

CURRITUCK COUNTY
NORTH CAROLINA
FEBRUARY 6, 2006

The Board of Commissioners met at 6:00 p.m. to review the Extension and Recreation buildings.

The Board of Commissioners met on Monday, February 6, 2006, at 7:00 p.m. for its regularly scheduled meeting at the Historic Courthouse in the Commissioners Meeting Room with the following members present: Chairman O'Neal, Vice Chair Martin, Commissioners Bowden, Miller, and Etheridge.

Invocation and Pledge of Allegiance

Bob Henley was present to give the invocation and pledge of allegiance.

Approval of Agenda

Commissioner Etheridge moved to amend the agenda to delete Items 9 and 10 and move Item 7 up to Item 3. Commissioner Miller seconded the motion. Motion carried.

- Item 1 Approval of Agenda
- Item 2 Public Comment
Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.
- Item 3 **Public Hearing and Action PB 05-41 THOMAS CHRISTOPHER POPE AND DAVID JACKSON:** Rezone approximately 3.5 acres from Agriculture (A) to General Business (GB) on property located on the north side of Shortcut Rd. (US 158) approximately 1,480; west of the intersection with Gregory Rd. Tax Map 27, Lots 19A and 20A, Crawford Township
- Item 4 **Public Hearing and Action PB 05-39 CTX:** Rezone approximately 45.73 acres from Agriculture (A) to General Business (GB) on property located on the east side of Caratoke Highway approximately 1,300' north of Tulls Creek Rd. Tax Map 9, Lot 29 K, Moyock Township.
- Item 5 **Action PB 03-28 WATERSIDE VILLAGES, PHASE 1A:** Preliminary Plat for 4 residential lots on property located off of NC 158 (Caratoke Highway) just south of Soundside Estates (in Grandy). Tax Map 108, lot 22F, Poplar Branch Township.
- Item 6 **Public Hearing and Action PB 06-02 FREEDOM FOREST PHASE II:** Sketch Plan/Special Use Permit for 5 residential lots on property located on the West side of Shortcut Road (US 158), 1.4 miles east of Airport Road and adjacent to Central Elementary School. Tax Map 60, Lot 99E, Crawford Township.
- Item 7 **Public Hearing and Action PB 04-47 BLACKWATER USA:** Special Use Permit for Security Training Operations and Services Facility on property located at the South end of Puddin Ridge Road, adjacent to Camden County border, Tax Map 11, Lot 4A, Tax Map 12, Lot 1, Tax Map 17, Lot 1A, Moyock Township.
- Item 8 Discussion on Knotts Island Facilities
- Item 9 Discussion and consideration of proposed EMS re-organization.
- Item 10 Consideration of 2006 proposed contract for Ocean Rescue.
- Item 11 Appointment to Nursing Home Community Advisory Committee.
- Item 12 Appointment to Senior Citizen Advisory Board
- Item 13 Appointment to Regional Library Board.
- Item 14 Consent Agenda:
Budget Amendment
Approval of January 17 minutes.
Request DOT to add Fullbrick Lane to State System.
Change Order for Southern Park improvements.
Approval of Airport TIP Submission Project.
Approval of Register of Deeds request to restore Deed Book 2.
- Item 15 Commissioner's Report

- Item 16 County Manager's Report
Adjourn
Tourism Development Authority Meeting
Call to Order
- Item 1 Report from Tourism Department & Tourism Advisory Board
- Item 2 Discussion and Action on adoption of Tourism Website and Visitor's Guide Policy
- Item 3 Discussion and Action on additional funding.

Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Chairman O'Neal opened the public comment period.

David Palmer, Chamber Chairman, presented the Board with a proposal for the July 4th fireworks. Mr. Palmer also reminded the Board of the meeting on Unified Government April 6, 2006.

Gene Walter, Carova Beach Volunteer Fire Dept., expressed concerns with lack of EMS in Carova.

Kathy Kirch, Carova Beach, expressed concerns with EMS service in Carova and lack of paid employees.

There being no further comments, Chairman O'Neal closed the public comment period.

Public Hearing and Action PB 04-47 BLACKWATER USA: Special Use Permit for Security Training Operations and Services Facility on property located at the South end of Puddin Ridge Road, adjacent to Camden County border, Tax Map 11, Lot 4A, Tax Map 12, Lot 1, Tax Map 17, Lot 1A, Moyock Township.

Sworn testimony was given prior to making statements.

David Webb, Planner, reviewed the request after testifying to be an expert witness.

LOCATION: South end of Puddin Ridge Road, adjacent to Camden County Border, Moyock Township.

