

CURRITUCK COUNTY
NORTH CAROLINA
JUNE 18, 2007

The Board met prior to the regularly scheduled meeting at 6:00 p.m. to discuss the FY 07-08 budget.

The Board of Commissioners met on June 18, 2007, at 7:00 p.m. for its regularly scheduled meeting at the Historic Courthouse in the Commissioners Meeting Room with the following members present: Chairman Nelms, Commissioners Gregory, Bowden, Taylor and Etheridge.

Invocation Pledge of Allegiance

The Reverend Dave Coxson was present to give the invocation.

Approval of Agenda

Commissioner Gregory moved to add a discussion on resolution for Corolla Incorporation. Commissioner Taylor seconded the motion. Motion carried with Chairman Nelms and Commissioner Bowden voting no.

- Item 2 Public Comment
Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

- Item 3 **Public Hearing and Action on 2007-08 Fiscal Budget**

- Item 4 **Public Hearing and Action on PB 07-08 DENNIS ANDERSON, MUDDY MOTORSPORTS PARK** : Special use permit for an outdoor recreation facility located at 5423 Caratoke Highway on the east side of Caratoke Highway, approximately 1100' north of the Rest Area. Tax map 83, Lot 6, Poplar Branch Township.

- Item 5 **Public Hearing and Action on PB 06-57 BACKWOODS RD** Sketch Plan/Special Use Permit for a five lot open space subdivision on property that has been previously subdivided. The property is located on the east side of Northwest Backwoods Rd. across from Pleasant Woods Drive. Tax Map 2, Parcel 49F, Moyock Township.

- Item 6 **Action on PB 07-25 CURRITUCK COUNTY AMENDMENT ADMINISTRATIVE VARIANCE** An amendment to Article 21, Appeals, Variances, Interpretations, to establish standards for administrative variances from the setback requirements of the Unified Development Ordinance.

- Item 7 **Public Hearing and Action** on Recreational Vehicles Ordinance

- Item 8 **Appointment to** Nursing Home Advisory Committee

- Item 9 **Consideration of Awarding Bid** for Moyock Commons Wastewater Treatment Plant

- Item 10 **Consent Agenda:**
 - 1. Request by Lower Currituck VFD to purchase air compressor using reserve funds
 - 2. Crawford Township VFD request to purchase turn out gear.
 - 3. Petition Department of Transportation to Add RiversEdge Roads to State System
 - 4. Budget Amendments
 - 5. Approval of June 4 minutes

Item 11 Commissioner's Report

Item 12 County Manager's Report

Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Chairman Nelms opened the public comment period.

Sheriff Johnson, thanked Commissioners Taylor, Etheridge and Gregory for supporting her and her staff for the increase in their salaries and looks forward to working with all the Board members in the future.

Buck Thornton, requested the Board to remain neutral on the Corolla Incorporation.

Edna Baden, invited the Board to the Whalehead Club Arts Festival.

John Snowden, requested that rumble strips be placed on NC 168 to the state line, a traffic light at Maple Road and a study on the speed limit.

Patty Halstead, commented on the summer traffic and support for Sheriff and EMS Staff.

There being no further comments, Chairman Nelms closed the public comment period.

Public Hearing and Action on 2007-08 Fiscal Budget

Chairman Nelms opened the public hearing.

Sharon Huttemann, President Corolla Wild Horse Fund, thanked the Board for their support and funding.

Eleanor Collins, Corolla Fire & Rescue, requested that funding for Corolla Fire & Rescue be treated fairly.

Herb Robbins, requested more funding for the Corolla Fire and Rescue.

Commissioner Bowden expressed his concerns with this years' budget process.

There being no further comments, Chairman Nelms closed the public hearing.

Commissioner Etheridge moved to adopt the budget.
Commissioner Taylor seconded the motion. Motion carried with Commissioner Bowden voting no.

**COUNTY OF CURRITUCK
BUDGET ORDINANCE**

For the Year Ending June 30, 2008

BE IT ORDAINED by the Board of Commissioners, County of Currituck, North Carolina that the following estimated resources, appropriations, and memoranda are adopted for the fiscal year commencing July 1, 2007 and ending June 30, 2008.

SECTION 1. GENERAL FUND

A. Estimated Resources:

Ad Valorem Taxes	\$	24,441,844
Other Taxes and Licenses		13,390,013
Restricted Intergovernmental Revenues		2,954,906
Unrestricted Intergovernmental Revenues		367,500
Permits and Fees		1,756,650
Sales and Services		453,376
Investment Earnings		698,831
Miscellaneous		<u>44,000</u>
		44,107,120
Transfers In		1,421,628
Fund Balance Appropriated		<u>3,388,293</u>

TOTAL ESTIMATED RESOURCES	<u>\$ 48,917,041</u>
B. Appropriations:	
Administration	\$ 473,717
Legal	363,446
Governing Body	130,378
Elections	153,025
Finance	294,167
Information Technology Services	526,012
Human Resources	140,919
Public Information	281,904
Tax	464,617
Public Works	1,074,961
Wastewater	51,345
Register of Deeds	721,578
Court Facilities	191,662
Agency Appropriations	31,200
Central Services	490,690
Sheriff	4,441,766

Detention Center	1,999,292
Animal Control	323,897
Jury Commission	2,400
Emergency Medical Services	4,965,534
Emergency Management	169,132
Communications	948,968
Inspections	547,060
Fire Services	192,584
Moyock Volunteer Fire Department	253,665
Crawford Volunteer Fire Department	253,665
Lower Currituck Volunteer Fire Department	253,665
Corolla Volunteer Fire and Rescue Squad	424,688
Carova Beach Volunteer Fire Department	253,665
Knotts Island Volunteer Fire Department	253,665
Medical Examiner	9,000
Airport	767,974
Inter-County Transportation	172,827
Soil Conservation	127,484

Forestry	73,966
Cooperative Extension	382,805
Support Our Students	80,000
Economic Development	146,739
Planning	681,637
Occupancy Tax/Tourism Dev Authority	3,087,989
Health Administration	100,000
Mental Health	39,592
Social Services Administration	2,351,959
Public Assistance	2,313,873
County Assistance	56,000
Smart Start - Eat Smart, Move More	9,470
Juvenile Crime Prevention Control	105,422
Recreation	726,072
Library	453,907
Senior Centers	358,305
Debt Administration	2,486,118
Transfers Out	<u>4,148,723</u>
	<u>39,353,129</u>

School Local Current Expense	8,541,848
School Capital Outlay	972,064
Community College	<u>50,000</u>
	<u>9,563,912</u>
 TOTAL APPROPRIATIONS	 <u>\$ 48,917,041</u>

SECTION 2. REVALUATION FUND

A. Estimated Resources:

Investment Earnings	\$ 2,500
Transfer In	<u>121,000</u>
 TOTAL ESTIMATED RESOURCES	 <u>\$ 123,500</u>

B. Appropriations:

Operations	<u>\$ 123,500</u>
 TOTAL APPROPRIATIONS	 <u>\$ 123,500</u>

SECTION 3. EMERGENCY EQUIPMENT REPLACEMENT FUND

A. Estimated Resources:

Investment Earnings	\$ 1,000
Transfer In	

	261,302
Fund Balance Appropriated	<u>285,833</u>
TOTAL ESTIMATED RESOURCES	<u>\$ 548,135</u>
B. Appropriations:	
Operations	<u>\$ 548,135</u>
TOTAL APPROPRIATIONS	<u>\$ 548,135</u>

SECTION 4. EMERGENCY TELEPHONE SYSTEM FUND

A. Estimated Resources:	
Other Taxes and licenses	\$ 284,000
Investment Earnings	<u>5,000</u>
TOTAL ESTIMATED RESOURCES	<u>\$ 289,000</u>
B. Appropriations:	
Operations	<u>\$ 289,000</u>
TOTAL APPROPRIATIONS	<u>\$ 289,000</u>

SECTION 5. GUINEA MILL WATERSHED IMPROVEMENT DISTRICT FUND

A. Estimated Resources:

Special District Taxes	<u>\$ 10,234</u>
TOTAL ESTIMATED RESOURCES	<u><u>\$ 10,234</u></u>

B. Appropriations:

Operations	<u>\$ 10,234</u>
TOTAL APPROPRIATIONS	<u><u>\$ 10,234</u></u>

SECTION 6. HOG DITCH WATERSHED IMPROVEMENT DISTRICT FUND

A. Estimated Resources:

Special District Taxes	<u>\$ 912</u>
TOTAL ESTIMATED RESOURCES	<u><u>\$ 912</u></u>

B. Appropriations:

Operations	<u>\$ 912</u>
TOTAL APPROPRIATIONS	<u><u>\$ 912</u></u>

SECTION 7. MOYOCK WATERSHED IMPROVEMENT DISTRICT FUND

A. Estimated Resources:

Special District Taxes	<u>\$ 12,333</u>
TOTAL ESTIMATED RESOURCES	<u><u>\$ 12,333</u></u>

B. Appropriations:

Operations	<u>\$ 12,333</u>
TOTAL APPROPRIATIONS	<u><u>\$ 12,333</u></u>

SECTION 8. NORTHWEST WATERSHED IMPROVEMENT DISTRICT FUND

A. Estimated Resources:

Special District Taxes	<u>\$ 1,708</u>
TOTAL ESTIMATED RESOURCES	<u><u>\$ 1,708</u></u>

B. Appropriations:

Operations	<u>\$ 1,708</u>
TOTAL APPROPRIATIONS	<u><u>\$ 1,708</u></u>

SECTION 9. WHALEHEAD WATERSHED IMPROVEMENT DISTRICT FUND

A. Estimated Resources:

Special District Taxes	<u>\$ 91,364</u>
TOTAL ESTIMATED RESOURCES	<u><u>\$ 91,364</u></u>

B. Appropriations:

Operations	<u>\$ 91,364</u>
TOTAL APPROPRIATIONS	<u><u>\$ 91,364</u></u>

SECTION 10. CAPITAL IMPROVEMENTS FUND

A. Estimated Resources:

Other Taxes and Licenses	\$ 1,224,939
Investment Earnings	<u>25,000</u>
TOTAL ESTIMATED RESOURCES	<u><u>\$ 1,249,939</u></u>

B. Appropriations:

Transfers Out	\$ 200,000
Contingency	<u>1,049,939</u>
TOTAL APPROPRIATIONS	<u><u>\$ 1,249,939</u></u>

SECTION 11. SCHOOL CAPITAL FUND

A. Estimated Resources:

Other Taxes and Licenses	\$ 963,564
Investment Earnings	<u>8,500</u>
TOTAL ESTIMATED RESOURCES	<u><u>\$ 972,064</u></u>

