

Currituck County Board of Commissioners Agenda

Historic Currituck County Courthouse

Date: Monday, January 05, 2009

Time: 7:00 PM

Work Sessions

6:30 Discussion on Corolla Multi-Use Path

Regular Agenda

7:00 p.m. Invocation

Pledge of Allegiance

Item 1 Approval of Agenda

Item 2 Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Item 3 **Public Hearing and Action** PB 08-57 Elizabeth J. Campbell:
Request to rezone .36 acres from Outer Banks Standard Residential (RO1) to Conditional District – General Business (CD-GB). The property is located at 1145 Persimmon Street, Tax Map 114, Parcel 22, Poplar Branch Outer Banks Subtownship.

Item 4 **Public Hearing and Action** PB 08-58 Margaret R. Lester:
Request to rezone .32 acres from Outer Banks Standard Residential (RO1) to Conditional District – General Business (CD-GB). The property is located at 1147 Persimmon Street, Tax Map 114, Parcel 21, Poplar Branch Outer Banks Subtownship.

Item 5 **Public Hearing and Action** PB 08-59 Twiddy Family Partnership, LLC:
Request to rezone 1.8+/- acres from Outer Banks Standard Residential (RO1) to Conditional District – General Business (CD-GB). The property is located at 1118 Corolla Village Road, approximately 80 feet south of Schoolhouse Lane, Tax Map 114, Parcel 36D, Poplar Branch Outer Banks Subtownship.

Item 6 **Consideration of Fund Request by Corolla Fire and Rescue**

Adjourn

Special Meeting

Currituck County Tourism Development Authority

Call to Order

TDA Budget Amendment

Adjourn

**CASE ANALYSIS FOR THE
BOARD OF COMMISSIONERS
MEETING DATE: January 5, 2008
Conditional District Zoning Map Amendment:
PB 08-57 Elizabeth J. Campbell**

TYPE OF REQUEST: To rezone .36 acres from RO1 to CD-GB.

LOCATION: Located at 1145 Persimmon Street, Approximately 80 feet north of the intersection of Corolla Village Road and Persimmon Street.

TAX ID: Tax Map 114, Parcel 22
0114-000-0022-0000

OWNER: Elizabeth J. Campbell
99 Quail Run Drive
Elizabeth City NC 27909

APPLICANT: Twiddy Family Partnership, LLC
PO Box 369
Corolla NC 27927

CURRENT ZONING: Outer Banks Standard Residential (RO1)

PROPOSED ZONING: Conditional District-General Business (CD-GB)

ZONING CONDITIONS: Uses
1. Generally, limited to mixed residential uses, neighborhood serving commercial uses, and traditional uses associated with a pedestrian oriented area. However, the following uses shall be excluded: Family Care Homes, Mobile Homes, Nursing Care Facilities, Civil Defense Operations, Schools & Associated Uses, Cemeteries, Religious Institutions, Animal Services (With Outdoor Kennels), Automotive Services & Repair, Car Washes, Drive-Thru Uses, Dry Cleaning & Laundromats, Funeral Homes, Heavy Equipment Services & Repair, Tattoo and Body Piercing Studios, Automotive Sales & Rental, Drive-Thru Uses, Heavy Equipment Sales & Rental, Manufactured/Modular Home Sales, Restaurants (With Drive-Thru), Landfills, Convenience Centers, County Owned or Operated, Sanitary, Landfills, Airports (County Owned or Operated).

Transportation
2. Adopt a pedestrian friendly circulation, limited parking between commercial buildings and adjacent right(s) of way.

Landscaping
3. Mature trees will be identified and preserved where practical and commercially reasonable.

4. Dumpsters, or similar solid waste receptacles, HVAC equipment, commercial mechanical units or similar fixtures will be screened from view where practical and commercially reasonable utilizing a combination of solid landscaping or opaque fencing.
5. Commercial parking areas will be screened in a commercially reasonable manner and shall consist of evergreen planting, earthen berms, solid opaque fencing or any combination thereof.

Signage

6. Freestanding signs shall be consistent with 2008 Currituck County Sign Ordinance and in a manner consistent with Outer Banks vernacular and shall not include any neon or internally lit signs.

Site Design/Architectural

7. Maximum building footprint of an individual building shall not exceed 4,000 square feet of gross "heated" floor area.
8. The materials used, scale, height, building façade and colors of any structure shall be reflective of the historic architecture and vernacular of the Corolla Village.
9. Large expanses of blank walls shall be avoided where commercially reasonable. Facades shall incorporate architectural elements that add visual interest, including, but not necessarily limited to a variation in exterior materials; functioning windows and doorways and projecting elements such as front porches, eaves, cornices, canopies, bays, shadow lines, overhangs, porticos and colonnades.
10. Corrugated metal building materials shall not be permitted. Architectural grade finished metal may be used as an accent materials or on elevations not visible from a right-of-way or area for residential uses.

DENSITY: The General Business zone allows an approximate gross residential density of 2.5 du/acre.

SURROUNDING PROPERTY:

	Land Use	Zoning
NORTH:	Utility (wastewater)	RO1
SOUTH:	Undeveloped	RO1 (CD-GB request)
EAST:	Undeveloped	CD-GB
WEST:	Undeveloped	RO1

EXISTING LAND USE: Undeveloped

PURPOSE LAND USE: Mixed residential uses, neighborhood serving commercial uses, and traditional uses associated with a pedestrian oriented area.

**LAND USE PLAN
CLASSIFICATION:**

The 2006 Land Use Plan classifies the site as **Full Service** within the **Corolla Sub-Area**.

The purpose of the Full Service Area class is to provide areas preferred for community centers. Areas designated as Full Service are those parts of the county where a broad range of infrastructure and service investments have been provided or will be made available to the public and/or private sectors. With nonresidential uses, it is essential that the existing community character be preserved.

The policy emphasis of the Corolla Sub-Area is to allow for predominantly medium density residential development (2 to 3 units per acre) with minimal commercial development arranged in clusters.

The following Land Use Plan policies are also relevant to this request:

POLICY ES2: NON-COASTAL WETLANDS, including FRESHWATER SWAMPS, AND INLAND, NON-TIDAL WETLANDS, shall be conserved for the important role they play in absorbing floodwaters, filtering pollutants from stormwater runoff, recharging the ground water table, and providing critical habitat for many plant and animal species. Currituck County supports the efforts of the U.S. Army Corps of Engineers in protecting such wetlands through the Section 404 permit program of the Clean Water Act, as well as Section 401 water quality certifications by the State of North Carolina.

Based on the soils map, this lot appears to include wetlands. An accurate delineation of wetlands by the Army Corps of Engineers will be necessary prior to development.

POLICY CD5: Incompatible or poorly planned COMMERCIAL ENCROACHMENT within or immediately adjoining existing residential areas shall be prohibited. Such incompatible encroachments often include, but are not limited to, large-scale commercial uses or automobile-oriented commercial uses such as service stations, car lots, car washes, drive through restaurants, and the like.

The zoning conditions submitted by the applicant limit the size of commercial buildings and require architectural standards for new construction. Many of the automobile oriented uses typically associated with General Business zoning have also been excluded, making the request more consistent with this policy.

POLICY OB5: Currituck County, through its actions and decisions, shall seek to preserve the historic character and heritage of the COROLLA VILLAGE area of the Outer Banks.

The zoning conditions included as part of this request ensure compatibility with the surrounding area.

PUBLIC SERVICES AND UTILITIES:

The Corolla Fire Department provides fire protection for this area. Electric, telephone, cable television, and public water are available. Considering environmental conditions onsite, connection to a central wastewater system is preferable.

FLOOD ZONE:

Flood Zone AE(5).

WETLANDS:

It appears this lot includes wetlands along the eastern border.

SOILS:

The Currituck County Soils map indicates the property contains non-suitable soils. Connection to a central wastewater system or approval from Albemarle Regional Health Services for an on-site septic system must occur prior to any development activities.

STAFF RECOMMENDATION:

Staff recommends **approval** of the request to establish a .36 acre tract from Outer Banks Standard Residential (RO1) to Conditional District-General Business (CD-GB) for the following reasons:

1. The proposed request is in general compliance with the Full Service designation of the 2006 Land Use Plan and the Corolla Sub-Area Policy Emphasis.
2. The proposed zoning conditions are consistent with the objectives of the Currituck County Unified Development Ordinance and 2006 Land Use Plan and promote compatibility between the subject property and surrounding area (LUP Policies CD5 and OB5)
3. The adjacent properties to the east and properties across Persimmon Street are presently zoned Conditional District-General Business or General Business.
4. Promoting mixed use, neighborhood serving commercial development in the Corolla Village area provides additional opportunities for the community in a safe, walkable setting. The Corolla Village area has become a major Outer Banks destination and by carefully expanding its commercial viability, the county, Corolla residents, and the local business community will continue to derive both economic and quality of life benefits.

PLANNING BOARD DISCUSSION

Mr. West asked if the roads are state maintained.

Mr. Webb stated they are not state roads.

Mr. Woody stated that the applicant will have most of the traffic come from the Corolla Village entrance.

ACTION

Mr. West motioned to recommend approval with staff recommendations to rezone 0.36 acres from Outer Banks Standard Residential (RO1) to Conditional District-General Business (CD-GB) according to the 2006 Land Use Plan. Ms. Robbins seconded the motion. Motion carried unanimously.



PB 08-57 & 08-58 Corolla Village
Rezoning: RO1 To CD-GB

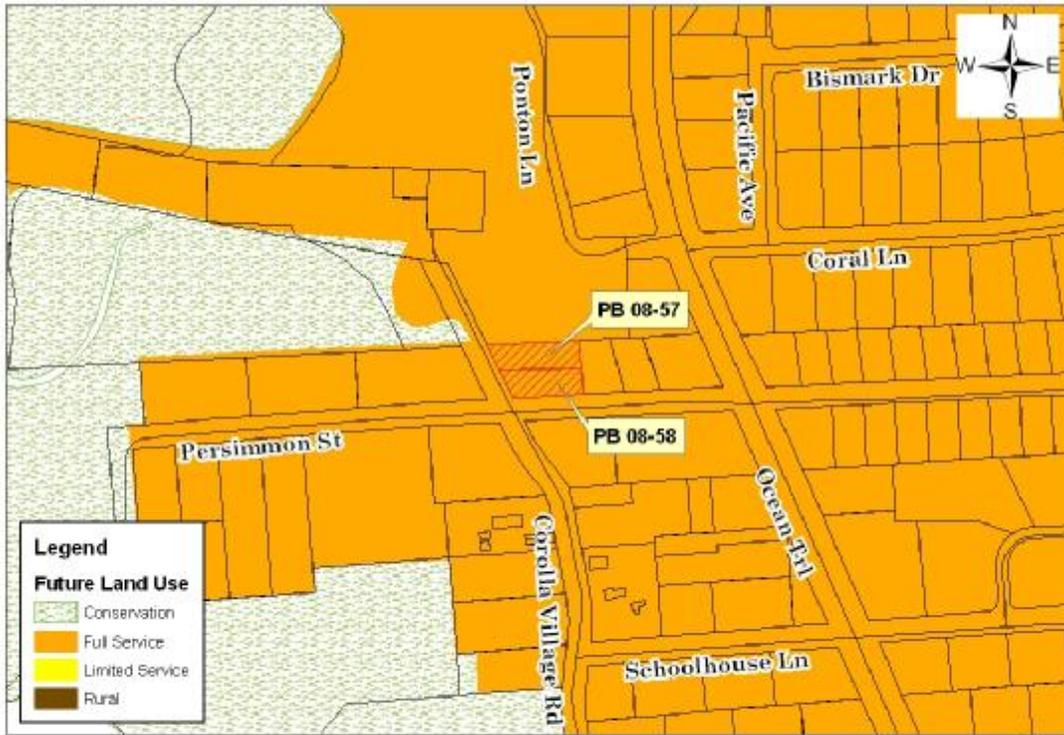
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Currituck County Planning Department



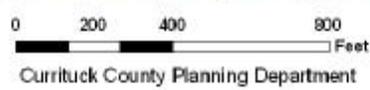
PB 08-57 & 08-58 Corolla Village
Rezoning: RO1 To CD-GB

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Currituck County Planning Department

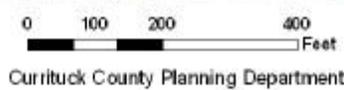




**PB 08-57 & 08-88 Corolla Village
Rezoning: RO1 To CD-GB**



**PB 08-57 & 08-88 Corolla Village
Rezoning: RO1 To CD-GB**



**CASE ANALYSIS FOR THE
BOARD OF COMMISSIONERS
MEETING DATE: January 5, 2008
Conditional District Zoning Map Amendment:
PB 08-58 Margaret R. Lester**

TYPE OF REQUEST: To rezone .32 acres from RO1 to CD-GB.

LOCATION: Located at 1147 Persimmon Street, at the northeast intersection of Corolla Village Road and Persimmon Street.

TAX ID: Tax Map 114, Parcel 21
0114-000-0021-0000

OWNER: Margaret R. Lester
750 Weaver Dairy Road, Apt. 179
Chapel Hill, NC 27517

APPLICANT: Twiddy Family Partnership, LLC
PO Box 369
Corolla NC 27927

CURRENT ZONING: Outer Banks Standard Residential (RO1)

PROPOSED ZONING: Conditional District-General Business (CD-GB)

ZONING CONDITIONS: Uses
1. Generally, limited to mixed residential uses, neighborhood serving commercial uses, and traditional uses associated with a pedestrian oriented area. However, the following uses shall be excluded: Family Care Homes, Mobile Homes, Nursing Care Facilities, Civil Defense Operations, Schools & Associated Uses, Cemeteries, Religious Institutions, Animal Services (With Outdoor Kennels), Automotive Services & Repair, Car Washes, Drive-Thru Uses, Dry Cleaning & Laundromats, Funeral Homes, Heavy Equipment Services & Repair, Tattoo and Body Piercing Studios, Automotive Sales & Rental, Drive-Thru Uses, Heavy Equipment Sales & Rental, Manufactured/Modular Home Sales, Restaurants (With Drive-Thru), Landfills, Convenience Centers, County Owned or Operated, Sanitary, Landfills, Airports (County Owned or Operated).

Transportation
2. Adopt a pedestrian friendly circulation, limited parking between commercial buildings and adjacent right(s) of way.

Landscaping
3. Mature trees will be identified and preserved where practical and commercially reasonable.

4. Dumpsters, or similar solid waste receptacles, HVAC equipment, commercial mechanical units or similar fixtures will be screened from view where practical and commercially reasonable utilizing a combination of solid landscaping or opaque fencing.
5. Commercial parking areas will be screened in a commercially reasonable manner and shall consist of evergreen planting, earthen berms, solid opaque fencing or any combination thereof.

Signage

6. Freestanding signs shall be consistent with 2008 Currituck County Sign Ordinance and in a manner consistent with Outer Banks vernacular and shall not include any neon or internally lit signs.

Site Design/Architectural

7. Maximum building footprint of an individual building shall not exceed 4,000 square feet of gross "heated" floor area.
8. The materials used, scale, height, building façade and colors of any structure shall be reflective of the historic architecture and vernacular of the Corolla Village.
9. Large expanses of blank walls shall be avoided where commercially reasonable. Facades shall incorporate architectural elements that add visual interest, including, but not necessarily limited to a variation in exterior materials; functioning windows and doorways and projecting elements such as front porches, eaves, cornices, canopies, bays, shadow lines, overhangs, porticos and colonnades.
10. Corrugated metal building materials shall not be permitted. Architectural grade finished metal may be used as an accent materials or on elevations not visible from a right-of-way or area for residential uses.

DENSITY: The General Business zone allows an approximate gross residential density of 2.5 du/acre.

SURROUNDING PROPERTY:

	Land Use	Zoning
NORTH:	Undeveloped	RO1 (CD-GB request)
SOUTH:	Utility (telephone)	GB
EAST:	Undeveloped	CD-GB
WEST:	Undeveloped	RO1

EXISTING LAND USE: Undeveloped

PURPOSE LAND USE: Mixed residential uses, neighborhood serving commercial uses, and traditional uses associated with a pedestrian oriented area.

**LAND USE PLAN
CLASSIFICATION:**

The 2006 Land Use Plan classifies the site as **Full Service** within the **Corolla Sub-Area**.

The purpose of the Full Service Area class is to provide areas preferred for community centers. Areas designated as Full Service are those parts of the county where a broad range of infrastructure and service investments have been provided or will be made available to the public and/or private sectors. With nonresidential uses, it is essential that the existing community character be preserved.

The policy emphasis of the Corolla Sub-Area is to allow for predominantly medium density residential development (2 to 3 units per acre) with minimal commercial development arranged in clusters.

The following Land Use Plan policies are also relevant to this request:

POLICY ES2: NON-COASTAL WETLANDS, including FRESHWATER SWAMPS, AND INLAND, NON-TIDAL WETLANDS, shall be conserved for the important role they play in absorbing floodwaters, filtering pollutants from stormwater runoff, recharging the ground water table, and providing critical habitat for many plant and animal species. Currituck County supports the efforts of the U.S. Army Corps of Engineers in protecting such wetlands through the Section 404 permit program of the Clean Water Act, as well as Section 401 water quality certifications by the State of North Carolina.

Based on the soils map, this lot appears to include wetlands. An accurate delineation of wetlands by the Army Corps of Engineers will be necessary prior to development.

POLICY CD5: Incompatible or poorly planned COMMERCIAL ENCROACHMENT within or immediately adjoining existing residential areas shall be prohibited. Such incompatible encroachments often include, but are not limited to, large-scale commercial uses or automobile-oriented commercial uses such as service stations, car lots, car washes, drive through restaurants, and the like.

