners met at 5:00 p.m. to discuss Moyock Central Waste Water System and at 6:00 p.m. to discuss Airport Hangar Rental and Concession License Agreement.

The Board of Commissioners met at 7:00 p.m. for its regularly scheduled meeting at the Historic Courthouse in the Commissioners Meeting Room with the following members present: Chairman Etheridge, Commissioners O'Neal, Aydlett, Nelms, Rorer, Gregory and Taylor.

Invocation and Pledge of Allegiance

The Reverend Lisa Edwards, was present to give the invocation.

Girl Scout Troop 2428 led in the Pledge of Allegiance.

Approval of Agenda

Commissioner Rorer moved to amend the agenda to delete Item 5 and Table Item 6 to the April 6 meeting and to add Discussion on Rules and Procedures for Advisory Boards. Commissioner Nelms seconded the motion. Motion carried.

- Item 2 **Public Comment**
Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.
- Item 3 **Proclamation for Girl Scout Month**
- Item 4 **David Hinnent, Department of Transportation, update on railroad crossings**
- Item 5 **Public Hearing and Action** PB 08-60 Albemarle & Associates:
Request to amend the Currituck County Unified Development Ordinance to establish an Offshore Island Limited Access Residential (OI) zoning district. This district would allow for the development of lots for which the only means of access is through public trust waters.
- Item 6 **Public Hearing and Action** PB 09-04 Pittman/Williamson: Request to amend the Currituck County Land Use Plan to designate approximately 57.58 acres of the Future Land Use map from Limited Service Area to Full Service Area and to amend Water Quality Policy (WQ5) to promote low impact development techniques. The property is located on Fisher Landing Road, Jarvisburg, Tax Map 96, Parcel 29C, Poplar Branch Township.
- Item 7 **Consideration and Approval** Hangar Rental and Concession License Agreement
- Item 8 **Consent Agenda:**
1. Budget Amendments
 2. Request to destroy check carbons from 2005
 3. John E Bassett, Inc CO#1, Corporate Hangar and Hangar Taxiway
 4. Request for disposal of Financial records per record retention schedule

5. Approval of March 2, 2009, Minutes

Item 9 Commissioner's Report

Item 10 County Manager's Report

Adjourn

Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Chairman Etheridge opened the public comments.

Johanna Kinney, was concerned with drainage in Moyock.

Barbara Snowden, Chairman of the Albemarle Museum Board, invited the public to visit the Currituck gun exhibit at the museum.

Chairman Etheridge requested that she look into having a Currituck Day at the Museum.

Ron Rose, Moyock Commons, stated that they do not want any more wastewater brought to the system.

Ann Radintz, expressed concerns with storm water.

Florence Scaff, expressed concerns with drainage in Moyock.

John Snowden, Maple, supports spending at local businesses.

Commissioner Nelms, stated that the Albemarle Commission has appropriated funding for the CDBG program.

There being no further comments, Chairman Etheridge closed the public comment period.

Proclamation for Girl Scout Month

Chairman Etheridge presented Cindy Tulowiecki and Girl Scout Troop 2428 a Proclamation for Girl Scout Month.

**PROCLAMATION
GIRL SCOUT MONTH**

WHEREAS, March marks the 97th anniversary of Girl Scouts of the USA, founded by Juliette Gordon Low in 1912 in Savannah, Georgia, and

WHEREAS, throughout its distinguished history, Girl Scouting has inspired millions of girls and women with the highest ideals of courage, confidence, and character; and,

WHEREAS, through the Girl Scout leadership experience girls develop the skills and lessons that will serve them a lifetime so that they may contribute to their communities; and,

WHEREAS, Girl Scouting takes an active role in increasing girls' awareness of the opportunities available to them today in math, science, sports, technology and other fields that can expand their horizons; and,

WHEREAS, more than 3 million current Girl Scout members nationwide will be celebrating 97 years of this American tradition, with nearly 50 million women who are former Girl Scouts and living proof of the impact of this amazing Movement;

NOW, THEREFORE, BE IT RESOLVED the Currituck County Board of Commissioners do hereby applaud the commitment to the Girl Scout Colonial Coast has made to support the leadership development of girls and proudly proclaim the month of March as Girl Scout Month.

David Hinnent, Department of Transportation, update on railroad crossings

David Hinnent, DOT State Project Manager, stated they had surveyed the crossings and stated that they were in need of repair. He will get with Mr. Dalton with the Chesapeake and Southern Railroad to discuss how and when they would begin the repairs. Mr. Hinnent stated that he was committed to improving the crossings and would keep us posted on the progress.

Public Hearing and Action PB 08-60 Albemarle & Associates: Request to amend the Currituck County Unified Development Ordinance to establish an Offshore Island Limited Access Residential (OI) zoning district. This district would allow for the development of lots for which the only means of access is through public trust waters.