B. Appropriations:

Transfers Out	<u>\$ 972,064</u>
TOTAL APPROPRIATIONS	<u><u>\$ 972,064</u></u>

SECTION 12. TRANSFER TAX CAPITAL FUND

A. Estimated Resources:

Other Taxes and Licenses	\$ 3,325,700
Investment Earnings	<u>75,000</u>
TOTAL ESTIMATED RESOURCES	<u><u>\$ 3,400,700</u></u>

B. Appropriations:

Operations	\$ 700
Transfers Out	<u>3,400,000</u>
TOTAL APPROPRIATIONS	<u><u>\$ 3,400,700</u></u>

SECTION 13. LAND BANKING CAPITAL FUND

A. Estimated Resources:

Transfers In	<u>\$ 300,000</u>
TOTAL ESTIMATED RESOURCES	<u><u>\$ 300,000</u></u>

B. Appropriations:

Operations	<u>\$ 300,000</u>
TOTAL APPROPRIATIONS	<u><u>\$ 300,000</u></u>

SECTION 14. OCEAN SANDS WATER AND SEWER FUND

A. Estimated Resources:

Operating Revenues	\$	725,400
Non-operating Revenues		124,021
Appropriated Retained Earnings		<u>618,082</u>
TOTAL ESTIMATED RESOURCES	\$	<u><u>1,467,503</u></u>

B. Appropriations:

Administration	\$	10,938
Water Treatment Operations		421,900
Sewer Treatment Operations		499,965
Capital Outlay		<u>534,700</u>
TOTAL APPROPRIATIONS	\$	<u><u>1,467,503</u></u>

SECTION 15. MAINLAND WATER FUND

A. Estimated Resources:

Operating Revenues	\$	1,978,949
Non-operating Revenues		<u>150,000</u>
TOTAL ESTIMATED RESOURCES	\$	<u><u>2,128,949</u></u>

B. Appropriations:	
Administration	\$ 162,688
Water Treatment Operations	1,313,466
Debt Service	391,785
Capital Outlay	<u>261,010</u>
TOTAL APPROPRIATIONS	<u><u>\$ 2,128,949</u></u>

SECTION 16. NEWTOWN ROAD SEWER FUND

A. Estimated Resources:	
Operating Revenues	\$ 8,242
Non-operating Revenues	101,448
Appropriated retained earnings	<u>109,855</u>
TOTAL ESTIMATED RESOURCES	<u><u>\$ 219,545</u></u>
B. Appropriations:	
Administration	\$ 570
Sewer Treatment Operations	33,975
Capital Outlay	<u>185,000</u>
TOTAL APPROPRIATIONS	<u><u>\$ 219,545</u></u>

SECTION 17. SOLID WASTE FUND

A. Estimated Resources:

Operating Revenues	\$	2,878,963
Non-operating Revenues		<u>1,782,113</u>
TOTAL ESTIMATED RESOURCES	\$	<u><u>4,661,076</u></u>

B. Appropriations:

Administration	\$	77,661
Solid Waste Operations		4,571,540
Capital Outlay		<u>11,875</u>
TOTAL APPROPRIATIONS	\$	<u><u>4,661,076</u></u>

SECTION 18. MOYOCK COMMONS SEWER FUND

A. Estimated Resources:

Operating Revenues	\$	73,133
Non-operating Revenues		<u>38,862</u>
TOTAL ESTIMATED RESOURCES	\$	<u><u>111,995</u></u>

B. Appropriations:

Administration	\$ 1,933
Sewer Treatment Operations	<u>110,062</u>
TOTAL APPROPRIATIONS	<u><u>\$ 111,995</u></u>

SECTION 19. SOUTHERN OUTER BANKS WATER FUND

A. Estimated Resources:

Operating Revenues	\$ 1,245,054
Non-operating Revenues	<u>923,070</u>
TOTAL ESTIMATED RESOURCES	<u><u>\$ 2,168,124</u></u>

B. Appropriations:

Administration	\$ 50,000
Water Treatment Operations	948,746
Debt service	<u>1,169,378</u>
TOTAL APPROPRIATIONS	<u><u>\$ 2,168,124</u></u>

SECTION 20. POST-EMPLOYMENT RETIREMENT BENEFITS FUND

A. Estimated Resources:

Retiree benefits	<u>\$ 137,282</u>
TOTAL ESTIMATED RESOURCES	<u><u>\$ 137,282</u></u>

B. Appropriations:

Operations	<u>\$ 137,282</u>
TOTAL APPROPRIATIONS	<u><u>\$ 137,282</u></u>

SECTION 21. AD VALOREM TAX RATE ESTABLISHED

There is hereby levied a tax rate of Thirty-two cents (\$0.32) per One Hundred dollars (\$100) valuation of all real and personal property situated in the County of Currituck on January 1, 2007 for the purpose of raising the revenue listed as "Ad Valorem Taxes" in Section 1, Part A of this ordinance.

The rate of tax is based on estimated total valuation of property for the purpose of taxation of \$7,794,898,774 and an estimated rate of collection of 98.11%. The estimated rate of collection is based on the fiscal year ended June 30, 2006.

SECTION 22. SPECIAL DISTRICT TAX RATE ESTABLISHED

There is hereby levied a tax rates (in cents) for Special Districts per One Hundred dollars (\$100) valuation of all real and personal property situated in said district on January 1, 2007 for the purpose of raising the revenue listed as "Ad Valorem Taxes" in Part A of Sections 5 through 9 and Section 18 of this ordinance.

Guinea Mill Watershed Improvement District	0.010
Hog Ditch Watershed Improvement District	0.010
Moyock Watershed Improvement District	0.015
Northwest Watershed Improvement District	0.020
Whalehead Watershed Improvement District	0.010
Moyock Commons Sewer District	0.245

SECTION 23. ANIMAL TAX RATE ESTABLISHED

There is hereby levied an animal tax of Three dollars (\$3.00) for all male and spayed female dogs and Six dollars (\$6.00) for all fertile female dogs listed for taxes as of January 1, 2007.

SECTION 24. AIRPORT LEASE RATES ESTABLISHED

There is hereby established an annual airport tie-down fee of One Hundred Twenty dollars (\$120) per aircraft for any aircraft sited at Maple Airport.

There is hereby established a monthly non-commercial hangar lease fee of One Hundred Seventy-five dollars (\$175) per hangar.

There is hereby established a monthly commercial hangar lease fee of One Hundred Seventy-five dollars (\$325) per hangar unit for units B-1-C and B-2-C.

There is hereby established a monthly commercial hangar lease fee of One Hundred Seventy-five dollars (\$335) per hangar for combined units A-1-T, A-6-T and office space 1.

There is hereby established a monthly commercial hangar lease fee of One Hundred Seventy-five dollars (\$353) per hangar for combined units 5, 11 and office space 2.

SECTION 25. SOLID WASTE COLLECTION AND DISPOSAL RATE ESTABLISHED

There is hereby established a disposal fee pursuant to Section 11-5(a) of the Solid Waste Ordinance of Sixty-three dollars (\$63.00) per ton for in County waste and Seventy-Three dollars (\$73.00) per ton for out of County waste.

There is hereby levied an annual solid waste collection and disposal availability fee pursuant to Section 11-5(b) of the Solid Waste Ordinance of Two Hundred Thirty-Five (\$235) for all units on the Southern Currituck Outer Banks and Ninety-Nine dollars (\$99) for all units located elsewhere within the County of Currituck.

SECTION 26. EMPLOYEE COMPENSATION

Employee compensation is included here within in summary form. Individual employee salaries are hereby approved and set as presented in the supporting documents presented as part of the budget deliberation process and officially filed with the Human Resources Director.

SECTION 27. OTHER FEES

Currituck County charges various fees. These fees are detailed in the Master Fee schedule that is presented in the appendix of the budget document.

SECTION 28. DISBURSEMENT OF SCHOOL APPROPRIATIONS

The amount here within appropriated as School Local Current Expense shall be disbursed to the school finance officer in twelve (12) equal monthly installments.

The amount here within appropriated as School Capital Outlay shall be disbursed to the school finance officer according to a mutually agreed disbursing schedule.

A quarterly progress report shall be furnished by the Board of Education to the Board of Commissioners detailing the extent to which all school capital outlay and school capital construction monies have been expended.

SECTION 29. SPECIAL APPROPRIATIONS AND RESTRICTIONS

The Budget Officer is hereby authorized to transfer appropriations within the funds as contained herein under the following conditions.

- a. He may transfer amounts within the same department within the same fund up to Ten Thousand dollars (\$10,000) providing an official report on such transfers at a regular meeting of the Board of Commissioners on a quarterly basis.
- b. He may transfer amounts between departments within the same fund up to One Thousand dollars (\$1,000) providing an official report on such transfers at the next regular meeting of the Board of Commissioners.
- c. He may appropriate fund balance to salaries and benefits in order to increase salaries of employees who have met requirements to increase certifications required by the County providing an office report on such transfers at the next regular meeting of the Board of Commissioners.
- d. He may make interfund loans for a period of not more than sixty days (60).

- e. He may not transfer any amounts between funds or from any contingency line items within any funds.

SECTION 30. CONTRACTUAL OBLIGATIONS

The County Manager is hereby authorized to execute contractual documents under the following conditions:

- a. They may execute contracts for construction or repair projects which do not require formal competitive bid procedures.
- b. They may award contracts, reject bids, re-advertise for bids, waive bid bonds or bid deposit requirements, and waive performance and payment bond requirements for all formal bids of apparatus, supplies, materials and equipment as stated in G. S. 143-129.
- c. They may execute contracts for (1) purchases of apparatus, supplies, and materials, or equipment which are within the budgeted departmental appropriations; (2) leases of personal property for a duration of one year or less and within budgeted departmental appropriations; and (3) services which are within budgeted departmental appropriations.
- d. They may execute grant agreements to and from public and nonprofit organizations which are within budgeted appropriations, unless a grantor organization requires execution by the Board of Commissioners.
- e. They may execute contracts, as the lessor or lessee of real property, which are of a duration of one year or less which are within the budgeted departmental appropriations.

SECTION 31. MEMORANDA

- A. Officers:
Daniel F. Scanlon II CPA is the Budget Officer
Sandra L. Hill is the County Finance Director
- B. Facsimile Signatures:
The use of facsimile signature machines, signature stamps, or similar devices in signing checks and drafts is hereby authorized; however, off-line checks and pre-audit certification requires in the minimum of one original authorizing signature. The Finance Director is hereby charged with the custody of all facsimile machines, stamps, plates or other devices.

