

CURRITUCK COUNTY
NORTH CAROLINA
January 5, 2009

The Board met at 6:30 p.m. prior to the regularly scheduled meeting to discuss the Corolla Multi-Use Path.

The Board of Commissioners met at 7:00 p.m. for its regularly scheduled meeting at the Historic Courthouse in the Commissioners Meeting Room with the following members present: Chairman Etheridge, Commissioners O'Neal, Aydlett, Nelms, Rorer, Gregory and Taylor.

Invocation and Pledge of Allegiance

Bob Henley was present to give the invocation.

Approval of Agenda

Commissioner Nelms moved to amend the agenda to add Item 22A, Sheriff's Dept. Grant and add to consent agenda Budget Amendment for Parks and Recreation. Commissioner Taylor seconded the motion. Motion carried

- Item 2 **Public Comment**
Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.
- Item 3 **Public Hearing and Action** PB 08-57 Elizabeth J. Campbell:
Request to rezone .36 acres from Outer Banks Standard Residential (R01) to Conditional District - General Business (CD-GB). The property is located at 1145 Persimmon Street, Tax Map 114, Parcel 22, Poplar Branch Outer Banks Subtownship.
- Item 4 **Public Hearing and Action** PB 08-58 Margaret R. Lester: Request to rezone .32 acres from Outer Banks Standard Residential (R01) to Conditional District - General Business (CD-GB). The property is located at 1147 Persimmon Street, Tax Map 114, Parcel 21, Poplar Branch Outer Banks Subtownship.
- Item 5 **Public Hearing and Action** PB 08-59 Twiddy Family Partnership, LLC: Request to rezone 1.8+/- acres from Outer Banks Standard Residential (R01) to Conditional District - General Business (CD-GB). The property is located at 1118 Corolla Village Road, approximately 80 feet south of Schoolhouse Lane, Tax Map 114, Parcel 36D, Poplar Branch Outer Banks Subtownship.
- Item 6 **Consideration of Fund Request by Corolla Fire and Rescue**
- Item 7 Appointment to Walnut Island Sanitary District to replace Hobert F. Millikan**
- Item 8 **Appointment of Commissioner to Whalehead Board of Trustees**
- Item 9 **Appointment of Commissioner to the Extension Advisory Council**
- Item 10 **Appointment of Commissioner as Legislative Liaison to NC Association of County Commissioners**

- Item 11 **Appointment of Commissioner to Tourism Advisory Board**
- Item 12 **Appointment to Wild Horse Advisory Board**
- Item 13 **Appointments to Board of Adjustment**
- Item 14 **Consideration of Planning Board Appointment Ordinance**
- Item 15 **Appointments to Planning Board**
- Item 16 **Amendment to Airport Ordinance Division 2, Article III**
- Item 17 **Appointment of Commissioner to Airport Advisory Authority**
- Item 18 **Appointments to Airport Advisory Authority**
- Item 19 **Amendment to Economic Development Ordinance Section 2-138**
- Item 20 **Appointment of Commissioner to Economic Development Board**
- Item 21 **Appointments to Economic Development Board**
- Item 22 Consideration of joining Dare County in filing a legal challenge to the Beach Plan**
- Item 23 **Consent Agenda:**
 - 1. Appointment of Chairman Etheridge as Voting Delegate to Legislative Goals Conference
 - 2. Grant for Corolla Multi-Use Path
 - 3. Resolution Supporting the Funding of Albemarle RC&D
 - 4. Approval of December 15, 2008 Minutes
 - 5. Budget Amendments
- Item 24 Commissioner's Report
- Item 25 County Manager's Report

Adjourn

Special Meeting

Currituck County Tourism Development Authority

Call to Order

TDA Budget Amendment

Adjourn

Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Chairman Etheridge opened the public comment period.

John Doub, Corolla, expressed his concern with the accountability of non profits, and excessive funding relating to Corolla Fire and Rescue.

Commissioner Nelms commended Peter Bishop, Economic Development Director, for receiving a \$780,000 grant. He also stated that the Moyock Library road will be complete by March.

There being no further comments, Chairman Etheridge closed the public comment period.

Public Hearing and Action PB 08-57 Elizabeth J. Campbell: Request to rezone .36 acres from Outer Banks Standard Residential (R01) to Conditional District - General Business (CD-GB). The property is located at 1145 Persimmon Street, Tax Map 114, Parcel 22, Poplar Branch Outer Banks Subtownship.

Ben Woody, Planning Director, reviewed the request.

TYPE OF REQUEST: To rezone .36 acres from R01 to CD-GB.

LOCATION: Located at 1145 Persimmon Street, Approximately 80 feet north of the intersection of Corolla Village Road and Persimmon Street.

TAX ID: Tax Map 114, Parcel 22
0114-000-0022-0000

OWNER: Elizabeth J. Campbell
99 Quail Run Drive
Elizabeth City NC 27909

APPLICANT: Twiddy Family Partnership, LLC
PO Box 369
Corolla NC 27927

CURRENT ZONING: Outer Banks Standard Residential (R01)

PROPOSED ZONING: Conditional District-General Business (CD-GB)

ZONING CONDITIONS: Uses
1. Generally, limited to mixed residential uses, neighborhood serving commercial uses, and traditional uses associated with a pedestrian oriented area. However, the following uses shall be excluded: Family Care Homes, Mobile Homes, Nursing Care Facilities, Civil Defense Operations, Schools & Associated Uses, Cemeteries, Religious Institutions, Animal Services (With Outdoor Kennels), Automotive Services & Repair, Car Washes, Drive-Thru Uses, Dry Cleaning & Laundromats, Funeral

Homes, Heavy Equipment Services & Repair, Tattoo and Body Piercing Studios, Automotive Sales & Rental, Drive-Thru Uses, Heavy Equipment Sales & Rental, Manufactured/Modular Home Sales, Restaurants (With Drive-Thru), Landfills, Convenience Centers, County Owned or Operated, Sanitary, Landfills, Airports (County Owned or Operated).

Transportation

2. Adopt a pedestrian friendly circulation, limited parking between commercial buildings and adjacent right(s) of way.

Landscaping

3. Mature trees will be identified and preserved where practical and commercially reasonable.
4. Dumpsters, or similar solid waste receptacles, HVAC equipment, commercial mechanical units or similar fixtures will be screened from view where practical and commercially reasonable utilizing a combination of solid landscaping or opaque fencing.
5. Commercial parking areas will be screened in a commercially reasonable manner and shall consist of evergreen planting, earthen berms, solid opaque fencing or any combination thereof.

