

CURRITUCK COUNTY
NORTH CAROLINA
February 18, 2008

The Board met prior to the regularly scheduled meeting at 6:00 p.m. to meet with Walter Gallop, Inter-faith Outreach Program, and at 6:30 p.m. to review the Welcome Center in Moyock.

The Board of Commissioners met on February 18, 2008, at 7:00 p.m. for its regularly scheduled meeting at the Historic Courthouse in the Commissioners Meeting Room with the following members present: Chairman Nelms, Commissioners Bowden, Gregory, Taylor and Etheridge.

Invocation

Pledge of Allegiance

The Reverend Glenn McCranie was present to give the invocation.

Approval of Agenda

Commissioner Bowden moved to amend the agenda as follows: Commissioner Gregory seconded the motion. Motion carried. Delete Item 3, add Item 6A Resolution Establishing a Fire & EMS Advisory Board, remove from the Consent Agenda #12 and #13 and make them items for discussion, add a closed session to discuss land acquisition.

- Item 1 Approval of Agenda
- Item 2 Public Comment
Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.
- Item 3 **Presentation** by Crawford Volunteer Fire Department
- Item 4 **Public Hearing and Action PB 07-79 Goose Creek Golf Course**
Request to rezone 67.07 acres from Agricultural (A) to Residential (R) and 11.41 acres from Agricultural (A) to General Business (GB). The property is located at 6562 Caratoke Highway, Tax Map 108, Parcel 95A, Poplar Branch Township.
- Item 5 **Award Bid** for Mainland Water System Upgrades
- Item 6 **Appointment** to Board of Adjustment

- Item 7 **Consent Agenda:**
 - 1. Change Order No. 3 for Law Enforcement Center Kitchen Addition
 - 2. Albemarle Mental Health Center's Quarterly Fiscal Monitoring Report for Second Quarter of FY 2007-08
 - 3. Change Order No. 2 (Final) for Airport Perimeter Safety Security Fence

4. Request for Carova Beach VFD to use part of the fund balance held by the fire department for a heat pump.
5. Budget Amendments
6. Elimination of vacant Planning Technician position, vacant Planner I position and Chief Planner position
7. Approval of Senior Planner position and Job Description
8. Resolution of Appreciation for Dwane Hinson, USDA District Conservationist
9. Change Orders 4 (revised) and 5 for Shawboro Elementary School
10. Approval of January 22, 2008, Minutes
11. Resolution Designating Official to Sign Papers and to Otherwise Represent the Board in Connections with Mosquito Control
12. Resolution to declare Spot Road property surplus and initiate sale by upset bid
13. Approval of purchase of property for Visitor's Center in Moyock.

Item 8 Commissioner's Report

Item 9 County Manager's Report

Adjourn

Special Meeting

Ocean Sands Water & Sewer District Meeting

Call to order

Ocean Sands Budget Amendment

Adjourn

Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Chairman Nelms opened the public comment period.

Denton Snider, commented on open government and consent agenda items.

Troy Breathwaite, opposes the OLF site in Northeast North Carolina.

Larry Taylor, Friends of Mackay Island Refuge, opposes OLF site.

Juanita Krause, opposes OLF site and supports litigation with Camden.

Sherry Motes, Summit Farms, opposes OLF site and supports litigation with Camden.

Colman Motes, opposes OLF site.

Charles Poole, Carova Beach, discussed a Commissioner be appointed to the Task Force to help solve the problem with safety concerns in the 4-wheel drive area, Carova.

Lynne Wilson, supports education in the 4-wheel drive area as well and a task force to make recommendations for driving in this area.

Doris Flora, opposes OLF site.

Steph Burwell, Eagle Creek, expressed concerns with Eagle Creek Sewer System and opposes Enviro-Tech removing sewage at the plant.

Kevin Burwell, opposes OLF and expressed his concerns with Enviro-Tech and the operators agreement.

Carl Kuhn, opposes OLF

Debra ?, opposes OLF and supports helping Camden.

Linda Knox, Wildwood Acres, opposes OLF site.

Ron Myers, Moyock, retired NAVY, opposes OLF.

Commissioner Taylor, requested that info about OLF be placed on our web site. This item will be discussed at the next agenda regarding funding. She also commended staff and volunteers during the February 10 wildfires.

Commissioner Etheridge requested a letter to placed in the minutes commending the Planning and Inspection Departments for their outstanding service to Julian Bray building a house in Currituck.