The zoning conditions submitted by the applicant limit the size of commercial buildings and require architectural standards for new construction. Many of the automobile oriented uses typically associated with General Business zoning have also been excluded, making the request more consistent with this policy.

POLICY OB5: Currituck County, through its actions and decisions, shall seek to preserve the historic character and heritage of the COROLLA VILLAGE area of the Outer Banks.

The zoning conditions included as part of this request ensure compatibility with the surrounding area.

PUBLIC SERVICES AND UTILITIES:

The Corolla Fire Department provides fire protection for this area. Electric, telephone, cable television, and public water are available. Considering environmental conditions onsite, connection to a central wastewater system is preferable.

FLOOD ZONE:

Flood Zone AE(5).

WETLANDS:

It appears this lot does include wetlands along the eastern border.

SOILS:

The Currituck County Soils map indicates the property contains non-suitable soils. Connection to a central wastewater system or approval from Albemarle Regional Health Services for an on-site septic system must occur prior to any development activities

STAFF RECOMMENDATION:

Staff recommends **approval** of the request to establish a .36 acre tract from Outer Banks Standard Residential (RO1) to Conditional District-General Business (CD-GB) for the following reasons:

1. The proposed request is in general compliance with the Full Service designation of the 2006 Land Use Plan and the Corolla Sub-Area Policy Emphasis.
2. The proposed zoning conditions are consistent with the objectives of the Currituck County Unified Development Ordinance and 2006 Land Use Plan and promote compatibility between the subject property and surrounding area (LUP Policies CD5 and OB5)
3. The adjacent properties to the east and properties across Persimmon Street are presently zoned Conditional District-General Business or General Business.
4. Promoting mixed use, neighborhood serving commercial development in the Corolla Village area provides additional opportunities for the community in a safe, walkable setting. The Corolla Village area has become a major Outer Banks destination and by carefully expanding its commercial viability, the county, Corolla residents, and the local business community will continue to derive both economic and quality of life benefits.

PLANNING BOARD DISCUSSION

No discussion.

ACTION

Mr. Kovacs motioned to recommend approval with staff recommendations to rezone 0.32 acres from Outer Banks Standard Residential (RO1) to Conditional District-General Business (CD-GB) according to the 2006 Land Use Plan. Mr. Bell seconded the motion. Motion carried unanimously.



PB 08-57 & 08-58 Corolla Village
Rezoning: RO1 To CD-GB

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Currituck County Planning Department



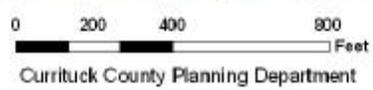
PB 08-57 & 08-58 Corolla Village
Rezoning: RO1 To CD-GB

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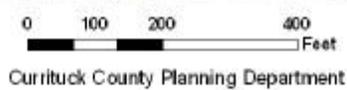




**PB 08-57 & 08-88 Corolla Village
Rezoning: RO1 To CD-GB**



**PB 08-57 & 08-88 Corolla Village
Rezoning: RO1 To CD-GB**



**CASE ANALYSIS FOR THE
BOARD OF COMMISSIONERS
MEETING DATE: January 5, 2008
Conditional District Zoning Map Amendment:
PB 08-59 Twiddy Family Partnership**

- TYPE OF REQUEST:** To rezone 1.8+/- acres from RO1 to CD-GB.
- LOCATION:** Located at 1118 Corolla Village Road, approximately 80 feet south of Schoolhouse Lane.
- TAX ID:** Tax Map 114, Parcel 36D
0114-000-0036D-0000
- OWNER/APPLICANT:** Twiddy Family Partnership, LLC
PO Box 369
Corolla NC 27927
- CURRENT ZONING:** Outer Banks Standard Residential (RO1)
- PROPOSED ZONING:** Conditional District-General Business (CD-GB)
- ZONING HISTORY:** A Special Use Permit (SUP) was issued for this property on June 2, 2008 for outdoor recreation and outdoor storage.
- ZONING CONDITIONS:** Uses
1. Generally, limited to mixed residential uses, neighborhood serving commercial uses, and traditional uses associated with a pedestrian oriented area. However, the following uses shall be excluded: Family Care Homes, Mobile Homes, Nursing Care Facilities, Civil Defense Operations, Schools & Associated Uses, Cemeteries, Religious Institutions, Animal Services (With Outdoor Kennels), Automotive Services & Repair, Car Washes, Drive-Thru Uses, Dry Cleaning & Laundromats, Funeral Homes, Heavy Equipment Services & Repair, Tattoo and Body Piercing Studios, Automotive Sales & Rental, Drive-Thru Uses, Heavy Equipment Sales & Rental, Manufactured/Modular Home Sales, Restaurants (With Drive-Thru), Landfills, Convenience Centers, County Owned or Operated, Sanitary, Landfills, Airports (County Owned or Operated).
- Transportation
2. Adopt a pedestrian friendly circulation, limited parking between commercial buildings and adjacent right(s) of way.
- Landscaping
3. Mature trees will be identified and preserved where practical and commercially reasonable.

4. Dumpsters, or similar solid waste receptacles, HVAC equipment, commercial mechanical units or similar fixtures will be screened from view where practical and commercially reasonable utilizing a combination of solid landscaping or opaque fencing.
5. Commercial parking areas will be screened in a commercially reasonable manner and shall consist of evergreen planting, earthen berms, solid opaque fencing or any combination thereof.

Signage

6. Freestanding signs shall be consistent with 2008 Currituck County Sign Ordinance and in a manner consistent with Outer Banks vernacular and shall not include any neon or internally lit signs.

Site Design/Architectural

7. Maximum building footprint of an individual building shall not exceed 4,000 square feet of gross “heated” floor area.
8. The materials used, scale, height, building façade and colors of any structure shall be reflective of the historic architecture and vernacular of the Corolla Village.
9. Large expanses of blank walls shall be avoided where commercially reasonable. Facades shall incorporate architectural elements that add visual interest, including, but not necessarily limited to a variation in exterior materials; functioning windows and doorways and projecting elements such as front porches, eaves, cornices, canopies, bays, shadow lines, overhangs, porticos and colonnades.
10. Corrugated metal building materials shall not be permitted. Architectural grade finished metal may be used as an accent material or on elevations not visible from a right-of-way or area for residential uses.

DENSITY: The General Business zone allows an approximate gross residential density of 2.5 du/acre.

SURROUNDING PROPERTY:

	Land Use	Zoning
NORTH:	Undeveloped	GB, RO1
SOUTH:	Undeveloped	RO1
EAST:	Parking Area, Wild Horse Museum	GB, RO1
WEST:	Undeveloped	RO1

EXISTING LAND USE: Outdoor Recreation and Storage – Coastal Explorations Kayak Tours

PURPOSE LAND USE: Mixed residential uses, neighborhood serving commercial uses, and traditional uses associated with a pedestrian oriented area.

LAND USE PLAN CLASSIFICATION: The 2006 Land Use Plan classifies the site as **Conservation** within the **Corolla Sub-Area**.

The purpose of the Conservation class is to provide for the long-term management and protection of significant, limited, or irreplaceable areas. Proper management is needed to conserve the natural, cultural, recreational, scenic or biologically productive values of these areas. The Conservation class is typically applied to areas that should not be developed at all (preserved), or if developed, done so in a very limited manner characterized by careful planning and cautious attention to the conservation of environmental features. Infrastructure and services, public or private, should not be provided in these areas as a catalyst that could stimulate development.

The policy emphasis of the Corolla Sub-Area is to allow for predominantly medium density residential development (2 to 3 units per acre) with minimal commercial development arranged in clusters.

The following Land Use Plan policies are also relevant to this request:

POLICY ES2: NON-COASTAL WETLANDS, including FRESHWATER SWAMPS, AND INLAND, NON-TIDAL WETLANDS, shall be conserved for the important role they play in absorbing floodwaters, filtering pollutants from stormwater runoff, recharging the ground water table, and providing critical habitat for many plant and animal species.

The area requested for CD-GB zoning appears to include a significant amount of wetlands. If the subject property is to be developed, separation should be provided between impervious surfaces and wetlands to filter stormwater pollutants and protect water quality.

POLICY WQ3: Currituck County supports policies, plans and actions that help protect the water quality of the county's estuarine system by preventing SOIL EROSION AND SEDIMENTATION, and by controlling the quantity and quality of STORMWATER RUNOFF entering the estuary.

The request does not directly address water quality impacts that may result from intensive development of the uplands. The inclusion of zoning conditions that limit the intensity of development, require erosion and sedimentation control devices, and integrate low impact development techniques (i.e., cisterns, bio-retention areas, pervious materials, etc.) would be consistent with the objectives of this policy.

POLICY ED4: In addition to the recruitment and expansion of major new industries, the considerable value of SMALL BUSINESS START-UPS, EXPANSIONS AND SPIN-OFFS shall also be recognized.

The existing outdoor recreation use of the property directly correlates with eco-tourism and represents a small business that is compatible with an environmentally fragile area. Any expansion of the current use

should be carefully planned with attention to the conservation of existing environmental features.

POLICY OB5: Currituck County, through its actions and decisions, shall seek to preserve the historic character and heritage of the COROLLA VILLAGE area of the Outer Banks.

The zoning conditions included as part of this request, particularly the architectural requirements, help to ensure compatibility with the physical development pattern of the historic Corolla Village area.

PUBLIC SERVICES AND UTILITIES:

The Corolla Fire Department provides fire protection for this area. Public water is available; however, considering environmental conditions onsite, connection to a central wastewater system is necessary for the development of the subject property.

FLOOD ZONE:

Flood Zone AE(5).

WETLANDS:

It appears this lot includes a significant amount of wetlands. According to information provided by the applicant there are 12,723 square feet of uplands on the 1.8 acre tract requested for CD-GB zoning. Thus, approximately 84% of the subject property is wetlands.

SOILS:

The Currituck County soils map indicates the property contains non-suitable soils.

STAFF RECOMMENDATION:

As submitted, staff recommends **modified approval** of the request to rezone a 1.8+/- acre area from Outer Banks Standard Residential (RO1) to Conditional District- General Business (CD-GB) for the following reasons:

1. The proposed request is not in general compliance with the 2006 Land Use Plan and does not characterize careful planning and cautious attention to the preservation of environmental features (LUP Policies ES2, WQ3, and Conservation Land Classification).
2. The range of uses is too broad considering the Conservation designation of the subject property. Land uses directly related to eco-tourism or other similarly environmentally focused uses are more appropriate for Conservation areas (LUP Conservation Land Classification).
3. Without limits on the amount of impervious coverage, or the integration of Low Impact Development techniques, future development activity may have a detrimental impact on wetlands and estuarine water quality (LUP Policies, ES2 and WQ5).

4. This request as currently submitted has the same zoning conditions as rezonings recently considered on Persimmon Street in the Corolla Village area; however, in view of the environmental uniqueness of this parcel, the formulation of site specific zoning conditions is more appropriate.

Outstanding Staff Concerns: The conditional zoning process provides an opportunity for an applicant to propose use limitations or development conditions that ensure development proposals are consistent with the policies set forth in adopted plans.

*** A revised conceptual plan was resubmitted on December 29, 2009 for further consideration. Staff did not fully review the revised plan prior to the Board of Commissioners submission deadline; however, the following general comments apply:

1. Staff recommended the applicant limit the developmental impacts on wetlands and estuarine water quality by lowering the amount of impervious area and integrating Low Impact Development techniques. The applicant made strides toward achieving this by integrating permeable pavement and rooftop cisterns. Staff would still prefer that where possible, physical separation between the remaining impervious areas and wetlands be included as part of the request.
2. The conceptual plan reflects parking areas and drive aisles directly adjacent to delineated wetland lines. Can these parking areas be properly constructed without impacting wetlands (e.g., maintain 3:1 side slopes)?
3. Staff recommends the total number and width parking of spaces be reduced. Considering the pedestrian-oriented context of the Corolla Village area, a reduction in parking requirements seems appropriate.
4. At the Planning Board meeting the applicant agreed to add a zoning condition that prevents any additional disturbance, including fill, in areas designated as wetlands. The applicant will need to request inclusion of this condition at the Board of Commissioners meeting.
5. During the public hearing process for the Coastal Explorations Special Use Permit, the applicant stated the pier would be available for public use at specified times as posted on the property. It appears the facility is for private use only, as there are no posted times indicating availability public use.
6. The conceptual plan should indicate the boundaries and acreage of the CD-GB zoning request (1.8 +/- acres).

PLANNING BOARD DISCUSSION

Mr. West stated that on each side of the parking area there are 404 wetlands and you would have to drive through them to get to the pier.

Mr. Woody stated it is recommended to keep a separation between the wetlands and impervious area.

The Planning Board discussed stormwater runoff going into the wetlands and constructing a building and parking lot on this site with the possibility of a second building in the future.

Mr. Woody stated that the proposed building the applicant is planning will have a residential loft on the second floor.

Mr. Woody stated that one of the things the board needs to consider is "How to handle development in a conservation area."

Mr. Webb stated that in the past conservation areas have not been rezoned.

Mr. Malarney provided a plat to the planning board showing the scale of the area in contrast to what they are presenting tonight. He provided an overview of the history of the property and its location. Mr. Malarney stated this is a very small project which has a 1.3% area impact on the entire site. Mr. Malarney stated they are very concerned with the environment of this project.

Mr. Deel talked about stormwater and wetlands which is his specialty in engineering. Mr. Deel stated that wetlands are a stormwater filter.

The Planning Board discussed pervious material being used on the parking lot to minimize stormwater runoff into the wetlands and still providing ample parking space if the second building is built.

Mr. Kovacs asked where the septic system will be located on the property.

Mr. Woody stated that as a planning staff they are obligated to look at these environmental policies because of the county's Land Use Plan. Mr. Woody stated that the Coastal Stormwater manual has literature that states innovative techniques even on a small scale do make a difference.

Mr. Deel stated the coastal stormwater rules, old and new versions recognize a concept of a low density development.

Mr. West asked what is the amount of traffic that you anticipate in and out of this area.

Ms. Twiddy stated they do about three trips per day which lasts about 2 hours each.

Mr. West talked about walkways over wetlands and the problems you can have. If you have a building it will have some impact on the wetlands.

Mr. Eadus stated he is a geologist and environmental scientist for Quible and Associates. Mr. Eadus stated he deals with wetland functions and wetland delineation on a daily basis. Mr. Eadus stated that this is an eco-tourist business and their intent is not to damage the environment.

Mr. Malarney stated that discussions have taken place for sewage lines to run down Corolla Village Road. Mr. Malarney talked about impervious material on the parking lot, the wetlands, and the size of the project.

The Planning Board discussed parking on this site.

Ms. Turner stated she recognizes the impact on this parcel as a whole is minimal, but what happens when the next proposal comes in and its impact will be more how will it affect the conservation area? Ms. Turner stated she is concerned with setting a precedent with future proposals in conservation areas.

Mr. West stated you have excluded certain uses, but the application does not say exactly what it is going to be used for.

Mr. Malarney stated it will be an eco-tourism business.

Mr. Deel stated that the impervious area covers approximately 8,199 sq. ft. which is 65%.

Mr. Malarney thanked the planning board on behalf of Twiddy and would like for them to recommend approval. Mr. Malarney stated they would put pervious material in the parking area.

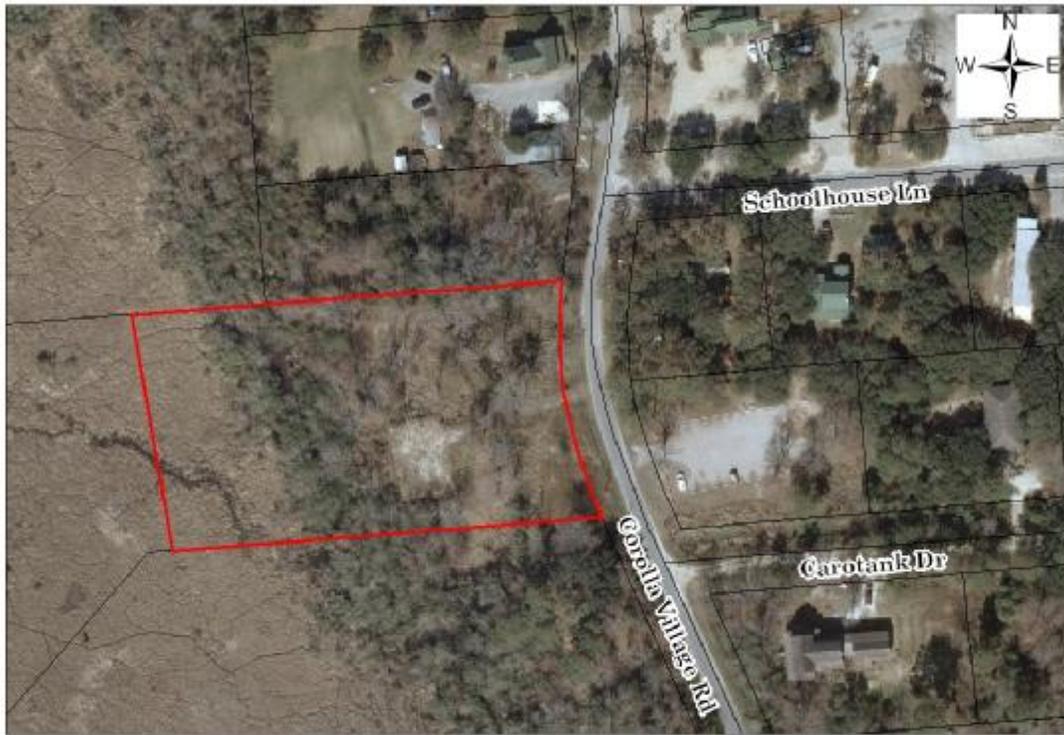
Ms. Twiddy stated they do try to use solar energy, but to take in consideration that sometimes it is not economically feasible for a small business.