Deleted

Moyock Central Waste Water System

Commissioner Nelms moved to proceed with permitting and construction of the force main and to proceed with purchase of Spruill property. Commissioner O'Neal seconded the motion. Motion carried.

Advisory Board Rules and Procedures

Commissioner Rorer moved to apply the Board of Commissioner rules and procedures to all advisory Boards and delete the rule that the Chairman remains in office for 1 year. Commissioner Aydlett seconded the motion. Motion carried with Commissioners Nelms and Gregory voting no.

Public Hearing and Action PB 09-04 Pittman/Williamson: Request to amend the Currituck County Land Use Plan to designate approximately 57.58 acres of the Future Land Use map from Limited Service Area to Full Service Area and to amend Water Quality Policy (WQ5) to promote low impact development techniques. The property is located on Fisher

Landing Road, Jarvisburg, Tax Map 96, Parcel 29C, Poplar Branch Township.

Tabled to April 6 meeting.

Consideration and Approval Hangar Rental and Concession License Agreement

Commissioner O'Neal moved to adopt the following rate schedule. Commissioner Nelms seconded the motion. Motion carried.

	<u>No. of Units</u>	<u>Square Footage</u>	<u>Current Monthly Rent</u>	<u>Proposed Monthly Rent</u>	<u>Corporate Incentives Payment in Adv.</u>	<u>3 year term</u>
Hangar A						
	7	936	175	175		
	1	2,172	350	400		
	1	2,340	328	420		
Hangar B						
	7	1,014	175	175		
	1	2,704	324	400	380	360
	1	2,704	324	400	380	360
Hangar C						
	4	3,299	0	475	450	425
	1	3,830	0	550	525	500

Concession Agreements

Hang Gliding:

7,000 per year

Flight Lessons:

- 300 per year with no aircraft based at Currituck Regional Airport
- 150 per year with one aircraft based at Currituck Regional Airport
- 75 per year with two or more aircraft based at Currituck Regional Airport

Tie Down Fees will stay the same \$10 per month

Kitty Hawk Kites agreement in the amount of \$11,438.00. This includes the 5% discount.

Consent Agenda:

1. Budget Amendments
2. Request to destroy check carbons from 2005
3. John E Bassett, Inc CO#1, Corporate Hangar and Hangar Taxiway
4. Request for disposal of Financial records per record retention schedule
5. Approval of March 2, 2009, Minutes

Commissioner Gregory moved to approve. Commissioner Nelms seconded the motion. Motion carried.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
50550-592010	AIRPORT PROJECTS INVESTMENT	\$ 189,935	
50380-481000	EARNINGS		\$ 189,935
		\$ 189,935	\$ 189,935

Explanation: *Airport Construction Projects (50550) - To appropriate investment earnings from construction funds for airport hangar and taxiway expansion projects as updated February 19, 2009.*

Net Budget Effect: County Governmental Construction Fund (50) - Increased by \$189,935.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
63838-558400	Solid Waste Disposal Tax	\$ 25,000	
63838-590000	Capital Outlay	\$ 24,725	
63320-413600	Solid Waste Disposal Tax Revenue		\$ 25,000
63380-481000	Investment Earnings		\$ 24,725
		\$ 49,725	\$ 49,725

Explanation: *Solid Waste (63838) - To appropriate funds for solid waste disposal tax implemented October 1, 2008 and increase appropriations to upgrade electrical service at convenience sites.*

Net Budget Effect: Solid Waste Fund (63) - Increased by \$49,725.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or <u>Increase Expense</u>	Increase Revenue or <u>Decrease Expense</u>
51848-595002	Soccer Lights/Knapp Renovation/Bleachers	\$ 340,000	
51848-597002	Moyock Renovations_2005		\$ 48,167
51848-594000	Jarvisburg Elementary School		\$ 140,000
51848-597000	Shawboro Elementary School		\$ 151,833
		<u>\$ 340,000</u>	<u>\$ 340,000</u>

Explanation: *School Construction Fund (51) - To transfer funds from Jarvisburg & Shawboro Elementary School Construction and to close Moyock Elementary School Renovations from 2005 for Soccer lights at CCHS (\$140,000); Portable Bleachers (\$100,000); Knapp gym locker room renovations (\$75,000); and Knapp science wing renovations (\$25,000) as requested from Superintendent Warren in letter dated December 19, 2008.*

Net Budget Effect: School Construction Fund (51) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or <u>Increase Expense</u>	Increase Revenue or <u>Decrease Expense</u>
10650-561000	Professional Services	\$ 300	
10650-553000	Dues & Subscriptions		\$ 300
		<u>\$ 300</u>	<u>\$ 300</u>

Explanation: Economic Development (10650) - Payment for consulting services related to County pursuing Green Business Fund grant dollars - Glenn Mauney, WECC, travel expenses to be paid (we have invoice).