Commissioner Gregory, stated he feels that an OLF site in Camden will be tragic for the surrounding area. He also mentioned a new state law that will be in effect July 1 on the cost of permitting wells.

There being no further comments, the public comment period was closed.

Presentation by Crawford Volunteer Fire Department

Deleted

Resolution establishing a Fire & EMS Advisory Board and appointment to Board.

Commissioner Taylor moved to adopt the following resolution. Commissioner Etheridge seconded the motion. Motion carried.

**A RESOLUTION OF THE COUNTY OF CURRITUCK, NORTH CAROLINA
ESTABLISHING A FIRE & EMS ADVISORY BOARD**

Section 1 Advisory Board Established

There is hereby established a County of Currituck Fire & EMS Advisory Board

Section 2 Duties of the Advisory Board

The duties of the Fire & EMS Advisory Board are to serve as the advisory body to the Volunteer Fire Departments and the County Department of Fire-EMS. These duties include: suggesting policies, equipment, fire contracts, delegation of funding, strategic business planning and unification of services throughout the County. Within its powers and responsibilities as stated in this resolution, the Advisory Board shall serve as a liaison to the County and its citizens. The Advisory Board shall consult with the Volunteer Fire Departments, County Department of Fire-EMS and advise the Board of Commissioners, and the County Manager in matters affecting Fire and Emergency Medical Services to include:

- a. Adoption and revision of bylaws for the Advisory Board
- b. Strategic business plan for Fire and EMS Services
- c. Appropriation of funding for Volunteer Fire departments
- d. Construction or renovation proposals of any new public safety building, fire and/or EMS station
- e. Purchase of standardized equipment to include apparatus
- f. Fire Contracts and any amendments
- g. Standardization of policies and procedures

Section 3 Member Composition Appointment and Terms of Office

The Fire-EMS Advisory Board should be made up of eight (8) members appointed by the Board of Commissioners. Five (5) of these members will be Currituck County Citizens, that do not have any direct affiliation with any of the county volunteer fire departments or with the County Department of Fire-EMS. Three (3) members will be representatives from the Volunteer Fire Departments that do not have any direct affiliation with the County Department of Fire-EMS.. The three members of the volunteer fire departments shall be broken into representation as follows: Northern Section (Moyock and Knotts Island representative), Mainland Section (Crawford and Lower Currituck representative) and the Outer Banks Section (Corolla and Carova representative). Each voting member must be a resident of Currituck County, NC. An appointed County Commissioner along with the Department of Fire-EMS Chief shall be permanent non-voting members of the Advisory Board

All terms will begin as of the first Board of Commissioners meeting in March of the year appointed unless the appointment is to fill the unexpired term of a vacant position in which case the appointment would be effective immediately Initial appointments shall be arranged so that one half of the terms will expire at the end of the first year. After the initial appointments each future appointed member will serve for a two (2) year term and shall hold their office until their successors are appointed and qualified. No member shall be allowed to serve for more than two consecutive terms unless extended by the Board of Commissioners under extenuating circumstances.

Section 4 Officers Adoption of Rules Meetings

The Fire-EMS Advisory Board shall select from its membership its officers each year at its March meeting. The officers shall include a Chairman and a Vice Chairman. The Chairman or Vice Chairman shall conduct the orderly business of the Advisory Board. The Fire-EMS Chief shall be the acting Secretary and shall take minutes and cause the minutes to be printed and made available to the County Manager, Board of Commissioners and the Volunteer/Career members of the Fire-EMS system.

The Advisory Board may adopt rules and regulations covering its meetings as deemed necessary to conduct orderly business. A quorum will be necessary to conduct official business. A simple majority of those present will be required to adopt resolutions and/or give recommendations to the Board of Commissioners. The Fire-EMS Advisory Board will meet at least monthly during the year unless the Chairman declares the meeting cancelled for lack of business. Meetings will be held in the Historic Currituck Courthouse Meeting Room. Members who miss two consecutive meetings in a calendar year may be removed from the

Advisory Board at recommendation of the Chairman and ultimately the Board of Commissioners.

Section 5 Compensation

The voting members of the Fire-EMS Advisory Board shall be paid the sum of \$50.00 per meeting. Members shall be reimbursed for approved travel and subsistence in compliance with the general policies of the County subject to the availability off funds.

Section 6 Effective Date

This resolution shall be effective upon its adoption.

