

CURRITUCK COUNTY
NORTH CAROLINA
NOVEMBER 19, 2007

The Board of Commissioners met at 6:00 p.m. prior to the regular meeting with DOT to review the 2007-2008 Secondary Road Program.

The Board of Commissioners met on November 19, 2007, at 7:00 p.m. for its regularly scheduled meeting at the Historic Courthouse in the Commissioners Meeting Room with the following members present: Chairman Nelms, Commissioners Gregory, Taylor and Etheridge. Commissioner Bowden was absent.

Chairman Nelms called the meeting to order.

Invocation and Pledge of Allegiance

Bob Henley was present to give the invocation.

- Item 1 Approval of Agenda
- Item 2 Public Comment
Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.
- Item 3 **Recognition of Recipients of 2007 North Carolina Award for Outstanding Volunteer Service**
- Item 4 **Public Hearing and Action on PB 07-64 MILL LANDING** Sketch Plan/Special Use Permit for a 143 unit Planned Residential Development. Located along South Spot Road, approximately 925 feet from the intersection with Caratoke Highway, Tax Map 124, Parcel 28.
- Item 5 **Public Hearing and Action on PB 00-15 HD (Racy) Newbern, IV** Renewal of a Special Use Permit for a demolition landfill operation and a mulch sales stockpile area located at 7565 Caratoke Highway, Tax Map 110, Parcels 38 and 39, Poplar Branch Township.
- Item 6 **Public Hearing and Action on PB 07-75 Currituck County Water Supply Standards Text Amendment** Request to amend the Currituck County UDO, Water Supply System Required, to modify the water main extension requirements for a proposed subdivision.
- Item 7 **Consideration of Amendment to Code of Ordinances, Chapter 2, Article III, Division 3. Economic Development Board**
- Item 8 **Consent Agenda:**
1. Resolution Authorizing Exchange of Property
2. Approval of November 5, 2007, Minutes
3. Budget Amendments
4. Lease for Shawboro Elementary School
5. Resolution for BB & T to work as underwriter/purchaser for revenue bonds

6. Approval of Resolution rejecting bid for Albemarle Sound Beach Estates property.

Item 9 Commissioner's Report

Item 10 County Manager's Report

Adjourn

Special Meeting

Call to Order

Appointments to Tourism Advisory Board

Adjourn

Approval of Agenda

Commissioner Gregory moved to amend the agenda to delete Items 4 and 5 and add Item 2A, Presentation on Moyock Library. Commissioner Taylor seconded the motion. Motion carried.

Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Chairman Nelms opened the public comment period.

Eric Weatherly, Engineer, updated the Board on the water pressure on Waterlily road. He stated that repairs should be completed by next week.

Jeanette Denicke, Arts Council, presented the Board with 3 works of art from local artists to place in the meeting room.

There being no further comments, Chairman Nelms closed the public comment period.

Moyock Library update

Ed Lazon, Architect, presented the plans for the proposed library in Moyock. He stated that this was a 6 acre site on Tulls Creek Road. The square footage for the library is 5,000 sq. ft. and the Heritage room is 2,500 sq. ft. Plans should be completed by December.

Recognition of Recipients of 2007 North Carolina Award for Outstanding Volunteer Service

Kathleen Foreman, Guardian Ad Litem, presented the outstanding volunteer service award to James Moseman, Sharon Freitag, Elizabeth Lewis, Sherry Smith, and Karen Palette.

The Board commended these citizens for their service.

Public Hearing and Action on PB 07-64 MILL LANDING Sketch Plan/Special Use Permit for a 143 unit Planned Residential Development. Located along South Spot Road, approximately 925 feet from the intersection with Caratoke Highway, Tax Map 124, Parcel 28.

Sworn testimony was given prior to making comments.

Ben Woody, Planning Director, presented the request.

ITEM: PB 07-64 Mill Landing Sketch Plan/ Special Use Permit for a 143 unit Planned Residential Development.

LOCATION: Located along South Spot Road, approximately 925 feet from the intersection with Caratoke Highway.