- C. Official Depositories:
The Official depositories of the County of Currituck are:
 - The Bank of Currituck, North Carolina
 - The East Carolina Bank, Currituck, North Carolina
 - Bank of America, North Carolina
 - Branch Bank and Trust, North Carolina
 - Gateway Bank, North Carolina
 - North Carolina Cash Management Trust, Charlotte, North Carolina
 - Wachovia Bank, North Carolina

- D. Daily Deposits:
Daily deposits are required by all departments when the amount of money held on had sums to Two Hundred Fifty dollars (\$250).

- E. Returned Check or Electronic Funds Transfer Fees:
The County will assess a returned check charge consistent with G. S. 25-3-512 on all checks or electronic funds transfers returned to the County due to insufficient or unavailable funds, except for the payment of taxes. The returned check fee will be \$25.00 per item returned. This fee will also be charged for ACH or credit card transactions that are not paid due to insufficient funds. The penalty for returned checks and electronic funds transfers for payment of taxes are governed by G. S. 105-357(2).

- F. Policy on Appropriations:
The Board of County Commissioners will not consider supplemental appropriations for any service, function, purpose or activity that could have been reasonably considered during the budget process.

- G. Tax Collector:
Tracy L. Sample is hereby appointed Tax Collector.

SECTION 32. USE OF BUDGET ORDINANCE

The Budget Officer and the Finance Director shall use this budget ordinance for administration of the budget and for the accounting system.

CURRITUCK COUNTY
NORTH CAROLINA

SALARY AND COMPENSATION RESOLUTION
FOR THE 2007-2008 FISCAL YEAR

BE IT RESOLVED by the County Commissioners that the following salaries and other compensation are established for the fiscal year beginning July 1, 2007 and ending June 30, 2008.

SECTION 1 - BOARDS

Board of Adjustments

Members \$50. per meeting

Airport Advisory Authority

Members \$50. per meeting

Board of Commissioners

Chairman \$1300. per month

Members \$1200. per month

Stormwater Advisory Board

Members \$50. per meeting

Economic Development Board

Members \$50. per meeting

Tourism Development Authority

Members \$50. per meeting

Board of Elections

Chairman \$75. per month plus \$8.00 per meeting hour plus travel reimbursement at per diem rate

Members \$25. per month plus \$8.00 per meeting hour plus travel reimbursement at per diem rate

Chief Judge \$150. on election day, \$20. on canvass day, \$15. on instruction day plus travel reimbursement at per diem rate

Judge \$100. on election day, \$15. on instruction day plus travel reimbursement at per diem rate

Assistants	\$85 on election day, \$15. on instruction day plus travel reimbursement at per diem rate
<u>Board of Equalization</u> Members	\$100. per day; \$50. per half day
<u>Land Transfer Tax Appeals Board</u> Members	\$50. per meeting
<u>Library Board of Trustees</u> Members	\$50. per meeting
<u>Other</u> Jury Commission	\$50. per day
<u>Planning Board</u> Members	\$50. per meeting
<u>Social Services Board</u> Members	\$50. per meeting
Chairman	\$75. per meeting
<u>Parks and Recreation Board</u> Members	\$50. per meeting

SECTION 2 - PAYMENTS TO BOARDS

Payments made to board members (except the Board of Commissioners) are considered fees for the payment of all expenses incurred while serving in a voluntary capacity unless additional compensation is provided for in the enacting ordinance.

SECTION 3 - NEW APPOINTMENTS

Compensation

The County Manager is authorized without further approval to enroll new personnel at a grade level not to exceed that of step 3; however, no new position may be established or salaries increased without the approval of the County Board of Commissioners.

Minimum Wage

Notwithstanding the above, the County Manager may raise the salary of any employee to the Federal minimum wage level without further approval from the County Board of Commissioners.

SECTION 4 - PART-TIME AND TEMPORARY EMPLOYEE BENEFITS

County employee benefits, including but not limited to vacation leave, holiday leave, sick leave, retirement, 401k, and health insurance, shall not be provided for part-time and temporary employees unless otherwise provided for by the Board of Commissioners.

PART-TIME PAY RATES

EMT B \$12.52

EMT I \$14.15

EMT P \$17.42

Telecommunicator Trainee \$13.34

Telecommunicator \$14.15

Library Asst. \$11.70

Library Assoc. \$13.34

Deputy I \$15.79

Deputy II \$16.60

Detention Officer \$12.52

Referee- cert. \$18 per game

Referee non-cert. \$14 per game

Scorekeepers \$6.25

Camp Counselors \$7-\$10

SOS Site Coordinators \$9

Visitor Relations Associate \$11.70

Airport Linemen \$12.00

SECTION 5 - TRAVEL

Per Diem Rate

Subject to the approval of their department head, employees are entitled to travel reimbursement for use of a personal vehicle while transacting County business at the current standard mileage rate allowed by the Internal Revenue Service.

**CURRITUCK COUNTY
CLASSIFICATION BY SALARY GRADE
FOR THE FISCAL YEAR ENDING JUNE 30, 2008**

SALARY GRADE	SALARY RANGE	CLASSIFICATION
50	\$20,940.00	Custodian Human Resource Aide Senior Center Asst. Coordinator
51	\$22,640.00	Maintenance Helper SOS Assistant Park Attendant
52	\$24,339.00	Accounting Clerk I Deputy Register of Deeds Visitor Relations Coordinator District Administrator 4H-SOS Associate Library Assistant I Permit Officer Processing/Public Information Assistant IV Secretary I Tax Clerk Customer Serv Clerk Water Mechanic Helper Recreation Specialist DCI CP/Clerk Meter Reader Recreation Assistant Community Social Services Asst.
53	\$26,039.00	Assistant Register of Deeds Detention Officer EMT Basic/Firefighter Maintenance/Repair Worker Library Assistant II
54	\$27,738.00	Administrative Secretary Agricultural Technician Accounting Clerk II Deputy Director of Elections Income Main Caseworker I Animal Control Officer SOS Program Director Telecommunication Trainee F&C Sciences Associate Secretary II Intake Officer Library Associate I
55	\$29,439.00	Superintendent of Parks Maintenance/Repair Worker Electrician EMT Intermediate FF Deputy Tax Collector Accounting Clerk III Telecommunicator I

		Water Clerk II *Library Associate II Administrative Assist I Water Mechanic
56	\$31,140.00	Sergeant Detention Officer Income Maint Caseworker II Telecommunicator II Deputy Trainee Animal Control Supervisor Support Technician Wastewater Operator Trainee Water Plant Operator Trainee Planner Technician Tax Mapper
57	\$32,838.00	*Administrative Assistant II Development Code Enforcement Officer Accounting Technician Building Inspector I Human Resources Asst Deputy Sheriff I Program Director- Jail Wastewater Operator Deputy Emerg Management Coord Maintenance Supervisor Water Plant Operator Social Worker I
58	\$34,538.00	Tax Appraiser EMC Deputy Sheriff II Video Production Specialist *Lieutenant Detention Officer Training Officer Income Maint Caseworker III Income Maint Investigator II
59	\$36,238.00	EMT Paramedic/Firefighter Deputy Sheriff III Detective I Financial & Budget Asst Legal Assistant Building Inspector II probationary/ FQ Inspect I Planner I
60	\$37,938.00	Fire Marshal Marketing Coordinator Sr Center Coordinator Detective II Information and Communicator Officer Soil & Water Technician *Communications Supervisor GIS Coordinator *Income Maint Supervisor II Social Worker II

61	\$39,638.00	Building Inspector III probationary/ FQ BI II Captain Shift Supervisor Patrol Sergeant Detective Sergeant *Director of Elections Captain Training Water Plant Distribution Supervisor
62	\$41,338.00	Social Worker III Building Superintendent Social Worker Invest/Assess Treatment *Jail Superintendent Building Inspector III FQ
63	\$43,036.00	*Administrative/Patrol Lieutenant *Recreation Director *Social Work Supervisor II *Chief Water Plant Operator
64	\$44,737.00	* Chief Building Inspector *Chief Deputy
65	\$46,801.00	*Fire Chief *Admin Assistant/ Clerk to Board *Airport Manager
66	\$48,138.00	*Social Worker Supv III *Public Information Director *Chief Planner *Water Superintendent
67	\$49,835.00	*Emerg Mgmt Director
68	\$51,535.00	*Tax Administrator *IT Director *Human Resources Director
69	\$53,235.00	
70	\$54,986.00	
71	\$56,634.00	*Chief of EMS
72	\$58,335.00	
73	\$60,034.00	*Director of Social Services *Finance Director *Economic Development Director
74	\$61,734.00	
75	\$63,433.00	
76	\$65,134.00	
77	\$66,832.00	
78	\$68,533.00	*Planning Director
79	\$70,233.00	
80	\$71,724.00	
81	\$73,272.00	*Engineer

* indicates exempt status

Board determined
Board determined
Board determined
Board determined

*County Manager salary
*Sheriff's salary
*Register of Deeds' salary
*Attorney's salary

Currituck County Master Fee Schedule

RATE AND FEE SCHEDULE EFFECTIVE 1 JULY 2007

Dept.	Description	Cost	
MW	3" Riser	\$ 15.00	
MW	6" Riser	\$ 20.00	
P/I	Amendments to UDO (yearly)	\$ 25.00	
P/I	Appeal (Board of Adjustment)	\$ 150.00	
MW	Backhoe per hour	\$ 40.00	
SOBW	Backhoe per hour	VOH \$ 40.00	
SOBW	Backhoe per hour	OS ABC \$ 40.00	
SOBW	Backhoe per hour	OS D-Y \$ 40.00	
ROD	Birth or Death Admendments (preparation)	\$ 10.00	
ROD	Birth or Death Admendments, NC Vital Records	\$ 15.00	payable to N.C. Vital Records Section
ROD	Birth or Death Legitimations County	\$ 10.00	
ROD	Birth or Death Legitimations State (via check)	\$ 10.00	
ROD	Birth or Death Record, Certified Copy	\$ 10.00	
ROD	Birth, Delayed Birth Applications	\$ 20.00	
P/I	Board of Adjustment Agenda (yearly)	\$ 7.50	
P/I	Board of Adjustment Minutes (yearly)	\$ 25.00	
LIB	Books, Fines for Overdues	\$ 0.05	per day
ITS	CD1: GIS data CD	\$ 50.00	
ITS	CD2: 2003 Color Aerial Photography	\$ 100.00	
P/R	Community Leagues		
P/R	Adult Softball (men and women)	\$ 200.00	per team
P/R	Youth Soccer (Fall and Spring)	\$ 20.00	per child - Maximum of \$40.00 per family
P/R	Youth/Junior Basketball	\$ 20.00	per child - Maximum of \$40.00 per family
P/R	Youth Tackle Football	\$ 25.00	per child - No Maximum Fee
P/R	Youth Flag Football	\$ 20.00	per child - Maximum of \$40.00 per family
P/R	Youth Cheerleading	\$ 20.00	per child - Maximum of \$40.00 per family
P/R	Youth T-Ball/Baseball/Softball	\$ 25.00	per child - \$35.00 (2 children) Maximum of \$50.00 for a family of 3 or more