Mr. Woody stated that if the board departs from the Land Use Plan to approve this request that more restrictions are recommended and to hold the applicant to a higher standard of development.

ACTION

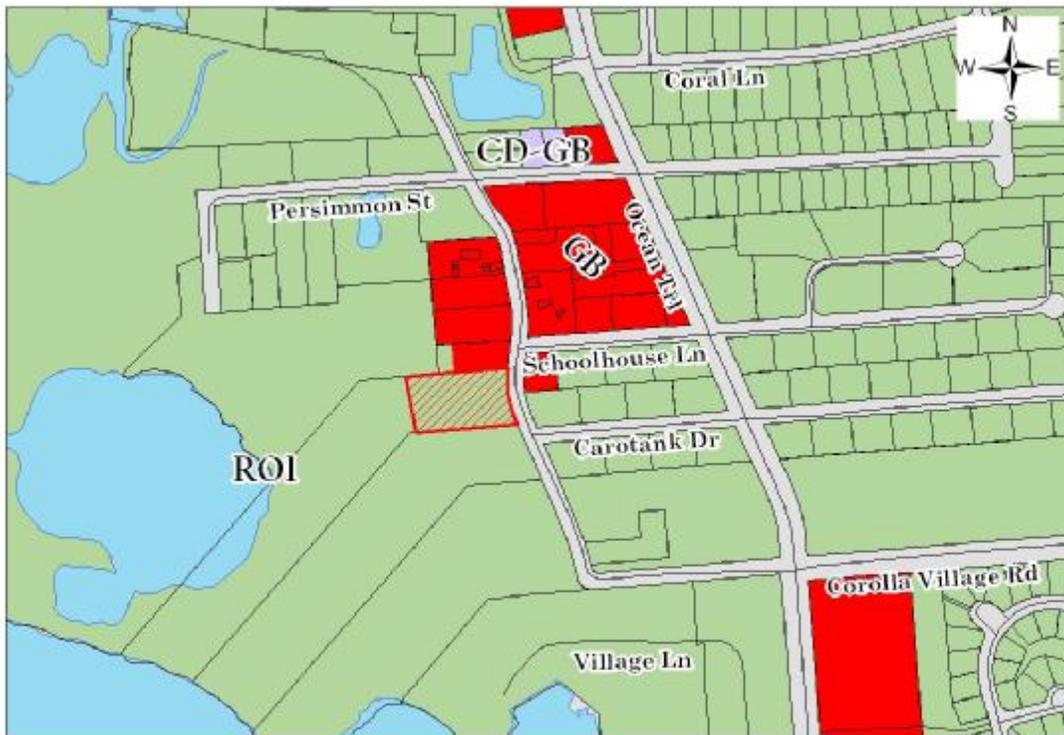
Ms. Turner motioned to include an amendment to the motion that careful consideration was given to the size of the entire property. Mr. Kovacs seconded the motion. Motion carried unanimously.

Ms. Robbins motioned to recommend approval contingent upon working with staff to integrate pervious pavers, cisterns, and no disturbance of wetlands and that the request is consistent with the 2006 Land Use Plan. Mr. Kovacs seconded the motion. Ayes: Ms. Robbins, Ms. Turner, Mr. Keel, Mr. Bell, Mr. Kovacs, and Mr. Midgette. Nays: Mr. West.



PB 08-59 Twiddy Family Partnership
Rezoning: RO1 to CD-GB

0 45 90 180 Feet
Currituck County Planning Department



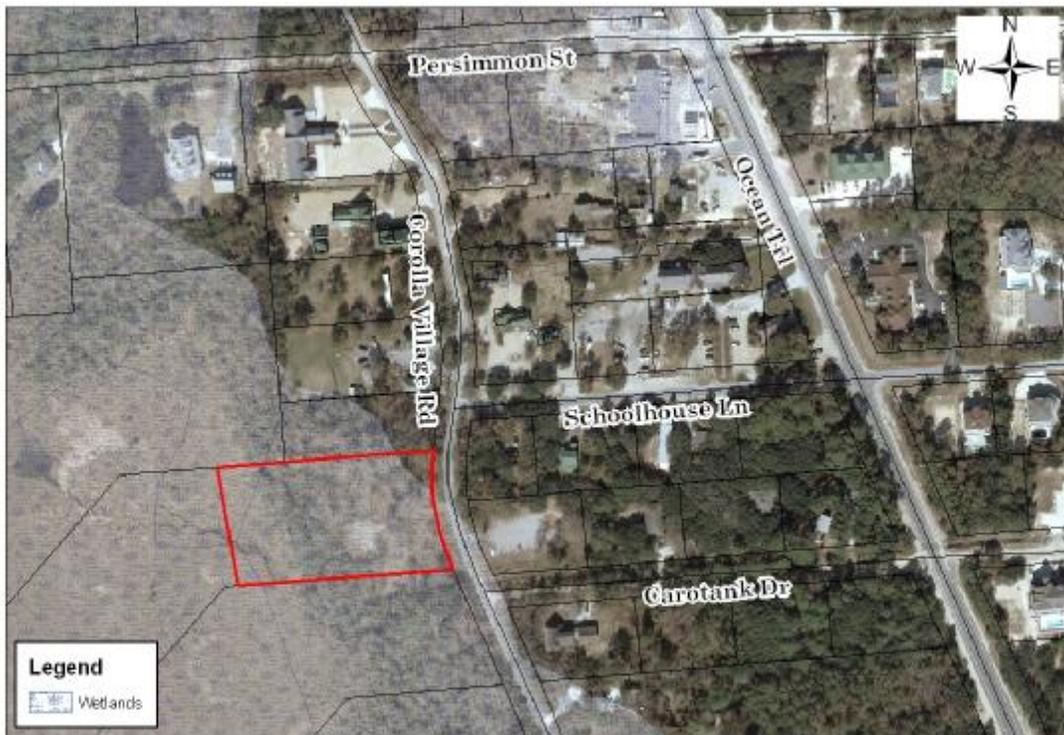
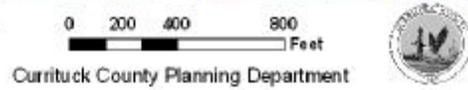
PB 08-59 Twiddy Family Partnership
Rezoning: RO1 to CD-GB

0 200 400 800 Feet
Currituck County Planning Department

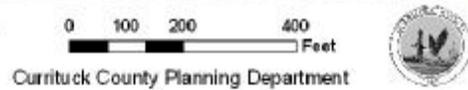




PB 08-59 Twiddy Family Partnership
Rezoning: RO1 to CD-GB



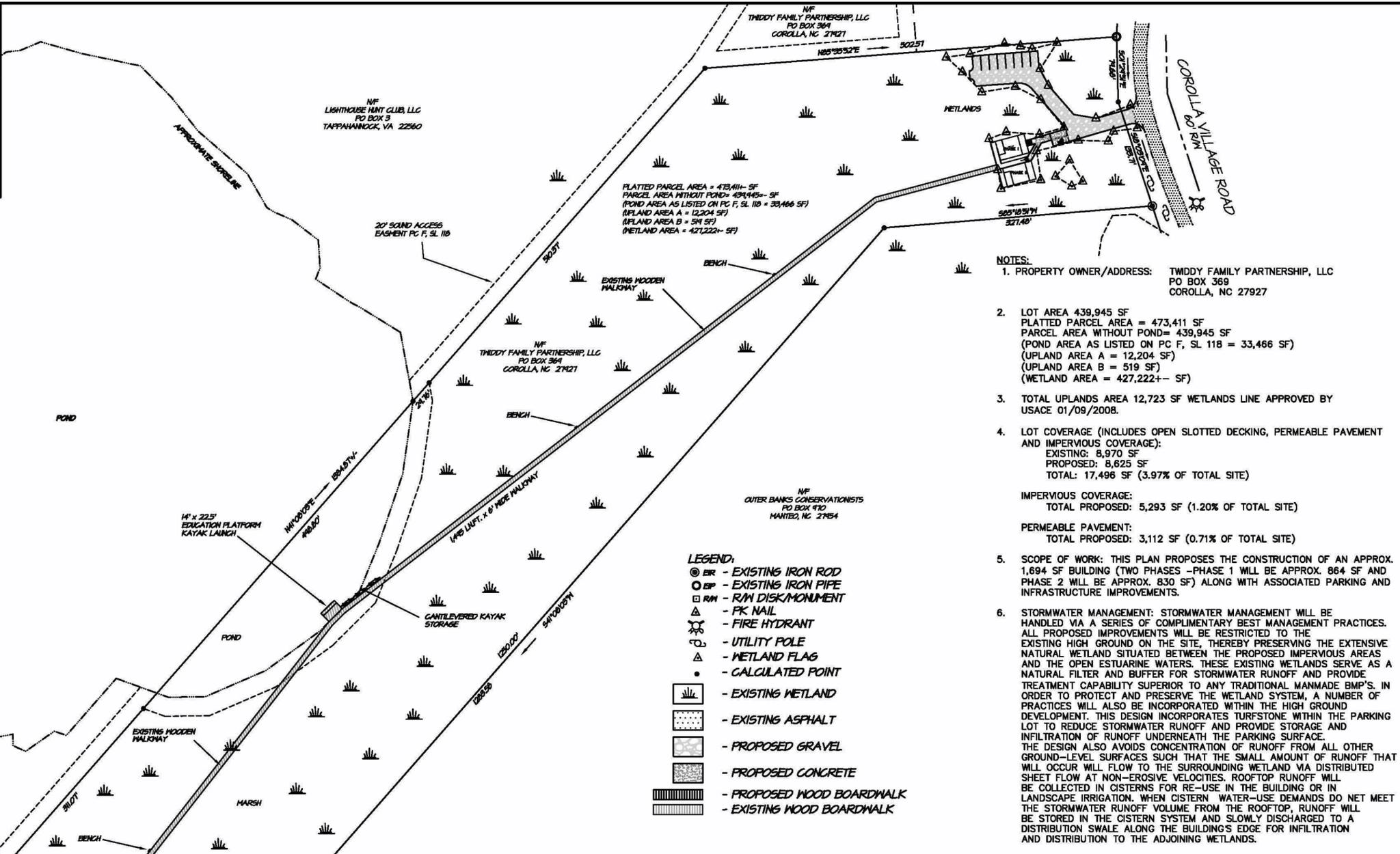
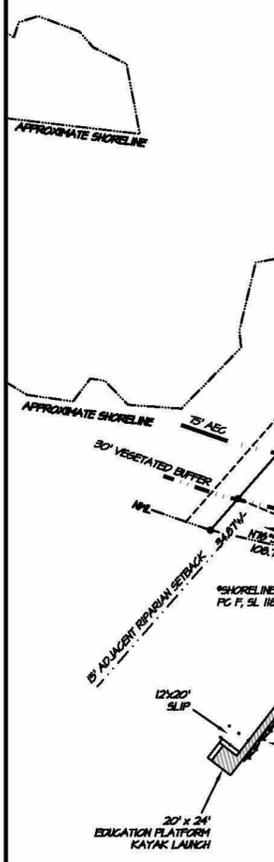
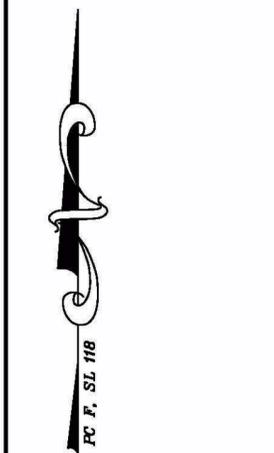
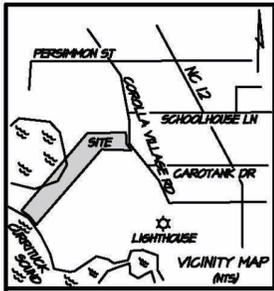
PB 08-59 Twiddy Family Partnership
Rezoning: RO1 to CD-GB





CONCEPTUAL RENDERING

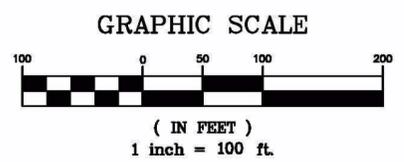
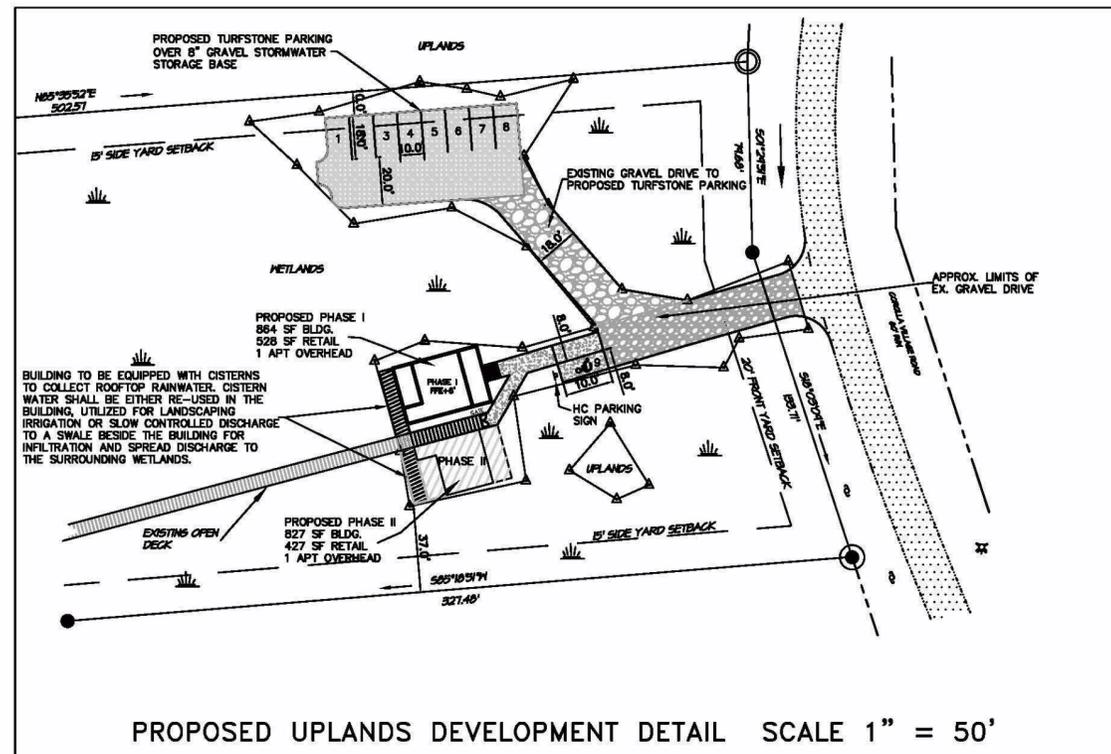
TWIDDY PIER



- NOTES:**
1. PROPERTY OWNER/ADDRESS: TWIDDY FAMILY PARTNERSHIP, LLC
PO BOX 369
COROLLA, NC 27927
 2. LOT AREA 439,945 SF
PLATTED PARCEL AREA = 473,411 SF
PARCEL AREA WITHOUT POND= 439,945 SF
(POND AREA AS LISTED ON PC F, SL 118 = 33,466 SF)
(UPLAND AREA A = 12,204 SF)
(UPLAND AREA B = 519 SF)
(WETLAND AREA = 427,222+- SF)
 3. TOTAL UPLANDS AREA 12,723 SF WETLANDS LINE APPROVED BY USACE 01/09/2008.
 4. LOT COVERAGE (INCLUDES OPEN SLOTTED DECKING, PERMEABLE PAVEMENT AND IMPERVIOUS COVERAGE):
EXISTING: 8,970 SF
PROPOSED: 8,625 SF
TOTAL: 17,496 SF (3.97% OF TOTAL SITE)

IMPERVIOUS COVERAGE:
TOTAL PROPOSED: 5,293 SF (1.20% OF TOTAL SITE)

PERMEABLE PAVEMENT:
TOTAL PROPOSED: 3,112 SF (0.71% OF TOTAL SITE)
 5. SCOPE OF WORK: THIS PLAN PROPOSES THE CONSTRUCTION OF AN APPROX. 1,694 SF BUILDING (TWO PHASES -PHASE 1 WILL BE APPROX. 864 SF AND PHASE 2 WILL BE APPROX. 830 SF) ALONG WITH ASSOCIATED PARKING AND INFRASTRUCTURE IMPROVEMENTS.
 6. STORMWATER MANAGEMENT: STORMWATER MANAGEMENT WILL BE HANDLED VIA A SERIES OF COMPLIMENTARY BEST MANAGEMENT PRACTICES. ALL PROPOSED IMPROVEMENTS WILL BE RESTRICTED TO THE EXISTING HIGH GROUND ON THE SITE, THEREBY PRESERVING THE EXTENSIVE NATURAL WETLAND SITUATED BETWEEN THE PROPOSED IMPERVIOUS AREAS AND THE OPEN ESTUARINE WATERS. THESE EXISTING WETLANDS SERVE AS A NATURAL FILTER AND BUFFER FOR STORMWATER RUNOFF AND PROVIDE TREATMENT CAPABILITY SUPERIOR TO ANY TRADITIONAL MANMADE BMP'S. IN ORDER TO PROTECT AND PRESERVE THE WETLAND SYSTEM, A NUMBER OF PRACTICES WILL ALSO BE INCORPORATED WITHIN THE HIGH GROUND DEVELOPMENT. THIS DESIGN INCORPORATES TURFSTONE WITHIN THE PARKING LOT TO REDUCE STORMWATER RUNOFF AND PROVIDE STORAGE AND INFILTRATION OF RUNOFF UNDERNEATH THE PARKING SURFACE. THE DESIGN ALSO AVOIDS CONCENTRATION OF RUNOFF FROM ALL OTHER GROUND-LEVEL SURFACES SUCH THAT THE SMALL AMOUNT OF RUNOFF THAT WILL OCCUR WILL FLOW TO THE SURROUNDING WETLAND VIA DISTRIBUTED SHEET FLOW AT NON-EROSIVE VELOCITIES. ROOFTOP RUNOFF WILL BE COLLECTED IN CISTERNS FOR RE-USE IN THE BUILDING OR IN LANDSCAPE IRRIGATION. WHEN CISTERNS WATER-USE DEMANDS DO NOT MEET THE STORMWATER RUNOFF VOLUME FROM THE ROOFTOP, RUNOFF WILL BE STORED IN THE CISTERNS SYSTEM AND SLOWLY DISCHARGED TO A DISTRIBUTION SWALE ALONG THE BUILDINGS EDGE FOR INFILTRATION AND DISTRIBUTION TO THE ADJOINING WETLANDS.