TAX ID: Map 124, Parcels 28

ZONING DISTRICT:

Residential (R) with a RET overlay
-On October 2, 2006, the Commissioners approved an Active Adult Retirement Overlay zone (RET) for the property with a density of 150 mixed use units. (PB 06-43 Griggs Investments)
-A rezoning from Agricultural to Residential was approved July 2, 2007

EXISTING LAND USE:

Vacant forest

OWNER:

South Spot LLC
60 Roseland Ave.
Caldwell, NJ 07006

ENGINEER:

Bissell Professional Group
PO Box 1068
Kitty Hawk, NC 27949

SURROUNDING PROPERTY:

	Land Use	Zoning
NORTH:	Freedom Business Park, Residential, Agricultural	LM, GB, A
SOUTH	Residential, vacant	GB, A
EAST:	Residential	A
WEST:	Vacant forest, residential	GB, A

SCHOOL DISTRICT: Griggs/ Jarvisburg

FIRE DISTRICT: Lower Currituck V.F.D.

SIZE OF SITE: 61.58 acres

NUMBER OF UNITS: 143: 108 Single Family, 35 Multi-Family Townhomes

DENSITY: 2.3 units/ acre (3 units per acre allowed in a PRD)

MINIMUM LOT SIZE: 10,000 SF

STREETS: The streets will be built to NCDOT construction standards with a reduced right of way width as private streets.

WATER: The development will be served by the Currituck County Water System.

WASTEWATER: The applicant is proposing on a central wastewater treatment plan.

OPEN SPACE: Planned Residential Developments are required to have 35% Open Space. The required open space for Mill Landing is 21.55 acres (61.58 AC *.35). The submitted plan proposes 37.5% (23.12 acres) Open Space.

DRAINAGE: The development will have a series of engineered drainage systems along the streets with ponds to accommodate stormwater.

FLOOD ZONES: The property is located in Flood Zone (X), outside of the 100 year flood plain.

NARRATIVE OF REQUEST:

- This request had been submitted and reviewed by the Technical Review Committee prior to the 6 month moratorium on PRD applications being enacted on October 1, 2007.
- South Spot, LLC is seeking approval of a 143 Unit Planned Residential Development.
- The following phasing plan is proposed:
 - Phase 1 (2008) = 43 single family lots
 - Phase 2 (2009) = 65 single family lots
 - Phase 3 (2010) = 35 multi-family townhomes
- Ken Griggs is proposing to be the single builder of the homes in the development
- The plan shows a loop walking trail around the open space.
- The developer is offering to dedicate to the county a 1.43 acre site. The county site will be dedicated in phase 1.
- According to the Development Impact Statement dated August 21, 2007:
 - The community will feature a community center, 21 acres of open space several parks and recreation areas and a series of ponds.
 - The single family units will be 1,800 SF to 2,500 SF in size with a package cost of \$350,000 to \$400,000.
 - The Townhomes will be 2 and 3 bedroom units with a projected value of \$250,000.

1) **SPECIAL USE PERMIT CRITERIA:**

Special Use Permits are intended to allow the Board of Commissioners flexibility in the administration of the UDO. Through the Special Use Permit procedure, property uses which would otherwise be considered undesirable in certain districts can be developed subject to conditions of approval to minimize any negative effects they might have on surrounding properties. The purpose of a Planned Unit Development is to allow mixed residential and commercial development as a unit and where a more efficient use of the land and additional on-site amenities can be delivered.

In order to approve a Special Use Permit, certain criteria must be satisfied. The criteria are outlined as follows:

a) *Is the application complete?*

The application meets the submission requirements for Sketch Plan review.

b) *Does the proposal comply with the provisions in the UDO for Sketch Plan approval?*

The application complies with the general provisions of the UDO.

c) *Does the proposal comply with the general standards found in Section 1402(2) for a Special Use Permit/Sketch Plan?*

i) *Will not endanger the public health or safety.*

Public health and safety issues including stormwater management and access for emergency services have been adequately addressed within this proposal. The proposed wastewater systems will require further review and approval by the County Engineer.

- ii) *Will not injure the value of adjoining or abutting property.*

The proposed subdivision should have no negative impact on adjoining property. The adjoining uses are medium density single family dwellings mixed a commercial business park and a golf course.

- iii) *Will be in harmony with the area in which it is located.*

The density of the proposed subdivision is compatible with the adjacent residential subdivisions.

- iv) *Will be in conformity with the Land Use Plan, Thoroughfare Plan or other plans officially adopted by the Board.*

LAND USE PLAN CLASSIFICATION:

The property is designated **Full Service** within the **Point Harbor** sub-area by the 2006 Land Use Plan. With respect to residential development, base development density is contemplated to be 2 units per acre but could be increased to 3-4 units per acre through overlay zoning depending upon services available and the potential impact on the surrounding area.