ROD	Copies, Certified 1st page		\$	5.00	plus \$2.00 each additional page
ITS	Copies, GIS Data, Laser 11 x 17 black and white		\$	1.00	
ITS	Copies, GIS Data, Laser 11 x 17 color		\$	2.00	
ITS	Copies, GIS Data, Laser 8 1/2 x 11 black and white		\$	0.50	
ITS	Copies, GIS Data, Laser 8 1/2 x 11 color		\$	1.00	
ITS	Copies, GIS Data, Laser 8 1/2 x 14 black and white		\$	0.75	
ITS	Copies, GIS Data, Laser 8 1/2 x 14 color		\$	1.50	
ITS	Copies, GIS Data, Plotter 20 x 24 up to 28 x 36		\$	5.00	
ITS	Copies, GIS Data, Plotter Greater than 28 x 36 to 36 x 42		\$	8.00	
ITS	Copies, GIS Data, Plotter Greater than 36 x 42		\$	10.00	
ITS	Copies, GIS Data, Plotter less than 20 x 24		\$	3.00	
ELE	Copies, per copy		\$	0.10	
LIB	Copies, per copy		\$	0.10	
P/I	Copies, Personal		\$	0.10	1 sided
P/I	Copies, Personal		\$	0.15	2 sided
ROD	Copies, Uncertified		\$	0.25	
ROD	Copies, Uncertified Plats (11"x17")-per page VIA Mail		\$	2.00	
ROD	Copies, Uncertified Plats (18"x24")-per page		\$	2.00	
ROD	Copies, Uncertified Plats (18"x24")-per page VIA Mail		\$	3.00	
ROD	Copies, Uncertified VIA Mail		\$	1.00	
P/I	Copy of Official Zoning Map		\$	7.50	
NRW	Damaged parts (not normal wear and tear)			Cost	plus 20%
ROD	Deeds of Trust and Mortgages 1st page		\$	12.00	
ROD	Deeds of Trust and Mortgages 2nd page and all additional pages		\$	3.00	
ROD	Deeds of Trust and Mortgages Additional (multi-instrument)		\$	10.00	
ROD	Deeds of Trust and Mortgages Probate		\$	2.00	
ROD	Deeds of Trust and Mortgages Satisfaction/Cancellation			Free	
SR CTR	Deposit, Rental of Senior Center Space (Refundable)		\$	100.00	
ELE	Diskette		\$	10.00	
MW	Ditch Witch per hour		\$	25.00	
SOBW	Ditch Witch per hour	VOH	\$	25.00	
SOBW	Ditch Witch per hour	OS ABC	\$	25.00	
SOBW	Ditch Witch per hour	OS D-Y	\$	25.00	

NRW	Equipment accessibility charge		\$	15.00	
NRW	Equipment tampering fee		\$	50.00	
LIB	Fax		\$	2.50	plus \$1.00 each additional page
MW	Fire hydrant meter		\$	500.00	
SOBW	Fire hydrant meter	VOH	\$	500.00	
SOBW	Fire hydrant meter	OS ABC	\$	500.00	
SOBW	Fire hydrant meter	OS D-Y	\$	500.00	
MW	Fire hydrant meter setup fee		\$	50.00	
SOBW	Fire hydrant meter setup fee	VOH	\$	25.00	
SOBW	Fire hydrant meter setup fee	OS ABC	\$	25.00	
SOBW	Fire hydrant meter setup fee	OS D-Y	\$	25.00	
AIR	Hangar leases, non-commercial		\$	2,100.00	annual, payable \$175 per month
AIR	Hangars, commercial B-1-C & B-2-C		\$	3,900.00	annual, payable \$325 per month
AIR	Hangars, commercial A-1-T, A-6-T & office space 1 combined		\$	4,020.00	annual, payable \$335 per month
AIR	Hangars, commercial 5, 11 & Office space 2 combined		\$	4,236.00	annual, payable \$353 per month
SOBW	High risk deposit (owner or renter)	VOH	\$	150.00	or three months' billing of previous usage, whichever is greater
SOBW	High risk deposit (owner or renter)	OS ABC	\$	150.00	or three months' billing of previous usage, whichever is greater
SOBW	High risk deposit (owner or renter)	OS D-Y	\$	150.00	or three months' billing of previous usage, whichever is greater
MW	High-risk deposit (owner or renter)		\$	150.00	or three months' billing of previous usage, whichever is greater
NRW	High-risk deposit (owner or renter)		\$	50.00	
ROD	Highway Maps 1st page		\$	21.00	
ROD	Highway Maps Additional Page(s)		\$	5.00	
ROD	Highway Maps Certified Copy (per 1st page)		\$	5.00	
SOBW	Impact Fee 1" Meter	OS ABC	\$	6,500.00	
SOBW	Impact Fee 3/4" Meter	OS ABC	\$	6,000.00	
SOBW	Impact Fee standard 3/4" meter, commercial	VOH	\$	1,000.00	
SOBW	Impact Fee standard 3/4" meter, hotels/motels per two rooms	VOH	\$	1,000.00	
SOBW	Impact Fee standard 3/4" meter, laundry	VOH	\$	1,000.00	per 3 machines
SOBW	Impact Fee standard 3/4" meter, multifamily	VOH	\$	1,000.00	(condos, cottage courts, apartments) Each habitable unit
SOBW	Impact Fee standard 3/4" meter, restaurants	VOH	\$	1,000.00	per 16 seats or fraction thereof
SOBW	Impact Fee standard 3/4" meter, sewer	VOH	\$	700.00	
SOBW	Impact Fee standard 3/4" meter, single family residential	VOH	\$	1,000.00	
MW	Impact Fees 1 inch			\$5,500.00	

MW	Impact Fees 2 inch		\$6,000.00	
MW	Impact Fees 3 inch		\$6,500.00	
MW	Impact Fees 3/4 inch		\$ 5,000.00	
MW	Impact Fees 4 inch		\$7,000.00	
MW	Impact Fees 6 inch		\$7,500.00	
MW	Impact Fees 6 inch Fire Service		\$6,000.00	
ROD	Instrument, General 1st page		\$ 12.00	
ROD	Instrument, General 2nd page and all additional pages		\$ 3.00	
ROD	Instrument, General Additional (multi-instrument)		\$ 10.00	
ROD	Instrument, General Probate		\$ 2.00	
SR CTR	Kitchen use		\$ 125.00	
SR CTR	Kitchen not used		\$ 100.00	
ELE	Labels, per label		\$ 0.01	Minimum \$.30
MW	Labor per man hour		\$ 25.00	
NRW	Labor per man hour		\$ 25.00	
SOBW	Labor per man hour	VOH	\$ 25.00	
SOBW	Labor per man hour	OS ABC	\$ 25.00	
SOBW	Labor per man hour	OS D-Y	\$ 25.00	
P/I	Land Use Plan		\$ 10.00	
MW	Lid only		\$ 10.74	
MW	Lock		\$ 5.00	
P/R	Maple Park refundable security deposit		\$ 25.00	
ROD	Marriage License		\$ 50.00	
ROD	Marriage License Certified Copy		\$ 10.00	
ROD	Marriage License Corrections		\$ 10.00	
MW	Meter		\$ 45.00	
MW	Meter accessibility charge		\$ 15.00	
SOBW	Meter accessibility charge	VOH	\$ 15.00	
SOBW	Meter accessibility charge	OS ABC	\$ 15.00	
SOBW	Meter accessibility charge	OS D-Y	\$ 15.00	
MW	Meter Box		\$ 25.00	
MW	Meter tampering fee		\$ 50.00	
SOBW	Meter tampering fee	VOH	\$ 50.00	

SOBW	Meter tampering fee	OS ABC	\$	50.00	
SOBW	Meter tampering fee	OS D-Y	\$	50.00	
MW	Meter testing fee		\$	25.00	If meter accurate
SOBW	Meter testing fee	VOH	\$	25.00	If meter accurate
SOBW	Meter testing fee	OS ABC	\$	25.00	If meter accurate
SOBW	Meter testing fee	OS D-Y	\$	25.00	If meter accurate
MW	Meter testing fee			No Charge	If more than 2.5% inaccurate
SOBW	Meter testing fee	VOH		No Charge	If more than 2.5% inaccurate
SOBW	Meter testing fee	OS ABC		No Charge	If more than 2.5% inaccurate
SOBW	Meter testing fee	OS D-Y		No Charge	If more than 2.5% inaccurate
ROD	Notary Oath		\$	10.00	
ROD	Notary Verification of Commission		\$	3.00	
MW	Open/reopen/transfer account		\$	15.00	
NRW	Open/reopen/transfer account		\$	15.00	
SOBW	Open/reopen/transfer account	VOH	\$	15.00	
SOBW	Open/reopen/transfer account	OS ABC	\$	15.00	
SOBW	Open/reopen/transfer account	OS D-Y	\$	15.00	
P/R	Parks				
P/R	Knotts Island		\$	200.00	per day
P/R	Maple Park		\$	300.00	per day
P/R	Maple Skate Park		\$	200.00	per day
P/R	Sound Park		\$	500.00	per day
P/R	Veteran's Memorial Park		\$	200.00	per day
P/R	Walnut Island Park		\$	200.00	per day
P/R	Park Picnic Shelter		\$	25.00	per 1/2 day/\$50 daily
P/I	Permit, Above Ground Swimming Pool, Hot Tub, nonresidential		\$	100.00	
P/I	Permit, Above Ground Swimming Pool, Hot Tub, residential		\$	25.00	
P/I	Permit, Alterations, nonresidential		\$	0.12	sf
P/I	Permit, Alterations, residential		\$	0.10	sf
P/I	Permit, Chimney/Woodstove, residential		\$	25.00	
P/I	Permit, County, State, Federal, Church			No Fee	
P/I	Permit, Demolition, nonresidential		\$	75.00	
P/I	Permit, Demolition, residential		\$	25.00	