ZONING DISTRICT: Agricultural (A)

TAX ID: 0011-000-004A-0000 0012-000-0001-0000
0017-000-001A-0000

OWNER:
E&J Holdings, LLC
PO Box 1029
Moyock, NC 27958

APPLICANT
Arcadis G&M of NC, Inc.
801 Corporate Center Dr.
Suite 300
Raleigh, NC 27607

LAND USE/ZONING OF SURROUNDING PROPERTY:

NORTH: Residential and Agricultural- Zoned A
SOUTH: Vacant- Zoned A
EAST: Agricultural- Zoned A

WEST: Vacant and Agricultural- Zoned A

NARRATIVE:

- E & J Holdings is requesting a Special Use Permit for the Blackwater Training Facility in Currituck County that will include firing ranges, classrooms and a bunkhouse.
- The three parcels for the site are located on the south end of Puddin Ridge Road in the Moyock Township, on the border with Camden County. The three parcels total 3,212 acres in area.
- This property is zoned Agricultural and the Table of Permissible uses allows Security Training Operations and Services Facility (use 39.000) in this zoning district with a Special Use Permit.
- The Board of Commissioners amended the UDO on May 3, 2004 to allow this use under specific conditions.
- Blackwater has an existing training facility in Camden County.
- The firing range will be used for small arms training. The armory and explosives storage are in an existing facility in Camden County.
- Twenty-nine stalls for firing are proposed that will be backed by an earthen berm. The downrange safety area does not face any exterior property line and is contained on a 2,423 acre parcel.
- The proposed plans also include 14 modular classrooms at 2,400 SF each and a 4, 000 SF bunk house.
- There currently is no access to a state maintained road or a recorded easement to these properties. Legal access is required before building permits can be issued.
- Article 14, Conditional and Special Uses requires 29 specific standards for this use and are found below under Additional Ordinance Requirements.
- The firing ranges are required to be 900 feet from any property line and on land that is predominately undeveloped.
- The firing ranges will be over 1,900 feet from the nearest property not owned by E&J Holdings.
- This plan was reviewed at the December 8, 2005 Technical Review Committee Meeting.
- The plan received conditional TRC approval with the recommended conditions included in the staff comments.

QUESTION(S) BEFORE THE BOARD:

Conditional Use Permit Criteria and Staff Findings:

(The Board must find that the applicant meets all criteria in order for a Special Use Permit to be approved.)

In granting a Special Use Permit, the Board may attach to the Permit such reasonable requirements in addition to those specified in this Ordinance as will ensure that the development in its proposed location:

- (a) Will not endanger the public health or safety;
- (b) Will not injure the value of adjoining or abutting

- property;
- (c) Will be in harmony with the area in which it is located;
 - (d) Will be in conformity with the Land Use Plan, Thoroughfare Plan, or other plan officially adopted by the Board of Commissioners; and,
 - (e) Will not exceed the county's ability to provide adequate public facilities, including, but not limited to, schools, fire and rescue, law enforcement, and other county facilities.

Following is the staff Suggested Findings for each criteria (as is required by the UDO).

1. COMPLETENESS OF THE APPLICATION

Suggested Findings:

- 1. The application is complete.

2. COMPLIANCE WITH ORDINANCE REQUIREMENTS

Suggested Findings:

- 1. The applicant's proposal will be required to maintain compliance with all UDO requirements and any additional requirements of the Board of Commissioners.

- (a) The proposed use **will not** materially endanger the public health or safety for the following reasons:

Suggested Findings:

- 1. The firing ranges will be over 1,900 feet from the nearest property not owned by E&J Holdings.
- 2. The use will meet all of the safety requirements found in Article 14.

- (b) The proposed use **will not** substantially injure the value of adjoining or abutting property for the following reasons:

Suggested Findings:

- 1. Section 1310 of the Unified development Ordinance indicates that the operation of a Security Training Operations and Services Facility (use classification 39.000) is a permitted land use with a Special use permit in an A (Agricultural) zoning district.
- 2. The existing land uses will be buffered by existing vegetation and drainage canals.

- (c) The proposed use **will** be in harmony with the particular neighborhood or area in which it is to be located.

Suggested Findings:

- 1. The facility cannot conduct firing range activities between the hours of 10 p.m. to 7 a.m. EST daily.
- 2. There are no residential uses within 2000 feet of the facility.

- (d) The proposed use **will** be in general conformity with the Land Use Plan, Thoroughfare Plan, or other plan officially adopted by the Board of Commissioners.

Suggested Findings:

- 1. The 1990 Land Use Plan classifies the property as "Conservation". According to the 1990 Land Use Plan,

"The purpose of the conservation class is to provide for the effective long-term management and protection of significant, limited or irreplaceable areas."

2. This low density development will not significantly impact any wetlands on the site.
3. The proposed use conforms to the approved County Plans.

- (e) The proposed use **will not** exceed the county's ability to provide adequate public facilities, including, but not limited to, schools, fire and rescue, law enforcement, and other county facilities. Applicable state standards and guidelines shall be followed for determining when applicable facilities are adequate. Such facilities must be in place or programmed to be in place within two years after the initial approval of the sketch plan. In the case of subdivision and multi-family development at the sketch plan/special use, preliminary plat or final plat stage, the Board of Commissioners may establish time limits on the number of lots/units available for development to assure adequate public facilities are available in accordance with Section 2015.

Suggested Findings:

1. The proposed commercial use will not exceed the county's ability to provide adequate public facilities.

Additional Ordinance Requirements:

(These are the specific conditions listed in Article 14 of the UDO and will be incorporated into the final order.)