The policy emphasis of the 2006 Land Use Plan is to allow portions of the Point Harbor area to continue to evolve as a full service community, but with better attention to the planning needed to protect residential areas and the natural features that make the area so attractive. Housing in the Point Harbor area should continue to reflect a range of housing types and prices with emphasis on single-family site-built homes.

The uses allowed in a residential zoning district conform to the Full Service Land Use Plan designation. This request **complies** with the 2006 Land Use Plan.

- v) *Will not exceed the county's ability to provide adequate public facilities, including, but not limited to, schools, fire and rescue, law enforcement, and other county facilities. Applicable state standards and guidelines shall be followed for determining when public facilities are adequate. Such facilities must be in place or programmed to be in place within 2 years after the initial approval of the sketch plan. In the case of subdivision and multifamily development at the sketch plan/special*

use, preliminary plat or final plat stage, the Board of Commissioners may establish time limits on the number of lots/units available for development to assure adequate public facilities are available in accordance with Section 2015.

The revised capacity formula and generation rates taken from the 2004 Tischler & Associates, Inc. study were used to calculate the capacity under the existing ordinance. The proposed development will yield the following calculations:

Mill Landing 143 units	Available Capacity	Demand	Remaining Capacity if approved
Griggs/ Jarvisburg Elementary School	330	36	294
Middle School	85	11	74
High School	119	20	96

Staff has determined adequate public facilities exist to serve this subdivision.

STAFF RECOMMENDATION:

The purpose of the county permitting Planned Residential Developments (PRD's) is to allow flexible subdivision design to promote a more efficient use of the land and additional on-site amenities. Staff recommends **Approval** with the following conditions:

Code and Technical Review Committee Requirements:

- 1) Indicate the size of each Open Space parcel on the plan to match the open space table.
- 2) Indicate the breakdown of the open space used for active recreation and visual relief. This should show that the active recreation meets or exceeds 50% of the open space. (Section 936)
- 3) Indicate the ROW widths. The main street needs to have a 60' ROW. (Sec 937)
- 4) Indicate how the ownership and maintenance of the wastewater systems will work.
- 5) The architectural guidelines shall be incorporated with the approval.
- 6) Indicate a schedule of amenities on the plan. At least 50 percent of the open space should be dedicated to active or passive recreation. Staff recommends a walking trail and sidewalk system for this project.

- 7) Developer shall indicate where there are any trees over 18" in diameter. These trees shall be retained to the greatest extent possible.
- 8) A sewer district will be required to be established as a condition of Sketch Plan approval.
- 9) The Market Analysis shall indicated the anticipated net capture of the market along with the supply and un-met demand (in housing units) for this type of project.
- 10) Provide an adequate stormwater analysis of onsite and offsite (downstream) drainage during planning stages. Follow requirements of UDO Section 922, which indicates the post development stormwater run off shall not exceed the pre-development runoff prior to preliminary plat submission.
- 11) Section 914 of the UDO (as of 8-20-2007) requires all subdivisions over 20 lots to install concrete sidewalks along both sides of all proposed streets in accordance with NCDOT regulations.
- 12) The required improvements shall be installed and accepted prior to submission for Final Plat approval for each phase, including roads, drainage, street lights at major entrances, and water and sewer lines.
- 13) No land disturbing activities shall be permitted on site prior to the issuance of the Preliminary Plat approval, including clearing vegetation, grading, filling the property or installing bulkheads. (Section 910)
- 14) As a continuing condition to this approval, the applicant will meet and continue to meet all requirements of the County's Unified Development Ordinance.

Staff Recommendations:

- (1) Staff recommends a landscape plan be submitted in conjunction with the preliminary plat showing the location, spacing, caliper dimension, and species of proposed landscaping materials. Shrubs shall be at least ten (10) gallons in size, and trees must be at least two (2) inches in caliper at planting.
- (2) Staff recommends a complete loop trail system be installed prior to the recordation of the first phase in order to ensure active recreation amenities are completed in tandem with the residential construction. Additions to the trail and sidewalk system should be installed prior to the recordation of additional phases.
- (3) All of the open space areas surrounding the ponds shall be stabilized with grass, vegetation and the proposed landscaping prior to recordation of the first phase.