Signage

6. Freestanding signs shall be consistent with 2008 Currituck County Sign Ordinance and in a manner consistent with Outer Banks vernacular and shall not include any neon or internally lit signs.

Site Design/Architectural

7. Maximum building footprint of an individual building shall not exceed 4,000 square feet of gross "heated" floor area.
8. The materials used, scale, height, building façade and colors of any structure shall be reflective of the historic architecture and vernacular of the Corolla Village.
9. Large expanses of blank walls shall be avoided where commercially reasonable. Facades shall incorporate architectural elements that add visual interest, including, but not necessarily limited to a variation in exterior materials; functioning windows and doorways and projecting elements such as front porches, eaves, cornices, canopies,

bays, shadow lines, overhangs, porticos and colonnades.

- 10. Corrugated metal building materials shall not be permitted. Architectural grade finished metal may be used as an accent material or on elevations not visible from a right-of-way or area for residential uses.

DENSITY: The General Business zone allows an approximate gross residential density of 2.5 du/acre.

SURROUNDING PROPERTY:

	Land Use	Zoning
NORTH:	Utility (wastewater)	RO1
SOUTH:	Undeveloped	RO1 (CD-GB request)
EAST:	Undeveloped	CD-GB
WEST:	Undeveloped	RO1

EXISTING LAND USE: Undeveloped

PURPOSE LAND USE: Mixed residential uses, neighborhood serving commercial uses, and traditional uses associated with a pedestrian oriented area.

LAND USE PLAN CLASSIFICATION:

The 2006 Land Use Plan classifies the site as **Full Service** within the **Corolla Sub-Area**.

The purpose of the Full Service Area class is to provide areas preferred for community centers. Areas designated as Full Service are those parts of the county where a broad range of infrastructure and service investments have been provided or will be made available to the public and/or private sectors. With nonresidential uses, it is essential that the existing community character be preserved.

The policy emphasis of the Corolla Sub-Area is to allow for predominantly medium density residential development (2 to 3 units per acre) with minimal commercial development arranged in clusters.

The following Land Use Plan policies are also relevant to this request:

POLICY ES2: NON-COASTAL WETLANDS, including FRESHWATER SWAMPS, AND INLAND, NON-TIDAL WETLANDS, shall be conserved for the important role they play in absorbing floodwaters, filtering pollutants from stormwater runoff, recharging the ground water table, and providing critical habitat for many plant and animal species. Currituck County supports the efforts of the U.S. Army Corps of Engineers in protecting such wetlands through the Section 404 permit program of the Clean Water Act, as well as Section 401 water quality certifications by the State of North Carolina.

Based on the soils map, this lot appears to include wetlands. An accurate delineation of wetlands by the Army Corps of Engineers will be necessary prior to development.

POLICY CD5: Incompatible or poorly planned COMMERCIAL ENCROACHMENT within or immediately adjoining existing residential areas shall be prohibited. Such incompatible encroachments often include, but are not limited to, large-scale commercial uses or automobile-oriented commercial uses such as service stations, car lots, car washes, drive through restaurants, and the like.

The zoning conditions submitted by the applicant limit the size of commercial buildings and require architectural standards for new construction. Many of the automobile oriented uses typically associated with General Business zoning have also been excluded, making the request more consistent with this policy.

POLICY OB5: Currituck County, through its actions and decisions, shall seek to preserve the historic character and heritage of the COROLLA VILLAGE area of the Outer Banks.

The zoning conditions included as part of this request ensure compatibility with the surrounding area.

**PUBLIC SERVICES
AND UTILITIES:**

The Corolla Fire Department provides fire protection for this area. Electric, telephone, cable television, and public

water are available. Considering environmental conditions onsite, connection to a central wastewater system is preferable.

FLOOD ZONE: Flood Zone AE(5).

WETLANDS: It appears this lot includes wetlands along the eastern border.

SOILS: The Currituck County Soils map indicates the property contains non-suitable soils. Connection to a central wastewater system or approval from Albemarle Regional Health Services for an on-site septic system must occur prior to any development activities.

STAFF

RECOMMENDATION:

Staff recommends **approval** of the request to establish a .36 acre tract from Outer Banks Standard Residential (R01) to Conditional District- General Business (CD-GB) for the following reasons:

1. The proposed request is in general compliance with the Full Service designation of the 2006 Land Use Plan and the Corolla Sub-Area Policy Emphasis.
2. The proposed zoning conditions are consistent with the objectives of the Currituck County Unified Development Ordinance and 2006 Land Use Plan and promote compatibility between the subject property and surrounding area (LUP Policies CD5 and OB5)
3. The adjacent properties to the east and properties across Persimmon Street are presently zoned Conditional District- General Business or General Business.
4. Promoting mixed use, neighborhood serving commercial development in the Corolla Village area provides additional opportunities for the community in a safe, walkable setting. The Corolla Village area has become a major Outer Banks destination and by carefully expanding its commercial viability, the county, Corolla residents, and the local business community will continue to derive both economic and quality of life benefits.

PLANNING BOARD DISCUSSION

Mr. West asked if the roads are state maintained.

Mr. Webb stated they are not state roads.

Mr. Woody stated that the applicant will have most of the traffic come from the Corolla Village entrance.

ACTION

Mr. West motioned to recommend approval with staff recommendations to rezone 0.36 acres from Outer Banks Standard Residential (R01) to Conditional District-General Business (CD-GB) according to the 2006 Land Use Plan. Ms. Robbins seconded the motion. Motion carried unanimously.

Chairman Etheridge opened the public hearing.

Jeff Malarney, Attorney, was present to answer questions.

There being no further comments, the public hearing was closed.

Commissioner Aydlett moved to approve PB 08-57 due to its consistency with the policies and Full Service designation of the 2006 Land Use Plan and that the request is reasonable and in the public interest and promotes orderly growth and development. Commissioner Nelms seconded the motion. Motion carried.

Public Hearing and Action PB 08-58 Margaret R. Lester: Request to rezone .32 acres from Outer Banks Standard Residential (R01) to Conditional District - General Business (CD-GB). The property is located at 1147 Persimmon Street, Tax Map 114, Parcel 21, Poplar Branch Outer Banks Subtownship.

Ben Woody, Planning Director, reviewed the request.

TYPE OF REQUEST: To rezone .32 acres from R01 to CD-GB.

LOCATION: Located at 1147 Persimmon Street, at the northeast intersection of Corolla Village Road and Persimmon Street.