P/I	Permit, detached storage, garages	\$	0.15	sf
P/I	Permit, Electrical for Swimming Pool, nonresidential	\$	50.00	
P/I	Permit, Electrical for Swimming Pool, residential	\$	25.00	
P/I	Permit, Electrical, alterations, existing structures, nonresidential	\$	50.00	*
P/I	Permit, Electrical, alterations, existing structures, residential	\$	25.00	*
P/I	Permit, Electrical, new construction, nonresidential	\$	100.00	
P/I	Permit, Electrical, new construction, residential	\$	50.00	
P/I	Permit, Farm Building		No Permit	
P/I	Permit, Fire Hydrant Fund, nonresidential	\$	400.00	
P/I	Permit, Gas, new construction, nonresidential	\$	50.00	
P/I	Permit, Gas, new construction, residential	\$	25.00	
P/I	Permit, Gas pumps & oil pumps, nonresidential	\$	50.00	pump
P/I	Permit, In-ground Swimming Pool, nonresidential	\$	100.00	
P/I	Permit, In-ground Swimming Pool, residential	\$	50.00	
P/I	Permit, Insulation, alterations, existing structures, nonresidential	\$	50.00	*
P/I	Permit, Insulation, alterations, existing structures, residential	\$	25.00	*
P/I	Permit, Insulation, new construction, nonresidential	\$	100.00	
P/I	Permit, Insulation, new construction, residential	\$	50.00	
P/I	Permit, Mechanical, alterations, existing structures, nonresidential	\$	50.00	*
P/I	Permit, Mechanical, alterations, existing structures, residential	\$	25.00	*
P/I	Permit, Mechanical, new construction, nonresidential	\$	100.00	
P/I	Permit, Mechanical, new construction, residential	\$	50.00	
P/I	Permit, Minimum Fee	\$	25.00	
P/I	Permit, Mobile homes/Modulars	\$	0.10	sf
P/I	Permit, Moving, nonresidential	\$	0.20	sf
P/I	Permit, Moving, residential	\$	0.20	sf
P/I	Permit, Negligence, Penalty-bldg work w/o permit or occupy bldg w/o cert occy	\$	25.00	minimum or 25% of permit cost, whichever is greater
P/I	Permit, New construction, additions, canopy, nonresidential	\$	0.35	sf (excluding storage, garages, utility bldgs)
P/I	Permit, New construction, additions, canopy, residential	\$	0.25	sf (excluding storage, garages, utility bldgs)
P/I	Permit, Pier, Bulkhead, Dock, Boatlift	\$	50.00	
P/I	Permit, Plumbing, alterations, existing structures, nonresidential	\$	50.00	*
P/I	Permit, Plumbing, alterations, existing structures, residential	\$	25.00	*
P/I	Permit, Plumbing, new construction, nonresidential	\$	100.00	

P/I	Permit, Plumbing, new construction, residential		\$	50.00	
P/I	Permit, Pre-manufactured metal carport			No fee	
P/I	Permit, Private Schools & Day Care, nonresidential		\$	0.07	sf
P/I	Permit, Re-inspections		\$	50.00	
P/I	Permit, Replace windows/doors/siding >\$5000		\$	25.00	
P/I	Permit, Review Fee		\$	25.00	(to be paid at application, bal due when permit is issued)
P/I	Permit, Roofing (excluding shingle replacement)		\$	25.00	
P/I	Permit, Roofing (shingle replacement)			No Permit	
P/I	Permit, Signs Off-premise, nonresidential		\$	50.00	
P/I	Permit, Signs On-premise, nonresidential		\$	25.00	
P/I	Permit, Temporary Office Building, nonresidential		\$	60.00	
P/I	Permit, Tents (for public assembly/fire rating reg.), nonresidential		\$	50.00	
P/I	Permit, Towers (height & width) nonresidential		\$	0.12	sf
MW	Pipe pressure/leakage retest		\$	60.00	
SOBW	Pipe pressure/leakage retest	VOH	\$	60.00	
SOBW	Pipe pressure/leakage retest	OS ABC	\$	60.00	
SOBWS	Pipe pressure/leakage retest	OS D-Y	\$	60.00	
MW	Pipe pressure/leakage test		\$	30.00	
SOBW	Pipe pressure/leakage test	VOH	\$	30.00	
SOBW	Pipe pressure/leakage test	OS ABC	\$	30.00	
SOBW	Pipe pressure/leakage test	OS D-Y	\$	30.00	
P/I	Planning Board Agenda (yearly)		\$	7.50	
P/I	Planning Board Minutes (yearly)		\$	35.00	
ROD	Plats 1st page (GS 161-10)		\$	21.00	
ROD	Plats Additional Page(s)		\$	21.00	
ROD	Plats Certified Copy (per 1st page)		\$	5.00	
ELE	Print-out, per page		\$	0.05	Minimum \$.25
MW	Reconnection fee (after cutoff for nonpayment)		\$	25.00	8:00 am - 4:00 pm
MW	Reconnection fee (after cutoff for nonpayment)		\$	50.00	4:00 pm - 8:00 am
SOBW	Reconnection fee (after cutoff for nonpayment)	VOH	\$	25.00	8:00 am - 4:00 pm
SOBW	Reconnection fee (after cutoff for nonpayment)	OS ABC	\$	25.00	8:00 am - 4:00 pm
SOBW	Reconnection fee (after cutoff for nonpayment)	OS D-Y	\$	25.00	8:00 am - 4:00 pm
SOBW	Reconnection fee (after cutoff for nonpayment)	VOH	\$	50.00	4:00 pm - 8:00 am

SOBW	Reconnection fee (after cutoff for nonpayment)	OS ABC	\$ 50.00	4:00 pm - 8:00 am
SOBW	Reconnection fee (after cutoff for nonpayment)	OS D-Y	\$ 50.00	4:00 pm - 8:00 am
NRW	Reconnection fee (after cutoff for non-payment)		\$ 25.00	8 a.m.-5 p.m.
NRW	Reconnection fee (after cutoff for non-payment)		N/A	5 p.m.-8 a.m.
MW	Renter deposit		\$ 100.00	
NRW	Renter deposit		\$ 50.00	
SOBW	Renter deposit	VOH	\$ 100.00	
SOBW	Renter deposit	OS ABC	\$ 100.00	
SOBW	Renter deposit	OS D-Y	\$ 100.00	
P/I	Request for Conditional Use Permit		\$ 150.00	
P/I	Request for CUP Renewal		\$ 25.00	
P/I	Request for Special Use Permit (or Amended SUP requiring public hearing)		\$ 150.00	
P/I	Request for Variance		\$ 150.00	
P/I	Request to Amend Ordinance or Amend Land Use Plan		\$ 150.00	
P/I	Request to re-hear case pulled by Applicant APONs & Legal adv already sent		\$ 75.00	
P/I	Request to Rezone		\$ 150.00	plus \$5.00 acre or part thereof
MW	Reread meter - our reading correct		\$ 15.00	
SOBW	Reread meter - our reading correct	VOH	\$ 15.00	
SOBW	Reread meter - our reading correct	OS ABC	\$ 15.00	
SOBW	Reread meter - our reading correct	OS D-Y	\$ 15.00	
MW	Reread meter - our reading incorrect		No Charge	
SOBW	Reread meter - our reading incorrect	VOH	No Charge	
SOBW	Reread meter - our reading incorrect	OS ABC	No Charge	
SOBW	Reread meter - our reading incorrect	OS D-Y	No Charge	
MW	Retro		\$ 75.00	
MW	Returned check fee		\$ 25.00	
NRW	Returned check fee		\$ 25.00	
SOBW	Returned check fee	VOH	\$ 25.00	
SOBW	Returned check fee	OS ABC	\$ 25.00	
SOBW	Returned check fee	OS D-Y	\$ 25.00	
P/I	Review of Lot Recombination		\$ 25.00	
P/I	Review of Minor Subdivision		\$ 25.00	lot
P/I	Review of Private Access Subdivision		\$ 50.00	lot

P/I	Review Site Plan (Commercial)		\$	0.02	sq. ft. of gross floor area; \$50 min.
P/I	Review to Sketch Plan, *Major Subdivision		\$	100.00	lot
P/I	Review to Sketch Plan, *Planned Development		\$	100.00	lot
P/I	Review to Sketch Plan, Amended Sketch Plan in Major Subdivision			No Fee	
P/I	Review to Sketch Plan, Amended Sketch Plan w/I PUD		\$	250.00	
MCW	Sewer Charges (See notes)		\$	100.00	minimum per month
NRW	Sewer Charges, per residential dwelling unit, per month		\$	16.34	\$20 effective 9/1/2007
NRW	Sewer Charges, per commercial unit		\$	40.00	minimum/200% of water
SC	Soil surveys/publications			Free	
MW	Special request meter reading		\$	15.00	
SOBW	Special request meter reading	VOH	\$	15.00	
SOBW	Special request meter reading	OS ABC	\$	15.00	
SOBW	Special request meter reading	OS D-Y	\$	15.00	
P/I	Street Naming/Name Changing (payable to U.S. Sign Co.)		\$	40.00	plus variable (Exception: Subdivisions created prior to 4/2/89 & sign never installed)
NTW	Tap-on Fee		\$	500.00	
MCW	Tap-on Fee			None	
SOBW	Tap-on Fee: \$450.00 plus Impact Fee: 2000.00	OS D-Y	\$	2,450.00	
AIR	Tie-down leases		\$	10.00	per month
PW	Tipping Fees per ton for all solid waste that originates outside the County		\$	73.00	
PW	Tipping Fees per ton for mixed solid waste MSW		\$	63.00	
MW	Turn on/off fee, per occurrence		\$	15.00	Normal working hours
SOBW	Turn on/off fee, per occurrence	VOH	\$	15.00	Normal working hours
SOBW	Turn on/off fee, per occurrence	OS ABC	\$	15.00	Normal working hours
SOBW	Turn on/off fee, per occurrence	OS D-Y	\$	15.00	Normal working hours
MW	Turn on/off fee, per occurrence		\$	25.00	After normal working hours
SOBW	Turn on/off fee, per occurrence	VOH	\$	25.00	After normal working hours
SOBW	Turn on/off fee, per occurrence	OS ABC	\$	25.00	After normal working hours
SOBW	Turn on/off fee, per occurrence	OS D-Y	\$	25.00	After normal working hours
NRW	Turn on/off fee, per occurrence		\$	15.00	Normal working hours
NRW	Turn on/off fee, per occurrence		\$	25.00	After normal working hours
P/I	Unified Development Ordinance		\$	30.00	
ROD	Uniform Commercial Code Fixture Filing Only 1-2 pages		\$	38.00	
ROD	Uniform Commercial Code Fixture Filing Only 3-10 pages		\$	45.00	

SOBW	Water Charge Consumption up to 20,000 gallons	VOH	\$	7.50	per 1000 gal.
SOBW	Water Charge Consumption up to 20,000 gallons	OS ABC	\$	7.50	per 1000 gal.
SOBW	Water Charge Consumption up to 20,000 gallons	OS D-Y	\$	7.50	per 1000 gal.
SOBW	Water Charge Consumption up to 5,000 gallons	VOH	\$	4.50	per 1000 gal.
SOBW	Water Charge Consumption up to 5,000 gallons	OS ABC	\$	4.50	per 1000 gal.
SOBW	Water Charge Consumption up to 5,000 gallons	OS D-Y	\$	4.50	per 1000 gal.
MW	Water Charge Fire Service (sprinkler systems)		\$	20.00	month
MW	Water Charge Local Government/Board of Education		\$	3.50	per 1000 gal.
MW	Water Charge Residential base 0-2000 gallons		\$	16.00	month
MW	Water Charge Residential & Commercial base 0-2000 gallons		\$	20.00	month/effective 9/1/2007
MW	Yoke		\$	115.42	
MW	Yoke valve with meter nut		\$	33.00	

NOTES:

- MCW Sewer Charges are equal to four (4) times the water charge for the billing period. Minimum sewer charge is \$100.00 per month. There are no additional fees associated with the Moyock Commons Sewer District; however, as all District customers are connected to the Currituck County Mainland Water System, all charges and fees for water service will apply
- MCW Water Charge: Commercial master meter accts charged at above rates per unit served. Hotels and motels: Four rooms equal one commercial master meter billing unit.
- MW
- MW Impact Fees: All installation costs for labor, materials and equipment shall be paid by the owner/developer/purchaser.