1 12/23/08 REVISED TO CLARIFY COVERAGES & STORMWATER MANAGEMENT CONCEPTUAL SITE PLAN

Quible SINCE 1959
& Associates, P.C.
 ENGINEERING * CONSULTING * PLANNING
 ENVIRONMENTAL SCIENCES * SURVEYING
 PO Drawer 870, Kitty Hawk, NC 27949
 Phone: (252) 721-2811
 E-mail: administrator@quible.com

CERTIFICATION

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 TO LEGAL ACTION

COASTAL EXPLORATIONS
TWIDDY FAMILY PARTNERSHIP, LLC
10.0 ACRE PARCEL
 CURRITUCK COUNTY
 NORTH CAROLINA
 POPLAR BRANCH TOWNSHIP

COMMISSION NO.	P07094
DESIGNED BY	OTHERS
DRAWN BY	OTHERS
CHECKED BY	WDE
CAD REF.	P07094-PSKETCH
ISSUE DATE	12/03/08

**COROLLA FIRE AND RESCUE
827 WHALEHEAD DRIVE
COROLLA, NORTH CAROLINA 27927**

To: Dan Scanlon, Currituck County Manager

Re: Fund Request for Emergency Repairs on Platform 61

I would like to formally request emergency funding for repairs on our Platform 61 aerial truck. Over the years, time, weather and salt has taken a toll on this truck. All emergency over rides have major issues on working the way they should. These over rides prevent the ladder from getting into positions that can compromise the safety of the firefighters that operate this truck. The pump also needs to be rebuilt so it can pass the ISO pump test, the hydraulic lines needs to be replaced along with the torx box that the ladder rotates on, all these issues with some other ones are much needed repairs to keep this truck operational. Unfortunately, the cost of repairs have put Corolla Fire and Rescue in a position that we just can't afford the repairs without having our funds depleted to a point that we would be in danger of not having monies available if some other major problems occur. As we spoke the other day and also with Chief Carter, we are able to come up about \$70,000.00 for these repairs. The total cost of these repairs will be around \$227,000.00. If the County can come up with the additional monies of \$157,000.00 would be a huge help financially for us. These repairs would also extend the life of the truck for another 10 years which would help in the replacement cost of this apparatus. This truck was due for replacement in 6 years at a cost of \$750,000 to \$1,000,000.

We have also put off in finding additional housing for Ocean Rescue because of this problem. We have over two years have made major repairs to both our stations at a cost of over \$100,000.00 to keep our firefighters and county employees safe and comfortable.

I have also spoken with Chief Moseman of Lower Currituck Fire and he is willing to let us have any monies that were not used in the back tax fund that we split early this year and also any unused funds in the penny plan that will not be used on buying his new engine.

I truly thank you and your financial department for the help and leg work in getting this done for us.

Chief Rick Galganski
Corolla Fire and Rescue / Ocean Rescue

Gwen Keene

From: Dan Scanlon
Sent: Thursday, December 18, 2008 8:10 AM
To: Gwen Keene
Subject: FW: WISD

From: Starkey Sharp [mailto:Starkey@smogobx.com]
Sent: Wednesday, December 17, 2008 3:47 PM
To: Dan Scanlon; Ike Mcrec
Subject: WISD

I would like to be on the agenda for the January meeting and have the commissioners appoint a replacement for Hobart. Hobart will be resigning. I asked him to wait until I can get a replacement procedure lined up. I have asked the WISD board to solicit names of people willing to serve in Hobart's position. I have two names, and expect more. I am hoping to provide this info to you so the commissioners can appoint the replacement at the January meeting.

Starkey Sharp
Sharp, Michael, Graham & Evans, LLP
P.O. Drawer 1027
Kitty Hawk, NC 27949
252-261-2126 = phone
252-261-1188= fax

Gail Norris
Loretta Roberson
Hobart Millikan



Sample Board Agenda Memo

Item: Appointment of Legislative Liaison to the NCACC

The North Carolina Association of County Commissioners is requesting that all 100 counties appoint one county commissioner as its legislative liaison. Each county's legislative liaison will serve as a conduit of information between the Association (via district directors) and boards of commissioners.

Responsibilities will include:

- Ensuring other county commissioners are aware of legislative developments concerning issues of importance to counties
- Placing items of statewide importance on county Board of Commissioners agendas to generate discussion and elevate public awareness
- Providing a local voice that local media can rely upon for information on legislative issues
- Setting up or making sure regular meetings with local legislators are taking place
- Providing feedback to your county's Association District Director on what local legislators, fellow Board members, other officials and the general public are saying about bills and issues, and what issues are elevated in your county

The NCACC will provide counties with regular agenda items and will provide legislative liaisons with talking points and educational materials that can be used to boost media and public awareness of legislation that impacts counties. The legislative liaisons initiative is one part of the NCACC's strategic goal to enhance the ability of county officials to represent counties and the NCACC on local and statewide issues.

GWEN —
PLEASE
SCHEDULE FOR
BOC APPOINTMENT.

Connie Johnson
423 Brant Rd.
Corolla, NC 27927

October 28, 2008

Currituck County Commissioners
c/o Daniel F. Scanlon II, County Manager
P.O. Box 39
Currituck, NC 27929

RE: Resignation – Currituck Outer Banks Wild Horse Advisory Board

Dear Currituck County Commissioners:

Please accept my resignation effective immediately from the Currituck Outer Banks Wild Horse Advisory Board. I have enjoyed serving on the Advisory Board and will always be supportive and concerned regarding the safety of the wild horses in the four-wheel drive area; however, due to my increased responsibilities at Corolla Light Resort, I no longer have the time available to devote to my position on this board.

Thank you for the opportunity to have served on this board.

Sincerely,



Connie Johnson

CURRITUCK BANKS WILD HORSE ADVISORY BOARD
Appointed April, 2000

Mike Hoff, Refuge Manager
Mackay Island National Wildlife Refuge
P. O. Box 39
Knotts Island, NC 27950-0039
429-3100 (work)

Rebecca Ellin (Ann Wunderly)
Northern Sites Manager
Division of Coastal Management, NCDENR
P. O. Box 549
Kitty Hawk, NC 27949
261-8891 (work)

Janet Brennan
876 Lighthouse Dr.
Corolla, NC 27927
453-2832 (home)

Connie Johnson
Property Owner
423 Bryant Road
Corolla, NC 27927

Elizabeth Lane
2158 Salmon Road
Corolla, NC

Karen McCalpin
Director, Corolla Wild Horse

Steve Rogers, Herd Manager

Gwen Keene**From:** Dan Scanlon**Sent:** Friday, December 05, 2008 9:58 AM**To:** Barry Nelms; Gene Gregory; Gwen Keene; Janet Taylor; John Rorer; John Rorer; Mary Gilbert; Owen Etheridge; Owen Etheridge; Paul O'Neal; S Paul O'Neal; Vance Aydlett*** Subject:** Board of Adjustments

Please review the attached list. The first column contains a listing of the current Board of Adjustment members segregated into the respective election districts based on the addresses of the board members. In the second column, I have attempted to associate each of the positions with a unique election district.. The highlighted names are the positions that are up in December for consideration. The current intention is to bring this slate before the Commissioner's for consideration at the first meeting in January. Please note that we have received a letter from the BOA requesting due consideration of not re-appointing these two members due to poor attendance. The BOA has actually had to cancel meetings due to the lack of a quorum.

DISTRICT 1

Earl Wemer, Jr. (Alternate)
1125 Persimmon St
Corolla NC 27927

Larry Etheridge
152 Brumley Road
Knotts Island NC 27950

DISTRICT 2

Donald Ferebee
7422 Caratoke Hwy
Jarvisburg NC 27947

DISTRICT 3

N/A

DISTRICT 4

Bryan Bass
196 Mariners Way

District 1

Earl Wemer, Jr. (Alternate)
1125 Persimmon St
Corolla NC 27927

District 2

Donald Ferebee ✓
7422 Caratoke Hwy
Jarvisburg NC 27947

District 3

Larry Etheridge
152 Brumley Road
Knotts Island NC 27950

District 4

Paul Beaumont
PO Box 55
Shawboro NC 27973

Moyock NC 27958

Paul Beaumont
PO Box 55
Shawboro NC 27973

DISTRICT 5

Ralph Jones
149 Richard Shaw Rd
Moyock NC 27958

Tom Roddy (Alternate)
193 St. Andrews Road
Moyock NC 27958

District 5

Tom Roddy (Alternate)
193 St. Andrews Road
Moyock NC 27958

At Large – O’Neal

27958Bryan Bass
196 Mariners Way
Moyock NC 27958

At Large – Gregory

Ralph Jones ✓
149 Richard Shaw Rd
Moyock NC

Dan Scanlon, County Manager
Currituck County, North Carolina

1 APPROVED AS TO FORM:

2

3 _____

4 Donald I. McRee, Jr.

5 County Attorney

6

7 Date adopted: _____

8

9 Motion to adopt by Commissioner _____

10 Second by Commissioner _____

11 Vote: _____ AYES _____ NAYS

12 S:\Legal\Ordinances\

Gwen Keene

From: Dan Scanlon

Sent: Friday, December 05, 2008 9:54 AM

To: Barry Nelms; Gene Gregory; Gwen Keene; Janet Taylor; John Rorer; John Rorer; Mary Gilbert; Owen Etheridge; Owen Etheridge; Paul O'Neal; S Paul O'Neal; Vance Aydlett

Subject: Planning Board appointments

Please review the attached list. The first column contains a listing of the current Planning Board members segregated into the respective election districts based on the addresses of the Planning board members. In the second column, I have attempted to associate each of the positions with a unique election district. As the Planning Board is a nine member Board, it was suggested that the 8th seat be open to any of the Commissioner's to nominate a person that currently resides in either the RO1 or RO2 districts (Carova and Corolla) to be voted on by the whole Board, while the 9th position would be open to any of the Commissioner's to nominate someone outside the RO1 and RO2 districts. By doing this, the Outer Banks will always be assured at least one seat on the Planning Board. The highlighted names are the positions that are up in December for consideration. The current intention is to bring this slate before the Commissioner's for consideration at the first meeting in January. Please review the list to determine if (1) you desire to reappoint the persons assigned to your district or (2) be prepared to nominate someone else to serve. I will ask Gwen to forward to each of you any applications that we might have on file for individuals desiring to serve of the Planning Board.

DISTRICT 1

Alvin Keel
181 Knotts Island Road
Knotts Island NC 27950

Bren Robbins
950 Whalehead Drive
Corolla, NC 27927

Arthur Winter
2244 Sandpiper Road
Corolla NC 27927

DISTRICT 2

Elizabeth Turner
308 Reggie Owens Drive
Harbinger, NC 27941

Forrest Midgette

District 1

Alvin Keel ✓
181 Knotts Island Road
Knotts Island NC 27950

District 2

Forrest Midgette ✓
267 Harbinger Ridge Road
Harbinger NC 27941

District 3

Arthur Winter
2244 Sandpiper Road
Corolla NC 27927

District 4

Manly West ✓
PO Box 14

267 Harbinger Ridge Road
Harbinger NC 27941

DISTRICT 3

N/A

DISTRICT 4

Manly West
PO Box 14
Currituck, NC 27929

Robert (Bobby) Bell
PO Box 144
Shawboro NC 27973

DISTRICT 5

William Etheridge
100 Carolina Road
Moyock NC 27958
435-2254

Joe Kovacs
109 Brookdale Court
Moyock NC 27958
435-6493

Currituck, NC 27929

District 5

Joe Kovacs
109 Brookdale Court
Moyock NC 27958
435-6493

At Large – O’Neal

27941 Robert (Bobby) Bell
PO Box 144
Shawboro NC 27973

At Larger – Gregory

Elizabeth Turner ✓
308 Reggie Owens Drive
Harbinger, NC

Outer Banks Position

Bren Robbins
950 Whalehead Drive
Corolla, NC 27927

Mainland Position

William Etheridge ✓
100 Carolina Road
Moyock NC 27958
435-2254

Dan Scanlon, County Manager



APPLICATION FOR ADVISORY BOARDS & COMMITTEES

Date: December 2, 2008

Name: Lynne Wilson _____

Address: 1992 Fortier Way
PO Box 325
Corolla, NC 27927 _____

Phone: 252-453-9536

Board(s) or Committee(s) on which you would like to serve:

./ Please check

- | | |
|--|--|
| <input type="checkbox"/> ABC Board | <input type="checkbox"/> Nursing Home Advisory Committee |
| <input type="checkbox"/> Agricultural Advisory Board | <input checked="" type="checkbox"/> Planning Board |
| <input type="checkbox"/> Airport Advisory Authority | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Senior Citizens Advisory Board |
| <input type="checkbox"/> Economic Development Board | <input type="checkbox"/> Social Services Board |
| <input type="checkbox"/> Game Commission | <input type="checkbox"/> Tourism Advisory Board |
| <input type="checkbox"/> Jury Commission | <input type="checkbox"/> Whalehead Preservation Trust |
| <input type="checkbox"/> Land Transfer Tax Appeals Board | <input type="checkbox"/> Workforce Development Board |
| <input type="checkbox"/> Library Board | |

Qualifications and reasons you would like to serve:

(Please see attachment)

Please return to: County Manager's Office
P.O. Box 39
Currituck, NC 27929

Revised 12/13/2006

QUALIFICATIONS

Lynne Wilson

- Founding member of Northern Currituck Beaches Task Force (NCBTF)

The NCBTF was established to identify solutions to improve beach safety and access in the area north of NC12 in Currituck County.

- Participant in research and preparation of NCBTF Interim Report

The NCBTF Interim Report proposes strategies toward reaching the Task Force goals; it expands on problems and proposes solutions.

- Founding member and chairperson of COAST? (Can Our Action Save Tomorrow?)

An integral part of the COAST mission is the promotion of “environmentally sound, nature-friendly development of the Off-Road Currituck Outer Banks.”

- Leadership: Facilitator of community participation in and understanding of local planning decisions and decision-making process.
- Communication: Link (liaison) between Off-Road community and county on local issues.
- Participant in several Low Impact Development Workshops/Seminars.
- Three-year full-time active resident (2005-2008) of North Swan Beach.
- Six-year owner (1999-2005) of rental real estate in Corolla.

REASONS

- To actively participate in the decision-making process toward insuring smart growth in Currituck County.
- To serve the community with continual awareness of the need to balance protection of the environment with continued development of the Off-Road area, as well as all of Currituck County.



APPLICATION FOR ADVISORY BOARDS & COMMITTEES

Date: 7/9/07
 Name: THOMAS VINICK
 Address: 183 MARINERSWAY
MOYOCK, NC 27958
 Phone: 435 2185

Board(s) or Committee(s) on which you would like to serve:

- Please check
- ABC Board
- Agricultural Advisory Board
- Airport Advisory Authority
- Board of Adjustment
- Economic Development Board
- Game Commission
- Jury Commission
- Land Transfer Tax Appeals Board
- Library Board
- Nursing Home Advisory Committee
- Planning Board
- Recreation Advisory Board
- Senior Citizens Advisory Board
- Social Services Board
- Tourism Advisory Board
- Whalehead Preservation Trust
- Workforce Development Board

Qualifications and reasons you would like to serve:

AS A BUSINESS AND PROPERTY OWNER IN CURRITUCK
I HAVE AN INTEREST AND CONCERN REGARDING
THE DIRECTION AND DEVELOPMENT OF CURRITUCK COUNTY.

Please return to: County Manager's Office
 P.O. Box 39
 Currituck, NC 27929



APPLICATION FOR ADVISORY BOARDS & COMMITTEES

Date: 8/14/08
Name: Maureen O'Shea
Address: PO Box 13, Harbinger NC 27941
moshea-nc@yahoo.com
Phone: 599.0337

Board(s) or Committee(s) on which you would like to serve:

✓ Please check

- ABC Board
Agricultural Advisory Board
Airport Advisory Authority
Board of Adjustment
Economic Development Board
Game Commission
Jury Commission
Land Transfer Tax Appeals Board
Library Board
Nursing Home Advisory Committee
[x] Planning Board
Recreation Advisory Board
Senior Citizens Advisory Board
Social Services Board
Tourism Advisory Board
Whalehead Preservation Trust
Workforce Development Board

Qualifications and reasons you would like to serve:

Simply, I am interested in the future + motivated by a genuine desire to help improve my community. I know what planning is, understand the concepts + purposes, and want to be involved in planning decisions for the betterment of the community.

Please return to: County Manager's Office
P.O. Box 39
Currituck, NC 27929

I am a member of the APA, NC-apa, ASLA + NC-ASLA.