TAX ID: Tax Map 114, Parcel 21
0114-000-0021-0000

OWNER: Margaret R. Lester
750 Weaver Dairy Road, Apt. 179
Chapel Hill, NC 27517

APPLICANT: Twiddy Family Partnership, LLC
PO Box 369
Corolla NC 27927

CURRENT ZONING: Outer Banks Standard Residential (R01)

PROPOSED ZONING: Conditional District-General Business
(CD-GB)

ZONING CONDITIONS:

Uses

1. Generally, limited to mixed residential uses, neighborhood serving commercial uses, and traditional uses associated with a pedestrian oriented area. However, the following uses shall be excluded: Family Care Homes, Mobile Homes, Nursing Care Facilities, Civil Defense Operations, Schools & Associated Uses, Cemeteries, Religious Institutions, Animal Services (With Outdoor Kennels), Automotive Services & Repair, Car Washes, Drive-Thru Uses, Dry Cleaning & Laundromats, Funeral Homes, Heavy Equipment Services & Repair, Tattoo and Body Piercing Studios, Automotive Sales & Rental, Drive-Thru Uses, Heavy Equipment Sales & Rental, Manufactured/Modular Home Sales, Restaurants (With Drive-Thru), Landfills, Convenience Centers, County Owned or Operated, Sanitary Landfills, Airports (County Owned or Operated).

Transportation

2. Adopt a pedestrian friendly circulation, limited parking between commercial buildings and adjacent right(s) of way.

Landscaping

3. Mature trees will be identified and preserved where practical and commercially reasonable.

4. Dumpsters, or similar solid waste receptacles, HVAC equipment, commercial mechanical units or similar fixtures will be screened from view where practical and commercially reasonable utilizing a combination of solid landscaping or opaque fencing.

5. Commercial parking areas will be screened in a commercially reasonable manner and shall consist of evergreen

planting, earthen berms, solid opaque fencing or any combination thereof.

Signage

- 6. Freestanding signs shall be consistent with 2008 Currituck County Sign Ordinance and in a manner consistent with Outer Banks vernacular and shall not include any neon or internally lit signs.

Site Design/Architectural

- 7. Maximum building footprint of an individual building shall not exceed 4,000 square feet of gross "heated" floor area.
- 8. The materials used, scale, height, building façade and colors of any structure shall be reflective of the historic architecture and vernacular of the Corolla Village.
- 9. Large expanses of blank walls shall be avoided where commercially reasonable. Facades shall incorporate architectural elements that add visual interest, including, but not necessarily limited to a variation in exterior materials; functioning windows and doorways and projecting elements such as front porches, eaves, cornices, canopies, bays, shadow lines, overhangs, porticos and colonnades.
- 10. Corrugated metal building materials shall not be permitted. Architectural grade finished metal may be used as an accent material or on elevations not visible from a right-of-way or area for residential uses.

DENSITY:

The General Business zone allows an approximate gross residential density of 2.5 du/acre.

SURROUNDING PROPERTY:

	Land Use	Zoning
NORTH:	Undeveloped	R01 (CD-GB request)
SOUTH:	Utility (telephone)	GB
EAST:	Undeveloped	CD-GB
WEST:	Undeveloped	R01

EXISTING LAND USE: Undeveloped

PURPOSE LAND USE: Mixed residential uses, neighborhood serving commercial uses, and traditional

uses associated with a pedestrian oriented area.

**LAND USE PLAN
CLASSIFICATION:**

The 2006 Land Use Plan classifies the site as **Full Service** within the **Corolla Sub-Area**.

The purpose of the Full Service Area class is to provide areas preferred for community centers. Areas designated as Full Service are those parts of the county where a broad range of infrastructure and service investments have been provided or will be made available to the public and/or private sectors. With nonresidential uses, it is essential that the existing community character be preserved.

The policy emphasis of the Corolla Sub-Area is to allow for predominantly medium density residential development (2 to 3 units per acre) with minimal commercial development arranged in clusters.

The following Land Use Plan policies are also relevant to this request:

POLICY ES2: NON-COASTAL WETLANDS, including FRESHWATER SWAMPS, AND INLAND, NON-TIDAL WETLANDS, shall be conserved for the important role they play in absorbing floodwaters, filtering pollutants from stormwater runoff, recharging the ground water table, and providing critical habitat for many plant and animal species. Currituck County supports the efforts of the U.S. Army Corps of Engineers in protecting such wetlands through the Section 404 permit program of the Clean Water Act, as well as Section 401 water quality certifications by the State of North Carolina.

Based on the soils map, this lot appears to include wetlands. An accurate delineation of wetlands by the Army Corps of Engineers will be necessary prior to development.

POLICY CD5: Incompatible or poorly planned COMMERCIAL ENCROACHMENT within or immediately adjoining existing residential areas shall be prohibited.

Such incompatible encroachments often include, but are not limited to, large-scale commercial uses or automobile-oriented commercial uses such as service stations, car lots, car washes, drive through restaurants, and the like.

The zoning conditions submitted by the applicant limit the size of commercial buildings and require architectural standards for new construction. Many of the automobile oriented uses typically associated with General Business zoning have also been excluded, making the request more consistent with this policy.

POLICY OB5: Currituck County, through its actions and decisions, shall seek to preserve the historic character and heritage of the COROLLA VILLAGE area of the Outer Banks.

The zoning conditions included as part of this request ensure compatibility with the surrounding area.

**PUBLIC SERVICES
AND UTILITIES:**

The Corolla Fire Department provides fire protection for this area. Electric, telephone, cable television, and public water are available. Considering environmental conditions onsite, connection to a central wastewater system is preferable.

FLOOD ZONE:

Flood Zone AE(5).

WETLANDS:

It appears this lot does include wetlands along the eastern border.

SOILS:

The Currituck County Soils map indicates the property contains non-suitable soils. Connection to a central wastewater system or approval from Albemarle Regional Health Services for an on-site septic system must occur prior to any development activities

**STAFF
RECOMMENDATION:**

Staff recommends **approval** of the request to establish a .36 acre tract from Outer Banks Standard Residential (R01) to

Conditional District- General Business (CD-GB) for the following reasons:

1. The proposed request is in general compliance with the Full Service designation of the 2006 Land Use Plan and the Corolla Sub-Area Policy Emphasis.
2. The proposed zoning conditions are consistent with the objectives of the Currituck County Unified Development Ordinance and 2006 Land Use Plan and promote compatibility between the subject property and surrounding area (LUP Policies CD5 and OB5)
3. The adjacent properties to the east and properties across Persimmon Street are presently zoned Conditional District-General Business or General Business.
4. Promoting mixed use, neighborhood serving commercial development in the Corolla Village area provides additional opportunities for the community in a safe, walkable setting. The Corolla Village area has become a major Outer Banks destination and by carefully expanding its commercial viability, the county, Corolla residents, and the local business community will continue to derive both economic and quality of life benefits.