- 23.A Security Training Operations and Services Facility is permitted in the "A" District only. A minimum lot size for this use shall be three thousand five hundred (3500) contiguous acres. All areas within the proposed Security Training Operations and Services Facility, including but not limited to firing area(s), backstops, downrange safety zones, parking & accessory areas, parachute landing zone, driver training area, etc. shall be under uniform control or ownership. The Security Training Operations and Services Facility shall also be subject to the following requirements: **(Amended 5/3/04)**

Firearms and Explosive Training

- (a) The design criteria for all firearms ranges cited in the Military Handbook - Range Facilities and Miscellaneous Training Facilities Other Than Buildings (MIL-HDBK-1027/3B), as amended or superseded or the National Rifle Association range Manual, as amended or superseded shall be met;
- (b) The proposed firearms ranges shall be reviewed by and comments received from the Currituck County Sheriff's Department;
- (c) No firing or explosive training activities shall occur between the hours of 10 p.m. to 7 a.m. EST daily;
- (d) The immediately adjacent areas to the proposed training areas and ranges shall be predominately undeveloped and shall be at least nine hundred (900) feet from any property line regardless of the direction of fire unless the applicant can provide noise or safety test evidence to show that a lesser distance may be acceptable;
- (e) The maximum downrange safety area for each range and shooting area shall be essentially fan-shaped, with its vertex being 100 yards each

- side of the end firing point and extending 4800 meters in length 100 degrees from the firing line, plus an additional 100 meters running parallel to the 100 degree line. The safety area shall not encompass any public right-of-way or other property not owned by range operator or owner;
- (f) Weapon types will be restricted to pistol, rifle and shotgun, or similar. No automatic assault type weapon shall be used by the general public but will be allowed by any law enforcement, military or federal agency group duly authorized to use these style weapons. Limits on caliber size shall be in accordance with the National Rifle Association Range Manual subject to the physical constraints of the property;
 - (g) Concussion type explosives will be permitted for use by law enforcement, military or federal agency group duly authorized to use these type of explosives;
 - (h) Military, para-military or militia type activities or maneuvers, including but not limited to hand-to-hand combat training, maritime training, swamp, or guerilla warfare techniques, incendiary type firings, infiltration course type training, etc. permitted for use by law enforcement, military or federal agency groups only;
 - (i) All actual firing activities will be directed toward either moving or stationary targets only;
 - (j) Any overnight or temporary storage of weapons, ammunition and explosives shall meet the Department of Defense storage and stand-off safety standards;
 - (k) In no case shall any explosive material be stored, either inside or outside a "magazine," closer than one thousand twelve hundred fifty (1250) feet to a property line or dwelling unit and three hundred (300) feet to any roadway;
 - (l) The maximum amount of explosives on-site at any one time shall not exceed one hundred (100) pounds stored and ten (10) pounds utilized during any one evolution;
 - (m) A listing of the type, amount, and physical location of all explosive material shall be provided by the applicant to the County annually at the special use renewal hearing;
 - (n) The County Fire Marshall shall be authorized by the applicant to inspect the site and shall not be required to give advance notice of his inspection date for the purpose of determining compliance with all required permits and regulations including but not limited to: Alcohol, Tobacco and Firearms (AT&F) permits, National Fire Protection Association standards, Volume 5 of the NC State Building code (Fire Prevention Code), and local ordinances. The facility shall be inspected annually for the first three (3) years and thereafter a minimum of once every five (5) years;
 - (o) The facility and all individuals working with explosives within the facility shall be certified and permitted by Alcohol, Tobacco and Firearms (AT&F) to conduct such operations in compliance with its permits;

Driver Training and Vehicle Maintenance

- (p) The immediately adjacent areas to the driver training area shall be predominately undeveloped and shall be at least one hundred fifty (150) feet from any property line unless the applicant can provide noise or safety test evidence to show that a lesser distance may be acceptable;
- (q) Burning of non-vegetative matter and disposal of toxic/hazardous matter is prohibited

- (r) Stockpiling of tires and vehicles is prohibited;
- (s) No driver training is permitted on any public road and all driver training may only be conducted in clearly marked designated driving areas;

Rotary and Fixed-Wing Aircraft Operations and Parachute Operations

- (t) Any training or operations involving rotary or fixed wing aircraft shall comply with FAA Part 91 and any and all other applicable FAA regulations or any other applicable State or local ordinance that governs the use and operation of rotary and fixed wing aircraft.
- (u) Any and all parachute operations shall comply with FAA Part 105 and any and all other applicable FAA regulations or any other applicable State or local ordinance that governs parachute operations, including any and all federal, state or local rules and regulations related to a parachute landing zone, if any;

Dining Facility and Lodging

- (v) Construction of dormitory type structures to house not more than one hundred twenty (120) persons at any one time shall be permitted to provide overnight accommodations to those people training at the Security Training Operations and Services Facility; provided that all state, county and relevant agency permits, approvals and licenses are obtained in connection with the construction and operation of such structure;
- (w) All state, county and relevant agency permits, approvals and licenses must be obtained in connection with the operation of a dining facility;
- (x) Sleeping and dining accommodations to persons not utilizing or otherwise associated with the Security Training Operations and Services Facility shall not be permitted;

Miscellaneous

- (y) The site or area used as a Security Training Operations and Services Facility shall be enclosed by a six (6) foot fence or otherwise restricted by natural physical features (i.e. swamps, bodies of water, ditches, etc.) so that access to the site is controlled to insure the safety of patrons, spectators and the public at large. Warning signs shall be posted along access points;
- (z) The special use permit is non-transferable and will be reviewed annually for the first three years after approval and then every five years thereafter.
- (aa) The special use permit does not waive any requirement for compliance with any applicable federal, state and local rules, regulations, permits and other required licenses and permits to conduct any of the aforementioned operations or to construct any building or improvement;
- (bb) The operators of a Security Training Operations and Services Facility must provide proof of coverage by adequate accident and liability insurance companies. A minimum coverage of \$2,000,000 shall be established; and
- (cc) That any activity not specifically mentioned within the foregoing shall be prohibited.