Commissioner Taylor moved to appoint the following members. Commissioner Etheridge seconded the motion. Commissioner Bowden will call in his appointment and Fire Departments will call in their appointments. The appointments will be ratified at the next meeting.

Mike Lesinski, Albert Stegner, Dave Messina and Carl Soltow.

Public Hearing and Action PB 07-79 Goose Creek Golf Course

Request to rezone 67.07 acres from Agricultural (A) to Residential (R) and 11.41 acres from Agricultural (A) to General Business (GB). The property is located at 6562 Caratoke Highway, Tax Map 108, Parcel 95A, Poplar Branch Township.

Ben Woody, Planning Director reviewed the request.

TYPE OF REQUEST: Request to rezone 67.07 acres from Agricultural (A) to Residential and 11.41 acres from Agricultural (A) to General Business (GB).

LOCATION: The property is located at 6562 Caratoke Highway, Poplar Branch Township.

TAX ID: Tax Map 108, Parcel 95A
(0108000095A0000)

OWNER: Goose Creek, Inc.
(Bill Jernigan)
6562 Caratoke Highway
Grandy, NC 27939

APPLICANT: Ben Cahoon, AIA
118 W. Woodhill Dr.
Nags Head, NC 27959
252-441-0271

ZONING:	<u>Current Zoning</u> Agricultural (A)	<u>Proposed Zoning</u> Residential (R) and General Business(GB)
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ZONING HISTORY: The property was zoned A on the 1989 zoning atlas.

SURROUNDING PROPERTY:

	Land Use	Zoning
NORTH:	Residential	A
SOUTH	Residential	A
EAST:	Stateline Builders, Restaurant and Residential	GB and A
WEST:	Residential	A

EXISTING LAND USE: Golf Course

PROPOSED LAND USE: Reduce golf course to "Executive-style" with 9 holes plus housing. Expand GB consistent with GB to north and allow compatible business uses.

LAND USE PLAN CLASSIFICATION:

The property is classified as Full Service within the Grandy Sub-Area. With respect to residential development, base development density is contemplated to be 2 units per acre but could be increased to 3-4 units per acre through overlay zoning depending upon services available and the potential impact on the surrounding area. A greater diversity in housing types (i.e. semi-detached, attached, multi-family) would be considered appropriate in the Full Service areas.

With respect to nonresidential uses, it is essential that the existing community character be preserved. Nonresidential uses may include clusters of businesses serving the immediate area and, where appropriate, a more extensive market territory.

The policy emphasis of this plan is to allow Grandy to further evolve as a community center in its own right and it is identified as a Full Service area on the Future Land Use Plan. Residential development densities should be medium to high depending upon available services. In areas where on-site wastewater is proposed and other County services are limited, development density should be limited to 1-2 units per acre.

The following policies are also relevant to this request:

POLICY HN3: Currituck County shall especially encourage two forms of residential development, each with the objective of avoiding traditional suburban sprawl:

1. OPEN SPACE DEVELOPMENTS that cluster homes on less land, preserving permanently dedicated open space and often employ on-site or community sewage treatment. These types of developments are likely to occur primarily in the Conservation, Rural, and to a certain extent the Limited Service areas identified on the Future Land Use Map.
2. COMPACT, MIXED USE DEVELOPMENTS or DEVELOPMENTS NEAR A MIXTURE OF USES that promote a return to balanced, self-supporting community centers generally served by centralized water and sewer. The types of development are contemplated for the Full Service Areas identified on the Future Land Use Map.

POLICY CD8: MIXED-USE DEVELOPMENTS, properly planned from the outset, which allow for a compatible mixture of residential and non-residential uses with a pedestrian scale and design, are encouraged. Similarly, businesses may be located adjoining (and therefore convenient to) an existing residential area, when such businesses can be shown to satisfy design considerations similar to a newly planned, pedestrian-scaled, mixed use development.

POLICY TR6: HIGHWAY 158/168 shall receive special attention concerning the proper development of land and properties adjoining and/or accessing this critical arterial.

A mixed-use Residential and General Business zone would comply with the Land Use Plan Full Service classification and Policies HN3, CD8 and TR6.

PUBLIC SERVICES
provides fire

The Lower Currituck Fire Department

AND UTILITIES: protection for this area. Electric and telephone and County water are currently available.

TRANSPORTATION: The site has 440 feet of frontage on Caratoke Highway.

WETLANDS: There are no wetlands indicated on the site.