Net Budget Effect: Operating Fund (10) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or <u>Increase Expense</u>	Increase Revenue or <u>Decrease Expense</u>

10480-557301	Floodplain Mapping	\$	7,000		
10480-557300	Excise Tax on Deeds			\$	7,000
			<u>\$</u>	<u>7,000</u>	<u>\$</u> <u>7,000</u>

Explanation: Register of Deeds (10480) - To transfer funds for Floodplain mapping fund which had generated more revenue than anticipated.

Net Budget Effect: Operating Fund (10) - No change.

<u>Account Number</u>	<u>Account Description</u>		Debit		Credit
			Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense
			<u> </u>		<u> </u>
10440-545100	Credit Cards Fees	\$	1,500		
10440-535000	Safekeeping Fees			\$	1,500
			<u>\$</u>	<u>1,500</u>	<u>\$</u> <u>1,500</u>

Explanation: Finance (10440) - To transfer funds for increased customer use of credit cards for tax payments.

Net Budget Effect: Operating Fund (10) - No change.

<u>Account Number</u>	<u>Account Description</u>		Debit		Credit
			Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense
			<u> </u>		<u> </u>
10430-511000	Telephone & Postage	\$	1,500		
10430-545000	Contract Services			\$	1,500
			<u>\$</u>	<u>1,500</u>	<u>\$</u> <u>1,500</u>

Explanation: Elections (10430) - To transfer funds for postage for operations for the remainder of this fiscal year.

Net Budget Effect: Operating Fund (10) - No change.

<u>Account</u>	<u>Account Description</u>		Debit		Credit
			Decrease Revenue or Increase Expense		Increase Revenue or Decrease
			<u> </u>		<u> </u>

<u>Number</u>			<u>Expense</u>
12543-511003	Telephone & Postage	\$ 2,000	
12543-516103	Building & Grounds	\$ 220	
12543-545000	Contract Services	\$ 1,500	
12543-561003	Professional Services	\$ 4,000	
12543-590003	Capital Outlay	\$ 996	
12543-531003	Gas, Oil, Etc		\$ 6,000
12543-516003	Maintenance & Repair		\$ 2,716
		<u>\$ 8,716</u>	<u>\$ 8,716</u>

Explanation: Moyock Vol Fire Department (12543) - To transfer funds for operations for the remainder of this fiscal year.

Net Budget Effect: Fire Services Fund (12) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
10441-545000	Contract Services	\$ 20,200	
10511-545000	Contract Services		\$ 1,600
10510-511010	Data Transmission		\$ 15,000
10960-516000	Telephone		\$ 3,600
		<u>\$ 20,200</u>	<u>\$ 20,200</u>

Explanation: Information Technology (10441); Jail (10511); Sheriff (10510); Central Services (10960) - Transfer funds for Voice over IP telephone service.

Net Budget Effect: Operating Fund (10) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
12546-511006	Telephone & Postage	\$ 6,400	
12546-513006	Utilities		\$ 1,000

12546-516006	Maintenance & Repair		\$	9,000
12546-516106	Building & Grounds	\$	1,500	
12546-531006	Gas, Oil, Etc	\$	500	
12546-532006	Supplies	\$	2,500	
12546-532106	Fire Supplies	\$	2,000	
12546-536006	Uniforms		\$	1,500
	Personal Protective			
12546-536106	Equip	\$	4,000	
12546-553006	Dues & Subscriptions	\$	2,800	
12546-554006	Insurance		\$	4,200
12546-590006	Capital Outlay		\$	4,000
			<u>\$</u>	<u>19,700</u>
			<u>\$</u>	<u>19,700</u>

Explanation: Corolla VFD (12546) - To transfer funds for operations. Capital items of Scott air bottles and mask will not be purchased, which was budgeted at \$5,000 and this will be used for additional Personal protective equipment of \$4,000 and communication equipment of \$1,000.

Net Budget Effect: Fire Services Fund (12) - No change.

Commissioner's Report

Commissioner Nelms commented on the state of the economy.

Commissioner Aydlett, requested a comprehensive review of drainage throughout the county.

Commissioner Rorer also expressed his concern with the economy.

Commissioner O'Neal stated that he met with the CEO of the Tidewater YMCA and discussed their program and coming to Currituck. He also requested a work session on the Land Use Plan. He also suggested that the Arts Council could bring some of their art work to display in the new Moyock Library.

Chairman Etheridge stated that he went to the Art Show at the High School this weekend. He also commented on the Legislative Conference he and Commissioners Aydlett and Gregory attended in Washington DC.

County Manager's Report

Mr. Scanlon, stated that he met with the regional census representative and discussed their work in the county.

Adjourn

There being no further business, the meeting adjourned.