APPLICATION FOR ADVISORY BOARDS & COMMITTEES

Date: 11-21-08

Name: Barbara T. Courtney

Address: 148 E. Canvasback Dr.
Currituck, NC 27929

Phone: 232-7712

Board(s) or Committee(s) on which you would like to serve:

Please check

- ABC Board
- Agricultural Advisory Board
- Airport Advisory Authority
- Board of Adjustment
- Economic Development Board
- Game Commission
- Jury Commission
- Land Transfer Tax Appeals Board
- Library Board

- Nursing Home Advisory Committee
- Planning Board
- Recreation Advisory Board
- Senior Citizens Advisory Board
- Social Services Board
- Tourism Advisory Board
- Whalehead Preservation Trust
- Workforce Development Board

Qualifications and reasons you would like to serve:

The County of Currituck and the
quality of life within the County is
imperative. My qualifications are broad
from finance, development & planning to health
Care and education

Please return to: County Manager's Office
P.O. Box 39
Currituck, NC 27929

B Courtney

1 **AN ORDINANCE OF THE CURRITUCK COUNTY BOARD OF COMMISSIONERS**
2 **AMENDING DIVISION 2, ARTICLE III OF THE CURRITUCK COUNTY CODE OF**
3 **ORDINANCES REGARDING THE AIRPORT ADVISORY AUTHORITY**

4 WHEREAS, pursuant to N.C. Gen. Stat. §153A-76 a board of commissioners may
5 change the composition and manner of selection of boards, commissions, and agencies, and may
6 generally organize and reorganize the county government in order to promote orderly and
7 efficient administration of county affairs; and

8 WHEREAS, pursuant to N.C. Gen. Stat. §153A-77 a board of commissioners may
9 appoint advisory boards, committees, councils and agencies composed of qualified and interested
10 county residents to study, interpret and develop community support and cooperation in activities
11 conducted by or under the authority of the board of commissioners.

12 NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for the
13 County of Currituck, North Carolina as follows:

14 PART I. That Division 2, Article III of the Code of Ordinances, Currituck County, North
15 Carolina is amended to read as follows:

16 DIVISION 2. AIRPORT ADVISORY ~~AUTHORITY~~ BOARD

17 **Sec. 2-111. Created.**

18 The county airport advisory ~~authority~~ board is created pursuant to G.S. ch. 63 and G.S. 153A-
19 76.

20 **Sec. 2-112. Composition.**

21 The airport advisory ~~authority~~ board shall be composed of seven members who are citizens of
22 the county. One member of the board of commissioners and the county manager shall be ex
23 officio members without a vote.

24 **Sec. 2-113. Appointment and terms of members.**

25 The citizen members of the county airport advisory ~~authority~~ board shall be appointed by and
26 serve at the pleasure of the board of commissioners ~~as follows:~~ in the manner set forth in Section
27 2-96 and Section 2-97 of this Code.

28 ~~(1) Two members shall be appointed to serve terms of one year, two members shall be~~
29 ~~appointed to serve terms of two years, and three members shall be appointed to serve~~
30 ~~terms of three years, respectively, from the initial appointment date of members.~~
31 ~~Thereafter, members shall be appointed annually on January 1 for terms of three years.~~

32 ~~(2) The commissioner serving as an ex officio member shall be appointed by the board of~~
33 ~~commissioners on the first Monday in December to serve for a two-year term.~~

34 ~~(3) In the event of a vacancy of a citizen member's seat, the board of commissioners shall~~
35 ~~appoint a citizen to fill the unexpired term of office.~~

1 **Sec. 2-114. Compensation of members.**

2 The citizen members of the county airport advisory ~~authority~~ board shall be paid the sum of
3 \$25.00 per meeting or as otherwise provided by the board of commissioners and shall be
4 reimbursed for expenses incurred by them in the course of their duties upon the presentation of
5 proper vouchers for those expenses.

6 **Sec. 2-115. Removal of members.**

7 The board of commissioners shall have the right to remove any member appointed to the
8 airport advisory ~~authority~~ board at will and appoint a replacement member.

9 **Sec. 2-116. Duties.**

10 The county airport advisory ~~authority~~ board is charged with the duty of investigating,
11 studying, and making recommendations to the board of commissioners pertaining to the
12 construction, enlargement, improvement, maintenance, equipment, operation and regulation of
13 the county airport.

14 **Sec. 2-117. Function as advisory body.**

15 The county airport advisory ~~authority~~ board shall have no legislative powers of its own but
16 shall simply be an advisory body to the board of commissioners concerning the matters with
17 which it is charged, and the board of commissioners will receive and consider the ~~authority's~~
18 board's recommendations in the construction, enlargement, improvement, maintenance,
19 equipment, operation, and regulation of the county airport.

20 **Sec. 2-118. Officers.**

21 The airport advisory ~~authority~~ board shall appoint from its membership a chairman and any
22 other officers as it may deem necessary for the orderly conduct of its business.

23 **Sec. 2-119. Meetings.**

24 The airport advisory ~~authority~~ board shall hold meetings regularly at least once quarterly and
25 at hours as may be fixed by the ~~authority~~ board. Special meetings may be held on call of the
26 chairman upon ~~24~~ 48 hours' notice to the members of the ~~authority~~ board. A copy of the minutes
27 of all meetings shall be sent to the county manager. All meetings or other business of the
28 ~~authority~~ board shall be conducted in accordance with the ~~Open~~ Meetings ~~L~~ aw.

29 PART II. All ordinances or parts of ordinances in conflict with this ordinance are hereby
30 repealed.

31
32 PART III. This ordinance is effective upon its adoption
33 .

34
35 ADOPTED this _____ day of _____, 2009.

36
37 _____
38 J. Owen Etheridge, Chairman

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ATTEST:

Gwen H. Keene
Clerk to the Board

APPROVED AS TO FORM:

Donald I. McRee, Jr.
County Attorney

Date adopted: _____

Motion to adopt by Commissioner _____

Second by Commissioner _____

Vote: _____ AYES _____ NAYS

S:\Legal\Ordinances\

Gwen Keene**From:** Dan Scanlon**Sent:** Friday, December 05, 2008 2:51 PM**To:** Barry Nelms; Gene Gregory; Gwen Keene; Janet Taylor; John Rorer; John Rorer; Mary Gilbert; Owen Etheridge; Owen Etheridge; Paul O'Neal; S Paul O'Neal; Vance Aydlett**Subject:** Airport Advisory Authority

Please review the attached list. The first column contains a listing of the current Airport Advisory Authority Board members segregated into the respective election districts based on the addresses of the board members. In the second column, I have attempted to associate each of the positions with a unique election district. The current intention is to bring this slate before the Commissioner's for consideration at the first meeting in January.

District 1	District 1	<i>term ends</i>
No member	Jerry Old Moyock, NC	<u>1/10</u>
District 2	District 2	
John Gross Jarvisburg, NC	John Gross Jarvisburg, NC	12/09
District 3	District 3	
James Winebarger Grandy, NC	James Winebarger Grandy, NC	12/09
District 4	District 4	
David Messina Currituck, NC	David Messina Currituck, NC	3/11
Kenneth Norris Currituck, NC		
District 5	District 5	
Jerry Old Moyock, NC	Dr. Tracy Eure Moyock, NC	1/10
Dr. Tracy Eure Moyock, NC	At Large – O'Neal	
Denise Hall Moyock, NC	Kenneth Norris Currituck, NC	1/10
	At Large – Gregory	
	Denise Hall Moyock, NC	3/11



APPLICATION FOR ADVISORY BOARDS & COMMITTEES

Date: 12/18/08
Name: Ed Ish
Address: 112 TEAL DR.
CURRITUCK, NC 27929
Phone: 252-232-~~012~~ 0394

Board(s) or Committee(s) on which you would like to serve:

✓ Please check

- | | |
|--|--|
| <input type="checkbox"/> ABC Board | <input type="checkbox"/> Nursing Home Advisory Committee |
| <input type="checkbox"/> Agricultural Advisory Board | <input type="checkbox"/> Planning Board |
| <input checked="" type="checkbox"/> Airport Advisory Authority | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Senior Citizens Advisory Board |
| <input type="checkbox"/> Economic Development Board | <input type="checkbox"/> Social Services Board |
| <input type="checkbox"/> Game Commission | <input type="checkbox"/> Tourism Advisory Board |
| <input type="checkbox"/> Jury Commission | <input type="checkbox"/> Whalehead Preservation Trust |
| <input type="checkbox"/> Land Transfer Tax Appeals Board | <input type="checkbox"/> Workforce Development Board |
| <input type="checkbox"/> Library Board | |

Qualifications and reasons you would like to serve:

PREVIOUS AAA MEMBER. PREVIOUS MILITARY
PILOT. CURRENT CURRITUCK RESIDENT AND
AIRCRAFT OWNER. 40+ YEARS AVIATION
EXPERIENCE.

Please return to: County Manager's Office
P.O. Box 39
Currituck, NC 27929



APPLICATION FOR ADVISORY BOARDS & COMMITTEES

Date: 25 FEB 2008

Name: EDGAR DEAN BLOCK

Address: 473 EAST Ridge Rd
SHAWBORO NC 27973

Phone: 252-232-3306

Board(s) or Committee(s) on which you would like to serve:

✓ Please check

- | | |
|---|---|
| <input type="checkbox"/> ABC Board | <input checked="" type="checkbox"/> Nursing Home Advisory Committee |
| <input checked="" type="checkbox"/> Agricultural Advisory Board | <input checked="" type="checkbox"/> Planning Board |
| <input checked="" type="checkbox"/> Airport Advisory Authority | <input checked="" type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Senior Citizens Advisory Board |
| <input checked="" type="checkbox"/> Economic Development Board | <input type="checkbox"/> Social Services Board |
| <input type="checkbox"/> Game Commission | <input checked="" type="checkbox"/> Tourism Advisory Board |
| <input type="checkbox"/> Jury Commission | <input type="checkbox"/> Whalehead Preservation Trust |
| <input checked="" type="checkbox"/> Land Transfer Tax Appeals Board | <input type="checkbox"/> Workforce Development Board |
| <input checked="" type="checkbox"/> Library Board | <input checked="" type="checkbox"/> FIRE/EMS ADVISORY BOARD |

Qualifications and reasons you would like to serve:

HAVING RECENTLY MOVED TO CURRITUCK, I WOULD LIKE TO SERVE
MY NEW COMMUNITY. I HAVE 37 YEARS OF EXPERIENCE IN
LOCAL GOVERNMENT COVERING SUCH POSITIONS AS PUBLIC WORKS DIRECTOR,
BUDGET DIRECTOR AND DEPUTY CITY MANAGER.

Please return to: County Manager's Office
P.O. Box 39
Currituck, NC 27929



APPLICATION FOR ADVISORY BOARDS & COMMITTEES

Date: 29 Feb 08

Name: Terry L. "Mack" McKinney

Address: PO Box 338, Maple NC 27956

(temporarily residing at 115 Eagleon Circle, Moyock, NC 27958)

Phone: cell 315-420-6593

Board(s) or Committee(s) on which you would like to serve:

✓ Please check

- ABC Board
- Agricultural Advisory Board
- Airport Advisory Authority
- Board of Adjustment
- Economic Development Board
- Game Commission
- Jury Commission
- Land Transfer Tax Appeals Board
- Library Board

- Nursing Home Advisory Committee
- Planning Board
- Recreation Advisory Board
- Senior Citizens Advisory Board
- Social Services Board
- Tourism Advisory Board
- Whalehead Preservation Trust
- Workforce Development Board

Qualifications and reasons you would like to serve:

Relevant Qualifications: Founder & past president of New Cut Farms Homeowner's Assn (Maryland); former US Air Force officer (radar controller); Private Pilot; Member of Board of Directors (pro-tem) of Brady Landing Airport Property Owners Assn;

Please return to: County Manager's Office
P.O. Box 39
Currituck, NC 27929

member of Aircraft Owners & Pilots Assn (AOPA).

I think my strongest skill is getting groups of people to work together toward a common goal, in this case the careful, thoughtful growth of the Currituck Co. Airport,

Revised 12/13/2006

1 **AN ORDINANCE OF THE CURRITUCK COUNTY BOARD OF COMMISSIONERS**
2 **AMENDING SECTION 2-138 OF THE CURRITUCK COUNTY CODE OF**
3 **ORDINANCES TO MODIFY THE APPOINTMENT PROCESS FOR MEMBERS OF**
4 **THE ECONOMIC DEVELOPMENT BOARD**

5
6 WHEREAS, pursuant to N.C. Gen. Stat. §153A-76 a board of commissioners may
7 change the composition and manner of selection of boards, commissions, and agencies, and may
8 generally organize and reorganize the county government in order to promote orderly and
9 efficient administration of county affairs; and

10 WHEREAS, pursuant to N.C. Gen. Stat. §153A-77 a board of commissioners may
11 appoint advisory boards, committees, councils and agencies composed of qualified and interested
12 county residents to study, interpret and develop community support and cooperation in activities
13 conducted by or under the authority of the board of commissioners.

14 NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for the
15 County of Currituck, North Carolina as follows:

16 PART I. That Section 2-138 of the Code of Ordinances, Currituck County, North Carolina is
17 amended to read as follows:

18 **Sec. 2-138. Appointment and terms of members.**

19 The citizen members of the economic development board shall be appointed by and serve at
20 the pleasure of the board of commissioners ~~as follows: in the manner set forth in Section 2-96~~
21 and Section 2-97 of this Code.

22 ~~(1) — Currently appointed members shall remain on the economic development board —~~
23 ~~until the expiration of their present three year terms. Thereafter, members shall —~~
24 ~~be appointed such that the commissioner representing each of the county's four —~~
25 ~~districts, Crawford, Poplar Branch, Fruitville, and Moyock, shall appoint two —~~
26 ~~members, and the at large commissioner shall appoint one member. Members —~~
27 ~~shall be appointed annually on the first day of January for terms of three years.~~

28 (2) The commissioner serving as an ex officio member shall be appointed by the
29 board of commissioners on the first Monday in December to serve for a two-year
30 term.

31
32 ~~(3) — In the event of a vacancy of a citizen member's seat, the board of commissioners —~~
33 ~~shall appoint a citizen to fill the unexpired term of office.~~

34
35 PART II. All ordinances or parts of ordinances in conflict with this ordinance are hereby
36 repealed.

37
38 PART III. This ordinance is effective upon its adoption.
39 .
40

1 ADOPTED this _____ day of _____, 2009.

2

3

4

J. Owen Etheridge, Chairman

5

6 ATTEST:

7

8

Gwen H. Keene
Clerk to the Board

9

10

11

12 APPROVED AS TO FORM:

13

14

Donald I. McRee, Jr.
County Attorney

15

16

17

18 Date adopted: _____

19

20 Motion to adopt by Commissioner _____

21 Second by Commissioner _____

22 Vote: _____ AYES _____ NAYS

23 S:\Legal\Ordinances\

Gwen Keene

From: Dan Scanlon

Sent: Friday, December 05, 2008 1:21 PM

To: Barry Nelms; Gene Gregory; Gwen Keene; Janet Taylor; John Rorer; John Rorer; Mary Gilbert; Owen Etheridge; Owen Etheridge; Paul O'Neal; S Paul O'Neal; Vance Aydlett

Subject: Economic Development Board

When the E D Board was reactivated, the following amendment was made to the Ordinance:

Sec. 2-138 Appointment and terms of members

The citizen members of the economic development board shall be appointed by and serve at the pleasure of the board of commissioner as follows:

- (1) Initial appointments shall be arranged such that one appointment will expire at the end of the first year, three appointments expire at the end of the second year, and three appointments expire at the end of the third year. All subsequent appointments will be for a term of three years with such term commencing on the first day of January. Furthermore, each initial appointment shall be assigned to a unique commissioner seat with that respective commissioner being responsible for all subsequent appointments.

Please review the attached list. The highlighted name is the positions that is up in December for consideration. The current intention is to bring this slate before the Commissioner's for consideration at the first meeting in January.

term ends

District 1

Bob Collins
Corolla, NC 1/11

District 2

Fannie Newbern
Powells Point, NC 1/11

District 3

Tameron Kugler
Grandy, NC 1/09

District 4

Brian Innes
Barco, NC 1/10

District 5

Kevin Burwell 1 | 10
Moyock, NC

At Large – O’Neal .

Matt Converse 1 | 11
Moyock, NC

At Large - Gregory

H D Newbern, 1 | 11
Powells Point, NC

Dan Scanlon, County Manager
Currituck County, North Carolina



APPLICATION FOR ADVISORY BOARDS & COMMITTEES

Date: 07-10-07

Name: Wanda BURNS

Address: 100 Swan Drive
Currituck, NC 27929

Phone: 384-4701 (day) 599-7432 (cell)

Board(s) or Committee(s) on which you would like to serve:

Please check

- ABC Board
- Agricultural Advisory Board
- Airport Advisory Authority
- Board of Adjustment
- Economic Development Board
- Game Commission
- Jury Commission
- Land Transfer Tax Appeals Board
- Library Board

- Nursing Home Advisory Committee
- Planning Board
- Recreation Advisory Board
- Senior Citizens Advisory Board
- Social Services Board
- Tourism Advisory Board
- Whalehead Preservation Trust
- Workforce Development Board

Qualifications and reasons you would like to serve:

one of above

MBA - 20+ years of management experience
Would like to play active role in community
development

Please return to: County Manager's Office
P.O. Box 39
Currituck, NC 27929



APPLICATION FOR ADVISORY BOARDS & COMMITTEES

Date: 1/3/2008

Name: H.M. "BUTCH" PETREY

Address: 104 SAVANNAH AVE
GRANDY, NC 27939

Phone: 252-457-0457-HOME; 757-435-0285-CELL

Board(s) or Committee(s) on which you would like to serve:

Please check

- | | |
|--|--|
| <input type="checkbox"/> ABC Board | <input type="checkbox"/> Nursing Home Advisory Committee |
| <input type="checkbox"/> Agricultural Advisory Board | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Airport Advisory Authority | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Senior Citizens Advisory Board |
| <input checked="" type="checkbox"/> Economic Development Board | <input type="checkbox"/> Social Services Board |
| <input type="checkbox"/> Game Commission | <input type="checkbox"/> Tourism Advisory Board |
| <input type="checkbox"/> Jury Commission | <input type="checkbox"/> Whalehead Preservation Trust |
| <input type="checkbox"/> Land Transfer Tax Appeals Board | <input type="checkbox"/> Workforce Development Board |
| <input type="checkbox"/> Library Board | |

Qualifications and reasons you would like to serve:

22+ YEARS WITH MOTOROLA C&E AND NEXTEL COMMUNICATIONS
AS SALES MANAGER & CORPORATE ACCOUNT MANAGER (RETIRED)
4 1/2 YEARS IN SELF-OWNED BUSINESS (SINCE SOLD BUSINESS)
CURRENTLY, DIRECTOR OF MARKETING FOR CORPORATION IN NORFOLK

Please return to: County Manager's Office
P.O. Box 39
Currituck, NC 27929

(PART/TIME)



APPLICATION FOR ADVISORY BOARDS & COMMITTEES

Date: 11-7-08.