STAFF RECOMMENDATION

Staff recommends **approval** with the following conditions:

1. All conditions of UDO Section 1402(23) shall become a part of this permit.
 2. The plans dated 1-17-2006 shall be the approved site plan for this permit.
 3. A zoning permit shall be issued by the Department of Planning before the use begins.
 4. All required state, county and federal permits shall be secured before the use begins.
 5. Permits for North Carolina Stormwater and Sedimentation and Erosion Control are required.
 6. All comments and conditions of the Technical Review Committee shall become a part of this permit, including, but not limited to:
 1. Fire Services:
 - a. There must be street names and structural addresses in order to expedite the delivery of emergency services. Any hard wired communications from these structures should indicate this addressing when calling the Currituck County 911 Center.
 - b. There must be either fire hydrants within 400' of all parts of all structures or an engineered fire suppression pond capable of delivering 1000gpm over 2 hours throughout a 50 year drought period located with 2500' of all structures. These measurements are as hose would fall from the back of fire apparatus.
 2. County Engineer
 - a. An Engineering Storm Water Management Plan Report is required to include: substantiating calculations demonstrating difference between pre-development of 10 yr.-hr design storm event vs. post-development of 10 yr.-2 hr. design storm event; explanation of aforementioned in narrative form.
 3. Applicant will indicate locations of access easements at time of building permit application.
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PLANNING BOARD DISCUSSION

Mr. Richard Lee of Arcadis, presented a map showing easement with Puddin Ridge Rd.

Mr. Keel asked about automatic weapons.

Mr. Webb read the ordinance stating who can use an automatic weapon in Currituck County.

Mr. Midgette asked if the conditions set forth by staff were agreeable.

Mr. Lee stated that there would be discussions with staff on a few items they'd like to negotiate.

Ms. Turner asked about the security plan around the firing range.

Mr. Lee said that there are 576 acres that include another tract and there are actual canals that surround the area.

Mr. John Snowden, Currituck Independent, stated that noise from Blackwater can be heard in Maple and stated his disappointment that the board didn't ask questions about noise.

Mr. Kovacs stated that he lives in Quail Run, can hear the noise and is not offended by it because he is supportive of what Blackwater does.

Ms. Turner said that this activity is within the acceptable levels of the noise ordinance.

Mr. Wayne Leary, ED Director, stated the ED board's support for Blackwater.

PLANNING BOARD ACTION

Mr. Keel motioned to approve the request as presented. Mr. Winter seconded the request. Motion passed unanimously.

Chairman O'Neal opened the public hearing.

William Baker, Wildwood Acres, expressed concerns with environment and opposes request.

Richard Lee, Arcadis, was established as an expert witness to answer questions if needed.

Bill Mathews, Blackwater, presented a presentation on their facility and the work they do. Mr. Mathews also answered questions regarding noise and location of firing range and assured citizens that firing would be away from homes in the area.

Rhonda Ross, Summit Farms, expressed concerns with noise and property values, opposes request.

Carol Bell, Puddin Ridge Road, opposes request.

Sharon Mason, opposes request.

John Yi, Oxford Road, opposes request.

Greg Krause, requested Board to deny request due to safety and proximity to homes. He also questioned why this same request was denied in 1996.

Juanita Krause, Summit Farms, opposes request and expressed concerns with environment and noise and why the Board has not addressed concerns of the citizens. She also presented a list of questions to be recorded in the minutes.

Matthew Krause, Summit Farms, son of Anita Krouse, expressed his concerns about feeling safe in his home.

Mike Svede, opposes request and stated county needed to verify data.

John Grover, Summit Farms, opposes request.

Corey Arnold, Cahoon Farms, requested a noise study.

Edward Barnes, Summit Farms, opposes noise.

Sherry Motes, Summit Farms, opposes request.

John Williams, Eagle Creek, opposes request and would like a noise study.

Sam Nelson, Eagle Creek, opposes request and does not like the hours of operation.

David Palmer, Chamber member, supports request and stated that there is no way the county can deny this request.

John Fedele, Eagle Creek, opposes request.

Glenn Starboard, Ranchland, supports request which brings jobs to county.

David Myers, Wildwood Acres, questioned how much money was to be made by Blackwater. Chairman O'Neal stated that was not relevant to the request.

William Russo, Wildwood Acres, opposes request and expressed his concerns.

Amanda Russo, Wildwood Acres, opposes request and asked Board to consider effects on residents.

Troy Breathwaite, Wildwood Ares, opposes request and takes offense at the presentation by Blackwater. Mr. Breathwaite was presented as an expert witness regarding noise and lead contamination.