- (4) All visual relief open space within each phase should be stabilized and vegetated with grass.
- (5) Given the relatively small size of the proposed lots, staff recommends an R/V and boat parking area to the rear of the development.

TECHNICAL REVIEW STAFF: On September 20, 2007, Technical Review staff considered this application and provided the following comments:

1. **Currituck County Public Works** – Staff will want to see upstream and downstream analysis on TIG-MA-TAR ditch at Preliminary Plat. Need to discuss upsize of water main along Spot Road.
2. **Soil & Water Conservation** - Problems already exist with TIG-MA-TAR ditch- detailed analysis required at Preliminary Plat.
3. **Currituck County Fire Services**– There appears to be an area near lot 41 where there may be greater than 1000' between fire hydrants. Will the townhouses be sprinklered? The site plan as far as road width appears to meet the minimum unless a structure is built greater than 35' in height.
4. **Currituck County Water Department:** Approved with the following conditions: Should sketch plan be approved, the water department will need plans and specifications for review and comments.
5. **Albemarle Regional Health Services** – Approved with the following comments: A central wastewater system will be under the jurisdiction of the Division of Water Quality.
6. **Currituck County GIS** –Submit proposed street names for approval.
7. **NC Division of Coastal Management-** No lands in DCM jurisdiction.
8. **NC Office of State Archaeology** Approved as is- no archaeology is recommended.
9. **County Parks & Recreation Department** – Approved with no comment
10. **Emergency Management** – No comments received.
11. **Lower Currituck VFD**– No comments received.
12. **NC Department of Transportation:** TIA will be required. Assume Marsh Grass Loop and Wild Rye Court is not intended to be added to state system in the future? Sanitary Sewer not allowed under pavement, if intended to be state maintained.

13. **US Army Corps of Engineers:** No comments received.
14. **NC Department of Natural Resources, Division of Water Quality, –**
No comments received.
15. **NC Department of Natural Resources, Division of Land Resources**
– No comments received.
16. **Currituck County Superintendent of Schools-** No comments
received.
17. **N C Dominion Power –** No comments received.
18. **Sprint Telephone –** Approved with no comments.
19. **Mediacom Cable -** No comments received.

PLANNING BOARD DISCUSSION

Ken Griggs, Mark Kasten, and Mark Bissell (Bissell Professional Group) appeared before the board.

Mr. Webb presented the case analysis to the board.

Mr. West asked David Webb to comment on the Technical Review Staff comments regarding Public Works and Soil and Water Conservation.

David Webb stated that an analysis is being done to come to a resolution regarding the stormwater drain issues.

Mr. Kovacs asked if the ponds were included in the open space.

David Webb stated yes and they were going to be wet ponds.

Mr. Kovacs asked what is included in the architectural guidelines for the project.

David Webb provided an overview of some items which are included in the architectural guidelines that includes: site clearing, grading, plantings, fences, and windows.

Mr. Kovacs asked if the sites would be wooded.

David Webb stated that the existing vegetation shall be preserved to the maximum extent possible.

Mr. West asked how far from the property line on the east side of the development would the pond be.

David Webb stated 10 feet because it is a stormwater pond.

Mr. Kovacs asked if sidewalks would be on both sides of the street.

David Webb stated yes.

Ken Griggs stated that the problems with the TIG-MA-TAR ditch-detailed have been addressed by Mr. Hall of the golf course.

Mark Bissell stated that they have spent a considerable amount of time setting the site and they think they have come up with a plan that is pleasing and really good to this area. The project has a high level of architectural elements that include sidewalks on both sides of the streets, walking trails behind the houses, tennis club, swimming pools, ponds, and different housing styles. The project will have a central wastewater treatment center that will allow more of the trees to be saved vs. having a septic system. This will be a development that neighbors will get to know their neighbors. The ponds will hold stormwater run off and will be a nice visual to the community. The ponds will have sidewalks around them.

Mark Kasten talked about one of the goals for this project was to make it an ideal community and how this could be done through the architecture. Keeping this in mind, four factors that were built into the design of the homes were: (1) Comfortable; (2) Welcoming; (3) Variety; and the Connection to the Land.

Mr. West stated that this project will be done in three phases and how do we monitor this to stay on track with what has been proposed:

- Phase 1 (2008) = 43 Single family lots
- Phase 2 (2009) = 65 Single family lots
- Phase 3 (2010) = 35 Multi-family townhomes

David Webb stated this will be monitored through the county's process of submittal for the final plat.