Name: LORI HORDON

Address: P.O. Box 3
Point Harbor, NC 27964

Phone: (252) 480-0093 ext 303 OR (252) 201-2816

Board(s) or Committee(s) on which you would like to serve:

Please check

- ABC Board
- Agricultural Advisory Board
- Airport Advisory Authority
- Board of Adjustment
- Economic Development Board
- Game Commission
- Jury Commission
- Land Transfer Tax Appeals Board
- Library Board

- Nursing Home Advisory Committee
- Planning Board
- Recreation Advisory Board
- Senior Citizens Advisory Board
- Social Services Board
- Tourism Advisory Board
- Whalehead Preservation Trust
- Workforce Development Board

Qualifications and reasons you would like to serve:

long-time Resident of Currituck County including my family.
I Current Owner of Gateway Realty and Outer Banks Beach Rentals.
with over 16 years experience in Property Management. Also Active
with the Outer Banks Association of Realtors and Property Management.

Please return to: County Manager's Office
P.O. Box 39
Currituck, NC 27929

232-8551.

Memorandum

RETURN FORM BY JANUARY 5, 2009

VOTING DELEGATE DESIGNATION FORM LEGISLATIVE GOALS CONFERENCE JANUARY 15-16, 2009

NOTE: Please place this action on your board meeting agenda.

Each Board of County Commissioners is hereby requested to designate a commissioner or other official as a voting delegate. Each voting delegate should complete and sign the following statement and **RETURN IT TO THE ASSOCIATION NO LATER THAN JANUARY 5, 2009.**

I, _____, hereby certify that I am the duly designated voting delegate for _____ County at the North Carolina Association of County Commissioners Legislative Goals Conference at the Sheraton Raleigh Hotel in Raleigh, North Carolina.

Signed: _____

Title: _____

Article VI, Section of the Association's Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its County Commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the Board of County Commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

**N.C. Parks and Recreation Trust Fund (PARTF)
2008-2009 Basic Facts and Assurances**

Applicant: Currituck County	County: Currituck County
Federal Employer I.D. Number: 56-6000292	
Local Government's Contact Person: Name: Holly B. White Title: Senior Planner Address: PO Box 70 City/State/Zip: Currituck, NC 27929 Telephone: 252.232.6028 E-mail: hwhite@co.currituck.nc.us	Local Government Manager: Name: Dan Scanlon Title: County Manager Address: PO Box 39 City/State/Zip: Currituck, NC 27929 Telephone: 252.232.2075 E-mail: dscanlon@co.currituck.nc.us
Chief Elected Official: Name: Owen Etheridge Title: Chairman, Board of Commissioners Address: PO Box 39 City/State/Zip: Currituck, NC 27929	Type of project: (check all that apply) <input type="checkbox"/> Acquisition <input checked="" type="checkbox"/> Development: Construction and/or Renovation
Site Control: <input type="checkbox"/> Owned by local government: <input type="checkbox"/> Owned by school board: <input type="checkbox"/> Leased by applicant for 25 years or more (Date lease expires:) *** Site control will be obtained by means of an easement from NC DOT.	Costs rounded to nearest dollar: PARTF funds requested: \$ <u>500,000</u> Local government's matching funds: \$ <u>500,000</u> Total cost of project \$ <u>1,000,000</u>
Recreation Resources Service (RRS) regional consultant: Dallis Tucker	
Short title of project: Corolla Greenway	
Provide a brief description of the project: Currituck County proposes to construct a 1.06 mile greenway for pedestrian/bicycle use that will provide interconnectivity to an existing multi-use path as well as County, State, and Federal facilities in Corolla, NC.	
<p>Approval by local governing board: (The local governing board must approve this certification.) I hereby certify the information contained in the attached application is true and correct and the 50% required matching funds will be available during the project period.</p> <p>Adopted this day of (give date): January 5, 2009</p> <p>Chief Elected Official: _____ (Signature) Owen Etheridge Chairman, Board of Commissioners</p> <p>(For applications sponsored by two or more local governments, or a local government and school administrative unit, one copy of this form must be completed and signed by each applicant. One of the local governments must be identified as the primary sponsor in the "Applicant" section at the top of this page.)</p>	

**RESOLUTION
SUPPORTING THE FUNDING OF ALBEMARLE RC&D**

WHEREAS, Currituck County is located within the geographic service area of Albemarle Resource Conservation & Development (RC&D); and

WHEREAS, Albemarle RC&D plays an important role in protecting the environment in a way that improves the local economy and standard of living in Currituck County; and

WHEREAS, the Currituck County Board of Commissioners believes that natural resources conservation continues to be of prime importance in Northeast North Carolina; and

WHEREAS, Albemarle RC&D provides technical assistance and project administration for vital resource projects; and

WHEREAS, the lack of adequate Federal funding will cause Albemarle RC&D to no longer have the assistance of a full-time coordinator.

NOW, THEREFORE, BE IT RESOLVED that the Currituck County Board of Commissioners encourages and supports any and all efforts to secure adequate Federal funding to fully staff Albemarle RC&D, allowing that organization to continue to serve Currituck County and Northeast North Carolina.

ADOPTED _____ day of January 2009

Owen Etheridge Chairman
Currituck County Board of Commissioners

ATTEST:

Clerk to the Board

CURRITUCK COUNTY
NORTH CAROLINA
December 15, 2008

The Board met at 6:30 p.m. prior to the regularly scheduled meeting with the Animal Lovers Assistance League to discuss a new shelter. The Board agreed to proceed with a master plan of the Lankford property just purchased.

The Board of Commissioners met at 7:00 p.m. for its regularly scheduled meeting at the Historic Courthouse in the Commissioners Meeting Room with the following members present: Chairman Etheridge, Commissioners O'Neal, Aydlett, Nelms, Rorer, Gregory and Taylor.

Invocation and Pledge of Allegiance

The Reverend Steve Castle, Moyock Methodist Church, was present to give the invocation.

Approval of Agenda

Commissioner O'Neal moved to amend the agenda by deleting Item 4 as well as Item 4 of the Consent Agenda. Commissioner Aydlett seconded the motion. Motion carried.

- Item 2 **Public Comment**
Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.
- Item 3 **Discussion of County Revenues**
- Item 4 **Public Hearing and Action** PB 08-55 Christopher J. Susko: Text amendment to the UDO to allow a limousine service as a permitted use in the Agricultural zoning district.
- Item 5 **Public Hearing and Action** PB 08-54 Edward T. Hyman, Jr.: Text amendment request to amend UDO Chapter 3 Special Requirements, Section 3.3.1 Security Training Operations and Services Facilities.
- Item 6 **Public Hearing and Action** PB 08-45 Carova Beach Business Blocks: Three Sketch Plans/Special Use Permits to re-plat 19 existing lots into 29 residential lots. The lots are located in Carova Beach as shown on Tax Map 87A, Parcels A-H, Block 1; Tax Map 87A, Parcels: A and B, Section 2; A and B, Section 3; and Tax Map 87A, Parcels: 1A, 2A, B, C, and D, Section 5; A-C, Section 9, Fruitville Township.
- Item 7 **Discussion and Consideration of Ordinance Establishing Method for Appointment to County Boards**
- Item 8 **Award Bid for Tulls Creek Road Booster Pump Station**
- Item 9 **Appointment to Currituck Outer Banks Wild Horse Advisory Board**

- Item 10 **Consent Agenda:**
1. Budget Amendments
 2. Consideration of Form for Corporate Hangar, Hangar and Tie-Down Leases at Currituck Regional Airport
 3. Resolution Canceling the Currituck County Board of Commissioners Meeting Scheduled for January 20, 2009
 4. Resolution of the Board of Commissioners for Currituck County, NC Authorizing Exchange of Property
 5. Charge Levy on Motor Vehicles for September Renewals
 6. Easement agreement Dominion Power to Airport Property and authorize Manager to sign
 7. Approval of Maple Commerce Park Covenants
 8. Approval of December 1, 2008, Minutes

Item 11 Commissioner's Report

Item 12 County Manager's Report

Adjourn

Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Ginger Sikes, ALAL, reviewed the responsibility of a shelter and what would be needed.

Frances Walker, Treasurer ALAL, thanked the Board for consideration of property for new shelter

Jim Hornbrook, commented on the land designation for shelter.

Barbara Trainor, commented on need for new shelter and stated that 90% of all animals are adopted.

Steve Fentress, reminded the Board of a petition presented with 2,000 signatures for a new shelter.

Discussion of County Revenues

Dan Scanlon, County Manager, reviewed the revenue sources for county and tax base by county and that Currituck ranks 7 in lowest tax rate.

Commissioner O'Neal commented on the Occupancy Tax and what the legislation requires on how it can be used. He would like for this information to be in the next newsletter.

Commissioner Rorer questioned if more funds should be used for advertising. Mr. Scanlon commented that it would be more prudent to wait and see what the next tourist season would bring.

Chairman Etheridge commended the Tourism Staff on their efforts.

**Public Hearing and Action PB 08-55 Christopher J. Susko:
Text amendment to the UDO to allow a limousine service as a
permitted use in the Agricultural zoning district.**

deleted

**Public Hearing and Action PB 08-54 Edward T. Hyman, Jr.:
Text amendment request to amend UDO Chapter 3 Special
Requirements, Section 3.3.1 Security Training Operations
and Services Facilities.**

Ben Woody, Planning Director, reviewed the request.

Hyman and Robey, representing Blackwater U.S.A., are requesting a UDO Text Amendment to section 3.3.1, Security Training Operations and Services Facilities. The proposed amendment will make the following changes to this existing ordinance (OPTION A):

- Amend the hours of operations.
- Require that training areas and ranges be setback from any property line in Currituck County a minimum distance of 1 mile instead of 900 feet.
- Allow the downrange safety area for firing ranges to be dictated by the type and caliber of weapon instead of a fixed 4,800 meters (the downrange safety area requirements are proposed to reference and be consistent with the Military Handbook).
- Amend the driver training area setback from any property line in Currituck County from 150 feet to 1 mile.
- Add the allowance of "large expanses of densely vegetated areas" to replace the requirement for a fence.

Following the November 10 Planning Board meeting, staff was directed to meet with the applicant to further discuss concerns with enforcement of the proposed ordinance amendment. In a December 3 meeting with representatives from Blackwater U.S.A. and the Sheriff's office, the concerns addressed by staff were brought to a basic resolution. The following issues were discussed and agreed upon:

- The Sheriff's office is satisfied with the downrange safety zone requirements, which are proposed to be consistent with the Military Handbook.
- In order to ensure the appropriate caliber of weapons is used in training functions, Blackwater U.S.A. agreed to provide training records in a timely manner upon request by the County.
- The Currituck County Sheriff's office will continue to explore mutual aid arrangements with Camden County to ensure proper enforcement of all rules and regulations is occurring.

The Planning Board recommendation for unanimous **approval**, minutes from November 10, 2008 meeting, and proposed text amendment are attached. Should you have any questions, do not hesitate to contact me at 232-6029.

PLANNING BOARD DISCUSSION

Mr. Hyman stated that Blackwater never had any intentions to build the firing ranges in Currituck County. To resolve this problem they were asked to submit a Special Use Permit (SUP) and through the TRC review they realized that the UDO had some flaws in it. They realized they could not get a SUP without having a text amendment first. Mr. Hyman stated that a citizens

group submitted a text amendment and they have met with the citizens group and worked out the differences. This text amendment before you is a result of these meetings. Mr. Hyman stated in the text amendment submitted by the applicant, #4 should remove "unless the applicant can provide noise or safety test evidence to show that a lesser distance may be acceptable." Also on the front page 4,800 feet should be changed to 4,800 meters.

Mr. West asked if the one mile range was approved would it keep it on Blackwater property.

Mr. Hyman stated yes.

Mr. Breathwaite thanked Mr. Hyman for coming out and speaking to them. Mr. Breathwaite stated they have come to a good understanding and they have no objections to the proposal as it stands now.

Ms. Krause stated that she wants to make sure the applicant can provide noise and safety tests. Ms. Krause stated they have a concern with who will enforce and monitor what guns will be used on the firing range. Ms. Krause stated she does not have an objection.

Ms. Motes stated she agrees with her neighbors but has a few more concerns. Ms. Motes is concerned with who will inspect the ranges from the county. She is concerned that she will be safe from the ranges.

Mr. Hyman stated that logs are kept and asked if the County Sheriff's Department to review the logs to ensure they are in compliance within the limit of the ranges.

Ms. McKenzie stated that with the government contracts and the military that they have coming out to train the government may come out to inspect the ranges. She will check to verify this.

Ms. Motes stated that the federal government does not regulate private firing ranges.

The Planning Board discussed the type of weapons that are used on these firing ranges. They also discussed the type of ranges and what weapons can be used.

Mr. Midgette asked Mr. Hyman if he would be in agreement to table this request so he (Blackwater), the county and the community members could meet to address these issues and Ms. McKenzie can check to see if the government will inspect private firing ranges.

Mr. Hyman stated he would like for it to move forward and they are willing to discuss these issues and they want to be able to guarantee the community safety.

Ms. McKenzie stated that enforcement of the firing ranges and Blackwater would be willing to bring in the language from Option B having the Currituck County Sheriff's Department inspect the ranges.

Mr. Breathwaite stated that the concerns they had for setbacks (1 mile) have been addressed in the text amendment and do not play a role in this amendment. The issue of enforcement of the firing ranges should be addressed during the SUP process.

Ms. Krause stated she is okay with the text amendment but does have a concern with who will enforce that the firing ranges are in compliance.

Mr. Woody stated that the County Sheriff's Department needs to be involved in this process.

Mr. West stated that the main concern is safety.

ACTION

Mr. West motioned to recommend approval of the Option A text amendment submitted by the applicant to amend UDO Chapter 3 Special Requirements, Section 3.3.1 Security Training

Operations and Services Facilities as presented. Mr. Keel seconded the motion. Motion carried unanimously.

Chairman Etheridge opened the public hearing.

Eddie Hyman, Engineer, reviewed what had taken place on the survey and his request.

Kate McKenzie, Attorney, stated that they would not fire on Christmas Day.

Sheriff Johnson had no concerns.

There being no further comments, Chairman Etheridge closed the public hearing.

Commissioner Gregory moved to approve with no firing on Christmas day. Commissioner Taylor seconded the motion. Motion carried.

Commissioner O'Neal requested that Blackwater help with getting volunteers for fire service in the area since they will be using this service.

Public Hearing and Action PB 08-45 Carova Beach Business Blocks: Three Sketch Plans/Special Use Permits to re-plat 19 existing lots into 29 residential lots. The lots are located in Carova Beach as shown on Tax Map 87A, Parcels A-H, Block 1; Tax Map 87A, Parcels: A and B, Section 2; A and B, Section 3; and Tax Map 87A, Parcels: 1A, 2A, B, C, and D, Section 5; A-C, Section 9, Fruitville Township.

Ben Woody, Planning Director, reviewed the request.

ITEM: PB 08-45 Carova Beach Business Blocks, Three Sketch Plans/Special Use permits to re-plat 19 existing lots into 29 residential lots.

LOCATION: The lots are located in Carova Beach Sections:
-One (1) (Bass Lane), Tax Map 87A, Parcels: A-H, Block 1;
-Two (2) (Shad, Rock and Red Snapper Lane) Tax Map 87A, Parcels: A and B, Section 2; A and B, Section 3; and
-Five(5) (Shark Lane) of the exiting Carova Beach subdivision, Tax Map 87A, Parcels: 1A, 2A, B, C, and D, Section 5; A-C, Section 9, Fruitville Township.

NARRATIVE OF REQUEST:

Carova Corp., Ocean Sands Co. is requesting approval of three sketch plans for 19 existing parcels in three sections of Carova Beach to be re-platted into 29 lots. The proposed re-platting is being proposed as three different projects, but they are being review together since many of the issues are the same.

The larger parcels will be used to create a combination of 29 residential lots of 1.5 acres or larger each with open space. The lots will be accessed by existing sand roads, except for a new 180' road in Section 1. There are no proposed hard surface roads. The existing roads and oceanfront dune crossings will be re-graded and stabilized. A homeowners association will be created to provide funding for continued maintenance of the roads that access the new lots only.

The initial Carova Beach subdivision was approved in 1966 and 1967. At that time, Currituck County did not require the street to be improved.