Gary Davis, Cooper Garrett Road, opposes request and noise.

Jimmy Hartman, opposes request.

Randy Shivley, requested Board to deny request and has concerns with the noise.

Chris Gilbert, Ranchland, supports request because it brings jobs to the county.

Bob Henley, ED Board, supports request and contributions to the county.

Brenda West, opposes request because of safety and noise.

Roy Meidinger, Blackwater employee, supports request.

Jeff Hamilton, Blackwater, supports request and the jobs provided.

Kevin Kelleher, Blackwater, supports request.

Jim Dehart, supports the job opportunities.

Ron Slezak, Moyock, proud of the noise that is made and supports the request.

Charles Gray, Wildwood Acres, opposes traffic and noise.

Gary Flannelly, Blackwater employee, invited the public to come out and tour the facility.

Shana Winslow, Blackwater, supports request.

Brenda Morin, Blackwater, supports request.

Ron Johnson, Blackwater, supports request.

Mike Vernon, supports request.

Janet Sanderlin, Tabby St, supports Blackwater.

Linda Knox, supports Blackwater.

Tammy Stocks, Blackwater, supports jobs Blackwater brings to County.

Carol Warburton, supports Blackwater.

Carol Smeltzer, Chesapeake, Va, Blackwater employee, supports permit.

Randy Hogge, Blackwater Master Ranger, supports request.

Jonathan Allen, Arcadis, stated all the requirements have been met.

Wesley Ferrell, supports request.

Larry Semones, Wedgewood Drive, supports permit.

Jerry McLesky, Eagle Creek, stated all his questions have been answered and supports permit request.

Jim Lee, Reporter, supports Blackwater's request for a permit.

Commissioner Miller questioned Mr. Mathews on who would maintain Puddin Ridge Road; he also stated that Blackwater could use any type of large weapons and ammunition; he also questioned if Blackwater would pay occupancy tax on the bunk house; Blackwater will provide insurance. Commissioner Miller was

concerned with why the zoning permit would be issued before the special use permit.

Commissioner Miller requested Mike Doxey, Soil and Water Conservation, to review the drainage issues, buffer and storm water management plan that would be necessary for Blackwater to complete their request. Mr. Doxey was sworn in as an expert witness.

Mr. Doxey stated that water drains in Lateral A from Blackwater, and this would need to be addressed at a later date before construction.

There being no further comments, Chairman O'Neal closed the public hearing.

Commissioner Etheridge asked the Attorney if all technical and legal questions have been addressed and if Blackwater has met all the requirements of the UDO.

Attorney McKenzie stated that they have been answered.

David Webb, Planner, stated that they have met all conditions of the Unified Development Ordinance (UDO).

Commissioner Miller moved to table until Staff has addressed citizens concerns. Motion failed for a lack of a second.

Commissioner Bowden moved to approve with findings of fact and include conditions of the ordinance have been met before construction begins, Commissioner Martin seconded the motion. Motion carried with Chairman O'Neal and Commissioner Miller voting no.

Public Hearing and Action PB 05-41 THOMAS CHRISTOPHER POPE AND DAVID JACKSON: Rezone approximately 3.5 acres from Agriculture (A) to General Business (GB) on property located on the north side of Shortcut Rd. (US 158) approximately 1,480; west of the intersection with Gregory Rd. Tax Map 27, Lots 19A and 20A, Crawford Township

David Webb, Planner, reviewed the request.

TYPE OF REQUEST: Request for rezoning of two adjacent parcels with a total area of 3.5 acres from Agricultural (A) to General Business (GB). The applicants would like to open a commercial nursery at the site selling plants, landscaping materials and garden supplies.

LOCATION: This site is located in Shawboro along the north side of Shortcut Road, Crawford Township.

TAX ID: Tax Map 27; Parcels 19A & 20A
OWNERS: Thomas Pope
139 Coinjock Development Road
Coinjock, NC 27923
(252) 453-0263

David Jackson

1818 Shortcut Road
 Shawboro, NC 27973
 (252) 335-2231

ZONING:	<u>Current Zoning</u> Agricultural	<u>Proposed Zoning</u> General Business
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ZONING HISTORY: Both properties have been zoned Agricultural (A) since the adoption of the 1989 Zoning Map. However, since the 1950's (the effective year the building was constructed) the building on the Pope property has been used for a variety of commercial uses including Comito's nursery. To the best of staff's knowledge, this property, and the adjacent property to the west, were overlooked as being existing commercial sites when the zoning maps were being created.

In May of 2004, a rezoning request for only the Pope property from Agricultural to Commercial was denied.

LAND USE/ZONING OF SURROUNDING PROPERTY:

- NORTH:** Woodlands - zoned A
- SOUTH:** Residential & Cropland - zoned A
- EAST:** Croplands - zoned A
- WEST:** Auto Repair & Woodlands - zoned C & A

EXISTING LAND USE: Existing wood frame retail structure formerly used as Comito's Nursery and a single family home.

PROPOSED LAND USE: Commercial nursery business offering the sale of plants, landscape materials and garden supplies.