PLANNING BOARD DISCUSSION

No discussion.

ACTION

Mr. Kovacs motioned to recommend approval with staff recommendations to rezone 0.32 acres from Outer Banks Standard Residential (R01) to Conditional District-General Business (CD-GB) according to the 2006 Land Use Plan. Mr. Bell seconded the motion. Motion carried unanimously.

Chairman Etheridge opened the public hearing.

Jeff Malarney, Attorney was present to answer questions.

There being no further comments, the public hearing was closed.

Commissioner Aydlett moved to **approve** PB 08-58 due to its consistency with the policies and Full Service designation of the 2006 Land Use Plan and that the request is reasonable and in the public interest and promotes orderly growth and development. Commissioner O'Neal seconded the motion. Motion carried.

Public Hearing and Action PB 08-59 Twiddy Family Partnership, LLC: Request to rezone 1.8+/- acres from Outer Banks Standard Residential (R01) to Conditional District - General Business (CD-GB). The property is located at 1118 Corolla Village Road, approximately 80 feet south of Schoolhouse Lane, Tax Map 114, Parcel 36D, Poplar Branch Outer Banks Subtownship.

Ben Woody, Planning Director, reviewed the request.

TYPE OF REQUEST: To rezone 1.8+/- acres from R01 to CD-GB.

LOCATION: Located at 1118 Corolla Village Road, approximately 80 feet south of Schoolhouse Lane.

TAX ID: Tax Map 114, Parcel 36D
0114-000-0036D-0000

OWNER/APPLICANT: Twiddy Family Partnership, LLC
PO Box 369
Corolla NC 27927

CURRENT ZONING: Outer Banks Standard Residential (R01)

PROPOSED ZONING: Conditional District-General Business (CD-GB)

ZONING HISTORY: A Special Use Permit (SUP) was issued for this property on June 2, 2008 for outdoor recreation and outdoor storage.

ZONING CONDITIONS: Uses
1. Generally, limited to mixed residential uses, neighborhood serving commercial uses, and traditional uses associated with a pedestrian oriented area. However, the following uses shall be excluded: Family Care Homes, Mobile Homes, Nursing Care Facilities, Civil Defense Operations, Schools & Associated Uses, Cemeteries, Religious Institutions, Animal Services (With Outdoor Kennels), Automotive Services & Repair, Car Washes, Drive-Thru Uses, Dry Cleaning & Laundromats, Funeral Homes, Heavy Equipment Services & Repair, Tattoo and

Body Piercing Studios, Automotive Sales & Rental, Drive-Thru Uses, Heavy Equipment Sales & Rental, Manufactured/Modular Home Sales, Restaurants (With Drive-Thru), Landfills, Convenience Centers, County Owned or Operated, Sanitary, Landfills, Airports (County Owned or Operated).

Transportation

2. Adopt a pedestrian friendly circulation, limited parking between commercial buildings and adjacent right(s) of way.

Landscaping

3. Mature trees will be identified and preserved where practical and commercially reasonable.

4. Dumpsters, or similar solid waste receptacles, HVAC equipment, commercial mechanical units or similar fixtures will be screened from view where practical and commercially reasonable utilizing a combination of solid landscaping or opaque fencing.

5. Commercial parking areas will be screened in a commercially reasonable manner and shall consist of evergreen planting, earthen berms, solid opaque fencing or any combination thereof.

Signage

6. Freestanding signs shall be consistent with 2008 Currituck County Sign Ordinance and in a manner consistent with Outer Banks vernacular and shall not include any neon or internally lit signs.

Site Design/Architectural

7. Maximum building footprint of an individual building shall not exceed 4,000 square feet of gross "heated" floor area.

8. The materials used, scale, height, building façade and colors of any structure shall be reflective of the historic architecture and vernacular of the Corolla Village.

9. Large expanses of blank walls shall be avoided where commercially reasonable. Facades shall incorporate architectural elements that add visual interest, including, but not necessarily limited to a variation in exterior materials; functioning windows and doorways and projecting elements such as front

porches, eaves, cornices, canopies, bays, shadow lines, overhangs, porticos and colonnades.

10. Corrugated metal building materials shall not be permitted. Architectural grade finished metal may be used as an accent material or on elevations not visible from a right-of-way or area for residential uses.

DENSITY: The General Business zone allows an approximate gross residential density of 2.5 du/acre.

SURROUNDING PROPERTY:

	Land Use	Zoning
NORTH:	Undeveloped	GB, RO1
SOUTH:	Undeveloped	RO1
EAST:	Parking Area, Wild Horse Museum	GB, RO1
WEST:	Undeveloped	RO1

EXISTING LAND USE: Outdoor Recreation and Storage - Coastal Explorations Kayak Tours

PURPOSE LAND USE: Mixed residential uses, neighborhood serving commercial uses, and traditional uses associated with a pedestrian oriented area.

LAND USE PLAN CLASSIFICATION:

The 2006 Land Use Plan classifies the site as **Conservation** within the **Corolla Sub-Area**.

The purpose of the Conservation class is to provide for the long-term management and protection of significant, limited, or irreplaceable areas. Proper management is needed to conserve the natural, cultural, recreational, scenic or biologically productive values of these areas. The Conservation class is typically applied to areas that should not be developed at all (preserved), or if developed, done so in a very limited manner characterized by careful planning and cautious attention to the conservation of environmental features. Infrastructure and services, public or private, should not be provided in these areas as a catalyst that could stimulate development.

The policy emphasis of the Corolla Sub-Area is to allow for predominantly medium density residential development (2 to 3 units per acre) with minimal commercial development arranged in clusters.

The following Land Use Plan policies are also relevant to this request:

POLICY ES2: NON-COASTAL WETLANDS, including FRESHWATER SWAMPS, AND INLAND, NON-TIDAL WETLANDS, shall be conserved for the important role they play in absorbing floodwaters, filtering pollutants from stormwater runoff, recharging the ground water table, and providing critical habitat for many plant and animal species.