- MW Subdivisions with active sketch plan approval prior to July 1, 2007 included on attached list will be assessed impact fees at the rate in effect on June 30, 2007 until June 30, 2009. Beginning July 1, 2009 any subdivisions that have not paid the impact fees will be charge the rate in place at this time of payment.
- NRW Commercial sewer: 200% of water charge, \$40.00 minimum.
- P&I Movable agricultural buildings occupied for farm purposes shall be exempt from fees prescribed above.
- P&I *Alterations include work within existing structures and upgrading existing service do not include additions, new construction, providing power to structures not previously having power, or new service to existing buildings.
- P&I Preliminary, amended preliminary, final, and amended final plats will be assessed a \$33.00 per lot fee if the sketch plan was approved prior to March 3, 2003.

- SOBW VOH Total water charge based on rate block for total consumption. Ex: If 25,000 gallons used, cost is \$8.50/1000 for all gallons used.
- SOBW OS ABC Total water charge based on rate block for total consumption. Ex: If 25,000 gallons used, cost is \$8.50/1000 for all gallons used.
- SOBW OS D-Y Total water charge based on rate block for total consumption. Ex: If 25,000 gallons used, cost is \$8.50/1000 for all gallons used.
- SOBW VOH Commercial master meter accounts charged at the above rates per unit served. Hotels and motels: Four rooms equal one commercial

- master meter billing unit.
- SOBW** OS ABC Commercial master meter accounts charged at the above rates per unit served. Hotels and motels: Four rooms equal one commercial master meter billing unit.
- SOBW** OS D-Y Commercial master meter accounts charged at the above rates per unit served. Hotels and motels: Four rooms equal one commercial master meter billing unit.
- SOBW** VOH Repairs requiring contracted labor charged at invoice plus 20%.
- SOBW** OS ABC Repairs requiring contracted labor charged at invoice plus 20%.
- SOBW** OS D-Y Repairs requiring contracted labor charged at invoice plus 20%.
- SOBW** OS D-Y Sewer Charge: Equal to 53% of total water charge.
- SOBW** VOH All replacement parts charged at cost plus 20%.
- SOBW** OS ABC All replacement parts charged at cost plus 20%.
- SOBW** OS D-Y All replacement parts charged at cost plus 20%.

Public Hearing and Action on PB 07-08 DENNIS ANDERSON, MUDDY MOTORSPORTS PARK : Special use permit for an outdoor recreation facility located at 5423 Caratoke Highway on the east side of Caratoke Highway, approximately 1100' north of the Rest Area. Tax map 83, Lot 6, Poplar Branch Township.

Sworn testimony was taken before making comments.

David Webb, Chief Planner, reviewed the request.

Chairman Nelms opened the public hearing. There being no comments, he closed the public hearing.

Chairman Nelms moved to approve a 3 year permit. Commissioner Etheridge seconded the motion. Motion carried.

Public Hearing and Action on PB 06-57 BACKWOODS RD Sketch Plan/Special Use Permit for a five lot open space subdivision on property that has been previously subdivided. The property is located on the east side of Northwest Backwoods Rd. across from Pleasant Woods Drive. Tax Map 2, Parcel 49F, Moyock Township.

Sworn testimony was given prior to making comments.

**STAFF ANALYSIS FOR THE
BOARD OF COMMISSIONERS
MEETING DATE: June 18, 2007
PB 06-57 Backwoods Road Subdivision**

ITEM: PB 06-57 BACKWOODS ROAD: Sketch Plan/Special Use Permit for five lots (excluding an existing minor subdivision) in an open space residential subdivision.

LOCATION: The 23.9 acre property is located on the east side of Northwest Backwoods Road across from Pleasant Woods Drive and approximately 1.25 miles south of the Virginia/North Carolina state line, Moyock Township.

TAX ID: Tax Map 2, Parcel 49F

ZONING DISTRICT: Agricultural

OWNER: Old Brothers, LLC
101 Commerce Drive
Moyock, NC 27958
252-213-1909

ENGINEER: Melvin E. Hopkins, Jr.
 Resource International, Ltd.
 751 Thimble Shoals Boulevard, Suites L, M, & N
 Newport News, VA 23606
 757-873-7711

LAND USE PLAN DESIGNATION:

The 2006 Land Use Plan classifies this site in the **Limited Services** Area and **Moyock** Sub-Area. The **limited services** area provides for primarily residential development at low densities and preservation of open space. In addition, residences in these areas have limited services such as fire protection, emergency services and community water.

The **Moyock** area is the fastest growing part of Currituck County. Development densities currently range from 1 to 3 units per acre depending upon development type. In areas where on-site wastewater is proposed and other County services are limited, development density should be limited to 1-2 units per acre.

The proposed subdivision is in keeping with the land use designation.

PRESENT USE: Agricultural

LAND USE/ZONING OF SURROUNDING PROPERTY:

NORTH:	Agricultural/Residential	Zoned A
SOUTH:	Agricultural/Mobile Home Park	Zoned A
EAST:	Agricultural/Woodlands/Mobile Home Park	Zoned A
WEST:	Residential	Zoned A

SCHOOL DISTRICT: Moyock

SIZE OF SITE: 23.936 acres

NUMBER OF LOTS: 5

DENSITY: 0.21 unit per acre

MINIMUM LOT SIZE: 20,000 square feet - open space subdivision

STREETS: The proposed development will be served by the existing public street maintained by NCDOT.

WATER: The proposed development will be served by private well water.

FIRE: The proposed development is located within the jurisdiction of the Moyock Township Volunteer Fire Department.

WASTEWATER: Individual, on-site septic systems are proposed.

SOILS: The Currituck County Soils Map indicates the property contains marginally suitable soils for on-site septic systems.

OPEN SPACE: The developer proposes to reduce the three acre required lot size and preserve open space with the reduced area. The required open space, based on the proposed reduced lot size, is 9.71 acres. The proposed development contains 18.79 acres open space and is in compliance with the open space requirements.

DRAINAGE: The applicant is will utilize existing roadside ditches and proposed property line swales to drain the development.

SCHOOL CAPACITIES: The revised capacity formula and generation rates taken from the Tischler & Associates, Inc. study was used to calculate the capacity under the existing ordinance. The proposed development will yield the following calculations:

	Available Capacity	Demand	Remaining Capacity
Backwoods Road			
Elementary School	351	1	350
Middle School	161	1	160
High School	254	1	253
Currituck Reserve			
Elementary School	351	182	169
Middle School	161	50	111
High School	254	92	162
South Ridge			
Elementary School	351	31	320
Middle School	161	10	151
High School	254	17	237
Combined			
Elementary School	351	214	137
Middle School	161	61	100
High School	254	110	144

NARRATIVE OF REQUEST:

1. Old Brothers, LLC is seeking sketch plan approval of a five lot open space subdivision.
2. In March, 2004, a minor subdivision was created from this parcel.
3. According to the applicant's development impact statement, the proposed cost per dwelling unit will be approximately \$225,000.

TECHNICAL REVIEW STAFF:

On April 19, 2007, technical review staff members reviewed this application and provided the following comments:

1. Currituck County Public Works

Approved with the following comments:

- a. Provide lot line swales at a minimum of 3:1 slope.
- b. Indicate the drainage flow arrows.
- c. Indicate inverts of all driveway culverts.

(Staff comment: The revised sketch plan submitted on April 20, 2007 addresses comments).

2. Currituck Soil & Water Conservation

Disapproved and must provide the following information:

- a. Lot line swales.
- b. Culvert elevations.

(Staff comment: The revised sketch plan submitted on April 20, 2007 addresses comments and the plan is now approved).

3. Currituck County Fire Services

No comment.

4. Currituck County Water Department

County water is not available in this area and none is planned.

5. Currituck County Planning and Inspections, Inspections Section

No comment received.

6. Albemarle Regional Health Services

Site evaluations for each lot are required at Preliminary Plat.

7. Currituck County GIS

No comment received.

8. County Parks & Recreation Department

No comments received.

9. Currituck County Emergency Management

No comments received.

10. NC Department of Transportation

Approved as is. A driveway permit will be required for each lot.

11. US Army Corps of Engineers

No comments received.

12. NC Department of Natural Resources, Division of Coastal Management

No comments received.

13. NC Department of Natural Resources, Division of Water Quality

No comments received.

14. NC Department of Natural Resources, Division of Land Resources

No comments received.

15. Currituck County Superintendent of Schools

No comments received.

16. NC Dominion Power

No comments received.

17. Sprint Telephone

No comments received.

SPECIAL USE PERMIT CRITERIA:

Special Use Permits are intended to allow the Board of Commissioners flexibility in the administration of the UDO. It is recognized that some land uses have a particular impact on the surrounding land that cannot be determined and controlled by general zoning regulation. Through the Special Use Permit procedure, property uses which would otherwise be considered undesirable in certain districts can be developed subject to conditions of approval to minimize any negative effects they might have on surrounding properties. In order to approve a Special Use Permit, certain criteria must be satisfied. The criteria are outlined as follows:

1. *Is the application complete?*

Based on staff review all required information has been submitted for review.

2. *Does the proposal comply with the provisions in the UDO for Sketch Plan approval?*

The plan generally complies with the provisions of the UDO.

3. *Does the proposal comply with the general standards found in Section 1402(2) for a Special Use Permit/Sketch Plan?*

(a) *Will not endanger the public health or safety.*

Public health and safety issues including stormwater management, wastewater disposal and access for emergency services have been adequately addressed within this proposal.