LAND USE PLAN

CLASSIFICATION: According to the 1990 Land Use Plan this area appears to be located at the boundary of the Rural with Services and Conservation land classifications. "Rural with Services" is to provide low density residential uses where development should be low intensity to maintain the primary rural character of the landscape. The purpose of the Conservation class is "to provide for the effective long-term management and protection of significant, limited or irreplaceable areas." This rezoning is not consistent with the Conservation classification and consistency with the Rural with Services class is questionable.

PUBLIC SERVICES AND UTILITIES: Crawford Volunteer Fire Department provides fire protection for this area. Electric, telephone, County water and cable are currently available.

TRANSPORTATION: The properties have a combined frontage of approximately 364' on Shortcut Road (US 158), classified as a Minor Arterial in the 1988 NCDOT Thoroughfare Plan.

FLOOD ZONE: The properties are located in Flood Zone C (outside of the 100 year flood plain).

SOILS: The soils found at the sites are not favorable for septic systems. Both properties have existing septic systems on them.

STAFF COMMENTS:

- The staff originally received an application for a rezoning to Commercial (C). After the pre-application conference, the application was changed to General Business because a residence

was on the property and this would make the house non-conforming.

- A nursery is a permitted use in the Agricultural Zone and a zoning permit could be issued to re-open the nursery or to build additional greenhouses.
- The properties are surrounded on 3 sides by Agricultural (A). There is an adjacent parcel to the west zoned Commercial (C) of these properties and a parcel zoned General Business (GB) approximately 500' southwest of the sites.
- The adjacent 0.72 acre commercial site was rezoned in April 2000. The GB parcel where a warehouse is located was noticed as a commercial site in 1989 when the zoning maps were developed.
- The Pope site was previously utilized for a commercial nursery (Comito's). The proposed use as a nursery would blend in with the agricultural flavor of the area.
- A similar rezoning request for the Pope property was reviewed and recommended for approval by the Planning Board in April 1998. The application was withdrawn prior to consideration by the Board of Commissioners.
- In April 2004, the Planning Board heard a request to have the Pope property rezoned from A to Commercial (C). The Planning Board recommended approval of the request at that time.
- The Board of Commissioners denied the request on May 3, 2004.

STAFF

RECOMMENDATION: These properties are contiguous with the Commercial zoning district and spot zoning may be of concern given the size of the properties. However, because the site has previously been utilized for commercial purposes (i.e. Comito's Nursery), and the properties are contiguous with commercial zoned property, staff recommends approval if the Board wishes this to be a commercial area.

Chairman O'Neal opened the public hearing.

David Messina, Bells Island, adjacent property owner, expressed his concerns with traffic and opposes the request.

Jim Lee, Shortcut Road, expressed traffic concerns and opposes the request.

Thomas Pope, property owner, stated that a nursery is in compliance with the county ordinance.

David Jackson, supports the request.

There being no further comments, Chairman O'Neal closed the public hearing.

Commissioner Etheridge moved to approve with DOT investigating the traffic and a no passing lane. Motion failed for lack of a second.

Commissioner Etheridge moved to continue until questions have been addressed. Commissioner Bowden seconded the motion. Motion carried with Commissioner Martin voting no.

Public Hearing and Action PB 05-39 CTX: Rezone approximately 45.73 acres from Agriculture (A) to General Business (GB) on property located on the east side of Caratoke Highway approximately 1,300' north of Tulls Creek Rd. Tax Map 9, Lot 29 K, Moyock Township.

David Webb, Planner, reviewed the request.

TYPE OF REQUEST: Request for rezoning approximately 46 acres from Agricultural (A) to General Business (GB) to allow the development of a general business development for retail businesses.

The lot is "split zoned" and contains a total area of approximately 190 acres of which approximately 145 acres is zoned Residential (R) and is currently being developed as Shingle Landing.

LOCATION: This site is located on the east side of Caratoke Highway approximately 1500' northeast of Tulls Creek Road, Moyock Township.

TAX ID: Tax Map 9 Parcel 29K

OWNER:
CTX, Inc.
c/o Scot realty, Inc.
378 Caratoke Hwy.
Moyock, NC 27958
(252) 435-2531

AGENT:
J. Larry Gaither
c/o Scot realty, Inc.
378 Caratoke Hwy.
Moyock, NC 27958
(252) 435-2531

ZONING:	<u>Current Zoning</u> Agricultural	<u>Proposed Zoning</u> General Business (46 acres)
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ZONING HISTORY: This property has been zoned Agricultural (A) since the adoption of the 1989 Zoning Map.