Mr. West stated that he hopes the phases will stay in numerical order.

Ken Griggs stated that he will be the only developer and he will keep it in numerical order.

Mr. West stated that Phase 1 should be completed before Phase 2 is started even if Phase 1 was not finished in 2008.

Mr. Kovacs stated that in the Technical Review Staff comments it was noted by the fire service that near lot 41 there may be greater than 1000 feet between fire hydrants. Mr. Kovacs asked Mr. Bissell if this has been looked into.

Mark Bissell stated that this has been addressed in the revised plans and corrected.

Mr. Kovacs asked what thought had been given to the mail and paper boxes for this project.

Mark Bissell stated they are still looking into this to see what will work best for the project. If the mail boxes were to be cluster they could be at two different sites within the development. Mr. Bissell provided clarification on the staff recommendations #3 and #4.

Mark Bissell asked if the Planning Board would remove #5 under the staff recommendations when they make a motion on the project. Mr. Bissell stated this would be included in the restrictive covenants of the homeowners association. Staff recommendation #5 reads "Given the relatively small size of the proposed lots, staff recommends an R/V and boat parking area to the rear of the development."

The board discussed the pros and cons of Mr. Bissell's request. The board asked Mr. Webb what his recommendation is.

David Webb would recommend leaving this staff recommendation in the motion.

Ken Griggs stated that he would address this issue in the homeowner association restrictive covenants.

Mr. West asked who would enforce this over time.

Ken Griggs stated he will have an active homeowner association for the development.

PLANNING BOARD ACTION

Mr. Etheridge motioned to recommend approval of the Sketch Plan/Special Use Permit for a 143 unit Planned Residential Development in Mill Landing according to the 2006 Land Use Plan and staff recommendations. Ms. Turner seconded the motion. Motion passed unanimously.

Chairman Nelms opened the public hearing.

Mark Kasten, Architect, reviewed the site plan.

Mark Bissell, Engineer, was present to answer questions.

There being no further comments, Chairman Nelms closed the public hearing.

Chairman Nelms moved to approve. Commissioner Gregory seconded the motion. Motion carried.

**Public Hearing and Action on PB 00-15 HD (Racy) Newbern, IV
Renewal of a Special Use Permit for a demolition landfill
operation and a mulch sales stockpile area located at 7565
Caratoke Highway, Tax Map 110, Parcels 38 and 39, Poplar
Branch Township.**

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Public Hearing and Action on PB 07-75 Currituck County Water Supply Standards Text Amendment Request to amend the Currituck County UDO, Water Supply System Required, to modify the water main extension requirements for a proposed subdivision.

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Consideration of Amendment to Code of Ordinances, Chapter 2, Article III, Division 3. Economic Development Board

Ike McRee, County Attorney, reviewed the amendment.

Commissioner Etheridge moved to approve and include a policy for travel. Commissioner Taylor seconded the motion. Motion carried.

Consent Agenda:

- 1. Resolution Authorizing Exchange of Property**
- 2. Approval of November 5, 2007, Minutes**
- 3. Budget Amendments**
- 4. Lease for Shawboro Elementary School**
- 5. Resolution for BB & T to work as underwriter/purchaser for revenue bonds**
- 6. Approval of Resolution rejecting bid for Albemarle Sound Beach Estates property.**

Commissioner Gregory moved to approve. Commissioner Etheridge seconded the motion. Motion carried.

RESOLUTION OF THE BOARD OF COMMISSIONERS FOR CURRITUCK COUNTY, NORTH CAROLINA AUTHORIZING EXCHANGE OF PROPERTY

WHEREAS, Currituck County owns Lot 34-A as shown on that plat entitled in part "Whalehead Club, Section 7" dated February 18, 1972 which lot is more particularly shown on that plat recorded at Map Book 3, Page 70 of the Currituck County Registry; and

WHEREAS, Whalehead Properties owns that area of real estate comprising the rights-of-way for those streets known as Tuna Street, Sturgeon Street, Barracuda Street, Mackerel Street, Coral Street, Sailfish Street, Marlin Street and Perch Streets as more particularly shown on those plats of record for Whalehead Club Subdivision recorded in the Currituck County Registry and comprising approximately 13.76 acres, the acquisition of which will allow for, among other things, the construction and maintenance of stormwater management facilities necessary to preserve and protect the public health, safety and welfare; and