This proposal is contingent upon the passing of the text amendments regarding subdivision standards in the RO2: Outer Banks Limited Access Residential District (PB 08-41 B)

TAX ID:		
<u>Section One</u>		
087A-000-000A-0001	087A-000-000D-0001	087A-000-000G-0001
087A-000-000B-0001	087A-000-000E-0001	087A-000-000H-0001
087A-000-000C-0001	087A-000-000F-0001	

<u>Section Two</u>	
087A-000-000A-0002	087A-000-000B-0002
087A-000-000A-0003	087A-000-000B-0003

<u>Section Five</u>		
087A-000-001A-0005	087A-000-000C-0005	087A-000-000B-0009
087A-000-002A-0005	087A-000-000D-0005	087A-000-000C-0009
087A-000-000B-0005	087A-000-000A-0009	

ZONING DISTRICT: RO2: Outer Banks Limited Access Residential District

OWNERS: Carova Corp. and Ocean Sands Co.
 C/O Riggs Realty Co.
 P.O. Box 400
 Corolla, NC 27927

Ernest Bowden
 2155 Sandfiddler Road
 Corolla, NC 27927

ENGINEER: Mark Bissell
 Bissell Professional Group
 PO Box 1068
 Kitty Hawk, NC 27949
 252-261-3266

PRESENT USE: Vacant sand dunes and maritime forest

LAND USE/ZONING OF SURROUNDING PROPERTY:

NORTH:	Residential and Vacant	Zoned: RO2
SOUTH:	Residential and Vacant	Zoned: RO2
EAST:	Residential and Vacant	Zoned: RO2
WEST:	Residential and Vacant	Zoned: RO2

SCHOOL DISTRICT: Fruitville

SIZE OF SITE: Section 1: 31.42 acres
 Section 2: 22.01 acres
 Section 5: 18.78 acres

- Total: 72.21
- NUMBER OF LOTS:** 29 total
- DENSITY:** 0.39 unit/ acre
- MINIMUM LOT SIZE:** 120,000 SF (2.75 acres) - The required lot size may be reduced 1.5 acres in the case of RO2 if the lot size reduction is applied to the open space area.
- STREETS:** The streets are proposed to be graded sand and not to NCDOT standards
- WATER:** Individual private wells are proposed.
- FIRE:** This development is located within the jurisdiction of the Carova Volunteer Fire Department.
- WASTEWATER:** Individual, on-site septic systems are proposed.
- SOILS:** The Currituck County Soils Map indicates the following for each section: Section 1: not-suitable soils for on-site septic systems; Section 2 50% suitable and 50% not-suitable; Section 5- 60% suitable and 40% not-suitable.
- OPEN SPACE:** Open space is required in all three subdivisions because the lots are being reduced in size from the required 2.75 acres to 1.5 acres.

The open space in Section Five needs to be increased to account for the Bowden lot having a reduced lot size.
- DRAINAGE:** The plan indicates lot line swales will drain to either adjacent wetlands or roadside ditches.

TECHNICAL REVIEW STAFF:

On September 17, 2008 Technical Review staff reviewed this application with the following comments:

1. **Currituck County Public Works** – No comment received.
2. **Currituck Soil & Water Conservation** - Approved as is.
3. **Currituck County Fire Services**–Disapproved, Resubmit with the following corrections: Where is the approved fire suppression water supply for this project?

This may be by certified fire hydrants or by an engineer approved static water supply capable of at least 1000gpm of water for at least two hours even during a 50 year drought condition. An approved access to the supply by the fire apparatus must be designated. Fire department apparatus access must be maintained at least 20’ wide capable of withstanding the weight of their largest apparatus in all weather conditions.

Staff comment: after the TRC meeting the Planning Director determined this would be three separate subdivisions and would not be not be subject to providing any fire fighting improvements.

4. **Currituck County Water Department**- No Comment
5. **Currituck County Planning and Inspections, Inspections Division**-Approved as is.

- 6. Carova Volunteer Fire Department:** Resubmit with the following changes:
- a. There should be no Hatteras ramps installed. *Staff Note: This requirement will be removed from the UDO by the text amendment.*
 - b. The intersections should be truncated. *Staff Note: This is not a requirement of the UDO and the applicant has not agreed to make this change.*
- 7. Albemarle Regional Health Services** – Well and Septic site evaluations will be needed before Preliminary Plat.
- 8. Currituck County GIS** - Approved as is. Submit a street name approval form.
- 9. N.C. Division of Coastal Resources:** Resubmit with the following information:
- a. A DCM Field Representative has previously met with the applicant to discuss the proposal. Proposed improvements will require a CAMA permit and may require a CAMA Major Permit.
 - b. Note: Structures are required to be located landward of the crest of the primary dune regardless of the setback. This requirement may restrict development on proposed lots (for example, lots 101, 102, and 103 in Section 1).
 - c. More detailed grading, drainage, and stabilization information will be needed for DCM review. More detailed information concerning excavation and fill will also be needed. Elevations and cross sections will be required in addition to drawings that indicate existing and post-development conditions.
 - d. Include the Ocean Erodible Area of Environmental Concern (AEC) on the plans.
 - e. The Development Impact Statement indicates that a "Hatteras ramp" will be installed in each of the three (3) sections, but the submitted plans only show a Hatteras ramp in Section 1. Clarify.
 - f. Clarify the term "improved roadway" on the plans. What material/type of improvement is proposed? As indicated in the certified 2006 Currituck Land Use Plan (LUP), the Future Land Use Map description for the Carova Area indicates that "no hard surface road will be allowed." Policy OB6, Policy OB7, and Policy OB8 (Pages 9-21 and 9-22) also addresses desired limits on vehicular access and hard surface roads. Any conflicts with the LUP should be resolved prior to submittal of a CAMA permit application.
- 10. County Parks & Recreation Department** - No comments received.
- 11. Currituck County Emergency Management** – No comments received.
- 12. NC Department of Transportation:** No Comment
- 13. N C Dominion Power** - No comments received.
- 14. Sprint Telephone** – Approved with no comment,

SPECIAL USE PERMIT CRITERIA:

Through the Special Use Permit procedure, property uses which would otherwise be considered undesirable in certain districts can be developed subject to conditions of approval. The criteria are outlined as follows:

1. *The application is complete.*
Based on staff review all required information has been submitted.
2. *The proposed use is among those listed in the Table of Permissible Uses as a special use indicated with an "S".*
A subdivision is allowed by the UDO

3. *The conditions proposed meet or exceed the minimum requirements of this ordinance and are agreed to by the applicant.*

The plans for Sections 1 and 2 meet the requirements if the UDO is amend as proposed.
The plan for section 5 needs to be amended to meet the UDO as proposed.

4. *The special use will not endanger the public health or safety.*

Public health and safety issues including stormwater management, wastewater disposal and access for emergency services have been adequately addressed for this development.

5. *The special use will not injure the value of adjoining or abutting property and will be in harmony with the area in which it is located.*

The proposed residential lots will be similar to existing adjacent lots.

6. *The special use will be in conformity with the Land Use Plan, Thoroughfare Plan, or other officially adopted plan.*

The 2006 Land Use Plan classifies the site as **Limited Service Area** within the **Carova Sub-Area**.

The purpose of the Limited Services Area class is to provide for primarily residential development at low densities. Despite the overall low density of these areas, efforts should be made to encourage clusters of residential uses to preserve open space and to provide for a sense of a "community". Base development density should be 1 unit per acre but could be increased to 1.5 units per acre through overlay zoning depending upon whether service facilities are in place or planned and the potential impact on the surrounding community.

The policy emphasis of this plan is to allow for very low to medium density residential development (see above) without infrastructure or service investments that could stimulate growth and development. In terms of infrastructure, this means that no centralized water and sewer services, public or private, will be approved and no hard surface roads will be allowed. Further, only services that protect the health, safety, and welfare (i.e. law enforcement, fire and rescue.) will be authorized. Commercial and other convenience services shall not be allowed.

The following Land Use Plan policies are also relevant to this request:

POLICY OB6: Concerning the OFF-ROAD AREAS OF THE OUTER BANKS, Currituck County shall not permit or encourage the provision of growth-inducing facilities and services to these areas, including for example, commercial services, centralized sewage treatment and hard surface roads.

POLICY OB7: VEHICULAR ACCESS TO THE NORTH BEACHES (off-road area) shall not compromise the environmental integrity of wildlife refuges, the estuarine research reserve, other ecologically sensitive areas, or habitat for wild horses. Structures or other man-made improvements not specifically serving the public interest shall not be permitted to block vehicular access along the beach.

POLICY OB8: In order to protect WILD HORSES, Currituck County shall not permit nor encourage the provision of hard surface roads in the off-road area of Carova.

POLICY OB9: LARGE HOMES ON OCEANFRONT LOTS IN THE OFF-ROAD AREA should be located as far west as possible. Structures should not be built forward of protective dunes, thereby impeding dune recovery. County minimum setbacks may exceed CAMA minimum setbacks in ocean erodible areas.

The proposed sketch plan/ special use permit is in **general compliance** with the policy emphasis of the Carova Sub-Area and policies OB 6-OB 9 of the 2006 Land Use Plan.

7. *The special use will not exceed the county's ability to provide adequate public facilities, including, but not limited to, schools, fire and rescue, law enforcement, and other county facilities. Applicable state standards and guidelines shall be followed for determining when public facilities are adequate. Such facilities must be in place or programmed to be in place within two years after the initial approval of the plan (sketch plan in the case of major subdivisions).*
1. School seats are no longer allocated for the Outer Banks areas because of the low year round occupancy rate.
 2. The Carova Beach Fire Department testified on September 17, 2007 that the roads in Carova are adequate for their department to respond.
 3. There have been no objections raised by county service providers to this request.

STAFF RECOMMENDATION (Requirements are Separate for Each Section, the Staff Recommendation on Maritime Forest Guidelines are the same and follow the requirements):

Section 1: Staff recommends **approval** with the following conditions:

1. All vegetation in open space shall be maintained in its current state.
2. Correct the required open space to 504,843 SF
3. Submit a report on how this project complies with the Maritime Forest Guidelines with the Preliminary Plat Submission
4. All applicable state and local permits to construct the infrastructure will be required at Preliminary Plat submission.
5. A 404 wetlands delineation map will be required with submission of the Preliminary Plat.

Section 2: Staff recommends **approval** with the following conditions:

1. All vegetation in open space shall be maintained in its current state.
2. Submit a report on how this project complies with the Maritime Forest Guidelines with the Preliminary Plat Submission
3. All applicable state and local permits to construct the infrastructure will be required at Preliminary Plat submission.
4. A 404 wetlands delineation map will be required with submission of the Preliminary Plat.

Section 5: Staff recommends **Conditional Approval** with the requirement that the following items be corrected prior to being submitted to the Board of Commissions (Resubmission by November 3, 2008):

1. The parcel that will be retained by Mr. Bowden (087A-000-002A-0005) needs to be included in the request with a minimum of 1.5 acres with a 100' wide width. This lot was not previously platted as a residential Lot of Record.
2. The resultant reduction in lot size for Lot 2A, Section 5 (Bowden) shall be added to open space, if it is below the minimum lot size of 120,000 SF.

3. The structures in the proposed right of way of Shark Lane and within 20 feet of the proposed street right of way shall be demolished prior to Final Plat approval. The plans on sheets 9 of 11 shall be corrected to indicate which structures "To Be Demolished" (Section 16.3 Extension or Enlargement of Nonconforming Situations)
4. All vegetation in open space shall be maintained in its current state.
5. Submit a report on how this project complies with the Maritime Forest Guidelines with the Preliminary Plat Submission
6. All applicable state and local permits to construct the infrastructure will be required at Preliminary Plat submission.
7. A 404 wetlands delineation map will be required with submission of the Preliminary Plat.

STAFF RECOMMENDED CONDITIONS FOR ALL SECTIONS:

Staff recommends the Maritime Forest Guidelines become a mandatory part of this permit as follows:

- A. Applicability: all development on the Outer Banks subject to the provisions of this ordinance shall comply with the maritime forest guide. For purposes of this guide, clearing of maritime forest is broken down into two stages; one for the developer and the other for the builder. The developer's stage is herein called "Overall Site Preparation and Development" and the builder's stage is referred to as "Individual Lot Design and Building Construction". Further, foresting of timber within a maritime forest shall be subject to the "Overall Site Preparation and Development" standards and shall require sketch plan approval in accordance with this guide.
- B. Overall Site Preparation and Development: before any land clearing or excavation of maritime forest can begin, agencies involved in the plat review process shall be provided sufficient information to assess how the development adheres to the requirements of this guide. The overriding concern shall be to minimize alterations of forest vegetation, topography, and ground water systems. Evaluation of site clearing will be subject to the following general principles:
 - i) Unforested land areas shall be considered the most suitable building sites unless such selection would threaten living vegetation by stimulating dune migration or cause extensive salt mist intrusion into the maritime forest or would involve alterations otherwise prohibited;
 - ii) The most suitable sites will necessitate the least disturbance of living trees and vegetation. The density, height and variety of the vegetation to be removed shall be considered so as to preserve those forest stands which will provide the most protection from storm and salt spray and maintain the natural diversity of plant species. Reforestation is required when deemed necessary;
 - iii) Site topography will be evaluated for overall development suitability so that, all proposed structures can be constructed in harmony with the existing tree cover while maintaining setback requirements. Dune stabilization is required;
 - iv) Clearing of forest undergrowth by "bush hogging", burning or any other method is not allowed except for an approved area for a house site.
 - v) Filling of a forest area where approved undergrowth clearing has been permitted is not allowed.
 - vi) The following is not allowed unless it can be shown to have no adverse effect on the specific site's maritime forest: dredging, filling or otherwise altering of wetlands and
- C. The developer shall leave the largest contiguous area of maritime forest intact, creating as few edges as possible, and to concentrate development in less sensitive areas away from sheer zones, wetlands, and other ecologically important vegetation. Preserved maritime forest shall be counted in the open space requirements. Evaluation of site suitability will use the following criteria:
 - i) Unforested land areas shall be considered the most suitable building sites unless such selection would threaten living vegetation by stimulating dune migration or cause extensive salt mist intrusion into the maritime forest or would involve alterations otherwise prohibited;
 - ii) The most suitable sites will necessitate the least disturbance of living trees and vegetation. The density, height and variety of the vegetation to be removed shall be considered so as to preserve those forest stands which will provide the most protection from storm and salt spray and maintain the natural diversity of plant species. Reforestation is required when deemed necessary;
 - iii) Site topography will be evaluated for overall development suitability so that, all proposed structures can be constructed in harmony with the existing tree cover while maintaining setback requirements. Dune stabilization is required;
 - iv) Clearing of forest undergrowth by "bush hogging", burning or any other method is not allowed except for an approved area for a house site.
 - v) Filling of a forest area where approved undergrowth clearing has been permitted is not allowed.
 - vi) The following is not allowed unless it can be shown to have no adverse effect on the specific site's maritime forest: dredging, filling or otherwise altering of wetlands and

ponds from their natural state except as specifically allowed by the county. Minor road crossings over wetlands are not allowed except for the sole purpose of providing driveway access to individual lots. Impervious surfaces are prohibited within 20 feet of any pond, wetland or navigable waters. No ground absorption waste-water treatment is allowed within 50 feet of any pond or wetland.

- D. No more than 20 percent of the maritime forest can be cleared for infrastructure purposes such as roads and utilities. Development is required to be concentrated in such a way that the maximum amount of contiguous forested area remains undisturbed. If the clearing maximum cannot be met, a mitigation plan is required.
- E. Right-of-way widths within the maritime forest cannot exceed 45 feet including land cleared for shoulders and drainage, and should follow the natural contours of the land insofar as possible. Curb and gutters are not allowed
- F. Individual Lot Design and Building Construction: before any land clearing or excavation of maritime forest can begin, agencies involved in the building site plan approval process should be provided sufficient information to assess how the development adheres to the requirements of this guide. As part of the site approval process and before a building site clearing permit is issued, the planning department shall apply the following criteria and limitations on clearing of maritime forest:
- G. Trees and undergrowth cannot be removed except as required for construction of structures, accessory use, parking area, driving access, individual or central septic systems and utility service. Likewise, soil disturbing activities and site alteration cannot exceed what is necessary to provide for the location of structures, accessory use improvements, driveway access and utility service improvements;
- H. Specific lot development and associated forest clearing is limited by the following maximum allowable clearing percentages based on individual building lot size:

i) Individual Lot Size Square Foot	ii) Permissible Forest Cleaning
iii) 59,999 or less	iv) 35%
v) 60,000 to 79,999	vi) 30%
vii) 80,000 or more	viii) 25%

- I. If these clearing maximums cannot be met, a mitigation plan should be prepared;
- J. The permanent drawdown of ground water, except for wells and alteration of natural drainage patterns, beyond an individual property line is not recommended;
- K. Removal of vegetation providing storm or salt mist protection or acting to stabilize soil or limit dune migration is required to be minimized; and,
- L. To the maximum extent feasible, utilities should be located to the edge of areas that have been cleared for access and building purposes.
- M. Mitigation Guide: in order to protect and re-establish natural vegetation during and after construction, the following actions are required:
- N. In any areas where vegetation removal will expose bare ground, a ground stabilization plan is required. Suitable native vegetation cover is required to be established as soon as possible. While re-forestation is required, the planting of undesirable or exotic vegetation which threatens the remaining native vegetation is not recommended ; and,
- O. To avoid pest and disease damage to remaining vegetation, any broken limbs and scraped or scarred bark occurring during construction should be promptly attended to using accepted horticultural practices.

Chairman Etheridge opened the public hearing.

Mark Bissell, Engineer, reviewed what was being requested and was available to answer any questions.

There being no further comments, Chairman Etheridge closed the public hearing.

Commissioner Aydlett moved to approve Subdivision 1, 2 and 5 as presented by staff and to look at text amendment. Commissioner Gregory seconded the motion. Motion carried.

Discussion and Consideration of Ordinance Establishing Method for Appointment to County Boards

Ike McRee, County Attorney, reviewed the ordinance.

Commissioner O'Neal moved to approve. Commissioner Aydlett seconded the motion. Motion carried.