LAND USE/ZONING OF SURROUNDING PROPERTY:

NORTH: Woodlands and Cropland - zoned LM
SOUTH: Residential & Cropland - zoned A
EAST: Residential, Woods and Croplands - zoned R
WEST: Vacant Commercial - zoned GB

EXISTING LAND USE: Farmland and woodlands

- PROPOSED LAND USE:** Commercial development for retail businesses
- PUBLIC SERVICES AND UTILITIES:** Moyock Volunteer Fire Department provides fire protection for this area. Electric, telephone, county water, natural gas and cable are currently available.
- TRANSPORTATION:** The ingress/egress for this property is on Caratoke Highway which is classified as a Minor Arterial in the 1988 NCDOT Thoroughfare Plan. Currently non-gated railroad tracks must be crossed when utilizing this access.
- In conjunction with the development of Shingle Landing, a gated railroad crossing will be installed.
- LAND USE PLAN:** The 1990 Land Use Plan has this property designated Urban Transition and Rural. However, the maps are not clear due to a diminished scale and it is difficult to precisely determine the exact locations of these classifications on this property.
- The Urban Transition class is intended "to provide for future intensive urban development on lands that are suitable and that will be provided with the necessary urban services to support the intense urban development". The Urban Transition area described in the LUP are areas that are presently being developed for urban purposes, or will be developed in the next 5 to 10 years, to accommodate the anticipated population and urban growth. These areas are in an urban "transition" going from lower intensity uses to higher intensity uses. This class is intended for mixed land uses such as residential, commercial, institutional, industrial and other uses at, or approaching, high to moderate densities.
- The "Rural" classification described in the LUP calls for "low density dispersed single-family residential uses at a gross density of approximately one unit per acre are appropriate."
- SOILS:** Approximately half of the site is marginally favorable for septic systems while the remaining portion unfavorable for septic systems.
- Due to the soils, any intensive development at this site will most likely require the use of a centralized wastewater system.
- FLOOD ZONE:** The eastern third of the site is located within a 100 year floodplain with the remaining portion being outside of the 100 year floodplain.
- STAFF COMMENTS:**

- When the General Business (GB) zoning district was created along

Caratoke Highway numerous lots ended up with split zoning. The GB zoning district along this portion of Caratoke Highway spans from the railroad right-of-way to the highway.

- The site is adjacent to GB zoned land to the west and LM zoned land to the north.
- The Land Use Plan promotes commercial nodal development instead of having it stretched out along the highway. A goal of the 1994 Highway Corridor Plan is to promote economic development along Caratoke Highway in such a manner to minimize the negative impacts to the traveling public.
- The purpose of the commercial nodes is to minimize the effects of strip commercial development. This rezoning will foster commercial nodal development along Caratoke Highway.
- Consistency with the Land Use Plan is difficult to determine due to the fact that the maps do not clearly indicate the classifications. In addition, the current Land Use Plan is dated and may not be valid. A General Business development is consistent with the Urban Transition designation, yet it is not consistent with the Rural designation.
- The property's ingress/egress is currently via a dedicated 65' right-of-way off of Caratoke Highway and requires crossing non-gated railroad tracks for access. In conjunction with the Shingle Landing development, a gated railroad crossing will be installed. This gate will help mitigate safety concerns for the future development.
- A rezoning for this portion of the property was previously requested in May 2003. That request was for 40 acres of General Business and 150 acres of Residential. The item was tabled at the Board of Commissioners level and was never voted on.
- On April 19, 2004 the BOC approved rezoning 145 acres of the site from Agricultural (A) to Residential (R). This residential portion is currently being developed as Shingle Landing, an 82 lot Conservation Subdivision.
- This rezoning would promote commercial nodal development which is supported by the 1990 Land Use Plan and the 1994 Highway Corridor Plan.

STAFF**RECOMMENDATION:**

This site is contiguous with an existing General Business zone and is located in an area that is experiencing concentrated growth. On this basis, staff recommends approval of this rezoning.

PLANNING BOARD DISCUSSION

Mr. Kovacs asked about suitability of septic systems for this development.

Mr. Old said that he feels that there will be regular septic systems, but no central sewer.

There was discussion about the railroad crossing being gated.

PLANNING BOARD RECOMMENDATION

Mr. Keel motioned to approve the request as presented. Mr. Bell seconded the request. The motion passed unanimously.

Chairman O'Neal opened the public hearing. There being no comments, he closed the public hearing.

Commissioner Miller moved to approve. Commissioner Etheridge seconded the motion. Motion carried.

Action PB 03-28 WATERSIDE VILLAGES, PHASE 1A: Preliminary Plat for 4 residential lots on property located off of NC 158 (Caratoke Highway) just south of Soundside Estates (in Grandy). Tax Map 108, lot 22F, Poplar Branch Township.

David Webb, Planner, reviewed the request.

**ITEM: PB 03-28 WATERSIDE VILLAGES, PHASE 1A
AMENDED PRELIMINARY PLAT FOR 4 RESIDENTIAL
LOTS**

LOCATION: Off of NC 158 (Caratoke Highway) just south of Soundside Estates (in Grandy), Poplar Branch Township.

TAX ID: 0108-000-022F-0000

ZONING DISTRICT: Agricultural

OWNER:	APPLICANT/AGENT
VOC, LLC	Bissell Professional Group
P.O. Box 147	PO Box 1068
Harbinger, NC 27941	Kitty Hawk, NC 27949

ADJACENT/SURROUNDING PROPERTY:

NORTH: Residential - zoned A
SOUTH: Vacant - zoned A
EAST: Currituck Sound
WEST: Residential/Commercial/Vacant - zoned GB

NARRATIVE OF REQUEST:
VOC, LLC is seeking Preliminary/ Final Plat approval for Phase 1A which is 4 lots within Waterside Villages of Currituck. The total acreage of the entire development is 72.3 acres. The development is setting aside 45% of the total site area as open space. The development includes sound access with a marina, pier, nature trails, indoor/outdoor swimming pools and a clubhouse as recreational amenities.