The area requested for CD-GB zoning appears to include a significant amount of wetlands. If the subject property is to be developed, separation should be provided between impervious surfaces and wetlands to filter stormwater pollutants and protect water quality.

POLICY WQ3: Currituck County supports policies, plans and actions that help protect the water quality of the county's estuarine system by preventing SOIL EROSION AND SEDIMENTATION, and by controlling the quantity and quality of STORMWATER RUNOFF entering the estuary.

The request does not directly address water quality impacts that may result from intensive development of the uplands. The inclusion of zoning conditions that limit the intensity of development, require erosion and sedimentation control devices, and integrate low impact development techniques (i.e., cisterns, bio-retention areas, pervious materials, etc.) would be consistent with the objectives of this policy.

POLICY ED4: In addition to the recruitment and expansion of major new industries, the considerable value of SMALL BUSINESS START-UPS, EXPANSIONS AND SPIN-OFFS shall also be recognized.

The existing outdoor recreation use of the property directly correlates with

eco-tourism and represents a small business that is compatible with an environmentally fragile area. Any expansion of the current use should be carefully planned with attention to the conservation of existing environmental features.

POLICY OB5: Currituck County, through its actions and decisions, shall seek to preserve the historic character and heritage of the COROLLA VILLAGE area of the Outer Banks.

The zoning conditions included as part of this request, particularly the architectural requirements, help to ensure compatibility with the physical development pattern of the historic Corolla Village area.

**PUBLIC SERVICES
AND UTILITIES:**

The Corolla Fire Department provides fire protection for this area. Public water is available; however, considering environmental conditions onsite, connection to a central wastewater system is necessary for the development of the subject property.

FLOOD ZONE:

Flood Zone AE(5).

WETLANDS:

It appears this lot includes a significant amount of wetlands. According to information provided by the applicant there are 12,723 square feet of uplands on the 1.8 acre tract requested for CD-GB zoning. Thus, approximately 84% of the subject property is wetlands.

SOILS:

The Currituck County soils map indicates the property contains non-suitable soils.

**STAFF
RECOMMENDATION:**

As submitted, staff recommends **modified approval** of the request to rezone a 1.8+/- acre area from Outer Banks Standard Residential (R01) to Conditional District- General Business (CD-GB) for the following reasons:

1. The proposed request is not in general compliance with the 2006 Land Use Plan and does not characterize careful planning and cautious attention to the

preservation of environmental features (LUP Policies ES2, WQ3, and Conservation Land Classification).

2. The range of uses is too broad considering the Conservation designation of the subject property. Land uses directly related to eco-tourism or other similarly environmentally focused uses are more appropriate for Conservation areas (LUP Conservation Land Classification).
3. Without limits on the amount of impervious coverage, or the integration of Low Impact Development techniques, future development activity may have a detrimental impact on wetlands and estuarine water quality (LUP Policies, ES2 and WQ5).
4. This request as currently submitted has the same zoning conditions as rezonings recently considered on Persimmon Street in the Corolla Village area; however, in view of the environmental uniqueness of this parcel, the formulation of site specific zoning conditions is more appropriate.

Outstanding Staff Concerns: The conditional zoning process provides an opportunity for an applicant to propose use limitations or development conditions that ensure development proposals are consistent with the policies set forth in adopted plans.

*** A revised conceptual plan was resubmitted on December 29, 2009 for further consideration. Staff did not fully review the revised plan prior to the Board of Commissioners submission deadline; however, the following general comments apply:

1. Staff recommended the applicant limit the developmental impacts on wetlands and estuarine water quality by lowering the amount of impervious area and integrating Low Impact Development techniques. The applicant made strides toward achieving this by integrating permeable pavement and rooftop cisterns. Staff would still prefer

that where possible, physical separation between the remaining impervious areas and wetlands be included as part of the request.

2. The conceptual plan reflects parking areas and drive aisles directly adjacent to delineated wetland lines. Can these parking areas be properly constructed without impacting wetlands (e.g., maintain 3:1 side slopes)?
3. Staff recommends the total number and width parking of spaces be reduced. Considering the pedestrian-oriented context of the Corolla Village area, a reduction in parking requirements seems appropriate.
4. At the Planning Board meeting the applicant agreed to add a zoning condition that prevents any additional disturbance, including fill, in areas designated as wetlands. The applicant will need to request inclusion of this condition at the Board of Commissioners meeting.
5. During the public hearing process for the Coastal Explorations Special Use Permit, the applicant stated the pier would be available for public use at specified times as posted on the property. It appears the facility is for private use only, as there are no posted times indicating availability public use.
6. The conceptual plan should indicate the boundaries and acreage of the CD-GB zoning request (1.8 +/- acres).

PLANNING BOARD DISCUSSION

Mr. West stated that on each side of the parking area there are 404 wetlands and you would have to drive through them to get to the pier.

Mr. Woody stated it is recommended to keep a separation between the wetlands and impervious area.

The Planning Board discussed stormwater runoff going into the wetlands and constructing a building and parking lot on this site with the possibility of a second building in the future.

Mr. Woody stated that the proposed building the applicant is planning will have a residential loft on the second floor.

Mr. Woody stated that one of the things the board needs to consider is "How to handle development in a conservation area."

Mr. Webb stated that in the past conservation areas have not been rezoned.

Mr. Malarney provided a plat to the planning board showing the scale of the area in contrast to what they are presenting tonight. He provided an overview of the history of the property and its location. Mr. Malarney stated this is a very small project which has a 1.3% area impact on the entire site. Mr. Malarney stated they are very concerned with the environment of this project.

Mr. Deel talked about stormwater and wetlands which is his specialty in engineering. Mr. Deel stated that wetlands are a stormwater filter.

The Planning Board discussed pervious material being used on the parking lot to minimize stormwater runoff into the wetlands and still providing ample parking space if the second building is built.

Mr. Kovacs asked where the septic system will be located on the property.

Mr. Woody stated that as a planning staff they are obligated to look at these environmental policies because of the county's Land Use Plan. Mr. Woody stated that the Coastal Stormwater manual has literature that states innovative techniques even on a small scale do make a difference.

Mr. Deel stated the coastal stormwater rules, old and new versions recognize a concept of a low density development.

Mr. West asked what is the amount of traffic that you anticipate in and out of this area.

Ms. Twiddy stated they do about three trips per day which lasts about 2 hours each.

Mr. West talked about walkways over wetlands and the problems you can have. If you have a building it will have some impact on the wetlands.