(b) *Will not injure the value of adjoining or abutting property.*

The proposed residential subdivision should have no negative impact on adjoining property. The adjoining uses are generally low density residential uses.

- (c) *Will be in harmony with the area in which it is located.*

The proposed residential subdivision should have no negative impact on adjoining property. The adjoining uses are generally low density residential uses.

- (d) *Will be in conformity with the Land Use Plan, Thoroughfare Plan or other plans officially adopted by the Board.*

The proposed residential subdivision will be consistent with the 2006 Land Use Plan **Limited Service Area** and **Moyock Sub-Area** classification as well as the Thoroughfare Plan.

- (e) *Will not exceed the county's ability to provide adequate public facilities, including, but not limited to, schools, fire and rescue, law enforcement, and other county facilities. Applicable state standards and guidelines shall be followed for determining when public facilities are adequate. Such facilities must be in place or programmed to be in place within 2 years after the initial approval of the sketch plan. In the case of subdivision and multifamily development at the sketch plan/special use, preliminary plat or final plat stage, the Board of Commissioners may establish time limits on the number of lots/units available for development to assure adequate public facilities are available in accordance with Section 2015.*

The proposed development will generate one elementary student, no middle school students, and one high school student. Backwoods Road subdivision will yield remaining capacity if approved by the board.

STAFF RECOMMENDATION:

It appears the application has satisfied the criteria for granting a Special Use Permit as outlined above, staff recommends **conditional approval** of the application contingent upon satisfaction of all TRC comments, subject to a finding that adequate public facilities exist, and subject to the following conditions:

Code Requirements:

1. The flood zone information including zone, map and panel should be added to the plan data. (Appendix 9-A)
2. A construction detail and schedule for completion of the active recreation area shall be submitted to ensure improvements are completed in conjunction with development of the lots. (Section 701)
3. It is presumed that the active recreation amenity will be dedicated to the homeowners association for ownership and maintenance. Documents creating the

HOA and enabling the collection of dues for maintenance of community facilities must be provided to the staff for review prior to final plat approval. The HOA documents must be recorded in conjunction with the final plats. (Sections 704 and 705)

This staff recommendation was made without the benefit of public testimony and is based on the information presented when the application was received by the Department of Planning and Inspections. The Board of Commissioners shall give considerable weight to public testimony received during public hearing in considering its decision in this matter.

Planning Board Discussion

Mr. Kim Old and Mel Hopkins (Resource International, Ltd.) appeared before the board.

Ms. Keifer presented the case analysis to the board.

Mr. Kim Old indicated the drainage easement for the existing ditch would be moved to be entirely in the open space.

Mr. Kovacs asked what was the plan for the proposed playground in the open space? It appears that there is no access to it across a large ditch.

Mr. Old responded that it was an attempt to provide recreation.

Mr. Kovacs asked if Mr. Old would provide a fee to the County Recreation Department instead of building the playground.

Ms. Keifer indicated the UDO does not have a provision for Recreation Fees in Lieu of recreation improvements.

Mr. Kovacs asked if the applicant would be willing to voluntarily provide a fee in lieu of improvements.

Mr. Old responded that he would consult with staff prior to the Commissioners meeting to determine a proposed amount.

Mr. West asked if the open space would continue to be farmed and if a culvert would go in to access across the ditch.

Mr. Old responded that it has been farmed in the past, but was not planted this year. The intent is to leave the rear in agriculture if it can be leased.

Mr. Hopkins responded that a ditch crossing would be designed.

Mr. Joe Hobbs expressed concerns about the stormwater easement shown on his property. He also wants lot line swales entirely on the other lots. Mr. Hobbs also stated that if the county was going to allow development in this area there should be county water installed.

Planning Board Action

Mr. Kovacs motioned to approve the request as presented subject to the following:

1. The drainage easement shall be moved into the open space.
2. The applicant shall consult with staff to on a proposal on voluntary recreation fees in lieu of a playground lot.

Ms. Turner seconded the motion. Motion passed unanimously.

David Webb, Chief Planner, reviewed the request.

Chairman Nelms opened the public hearing.

Joe Hobbs, expressed concerns with drainage and water supply.

The Engineer reviewed the issues with drainage.

There being no further comments, Chairman Nelms closed the public hearing.

Commissioner Taylor moved to approve with findings of fact. Commissioner Gregory seconded the motion. Motion carried.

Action on PB 07-25 CURRITUCK COUNTY AMENDMENT ADMINISTRATIVE VARIANCE An amendment to Article 21, Appeals, Variances, Interpretations, to establish standards for administrative variances from the setback requirements of the Unified Development Ordinance.

David Webb, Chief Planner, reviewed the request.

CURRITUCK COUNTY
 PB-07-25
 UDO AMENDMENT REQUEST
 ADMINISTRATIVE VARIANCE

An amendment to Article 21, Appeals, Variances, Interpretations, to establish standards for administrative variances from the setback requirements of the Unified Development Ordinance.

BE IT ORDAINED by the Board of Commissioners of the County of Currituck, North Carolina that the Unified Development Ordinance of the County of Currituck be amended as follows:

Item 1: That Article 21, Appeals, Variances, Interpretations, be amended by adding the following underlined language as a new Section 2103 and renumbering accordingly:

Section 2103 Administrative Variances

1. Purpose and Intent. The Director of Planning and Inspections or designee shall have the authority, as qualified below, to approve a reduction in the minimum setback requirements in the case of any building existing or partially constructed which does not comply with such requirements applicable at the time such building was erected. Such reduction may be approved in accordance with the following provisions:
 - a. The error does not exceed ten (10) percent of the measurement that is involved, or one (1) foot whichever is less;
 - b. The noncompliance was done in good faith, or through no fault of the property owner, or was the result of an error in the location of the building subsequent to the issuance of a building permit, if such was required;
 - c. Such reduction will not impair the purpose and intent of the Ordinance;
 - d. The reduction will not be detrimental to the use and enjoyment of other property in the immediate vicinity;
 - e. The reduction will not create an unsafe condition with respect to both other property and public streets;
 - f. To enforce compliance with the minimum yard requirements would cause unreasonable hardship upon the owner; and
 - g. The reduction will not result in an increase in density or impervious surface coverage from that permitted by the Ordinance.
2. Application and Procedures.
 - a. Applications for an administrative variance shall be submitted to the Department of Planning and Inspection. The application shall be in such form and contain such information and documentation as shall be prescribed from time to time by the Department but shall in all instances contain at least the following:
 - (1) The name, address, and phone number of the applicant. If the applicant is not the owner of the property in question, (i) the name, address, and phone number of the owner and (ii) the legal relationship of the applicant to the owner that entitles the applicant to make application.
 - (2) Three (3) copies of an as-built survey not to exceed 24 inches by 36 inches nor be less than 8 1/2 inches by 11 inches. The as-built survey shall be drawn on dimensionally stable reproducible sheets and shall be drawn to scale and shall be at a

scale of one inch equals 50 feet or larger. The survey shall include the following:

- (a) Property lines, rights-of-way and easements within 50 feet as a minimum of adjoining parcels.
- (b) Current zoning of the subject site and adjacent properties; adjacent platted and unplatted parcels shall be identified with the legal description and owner's name.
- (c) Boundaries of the property with dimensions and with building setback lines on all sides.
- (d) Existing and proposed streets with right-of-way dimension, lots, reservations, easements and areas dedicated to public use.
- (e) Location of existing and proposed buildings; number of stories; gross square footage; retaining walls, fences, culverts, bridges, roadways.
- (f) Limits of existing flood hazard areas.
- (g) Location of existing and proposed utilities (water, septic/sewer, gas, electric, telephone) with related easements.
- (h) Location of power poles, guy wires and other major electrical equipment.
- (i) Location of existing and proposed parking; location of existing and proposed access and driveways.
- (j) Location, size and height of any signs.
- (k) Location and nature of existing and proposed fencing and/or screening and general landscaping.
- (l) North arrow, scale, acreage.
- (m) A clear designation of the features of the proposed development or use which require a variance and the extent of the variance requested.
- (n) Any other information that may be required to be shown on the site plan by the Director or designee to determine that the application is in compliance with the codes and ordinances of the County.

- (3) A statement of the particular requirements of the Ordinance by citation and description.
 - (4) A statement of the characteristics of the subject property which prevents compliance with the requirements of the Ordinance.
 - (5) A statement of the minimum variance of the requirements of the Ordinance which would be necessary to permit the proposed activity.
 - (6) A statement of the exceptional or undue hardship which would result if said particular requirements of this Ordinance were applied to the subject property.
 - (7) Any additional information and documentation as the Director or designee may deem necessary or appropriate to a full and proper consideration and disposition of the particular application.
 - (8) A review fee as determined by the Board of Commissioners and included in the Currituck County Fee Schedule.
- b. Upon receipt of a completed application the Director or designee shall determine whether the variance requested meets the criteria outlined above for an administrative variance. In any case where the variance requested does not meet the criteria listed above, the applicant may apply to the Board of Adjustment for hearing and decision as provided by the Ordinance.
 - c. The Director or designee shall provide written notice to property owners within 200 feet of the subject property and accept written statements for ten (10) working days from the date of mailing and shall grant or deny the administrative variance.
 - d. In taking any such action, the Director or designee shall be governed by all the procedures, standards, and limitations of this Ordinance applicable to the Board of Adjustment in granting administrative variances, except the public hearing requirements.
 - e. Within thirty (30) working days after the application for administrative variance is submitted and accepted, the Director or designee shall approve, conditionally approve, or deny the application. The Department shall inform the applicant in writing of the conditions, if any, for approval or the reasons for disapproval. Such written notice shall also describe the process of appeals.
 - f. The decision of the Director or designee may be appealed by the applicant to the Board of Adjustment.

Item 2: The provisions of this Ordinance are severable and if any of its provisions or any sentence, clause, or paragraph or the application thereof to any person or circumstance shall be held unconstitutional or violative of the Laws of the State of North Carolina by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions which can be given effect without the invalid provision or application.

Commissioner Bowden moved to approve with a \$50 fee.
Commissioner Gregory seconded the motion. Motion carried.

Public Hearing and Action on Recreational Vehicles Ordinance

Dan Scanlon, County Manager, reviewed the ordinance.

Chairman Nelms opened the public hearing.

Pam Brewer, supports the ordinance.

Stanley Griggs, opposes the ordinance.

Charles Harris, supports the ordinance.

Denton Snyder, questioned if he could ride his lawnmower 2 lots down on the street.

There being no further comments, Chairman Nelms closed the public hearing.

Commissioner Taylor moved to approve the ordinance as amended. Commissioner Gregory seconded the motion. Motion carried.