SOILS: The Currituck County Soils map indicates the property contains approximately 35 acres of marginal and 86.5 acres of un-suitable soils for on-site septic systems.

STAFF

RECOMMENDATION: Section 2406 of the Unified Development Ordinance provides the standards by which the Board shall evaluate proposed amendments to the Official Zoning Atlas. Specifically, the Ordinance provides that the "central issue before the board is whether the proposed amendment advances the public health, safety or welfare" of the county and further directs that "the Board shall not regard as controlling any advantages or disadvantages to the individual requesting the change, but shall consider the impact of the proposed change on the public at large."

Because the request is in general compliance with the Future Land Use Map and general policies of the 2006 Land Use Plan, staff recommends **approval** of the request to rezone 67.07 acres from Agricultural (A) to Residential and 11.41 acres from Agricultural (A) to General Business (GB).

Planning Board Discussion

Ben Cahoon, AIA, Steve Fentress, and Jon Hain appeared before the board.

Mr. Webb presented the case analysis to the board.

Mr. Kovacs stated that the soil map indicates the property contains approximately 35 acres of marginal and 86.5 acres of un-suitable soils for on-site septic systems; are they planning a treatment system?

Mr. Webb stated that if they go with higher density then yes, but without seeing the sketch plan it is hard to say.

Mr. Kovacs stated that from the map it is showing the inside as residential and a 200' buffer for agricultural which is not enough space for a golf course.

Mr. Kovacs stated that since this is not a conditional zoning request the applicant should be advised to request a conditional zoning so part or all of the golf course remains in open space instead of having the whole center on the map as residential and not have enough space for the golf course.

Mr. Cahoon stated that he had talked to staff concerning conditional zoning, but they had started the process well in advance and his clients asked that they proceed with this application. They have tried to address one of the concerns of the adjacent property owners by leaving the 200' buffer zoned agricultural around the property so neighbors would know what will be in their backyard. Approximately 4 fairways will remain in the 200' buffer and 5 fairways will be in the 67.07 acres to be rezoned. Units and streets will fit comfortably weaving the fairways between them. Golf courses are permitted in open spaces under Currituck's UDO. The developers are uncertain what their intentions are, but they would like to get it rezoned at this time and they have no immediate plans.

Mr. Kovacs asked if the planning board rezones the property now there is no assurance that the golf course will remain.

Mr. Webb stated yes.

Ms. Robbins stated that maybe this rezoning request should be tabled until more clarity could be provided on the application.

Mr. Cahoon stated that they could not provide anymore clarity under this application process and he would ask that this not be tabled. Mr. Cahoon would respond to any questions.

Mr. Fentress stated that he would like to petition to postpone this hearing on the request for rezoning because they (adjacent property owners) were not notified of the golf course intentions until Christmas Eve by certified mail. He stated no sign had been posted on the property nor had he seen any advertisement. Mr. Fentress stated that he has a concern if the 200' buffer will remain and if the golf course will remain. Mr. Fentress stated he has a sketch plan that has 111 properties on the site plan with each property 100x100, which is 4 units per acre. This means they would have to put in a water/sewage treatment plant. There has been a drainage and runoff problem on this golf course.

Mr. Webb stated that the planning board is an advisory board and it is not a formal and legal hearing. The public notice

sign and legal ad will be posted for the Board of Commissioners meeting.

Mr. Hain stated that he has the same concerns as Mr. Fentress. As a property owner he would like to receive some type of assurance that they will always have the 200' buffer between their home and not have homes built behind them.

Planning Board Action

Mr. Kovacs motioned to recommend **denial** to rezone 67.07 acres from Agricultural (A) to Residential (R) and 11.41 acres from Agricultural (A) to General Business (GB) according to the 2006 Land Use Plan and a recommendation the applicant bring the request back as a conditional zoning request. Ms. Robbins seconded the motion. Motion passed unanimously.

Chairman Nelms opened the public hearing.

Ben Cahoon, Engineer, reviewed the plans and answered questions.

Jon Hain, would like to see this submitted as a request for conditional zoning so that he would know exactly what are the plans for the area.

Steve Fentress, opposed the request as presented and would like to see this under a request for conditional zoning.

There being no further comments, Chairman Nelms closed the public hearing.

Commissioner Gregory moved to approve the 11.41 acres from agricultural to business and deny 67.07 acres to residential. Commissioner Bowden seconded the motion. Motion carried.