Mr. Eadus stated he is a geologist and environmental scientist for Quible and Associates. Mr. Eadus stated he deals with wetland functions and wetland delineation on a daily basis. Mr. Eadus stated that this is an eco-tourist business and their intent is not to damage the environment.

Mr. Malarney stated that discussions have taken place for sewage lines to run down Corolla Village Road. Mr. Malarney

talked about impervious material on the parking lot, the wetlands, and the size of the project.

The Planning Board discussed parking on this site.

Ms. Turner stated she recognizes the impact on this parcel as a whole is minimal, but what happens when the next proposal comes in and its impact will be more how will it affect the conservation area? Ms. Turner stated she is concerned with setting a precedent with future proposals in conservation areas.

Mr. West stated you have excluded certain uses, but the application does not say exactly what it is going to be used for.

Mr. Malarney stated it will be an eco-tourism business.

Mr. Deel stated that the impervious area covers approximately 8,199 sq. ft. which is 65%.

Mr. Malarney thanked the planning board on behalf of Twiddy and would like for them to recommend approval. Mr. Malarney stated they would put pervious material in the parking area.

Ms. Twiddy stated they do try to use solar energy, but to take in consideration that sometimes it is not economically feasible for a small business.

Mr. Woody stated that if the board departs from the Land Use Plan to approve this request that more restrictions are recommended and to hold the applicant to a higher standard of development.

ACTION

Ms. Turner motioned to include an amendment to the motion that careful consideration was given to the size of the entire property. Mr. Kovacs seconded the motion. Motion carried unanimously.

Ms. Robbins motioned to recommend approval contingent upon working with staff to integrate pervious pavers, cisterns, and no disturbance of wetlands and that the request is consistent with the 2006 Land Use Plan. Mr. Kovacs seconded the motion. Ayes: Ms. Robbins, Ms. Turner, Mr. Keel, Mr. Bell, Mr. Kovacs, and Mr. Midgette. Nays: Mr. West.

Chairman Etheridge opened the public hearing.

Lynne Wilson, disagreed with the Planning Board and requested further environmental impact study.

Jeff Malarney, Attorney, stated that they will not apply to fill additional wetlands.

Andy Deel, Engineer, reviewed the permeable surface.

There being no further comments, the public hearing was closed.

Commissioner Aydlett moved to **approve** PB 08-59 as presented with the condition that no disturbance, including fill, shall be permitted in areas designated as wetlands, and due to its consistency with the policies and Conservation designation of the 2006 Land Use Plan and that the request is reasonable and in the public interest and promotes orderly growth and development with additional condition for zoning. Commissioner O'Neal seconded the motion. Motion carried.

Consideration of Fund Request by Corolla Fire and Rescue

Barry Richman, Corolla Fire and Rescue, reviewed the cost to replace the fire truck and cost to repair.

Commissioner Aydlett moved to approve funding in the amount of \$182,000 from the county and 55,000 from the Fire Department. Commissioner Gregory seconded the motion. Motion carried.

Appointment to Walnut Island Sanitary District to replace Hobert F. Millikan

Starkey Sharp, Attorney, provided an update to the Board on the system.

Commissioner O'Neal moved to appoint Toni Evans to the Board to replace Hobert Millikan. Commissioner Rorer seconded the motion. Motion carried.

Appointment of Commissioner to Whalehead Board of Trustees

Commissioner O'Neal nominated Commissioner Aydlett. Commissioner Aydlett was appointed by acclamation.

Appointment of Commissioner to the Extension Advisory Council

Commissioner O'Neal nominated Chairman Etheridge. Chairman Etheridge was appointed by acclamation.

Appointment of Commissioner as Legislative Liaison to NC Association of County Commissioners

Commissioner Taylor moved to appoint Chairman Etheridge. Commissioner O'Neal seconded the motion. Motion carried.

Appointment of Commissioner to Tourism Advisory Board

Commissioner Aydlett nominated Commissioner O'Neal.
Commissioner O'Neal was appointed by acclamation.

Appointment to Wild Horse Advisory Board

Commissioner Aydlett moved to appoint Kimberlee Hoey.
Commissioner O'Neal seconded the motion. Motion carried.

Commissioner O'Neal moved to appoint Diane Nordstrom as the
County designee. Chairman Etheridge seconded the motion.
Motion carried.

Appointments to Board of Adjustment

Commissioner O'Neal moved to request a legislative amendment
to have each district represented. Chairman Etheridge
seconded the motion. Motion carried

Consideration of Planning Board Appointment Ordinance

Commissioner O'Neal moved to adopt. Commissioner Aydlett
seconded the motion. Motion carried.

**AN ORDINANCE OF THE CURRITUCK COUNTY BOARD OF
COMMISSIONERS AMENDING ARTICLE III, CHAPTER 2 OF THE
CURRITUCK COUNTY CODE OF ORDINANCES TO PROVIDE FOR THE
APPOINTMENT OF MEMBERS TO THE PLANNING BOARD**

WHEREAS, pursuant to N.C. Gen. Stat. §153A-76 a board of commissioners
may change the composition and manner of selection of boards, commissions, and
agencies, and may generally organize and reorganize the county government in order to
promote orderly and efficient administration of county affairs; and

WHEREAS, pursuant to N.C. Gen. Stat. §153A-77 a board of commissioners
may appoint advisory boards, committees, councils and agencies composed of qualified
and interested county residents to study, interpret and develop community support and
cooperation in activities conducted by or under the authority of the board of
commissioners.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for the
County of Currituck, North Carolina as follows:

PART I. That the Code of Ordinances, Currituck County, North Carolina is amended by
adding a new division and section to Article III, Chapter 2 to read as follows:

DIVISION 6. PLANNING BOARD

Section 2-204. Appointments; membership.

There shall be a Planning Board consisting of nine members appointed by the Board
of Commissioners. Seven (7) members shall be appointed in the manner set forth in
Section 2-96 and Section 2-97 of this Code. Two (2) members, one of whom must reside

on the Currituck Outer Banks, shall be appointed in the manner set forth in Section 2-67 of this Code.

PART II. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed

PART III. This ordinance is effective upon its adoption.

Appointments to Planning Board

Commissioner Aydlett moved to appoint James Clark.
Commissioner O'Neal seconded the motion. Motion carried.

Chairman Etheridge moved to reappoint Manly West. Motion carried by acclamation.

Commissioner Rorer moved to reappoint Forrest Midgette.
Motion carried by acclamation.

Commissioner O'Neal moved to reappoint Bobby Bell and William Etheridge. Motion carried by acclamation.