WHEREAS, Currituck County and Whalehead Properties desire to make an even exchange of real property by which Currituck County will convey the northern one-half of its property described herein for Whalehead Properties' real estate described herein; and

WHEREAS, Section 160A-271 of the General Statutes of North Carolina authorizes Currituck County to make such an exchange if authorized by its Board of Commissioners by a resolution adopted at a regular meeting of the board upon at least ten days' public notice; and

WHEREAS, Currituck County has given the required public notice and the Board of Commissioners is considering this resolution while convened in a regular meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for Currituck County, North Carolina that:

Section 1. The exchange of the northern one-half of Currituck County real property described herein and the real property of Whalehead Properties described herein is authorized.

Section 2. The appropriate Currituck County officials are directed to execute the appropriate instruments necessary to carry out the exchange.

Section 3. This resolution is effective upon its adoption.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10960-540000	Worker's Compensation	\$ 96,610	
10380-481000	Investment Earnings		\$ 96,610
		<u>\$ 96,610</u>	<u>\$ 96,610</u>

Explanation: Central Services(10960) - To increase worker's compensation for additional fees incurred from the FY 06-07 worker's compensation audit.

Net Budget Effect: Operating Fund (10) - Increased by \$96,610.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10446-532441	Technology Under \$1,000	\$ 457	
10446-506000	Insurance Expense		\$ 457
15446-545000	Contract Services	\$ 4,900	
15446-590441	Technology Over \$1,000		\$ 4,900
		<u>\$ 5,357</u>	<u>\$ 5,357</u>

Explanation: Public Information (10446); Tourism (15446) - To transfer fund in public

information for equipment that was purchased at more economical costs than original estimates. Also, to transfer funds budgeted for local highway information system to contract services for monthly maintenance fee for video streaming project. The local highway information project will be moved into a future fiscal year.

Net Budget

Effect: Operating Fund (10) - No change.
Occupancy Tax Fund (15) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
50640-545004	Contract Services	\$ 38,467	
50640-570004	Reimbursable Expenses	\$ 17,994	
50640-588004	Contingency		\$ 56,461
		\$ 56,461	\$ 56,461

Explanation: Cooperative Extension Building (50640) - To transfer budgeted funds from contingency for A R Chesson change order #1 and for furnishings for the building.

Net Budget

Effect: County Governmental Construction Fund (50) - no change.

RESOLUTION DECLARING FORFEITURE OF BID DEPOSIT AND AUTHORIZING SALE OF SURPLUS REAL PROPERTY

WHEREAS, on or about August 2, 2005, the Board of Commissioners for Currituck County, North Carolina, accepted the bid of Candy Deweese in the amount of \$1,500.00 for county surplus real property located at 141 Parker Street, Jarvisburg, North Carolina, and acknowledged receipt of the bidder's bid deposit in the amount of \$75.00; and

WHEREAS, Candy Deweese has attempted to withdraw her offer and does not now want to complete the purchase transaction for the property described herein,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR CURRITUCK COUNTY, NORTH CAROLINA, that:

Section 1. The bid deposit of Candy Deweese in the amount of \$75.00 is forfeited and shall be deposited in the county's General Fund.

Section 2. The county owned property at 141 Parker Street, Jarvisburg, North Carolina, is declared as surplus property and the county manager is directed and authorized to initiate the process to dispose of the property in accordance with G.S. Chapter 160A, Article 12.

Section 3. This resolution is effective upon its adoption.

Commissioner's Report

Commissioner Taylor attended the Veterans Day Celebration and a meeting regarding fire sprinkling.

Commissioner Etheridge wished all a safe Thanksgiving.

Chairman Nelms stated that the Christmas parade will be December 1 and the Toys for Tots motorcycle ride will be on December 8.

County Manager's Report

Dan Scanlon, County Manager, stated that he had been contacted by the Turnpike Authority requesting a meeting with the Board.

Knotts Island Fire Department is moving forward, along with the completion of the Cooperative Extension Building.

Adjourn

There being no further business, the meeting adjourned.

Special Meeting Tourism Authority

Call to Order

Chairman Nelms called the meeting to order.

Appointments to Tourism Advisory Board

Commissioner Gregory moved to appoint Cindy Seymour and reappoint Vivian Simpson and Don Austin. Commissioner Etheridge seconded the motion. Motion carried.

Adjourn

There being no further business, the meeting was adjourned.