Award Bid for Mainland Water System Upgrades

Eric Weatherly, Engineer, reviewed the Mainland water project and bids received.

Commissioner Etheridge moved to award the bids as follows. Commissioner Gregory seconded the motion. Motion carried.

Reverse Osmosis water treatment to Crowder, \$10,234,084.00.

12" RO Concentrate Outfall, Temple Grading, \$3,371,796.00.

12" Water Main Tulls Creek Road, Moyock, Sanford Construction, \$422,623.80.

Appointment to Board of Adjustment

Commissioner Taylor moved to table. Commissioner Etheridge seconded the motion. Motion carried.

Resolution to declare Spot Road property surplus and initiate sale by upset bid

Commissioner Bowden moved to approve resolution. Commissioner Gregory seconded the motion. Motion carried with Commissioners Etheridge and Taylor voting no.

Commissioner Etheridge requested an amendment to start bid at appraised value of 3.8 million. Commissioner Taylor seconded the motion. Motion carried with Commissioner Gregory and Chairman Nelms voting no.

RESOLUTION DECLARING CERTAIN REAL PROPERTY SURPLUS AND AUTHORIZING SALE BY UPSET BID PURSUANT TO N.C. GEN. STAT. SECTION 160A-269

WHEREAS, the County of Currituck owns certain property located at Gabbard Lane, Spot, N.C. being all of those parcels with the following Tax Identification Numbers: 0124000001B0000, 013000000030000; 0124000001A0000; 012400000060000; 013100000020000; and 0130000004A0000, (the "Property"); and

WHEREAS, North Carolina General Statute 160A-269 permits a county to solicit an offer to purchase property and advertise it for upset bids; and

WHEREAS, the Property is not used by the County and is deemed surplus; and

WHEREAS, the Board of Commissioners for Currituck County has determined that as surplus property the Property should be sold through an upset bid process and that the County should solicit an offer to purchase the Property in an amount not less than \$3,825,621.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for Currituck County that:

1. The Property is declared surplus and the County of Currituck shall solicit an offer to purchase the Property in an amount not less than \$3,825,621.00 which offer shall be subject to the upset bid procedure set forth in N.C. Gen. Stat. Section 160A-269.
2. The Clerk to the Board of Commissioners shall cause publication of a notice of the solicitation of an offer to purchase the Property subject to the upset bid procedure. The notice shall describe the property and the amount of the offer solicited, and shall state the terms under which the offer may be upset.
3. Persons wishing to submit an offer to purchase the Property shall submit an offer in an amount not less than \$3,825,621.00 accompanied by a deposit made in cash, cashier's check or certified check in the amount of five percent (5%) of the offer to purchase.

4. Upon receipt of an offer to purchase the Property and deposit, the Clerk to the Board of Commissioners shall cause publication of a notice of the offer to purchase. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Clerk to the Board of Commissioners within 10 days after the notice is published. At the conclusion of the 10-day period, the Clerk to the Board of Commissioners shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
5. If a qualifying higher bid is received, the Clerk to the Board of Commissioners shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received.
6. A qualifying higher bid is one that raises the existing offer by not less than 10 percent (10%) of the first \$1,000 of that offer and 5 percent (5%) of the remainder of that offer.
7. A qualifying higher bid must also be accompanied by a deposit in the amount of 5 percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return without interest the deposit on any bid not accepted, and will return without interest the deposit on an offer subject to upset if a qualifying higher bid is received. The County will return the deposit of the final high bidder without interest at closing
8. The terms of the final sale are that the buyer must pay for purchase of the Property with cash, cashier's check or certified check at the time of closing and that the Property is sold AS IS.
9. The County reserves the right to withdraw the property from sale at any time and the right to reject any and all offers at any time..
10. This resolution is effective upon its adoption.

Approval of purchase of property for Visitor's Center in Moyock.

Commissioner Bowden moved to purchase 4.5 acres from Frank Bernard in the amount of \$1,550,000.00 and authorize the County Manager and County Attorney to execute all documents to transfer the property. Commissioner Gregory seconded the motion. Motion carried.

Chairman Nelms stated that the building had been appraised for \$2.2 million.