Commissioner Aydlett moved to appoint Lynne Wilson. Motion carried by acclamation.

The Board also directed staff to add in the ordinance that members can be replaced if they miss 3 consecutive meetings or 50%.

Amendment to Airport Ordinance Division 2, Article III

Commissioner Aydlett moved to adopt. Commissioner O'Neal seconded the motion. Motion carried.

AN ORDINANCE OF THE CURRITUCK COUNTY BOARD OF COMMISSIONERS AMENDING DIVISION 2, ARTICLE III OF THE CURRITUCK COUNTY CODE OF ORDINANCES REGARDING THE AIRPORT ADVISORY AUTHORITY

WHEREAS, pursuant to N.C. Gen. Stat. §153A-76 a board of commissioners may change the composition and manner of selection of boards, commissions, and agencies, and may generally organize and reorganize the county government in order to promote orderly and efficient administration of county affairs; and

WHEREAS, pursuant to N.C. Gen. Stat. §153A-77 a board of commissioners may appoint advisory boards, committees, councils and agencies composed of qualified and interested county residents to study, interpret and develop community support and cooperation in activities conducted by or under the authority of the board of commissioners.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for the County of Currituck, North Carolina as follows:

PART I. That Division 2, Article III, Chapter 2 of the Code of Ordinances, Currituck County, North Carolina is amended to read as follows:

DIVISION 2. AIRPORT ADVISORY AUTHORITY BOARD

Sec. 2-111. Created.

The county airport advisory authority board is created pursuant to G.S. ch. 63 and G.S. 153A-76.

Sec. 2-112. Composition.

The airport advisory authority board shall be composed of seven members who are citizens of the county. One member of the board of commissioners and the county manager shall be ex officio members without a vote.

Sec. 2-113. Appointment and terms of members.

The citizen members of the county airport advisory authority board shall be appointed by and serve at the pleasure of the board of commissioners ~~as follows: in the manner set forth in Section 2-96 and Section 2-97 of this Code.~~

- ~~(1) Two members shall be appointed to serve terms of one year, two members shall be appointed to serve terms of two years, and three members shall be appointed to serve terms of three years, respectively, from the initial appointment date of members. Thereafter, members shall be appointed annually on January 1 for terms of three years.~~
- (2) The commissioner serving as an ex officio member shall be appointed by the board of commissioners on the first Monday in December to serve for a two-year term.
- ~~(3) In the event of a vacancy of a citizen member's seat, the board of commissioners shall appoint a citizen to fill the unexpired term of office.~~

Sec. 2-114. Compensation of members.

The citizen members of the county airport advisory authority board shall be paid the sum of \$25.00 per meeting or as otherwise provided by the board of commissioners and shall be reimbursed for expenses incurred by them in the course of their duties upon the presentation of proper vouchers for those expenses.

Sec. 2-115. Removal of members.

The board of commissioners shall have the right to remove any member appointed to the airport advisory authority board at will and appoint a replacement member.

Sec. 2-116. Duties.

The county airport advisory authority board is charged with the duty of investigating, studying, and making recommendations to the board of commissioners pertaining to the construction, enlargement, improvement, maintenance, equipment, operation and regulation of the county airport.

Sec. 2-117. Function as advisory body.

The county airport advisory authority board shall have no legislative powers of its own but shall simply be an advisory body to the board of commissioners concerning the matters with which it is charged, and the board of commissioners will receive and consider the authority's board's recommendations in the construction, enlargement, improvement, maintenance, equipment, operation, and regulation of the county airport.

Sec. 2-118. Officers.

The airport advisory ~~authority~~ board shall appoint from its membership a chairman and any other officers as it may deem necessary for the orderly conduct of its business.

Sec. 2-119. Meetings.

The airport advisory ~~authority~~ board shall hold meetings regularly at least once quarterly and at hours as may be fixed by the ~~authority~~ board. Special meetings may be held on call of the chairman upon ~~24~~ 48 hours' notice to the members of the ~~authority~~ board. A copy of the minutes of all meetings shall be sent to the county manager. All meetings or other business of the ~~authority~~ board shall be conducted in accordance with the ~~Open m~~ Meetings Law.

PART II. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

PART III. This ordinance is effective upon its adoption

Appointment of Commissioner to Airport Advisory Authority Board

Commissioner Gregory moved to appoint Commissioner Rorer. Commissioner Aydlett seconded the motion. Motion carried.

Appointments to Airport Advisory Authority Board

Commissioner Aydlett appointed Gary Bryan; Commissioner Nelms appointed James Winebarger; Chairman Etheridge appointed Ed Ish; Commissioner Gregory appointed David Messina. Motions carried by acclamation.

Amendment to Economic Development Ordinance Section 2-138

Commissioner O'Neal moved to adopt. Commissioner Aydlett seconded the motion. Motion carried.

AN ORDINANCE OF THE CURRITUCK COUNTY BOARD OF COMMISSIONERS AMENDING SECTION 2-138 OF THE CURRITUCK COUNTY CODE OF ORDINANCES TO MODIFY THE APPOINTMENT PROCESS FOR MEMBERS OF THE ECONOMIC DEVELOPMENT BOARD

WHEREAS, pursuant to N.C. Gen. Stat. §153A-76 a board of commissioners may change the composition and manner of selection of boards, commissions, and agencies, and may generally organize and reorganize the county government in order to promote orderly and efficient administration of county affairs; and

WHEREAS, pursuant to N.C. Gen. Stat. §153A-77 a board of commissioners may appoint advisory boards, committees, councils and agencies composed of qualified and interested county residents to study, interpret and develop community support and cooperation in activities conducted by or under the authority of the board of commissioners.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for the County of Currituck, North Carolina as follows:

PART I. That Section 2-138 of the Code of Ordinances, Currituck County, North Carolina is amended to read as follows:

Sec. 2-138. Appointment and terms of members.

The citizen members of the economic development board shall be appointed by and serve at the pleasure of the board of commissioners ~~as follows:~~ in the manner set forth in Section 2-96 and Section 2-97 of this Code.

~~(1) Currently appointed members shall remain on the economic development board until the expiration of their present three year terms. Thereafter, members shall be appointed such that the commissioner representing each of the county's four districts, Crawford, Poplar Branch, Fruitville, and Moyock, shall appoint two members, and the at-large commissioner shall appoint one member. Members shall be appointed annually on the first day of January for terms of three years.~~

(2) The commissioner serving as an ex officio member shall be appointed by the board of commissioners on the first Monday in December to serve for a two-year term.