AN ORDINANCE OF THE CURRITUCK COUNTY BOARD OF COMMISSIONERS AMENDING CHAPTER 2, ARTICLE III OF THE CURRITUCK COUNTY CODE OF ORDINANCES TO ESTABLISH THE APPOINTMENT PROCESS FOR AUTHORITIES, BOARDS, COMMISSIONS

WHEREAS, pursuant to N.C. Gen. Stat. §153A-76 a board of commissioners may change the composition and manner of selection of boards, commissions, and agencies, and may generally organize and reorganize the county government in order to promote orderly and efficient administration of county affairs; and

WHEREAS, pursuant to N.C. Gen. Stat. §153A-77 a board of commissioners may appoint advisory boards, committees, councils and agencies composed of qualified and interested county residents to study, interpret and develop community support and cooperation in activities conducted by or under the authority of the board of commissioners.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for the County of Currituck, North Carolina as follows:

PART I. The Code of Ordinances, Currituck County, North Carolina is amended by adding new sections to Chapter 2, Article III, Division 1 to read as follows

Sec. 2-96. Method of Appointment To and Removal From Boards.

(a) One appointment to a board shall be nominated by each of the seven members of the board of commissioners which nominee shall become part of the slate of nominees to be acted on by the board of commissioners without amendment.

(b) The Clerk to the Board shall maintain a list of members for each county authority, board or commission. The list shall contain at least the following information in a manner similar to the following example:

<u>Incumbent</u>	Nominated by _____	New <u>Appointee</u>	Nominated by _____	Date of <u>Appointment</u>	End of <u>Term</u>
1. Name	Dist. 1	1. _____	_____	_____	_____

2. Name	Dist. 2	2. _____	_____	_____	_____
3. Name	Dist. 3	3. _____	_____	_____	_____
4. Name	Dist. 4	4. _____	_____	_____	_____
5. Name	Dist. 5	5. _____	_____	_____	_____
6. Name	At Large	6. _____	_____	_____	_____
7. Name	At Large	7. _____	_____	_____	_____

(c) New appointments to county authorities, boards and commissions shall be made in the following manner:

- (1) Incumbents remain in their current positions unless they are replaced by new appointees approved by the board of commissioners.
- (2) New appointees who replace incumbents are appointed to serve only during the unexpired portion of the incumbents' terms.
- (3) New appointees who are appointed to new positions for which there are no previous incumbents shall be given an ending date for their term of office on the date of appointment
- (3) Before placing a new appointment on the board of commissioners' agenda, the county commissioner shall verify with the Clerk to the Board that a position is available and that an ending date for the term of office can be ascertained in accordance with the ordinance under which the board was established. At the same time, the county commissioner shall identify by name any person who is being replaced by the new appointment. The name of the person being replaced need not be disclosed on the board of commissioners' agenda, but must be identified in some written communication to the Clerk to the Board.
- (4) After the board of commissioners has approved any new appointment, the clerk to the board will notify the new appointee, and if any person has been removed from office by the new appointment, the clerk to the board will notify the person who has been removed.

Sec. 2-97. Consecutive Terms of Office.

(a) No person who has been appointed to two consecutive terms as a member of any authority, board or commission shall be eligible for reappointment to the same board for the next consecutive term.

(b) Appointees who are being appointed to completely new positions; unexpired terms from which incumbents are removed; or unexpired terms for which there are vacancies at the present time are deemed to be appointed to fill unexpired terms and shall be eligible to serve two full consecutive terms after the expiration of the unexpired term.

(c) If a person who has served one full term is reappointed to a second term, and then resigns during the second term, that person is not eligible for reappointment during the next consecutive term.

(d) If a person is nominated to a board by an at large county commissioner or county commissioner of one district, and serves two consecutive terms, the same person cannot be reappointed to the same board, even if he or she is nominated by a different county commissioner.

(e) If a board has certain criteria for membership, such as income guidelines, but also has different criteria for other members, such as educational, professional or income guidelines, a member

who has served two consecutive terms in one capacity cannot be reappointed to the same board to serve in a different capacity.

PART II. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

PART III. This ordinance is effective on January 5, 2009

Award Bid for Tulls Creek Road Booster Pump Station

Commissioner Gregory moved to award bid to ELJ, Inc. in the amount of \$160,630. Commissioner Taylor seconded the motion. Motion carried.

Appointment to Currituck Outer Banks Wild Horse Advisory Board

Commissioner Aydlett moved to table. Commissioner Rorer seconded the motion. Motion carried.

Consent Agenda:

1. Budget Amendments
2. Consideration of Form for Corporate Hangar, Hangar and Tie-Down Leases at Currituck Regional Airport
3. Resolution Canceling the Currituck County Board of Commissioners Meeting Scheduled for January 20, 2009
- ~~4. Resolution of the Board of Commissioners for Currituck County, NC Authorizing Exchange of Property~~
5. Charge Levy on Motor Vehicles for September Renewals
6. Easement agreement Dominion Power to Airport Property and authorize Manager to sign
7. Approval of Maple Commerce Park Covenants
8. Approval of December 1, 2008, Minutes

Commissioner O'Neal moved to approve and delete #4. Commissioner Taylor seconded the motion. Motion carried.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10960-539000	Unemployment Compensation	\$ 528	
10380-482000	Miscellaneous Revenue		\$ 528
		\$ 528	\$ 528

Explanation: Central Services (10960) - To increase appropriations for unemployment compensation.

Net Budget Effect: Operating Fund (10) - Increased by \$528.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10515-514000	Travel	\$ 84	
10515-514800	Fees Paid to Officials	\$ 120	
10390-499900	Fund Balance Appropriated		\$ 204
		<u>\$ 204</u>	<u>\$ 204</u>

Explanation: Jury Commission (10515) - To carry-forward funds for the jury commission that did not meet for FY 2008 until July 2008.

Net Budget Effect: Operating Fund (10) - Increased by \$204.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10750-514000	Travel		\$ 10,000
10750-531000	Gas, Oil, Etc.	\$ 10,000	
		<u>\$ 10,000</u>	<u>\$ 10,000</u>

Explanation: Social Services Administration (10750) - Transfer funds due to the increased cost of fuel during the first quarter of the fiscal year.

Net Budget Effect: Operating fund (10) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
65858-511000	Telephone & Postage	\$ 700	
65858-561000	Professional Services		\$ 700

\$	700.00	\$	700.00
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Explanation: Moyock Commons Sewer District (65858) - Transfer to increase telephone & postage because postage for mailing envelopes is higher than the post card system that we previously used.

Net Budget Effect: Moyock Commons Sewer District (65) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit		Credit	
		Decrease Revenue or Increase Expense	Increase Expense	Increase Revenue or Decrease Expense	Decrease Expense
10750-557700	Crisis Intervention	\$	17,316		
10390-499900	Fund Appropriated Balance	\$	2,686		
10330-431000	DSS Administration - Rev.			\$	20,002
		\$	20,002	\$	20,002

Explanation: Social Services Administration (750) - To adjust budgeted line items to State Funding Authorizations.

Net Budget Effect: Operating Fund (10) - Increased by \$17,316.

<u>Account Number</u>	<u>Account Description</u>	Debit		Credit	
		Decrease Revenue or Increase Expense	Increase Expense	Increase Revenue or Decrease Expense	Decrease Expense
10660-531000	Gas, Oil, Etc	\$	2,000		
10660-516000	Repairs and Maintenance			\$	500
10660-532000	Supplies			\$	1,500
		\$	2,000	\$	2,000

Explanation: Planning (10660) - To transfer budgeted funds for increased cost of fuel and to replace tires on Jeep.

Net Budget Effect: Operating Fund (10) - No change.

Commissioner's Report

The Board wished all a Merry Christmas and Happy New Year.

County Manager's Report

Mr. Scanlon stated that the Board will have a joint meeting with the Camden Board on January 12 to discuss OLF.

Adjourn

There being no further business, the meeting adjourned.

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 5th day of January 2009, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2009.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
10550-532000	Supplies	\$ 605	
10380-482000	Miscellaneous Revenue		\$ 605
		<u>\$ 605</u>	<u>\$ 605</u>

Explanation: Airport (10550) - To record donation for television in airport terminal building.

Net Budget Effect: Operating Fund (10) - Increased by \$605.

Minute Book # _____, Page # _____

Journal # _____

Clerk to the Board

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 5th day of January 2009, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2009.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
10540-514500	Training & Education	\$ 3,000	
10540-511000	Phone & Postage		\$ 500
10540-516000	Repair & Maintenance		\$ 1,000
10540-531000	Gas, Oil, & Etc.		\$ 500
10540-532000	Supplies		\$ 1,000
		<u>\$ 3,000</u>	<u>\$ 3,000</u>

Explanation: Inspections (10540) - Transfer funds for inspector certifications - the International Code Council is offering to NC standard certificate holders a one time limited offer to obtain ICC certification. This offer expires on February 28. The charge for obtaining these certificates is \$ 150 per certificate.

Net Budget Effect: Operating fund (10) - No change.

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Clerk to the Board

BUDGET AMENDMENT

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<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
12546-590006	Capital Outlay	\$ 157,000	
12390-495021	T F - Poplar Branch Fire District		\$ 25,000
12390-499900	Fund Balance Appropriated		\$ 132,000
21690-587012	T T - Fire Services	\$ 25,000	
21390-499900	Fund Balance Appropriated		\$ 25,000
		<u>\$ 182,000</u>	<u>\$ 182,000</u>

Explanation: Corolla Vol Fire Dept (12546) - To increase appropriations for emergency repairs for Platform 61 aerial truck per letter submitted from Chief Rick Galganski. This will be funded through remaining Poplar Branch fire district funds and fund balance accumulated in the Fire Services fund.

Net Budget Effect: Fire Services Fund (12) - Increased by \$157,000.
Poplar Branch Fire District Fund (21) - Increased by \$25,000.

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Clerk to the Board

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 5th day of January 2009, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2009.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
50550-592006	Hangar/Taxiway 36237.8.6.2	\$ 43,067	
50330-448000	State Aid to Airports		\$ 38,760
50390-495015	Transfer from Occupancy Tax		\$ 4,307
		<u>\$ 43,067</u>	<u>\$ 43,067</u>

Explanation: Airport Expansion (50550) - To increase budgeted funds for phase II of the 2008 Vision 100 funds. This will be applied to the Hangar and Hangar Taxiway grant project 36237.8.6.2.

Net Budget Effect: Co Governmental Construction Fund (50) - Increased by \$43,067.

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Clerk to the Board

December 18, 2008

Ms. Sandra Hill
Finance Office
Currituck County
153 Courthouse Road
Currituck, NC 27929

RE: Currituck County Airport
2008 Vision 100 – Application for Remaining Funding in Grant 36237.8.6.2

Dear Sandra:

The above grant number represents 2007 & 2008 Vision funding that was combined into one grant for the Hangar and Hangar Taxiway Construction project.

As you may recall, the release of the 2008 monies occurred in two allotments. The above grant only contains the first release of the 2008 grant money.

The intent of this application is to apply for the remaining \$38,760 of federal dollars that was released as the second piece of the 2008 Vision 100.

Please note that while all values reflected on the attached paper work are the total sum amounts of the combined grants, Currituck has already certified matching funds in the amount of \$29,027. The new values represent the added \$38,760 in federal funding and, \$4,307 added to the matching local portion.

Upon your review and approval, please have Mr. Scanlon execute each copy of the AV forms and distribute the packets as indicated. Should you have any questions or require additional information, please feel free to contact me.

36237.8.6.2

- **AV-500:** *Certification of Local Funds and Accounting Information (REV)*
- **AV-501:** *Request for Aid (REV)*
- **AV-504:** *Projected Project Budget (REV)*

Sincerely,



Anni Parra
Grant Administration

Enclosures

c: Mr. Wayne Leary
Mr. Eric Weatherly

ENGINEERING & PLANNING CONSULTANTS

WWW.TALBERTANDBRIGHT.COM

4810 SHELLEY DRIVE WILMINGTON, NC 28405 910.763.5350 FAX 910.762.6281

WILMINGTON, NORTH CAROLINA • CHARLOTTE, NORTH CAROLINA • RICHMOND, VIRGINIA

**N.C. Department of Transportation-Division of Aviation
State Aid to Airports Program**

AIRPORT NAME: Currituck County Airport **PROJECT #:** 36237.8.6.2
DESCRIPTION: 2007 Vision 100 & 2008 Vision 100: Hangar and Hangar Taxiway Construction

Certification of Local Funds and Accounting Information

Total State Aid Grant: _____ Federal Block Grant: \$ _____ 300,000.00
Local Matching Funds Required: \$ 33,334.00 representing a 10% Local Share of the Project

1. Accounting System Information

Official Name of Sponsoring Agency: Currituck County
Name of Budget Official Responsible for Project Accounting: Wayne Leary
Title of Budget Official Responsible for Project Accounting: Director of Economic Development
Budget Official Address: PO BOX 39
Currituck, NC 27929
Budget Official Telephone Number: 252-453-2876 FAX: 252-232-3551

2. Certification of Local Funds Availability & Single Audit Accounting

I hereby certify that the local matching share of \$ 33,334.00 required for this project has been officially approved, placed into the budget of the Sponsoring local governmental unit and will be available for expenditure upon execution of the State Aid to Airports Grant Agreement and start of this project. I further certify that the authority of the Sponsoring local governmental unit to enter into contracts with the state of North Carolina has been reviewed by the governmental attorney and, in his opinion, the Sponsoring local governmental unit is duly authorized to commit the Sponsor to an Agreement with the North Carolina Department of Transportation.

I further certify that all expenditures on this project will be accounted for in a manner consistent with the requirements of the State Auditor, that the Sponsor has made appropriate arrangements to have its accounts audited on an annual basis in conformance with the Single Audit Act of the State of North Carolina, and that each annual Single Audit will contain the required information about this project.

Signed: _____
Title: County Manager
Name of the Sponsoring Local Government Unit: Currituck County
Date: _____

RETURN FORM TO: NDOT AVIATION, GRANTS MANAGER, 1560 MAIL SERVICE CENTER, RALEIGH, NC 27699-1560

**N.C. Department of Transportation-Division of Aviation
State Aid to Airports Program**

AIRPORT NAME: Currituck County Airport **PROJECT #** 36237.8.6.2

Request for Aid

Name of Sponsoring Agency: Currituck County

Sponsor Contact: Wayne Leary

Mailing Address: PO Box 39

Currituck, NC 27929

Contact Telephone Numbers: Phone: 252-453-2876 FAX: 252-232-3551

Name of Consulting Firm: Talbert & Bright, Inc.

Consultant's Project Manager: W. Stephen Bright, P.E.

Consultant's Telephone Numbers: Phone: 910-763-5350 FAX: 910-762-6281

If this is a Federal Aid Project Indicate Federal Project Number _____

WORK ELEMENTS AND FUNDS REQUESTED (round funds to the nearest dollar)

Work Element	Total Estimated Cost	FAA Funds Proposed	Local Funds Committed	State Aid Requested
Hangar and Hangar Taxiway Construction	\$ 333,334	\$ 300,000	\$ 33,334	
TOTALS:	\$ 333,334	\$ 300,000	\$ 33,334	\$ -

I hereby certify that, to the best of my knowledge, the information in this application is true and correct and that the Sponsor's share will be available for expenditure upon execution of a State Grant Agreement.

Typed Name and Title: Daniel F. Scanlon, II, County Manager

Signature: _____ Date: _____

RETURN FORM TO: NCDOT AVIATION, GRANTS MANAGER, P.O. BOX 25201, RALEIGH, NC 27611

**N.C. Department of Transportation - Division of Aviation
State Aid to Airports Program**

AIRPORT NAME

Currituck Regional Airport

Project Number 36237.8.6.2

Projected Project Budget

_____ Initial Budget
X _____ Revised Budget

Check one:

_____ STATE AID TO AIRPORTS PROGRAM
X _____ STATE/FEDERAL BLOCK GRANT PROGRAM

_____ STATE MATCH/AIP GRANT

Cat. Code	Category of Expenditure	Estimated Total Cost (round to nearest \$)
A101	Administrative Expense	_____
A102	Preliminary Engineering, Testing	_____
A103	Land Acquisition, Structure/Utility Relocation	_____
A104	Engineering Services Basic Fees	_____
A105	Project Inspection, Quality Assurance, Testing	_____
A106	Construction and Project Improvement Cost	<u>\$333,334.00</u>
A107	Equipment (i.e. nav aids, fire trucks, etc.)	_____
A108	Miscellaneous Expenses (specify)	_____
A109	_____	_____
<u>GRAND TOTAL ALL ESTIMATED EXPENSES</u>		\$333,334.00

	Percent	
TOTAL ESTIMATED FEDERAL SHARE AT	<u>90%</u>	\$300,000.00
TOTAL ESTIMATED STATE SHARE AT	<u> </u>	\$0.00
TOTAL ESTIMATED LOCAL SHARE AT	<u>10%</u>	\$33,334.00

SPONSOR CERTIFICATION

I certify that, to the best of my knowledge, the estimated costs shown above were derived from careful analysis of the project, include all anticipated project expenses, and represent the intended budget of the Sponsor for this project.

_____ Date _____
 Sponsor's Representative (signature)

Print this completed form and mail it to:

NCDOT AVIATION, GRANTS ADMINSTRATOR
 1560 MAIL SERVICE CENTER
 RALEIGH NC 27699-1560

AV-Budget (AV-504) (5/07)

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 5th day of January 2009, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2009.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
15447-587050	T T - Co Govt Construction	\$ 4,307	
15447-587010	T T - Operating Fund		\$ 4,307
		<u>\$ 4,307</u>	<u>\$ 4,307</u>

Explanation: Tourism Related Expenditures (15447) - To move budgeted funds from transfer to operating fund to transfers to County Governmental Construction Fund for County match on NC Department of Transportation, Division of Aviation grant.

Net Budget Effect: Occupancy Tax Fund (15) - No change.

Minute Book # _____, Page # _____

Journal # _____

Clerk to the Board