Consent Agenda:

1. Change Order No. 3 for Law Enforcement Center Kitchen Addition
2. Albemarle Mental Health Center's Quarterly Fiscal Monitoring Report for Second Quarter of FY 2007-08

3. Change Order No. 2 (Final) for Airport Perimeter Safety Security Fence
4. Request for Carova Beach VFD to use part of the fund balance held by the fire department for a heat pump.
5. Budget Amendments
6. Elimination of vacant Planning Technician position, vacant Planner I position and Chief Planner position
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9. Change Orders 4 (revised) and 5 for Shawboro Elementary School
10. Approval of January 22, 2008, Minutes
11. Resolution Designating Official to Sign Papers and to Otherwise Represent the Board in Connections with Mosquito Control

Commissioner Gregory moved to approve. Commissioner Taylor seconded the motion. Motion carried.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10750-557700	Crisis Intervention State Foster Care & Boarding	\$ 21,733	
10752-519005	Boarding	\$ 33,000	
10330-431000	DSS Administration		\$ 21,733
10330-431800	Foster Care		\$ 12,960
10390-499900	Fund Appropriated Balance		\$ 20,040
		\$ 54,733	\$ 54,733

Explanation: **Social Services Administration (750): Crisis Intervention**-Increase line item to reflect additional state funding authorization. **Public Assistance (752): State Foster Care & Boarding**-Increased number of State Foster Home funding eligible children in foster care.

Net Budget Effect: Operating Fund (10) - Increased by \$54,733.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10775 503000	Salaries - Part-time	\$ 7,000.00	
10775 502000	Salaries - Regular		\$ 7,000
		\$ 7,000	\$ 7,000

Explanation: Senior Center (10775) -Transfer funds to hire a part-time person to fill in while employee is out on FMLA.

Net Budget Effect: Operating Fund (10) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
50548-561000	Professional Services	\$ 19,832	
50548-545000	Contract Services	\$ 85,984	
50548-588000	Contingency		\$ 98,046
50380-481000	Investment Earnings		\$ 7,770
		\$ 105,816	\$ 105,816

Explanation: Knotts Island Fire Station (50548) - To transfer funds from contingency and appropriate investment earnings for special inspections and site work field engineering and construction materials testing services for the Knotts Island Fire Station and for site

Net Budget Effect: County Governmental Construction (50) - Increased by \$7,770.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
21690-545003	Corolla Fire & Rescue Contract	\$ 139,000	
21390-499900	Fund Balance Appropriated		\$ 139,000
		\$ 139,000.00	\$ 139,000.00

Explanation: Corolla Volunteer Fire & Rescue Squad (21690) - To appropriate fund balance for the following as per letter submitted by Chied Galganski:

Paint Pine Island Station	\$ 12,000
Whalehead Station - structural issues	\$ 5,000
Office expansion	\$ 7,000
Brush truck w/pump	\$ 65,000
Command vehicle	\$ 40,000
Rehab Unit	\$ 10,000

\$ 139,000

Net Budget Effect:

Poplar Branch Fire District Fund (21) - Increased by \$139,000.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10441-590000	Capital Outlay Fund Balance	\$ 2,000	
10390-499900	Appropriated		\$ 2,000
		<u>\$ 2,000</u>	<u>\$ 2,000</u>

Explanation:

Information Technology (10441) - To carry-forward funds from FY 2007 for software installation from Tyler Technology.

Net Budget Effect:

Operating Fund (10) - Increased by \$2,000.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10535-502100	Salaries - Overtime	\$ 40,000	
10535-502000	Salaries - Regular		\$ 40,000
		<u>\$ 40,000</u>	<u>\$ 40,000</u>

Explanation:

Communications (10535) - To transfer funds to overtime to cover position vacancies for telecommunicators.

Net Budget Effect:

Operating Fund (10) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10540-557000	Refunds	\$ 1,420	
10340-450500	Administration & Filing Fees		\$ 1,420
		<u>\$ 1,420</u>	<u>\$ 1,420</u>

Explanation: Inspections (10540) - To increase appropriations to refund building permit fee that was paid in April 2007. Owner changed plans from stick-built house to manufactured home.

Net Budget Effect: Operating Fund (10) - Increased by \$1,420.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
66868-531000	Gas, Oil, Etc.	\$ 8,000	
66868-545000	Contracted Services		\$ 8,000
		\$ 8,000	\$ 8,000

Explanation: Southern Outer Banks Water (66868) - To transfer funds to Gas, Oil, Etc needed due to increase in fuel costs and additional mileage for Utilities Director to drive to Currituck Office.