~~(3) In the event of a vacancy of a citizen member's seat, the board of commissioners shall appoint a citizen to fill the unexpired term of office.~~

PART II. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

PART III. This ordinance is effective upon its adoption.

Appointment of Commissioner to Economic Development Board

Commissioner O'Neal nominated Commissioner Rorer.
Commissioner Gregory nominated Commissioner Nelms.
Nominations were closed. The vote was 5 for Commissioner Rorer and two for Commissioner Nelms. Commissioner Rorer was appointed.

Appointments to Economic Development Board

Commissioner Aydlett appointed Elizabeth White.
Commissioner Nelms appointed Tameron Kugler. Commissioner Taylor appointed Kevin Burwell. Commissioner O'Neal appointed Matt Converse and Commissioner Gregory appointed H.D. Newbern. Appointments were approved by acclamation.

Consideration of joining Dare County in filing a legal challenge to the Beach Plan

Dan Scanlon, County Manager, stated that the Department of Insurance has increased the insurance for all 18 coastal counties. He asked if the Board wanted to join in with Dare County to file an appeal with the Department of Insurance.

Commissioner Etheridge moved to appropriate up to \$10,000. Commissioner Rorer seconded the motion. Motion carried.

Sheriff's Department Grant for Tasers

Local match is \$2,852 which will come from next year's budget.

Commissioner Gregory moved to approve. Commissioner O'Neal seconded the motion. Motion carried.

Consent Agenda:

1. Appointment of Chairman Etheridge as Voting Delegate to Legislative Goals Conference
2. Grant for Corolla Multi-Use Path
3. Resolution Supporting the Funding of Albemarle RC&D
4. Approval of December 15, 2008 Minutes
5. Budget Amendments
6. Budget Amendment for Parks and Recreation

Commissioner Gregory moved to approve. Commissioner Taylor seconded the motion. Motion carried.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10550-532000	Supplies	\$ 605	
10380-482000	Miscellaneous Revenue		\$ 605
		\$ 605	\$ 605

Explanation: Airport (10550) - To record donation for television in airport terminal building.
Net Budget Effect: Operating Fund (10) - Increased by \$605.

<u>Account</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease

<u>Number</u>			<u>Expense</u>
10540-514500	Training & Education	\$ 3,000	
10540-511000	Phone & Postage		\$ 500
10540-516000	Repair & Maintenance		\$ 1,000
10540-531000	Gas, Oil, & Etc.		\$ 500
10540-532000	Supplies		\$ 1,000
		<u>\$ 3,000</u>	<u>\$ 3,000</u>

Explanation: Inspections (10540) - Transfer funds for inspector certifications - the International Code Council is offering to NC standard certificate holders a one time limited offer to obtain ICC certification. This offer expires on February 28. The charge for obtaining these certificates is \$ 150 per certificate.

Net Budget Effect: Operating fund (10) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
12546-590006	Capital Outlay	\$ 157,000	
12390-495021	T F - Poplar Branch Fire District Fund Balance		\$ 25,000
12390-499900	Appropriated		\$ 132,000
21690-587012	T T - Fire Services Fund Balance	\$ 25,000	
21390-499900	Appropriated		\$ 25,000
		<u>\$ 182,000</u>	<u>\$ 182,000</u>

Explanation: Corolla Vol Fire Dept (12546) - To increase appropriations for emergency repairs for Platform 61 aerial truck per letter submitted from Chief Rick Galganski. This will be funded through remaining Poplar Branch fire district funds and fund balance accumulated in the Fire Services fund.

Net Budget Effect: Fire Services Fund (12) - Increased by \$157,000.
Poplar Branch Fire District Fund (21) - Increased by \$25,000.

<u>Account Number</u>	<u>Account Description</u>	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
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50550-592006	Hangar/Taxiway 36237.8.6.2	\$	43,067		
50330-448000	State Aid to Airports			\$	38,760
	Transfer from Occupancy				
50390-495015	Tax			\$	4,307
			<u>43,067</u>		
				<u>\$</u>	<u>43,067</u>

Explanation: Airport Expansion (50550) - To increase budgeted funds for phase II of the 2008 Vision 100 funds. This will be applied to the Hangar and Hangar Taxiway grant project 36237.8.6.2.

Net Budget Effect: Co Governmental Construction Fund (50) - Increased by \$43,067.

<u>Account Number</u>	<u>Account Description</u>	<u>Debit</u> Decrease Revenue or Increase Expense	<u>Credit</u> Increase Revenue or Decrease Expense
10795 502000	Salaries	13,685	
10795 505000	FICA	1,047	
10795 506000	Insurance	1,788	
10795 507000	Retirement	1,339	
10350-469004	Community Baseball/Softball		\$ 17,859
		<u>\$ 17,859</u>	<u>\$ 17,859</u>

Explanation: Parks & Recreation (10795) - To increase budgeted line items to reclassify recreation specialist position to a grade 54 and to approve an additional recreation specialist for the County to add baseball/softball to the County Community recreation programs. This will be funded through fees collected from baseball/softball registrations. This will become effective February 2, 2009.

Net Budget Effect: Operating Fund (10) - Increased by \$17,859.

Commissioner's Report

Chairman Etheridge requested a meeting with DOT on railroad crossings in the county. He also requested staff to look at decals for citizens to use at the convenience centers.

Commissioner Aydlett commented on the Knotts Island Fire Department and their temporary relocation.

Commissioner O'Neal requested an update on the Historic Jarvisburg School.

Commissioner Taylor requested that the Board retreat be held at the courthouse.

Commissioner Rorer stated that it would be good to have a list of all the businesses in the county.

County Manager's Report

No comments

Adjourn

There being no further business, the meeting adjourned.

Special Meeting

Currituck County Tourism Development Authority

Call to Order

Chairman Etheridge called the meeting to order

TDA Budget Amendment

Commissioner O'Neal moved to approve. Commissioner Gregory seconded the motion. Motion carried.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
15447-587050	T T - Co Govt Construction	\$ 4,307	
15447-587010	T T - Operating Fund		\$ 4,307
		<u>\$ 4,307</u>	<u>\$ 4,307</u>

Explanation: Tourism Related Expenditures (15447) - To move budgeted funds from transfer to operating fund to transfers to County Governmental Construction Fund for County match on NC Department of Transportation, Division of Aviation grant.

Net Budget Effect: Occupancy Tax Fund (15) - No change.

Adjourn

There being no further business, the meeting adjourned