Chapter 9

OFFENSES AND MISCELLANEOUS PROVISIONS

Section 9-94—9-100. Reserved.

Article V. Recreational Vehicles

Section 9-101. In General

(a) Near residences. It is unlawful to operate an all-terrain vehicle or motorized dirt bike within 300 yards of any regularly occupied residence without written permission of the regular occupant of such residence which the person shall carry at all times relevant to this ordinance. This section shall not apply in the RO2 district.

(b) On or across roadways. It is unlawful for any person to operate an all-terrain vehicle or motorized dirt bike on or across any public road, highway, or public vehicular area.

(c) Exception. This section shall not apply to individuals farming, using the vehicle for commercial use, or in the course of governmental or law enforcement duties.

(d) Statutes. All other state and local regulations shall be adhered to, including, but not limited to, North Carolina General Statutes § 14-159.3 (Trespass to land on motorized all terrain vehicle), § 14-316.1 (Contributing to delinquency and neglect by parents and others), and §20-171.15 *et seq.* (Operation of All-Terrain Vehicles).

(e) Penalty. Any violation of this section shall be a misdemeanor and upon conviction shall be punishable by fine of not more than \$500.00 or by imprisonment for not more than 30 days.

Section 9-102—9-110. Reserved.

Appointment to Nursing Home Advisory Committee

Commissioner Etheridge moved to appoint Rosalie Rose and Barbara Courtney. Commissioner Taylor seconded the motion. Motion carried.

Consideration of Awarding Bid for Moyock Commons Wastewater Treatment Plant

Commissioner Etheridge moved to award the bid to William Freed in the amount of \$345,000. Commissioner Taylor seconded the motion. Motion carried.

Discussion on Resolution for Corolla Incorporation.

Commissioner Gregory stated that the Board needed to clarify position on Corolla incorporation.

Commissioner Gregory moved to adopt the following resolution. Commissioner Etheridge seconded the motion. Motion carried with Chairman Nelms voting no.

AMENDED RESOLUTION OF THE BOARD OF COMMISSIONERS OF CURRITUCK COUNTY, NORTH CAROLINA REGARDING A BILL OF INCORPORATION FOR COROLLA, NC

WHEREAS, the People of Corolla for Incorporation presented a Petition for Incorporation to the North Carolina Joint Legislative Commission on Municipal Incorporations; and

WHEREAS, House Bill 2 was filed by North Carolina Representative Bill Owens, who represents Currituck County, North Carolina on January 24, 2007, said bill containing a provision that the Currituck County Board of Elections shall conduct an incorporation referendum among the registered voters of Corolla within 60 to 120 days after passage of the Bill of Incorporation by the North Carolina General Assembly; and

WHEREAS, Corolla is a resort community in Currituck County;
and

WHEREAS, less than ten percent of the approximately 4,554 parcels within the proposed incorporation limits are owned by property owners that reside within the proposed incorporation limits; and

WHEREAS, over ninety percent of the property owners directly affected by the Petition for Incorporation will not be able to participate in the referendum thus disenfranchising them from the outcome; and

WHEREAS, the Currituck County Board of Commissioners recognizes and supports the rights of all property owners, absentee as well as resident; and

WHEREAS, a majority of the Currituck County Board of Commissioners does not support the Petition for Incorporation but does recognize the legislative process allowing such,

NOW, THEREFORE, BE IT RESOLVED, that the Currituck County Board of Commissioners desires its position of neutrality on House Bill 2 to be known by all.

Consent Agenda:

- Request by Lower Currituck VFD to purchase air compressor using reserve funds**
- Crawford Township VFD request to purchase turn out gear.**
- Petition Department of Transportation to Add RiversEdge Roads to State System**
- Budget Amendments**
- Approval of June 4 minutes**

Commissioner Gregory moved to approve. Commissioner Taylor seconded the motion. Motion carried.

<u>Account Number</u>	<u>Account Description</u>	Debit Decrease Revenue or Increase Expense	Credit Increase Revenue or Decrease Expense
65858-590000	Capital Outlay	\$ 15,000	
65858-561000	Professional Services		\$ 15,000
		<u>\$ 15,000</u>	<u>\$ 15,000</u>

Explanation: Moyock Commons Sewer District (65858) - Transfer budgeted funds to award contract in the amount of \$345,000 to Enviro-tech for renovations to the Moyock

Net Budget Effect: Commons Sewer.
Moyock Commons Sewer District Fund (65) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
12543-582203	Debt Service	\$ 98,838	
12310-402006	Ad Valorem Taxes - 2006 Levy		\$ 38,000
12310-401200	Ad Valorem Taxes - Interest		\$ 1,360
12380-481000	Interest earnings		\$ 1,200
12390-499900	Fund Balance Appropriated		\$ 58,278
12543-513003	Utilities	\$ 1,500	
12543-516003	Repairs & Maintenance	\$ 2,500	
12543-532103	Fire Supplies	\$ 600	
12543-544003	Volunteer Assistance		\$ 4,600
		\$ 103,438	\$ 103,438

Explanation: Moyock Volunteer Fire Department (12543) - To appropriate funds to pay-off the balloon debt service for the Moyock Fire Station building. Also, to transfer funds within current budget for operations.

Net Budget Effect: Fire Services Fund (12) - Increased by \$98,838.

Debit	Credit
Decrease Revenue	Increase Revenue

<u>Account Number</u>	<u>Account Description</u>	or <u>Increase Expense</u>	or <u>Decrease Expense</u>
61818 502000	Salaries	\$ 4,638	
61818 507000	Retirement	\$ 455	
61818 506000	Insurance		\$ 2,477
61818-516000	Maintenance & Repair		\$ 2,616
10795 502000	Salaries	\$ 1,006	
10795 507000	Retirement	\$ 100	
10795 506000	Insurance		\$ 1,106
10460 502000	Salaries	\$ 7,218	
10460 505000	Fica	\$ 208	
10460 507000	Retirement	\$ 705	
10460 506000	Insurance		\$ 8,131
		<u>\$ 14,330</u>	<u>\$ 14,330</u>

Explanation: Mainland Water (61818); Recreation (10795); Public Works (10460) - To transfer budgeted funds for salaries needed due to paying out vacation and holidays for employees leaving the County during the year.

Net Budget Effect:

Operating Fund (10) - No change.
Mainland Water Fund (61) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit Decrease Revenue or <u>Increase Expense</u>	Credit Increase Revenue or <u>Decrease Expense</u>
10440-514000	Travel	\$ 900	
10440-545000	Contract Services	\$ 4,430	
10440-506000	Insurance Expense		\$ 4,430
10440-514500	Training & Education		\$ 900
10441-514000	Travel	\$ 1,500	
10441-514500	Training & Education		\$ 1,500
10446-532000	Supplies	\$ 860	
10446-506000	Insurance Expense		\$ 860
10460-526000	Advertising	\$ 168	
10460-561000	Professional Services		\$ 168
10490-590003	Capital Outlay	\$ 564	
10490-513003	Utilities		\$ 564
10550-516000	Maintenance & Repair	\$ 2,000	
10550-514800	Fees Paid to Officials		\$ 700
10550-590000	Capital Outlay		\$ 1,300
10660-526000	Advertising	\$ 2,500	
10660-506000	Insurance Expense		\$ 2,500

12541-532000	Supplies	\$	1,000		
12541-506000	Insurance Expense			\$	1,000
15446-511000	Telephone & Postage	\$	300		
15446-526000	Advertising	\$	700		
15446-506000	Insurance Expense			\$	1,000
50530-545000	Contract Services	\$	3,215		
50530-588000	Contingency			\$	3,215
61818-511000	Telephone & Postage	\$	1,000		
61818-513000	Utilities	\$	13,000		
61818-514500	Training & Education	\$	50		
61818-506000	Insurance Expense			\$	2,477
61818-516000	Maintenance & Repair			\$	11,573
66868-561000	Professional Services	\$	4,000		
66868-506000	Insurance Expense			\$	3,629
66868-511000	Telephone & Postage			\$	371
		\$	36,187	\$	36,187

Explanation: Various Departments - Transfer for operations for the remainder of this fiscal year.

Net Budget Effect:

- Operating Fund (10) - No change.
- Fire Services Fund (12) - No change.
- Occupancy Tax Fund (15) - No change.
- Governmental Construction Fund (50) - No change.
- Mainland Water Fund (61) - No change.
- Southern Outer Banks Water Fund (66) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
50548-570000	Reimbursable Expenses	\$ 10,000	
50380-481000	Investment Earnings		\$ 10,000
		<u>\$ 10,000</u>	<u>\$ 10,000</u>

Explanation: Knotts Island Fire Station (50548) - To appropriate funds for initial permits and other reimbursable expenses for the Knotts Island Fire Station.

Net Budget Effect:

Governmental Construction Fund (50) - Increased by \$10,000.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense

24690-545000	Contract Services	\$	22,562		
	Fund Balance				
24390-499900	Appropriated			\$	22,562
			<u>\$</u>	<u>22,562</u>	<u>\$</u>
					<u>22,562</u>

Explanation: Crawford Fire District Tax Fund (24690) - To appropriated fund balance from the Crawford Fire District for turn-out gear necessary to meet the minimum requirement for the ISO inspections.

Net Budget Effect: Governmental Construction Fund (50) - Increased by \$10,000.

<u>Account Number</u>	<u>Account Description</u>	Debit		Credit	
			Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense
22690-545002	Contract Services - Knotts Isl	\$	28,000		
	Fund balance				
22390-499900	appropriated			\$	28,000
			<u>\$</u>	<u>28,000</u>	<u>\$</u>
					<u>28,000</u>

Explanation: Knotts Island Fire Department (22690) - To appropriate funds to apply to the Knotts Island fire department request of \$80,445 per letter dated 5/15/2007. Currently the Fruitville Fire District Fund has \$28,000 available for appropriation.

Net Budget Effect: Fruitville Fire Fund (22) - Increased by \$28,000.

<u>Account Number</u>	<u>Account Description</u>	Debit		Credit	
			Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense
10545-561000	Professional Services	\$	12,000		
10330-420000	Beer & Wine Taxes			\$	12,000
			<u>\$</u>	<u>12,000</u>	<u>\$</u>
					<u>12,000</u>

Explanation: Medical Examiner (10545) - Increase appropriations for additional fees for the medical examiners for this fiscal year.

Net Budget Effect: Operating Fund (10) - Increased by \$12,000.

Commissioner's Report

Chairman Nelms stated that neither he nor Commissioner Bowden knew what is in the current budget since it was changed by 3 commissioners without their knowledge.

Commissioner Etheridge requested a letter to DOT to study the NC 168 and Maple Road intersection for a stoplight and reduce the speed limit.

Adjourn

There being no further business, the meeting adjourned.