Net Budget Effect: Southern Outer Banks Water System Fund (66) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
61818-514000	Travel	\$ 1,500	
61818-590000	Capital Outlay	\$ 43,000	
61818-545000	Contracted Services		\$ 44,500
		\$ 44,500	\$ 44,500

Explanation: Mainland Water (61818) - Transfer funds to increase travel due to required training and the increase in accommodations. Also, to increase capital outlay to purchase two flow valves for the Mainland Water Plant.

Net Budget Effect: Mainland Water (61818) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10415-561000	Professional Services	\$ 86,000	
10415-502000	Salaries - Regular		\$ 70,000
10415-505000	FICA		\$ 5,400
10415-506000	Health Insurance		\$ 4,000
10415-507000	Retirement		\$ 6,600

\$	86,000	\$	86,000
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Explanation: Legal (10415) - To transfer funds from salaries to professional services due to attorney contract while position is vacant.

Net Budget Effect: Operating Fund (10) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10510-503000	Salaries - Part-time	\$ 6,680	
10510-503500	Temporary Services	\$ 929	
10510-505000	FICA Expense	\$ 582	
10510-526000	Advertising		\$ 1,000
10510-561000	Professional Services		\$ 4,500
10511-503000	Salaries - Part-time		\$ 2,500
10511-505000	FICA Expense		\$ 191
		\$ 8,191	\$ 8,191

Explanation: Sheriff (10510); Jail (10511) - Transfer funds to increase part-time salaries due to several unscheduled sessions of court. Currently there are still 62 sessions scheduled for this fiscal year. Also, transfer funds to temporary services to cover shifts due to family medical leave.

Net Budget Effect: Operating Fund (10) - No change.

RESOLUTION OF APPRECIATION

WHEREAS, the Currituck County Board of Commissioners wishes to acknowledge and express its appreciation to **Dwane Hinson** for his dedicated service to the citizens of Currituck County as **USDA District Conservationist**; and

WHEREAS, Mr. Hinson retired on January 31, 2008; and

WHEREAS, Mr. Hinson has devoted his time, energy and talents to this community and provided experience and sound judgment on its behalf with integrity and dignity;

NOW THEREFORE, BE IT RESOLVED, that the Currituck County Board of Commissioners commends Mr. Hinson for exhibiting professionalism at its best and strong commitment to serving the citizens of Currituck County as **USDA District Conservationist**.

FURTHER BE IT RESOLVED, Currituck County has been most fortunate to have had a person of Mr. Hinson's capabilities and dedication to the citizens of Currituck County and extend to him our best wishes for a long and well-deserved retirement.

Commissioner's Report

Commissioner Bowden commented on the progress on the Carova Beach Park. He requested an update on the bridge on NC 615, Knotts Island.

Chairman Nelms, commented on the Clinic in Corolla. He stated that the permit is valid and there is no violation of the permit. The county will monitor for zoning violations.

County Manager's Report

Mr. Scanlon presented the dates for the public meetings on the Mid-County Bridge by the Turnpike Authority. He also stated that the new Cooperative Extension Center was complete.

Closed Session according to GS 143-318.11(5) to discuss land acquisition. Property owned by Brenda Lankford on US 158 adjacent to Airport.

Chairman Nelms moved to recuse Commissioner Etheridge for this item. Commissioner Taylor seconded the motion. Motion carried.

Chairman Nelms moved to go into closed session. Commissioner Bowden seconded the motion. Motion carried.

After reconvening from closed session, the Board directed the County Manager to proceed with negotiations to purchase the property.

There being no further business the meeting adjourned.

Special Meeting

Ocean Sands Water & Sewer District Meeting

Call to order

The Currituck County Board of Commissioners sat as the Ocean Sands Water & Sewer District Advisory Board.

Budget Amendment

Commissioner Taylor moved to approve. Commissioner Gregory seconded the motion. Motion carried.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
60808-511000	Telephone & Postage-Water	800	
60808-516000	Repairs & Maintenance-Water		800
60808-511001	Telephone & Postage-Sewer	800	
60808-516001	Repairs & Maintenance-Sewer		800
		<u>\$ 1,600.00</u>	<u>\$ 1,600.00</u>

Explanation: Ocean Sands (60808) - Transfer funds to cover the costs of mailing the newly formatted water and sewer bills for Ocean Sands for the remainder of this fiscal year.

Net Budget Effect: Ocean Sands Water & Sewer District Fund (60) - No change.

There being no further business, the meeting adjourned.