This property is zoned Agricultural (A) with an overlay zoning for a Planned Adult Retirement community. The single family home sites are a minimum of 5,200 sf. The lots are ready for connection to a centralized wastewater treatment system and to the county's water system. The new centralized wastewater treatment plant is operational for this development.

All of the utility lines for this phase were installed and accepted for Phase 1. No new street construction is required for this phase.

OTHER IMPORTANT ELEMENTS TO THIS PLAN:

- STREETS:** All streets are built to NCDOT Design and Construction Standards. The streets will be private and will be maintained by the Homeowners Association.
- A deceleration lane is installed from Caratoke Highway into the project.
- WATER:** The County will provide water to this development. It is estimated that water usage for this phase to be 1,200 gallons per day.
- FIRE:** This development is served by fire hydrants and is located within the Lower Currituck Volunteer Fire Department, which currently has a State ISO rating of 9.
- WASTEWATER:** The engineer has certified the central wastewater system is complete
- SCHOOL CAPACITIES:** Based on the proposed age restrictions for residents within this development (55 and over) this development should have no impact on school capacities.
- OPEN SPACE:** A minimum 35%, or 25.3 acres, of the total tract must be set aside as open space. A total of 32.71 acres, or 45% of the site, has been dedicated open space. The Homeowners Association will be responsible for maintaining the open space.
- DRAINAGE:** A Stormwater Permit has been issued by the Division of Water Quality. The drainage plan has been approved by County Engineer and the Soil & Water Conservation District.
- FLOOD ZONES:** Flood zone X (not within the 100 year flood area),
- LAND USE PLAN CLASS:** Rural

STAFF COMMENTS:

1. Waterside Villages received initial Sketch Plan approval for 232 adult retirement residences from the Board of Commissioners on September 15, 2003. The approved residential mix is comprised of 148 single family lots and 84 multi-family units.
2. An Amended Sketch Plan for 18 additional single family lots for a total of 250 units was approved by the Board of Commissioners on October 4, 2004.
3. Preliminary Plat approval for Phases 1 through 6, which consists of 148 single family lots and 10 multi-family units, was granted by the Board of Commissioners on October 4, 2004. The lots of Phase 1A were not included in that approval.
4. Phase 1 Final Plat, for 34 single family lots was approved by the Board of Commissioners on October 11, 2005.
5. On December 13, 2005, the Planning Board reviewed and recommended approval of the Preliminary Plat for phases 7A and 7B of Waterside Villages which consists of two multi-family buildings containing a total of 18 condo units. The Board of Commissioners will consider 7 A and 7B on January 3, 2006.
6. As of January 3, 2006, only 34 single family lots have been recorded.
7. The open space beside between lots 164 and 130 needs to be labeled.
8. Technical Review Staff:
 - On December 8, 2005, Technical Review Staff reviewed this application:
 - (a) Planning Department- Reviewed and the corrected plans (dated 12-15-2005) were approved.
 - (b) County Engineer - reviewed & approved
 - (c) Soil & Water Conservation - reviewed & approved
 - (d) Fire Marshal - reviewed & approved
 - (e) County Water Department - reviewed & approved
 - (f) County Mapper - reviewed & approved
 - (g) Lower Currituck VFD Fire Chief - no comments received
 - (h) NCDENR, Water Quality - Previously issued a Wastewater Surface Irrigation Permit and a Wastewater Collection System Extension Permit.
 - (i) NCDENR, Land Quality - Previously issued a Erosion and Sedimentation Control Plan; letter of approval has been issued
 - (j) NCDENR, Water Quality - Previously issued a High Density Stormwater Permit
 - (k) NCDOT - reviewed and approved with no comments
 - (l) Phone Company - reviewed with no comment
 - (m) Superintendent of Schools - no comments received

- (n) N C Power - reviewed with no comment
- (o) CAMA - reviewed and delineated
- (p) USACOE - reviewed and issued Notification of Jurisdictional Determination

STAFF RECOMMENDATION:

Staff recommends **conditional approval** for Preliminary Plat subject to the following conditions and for the following reasons.

1. The applicant meets the standards and requirements within the County's UDO for Preliminary Plat approval.
2. The development has been completed strictly in accordance with the plans submitted to and approved by the Board of Commissioners and which may be amended from time to time per UDO provisions.
3. A Final Plat shall be submitted for approval and signature by the Board of Commissioners Chairman.

PLANNING BOARD DISCUSSION

Mr. Klebitz stated that the developer is in agreement with all the corrections.

PLANNING BOARD ACTION

Mr. Kovacs motioned to approve the request as presented. Mr. Riley seconded the request. Motion passed unanimously.

Commissioner Etheridge moved to approve with staff recommendations. Commissioner Martin seconded the motion. Motion carried.

Public Hearing and Action PB 06-02 FREEDOM FOREST PHASE II: Sketch Plan/Special Use Permit for 5 residential lots on property located on the West side of Shortcut Road (US 158), 1.4 miles east of Airport Road and adjacent to Central Elementary School. Tax Map 60, Lot 99E, Crawford Township.

Sworn testimony was given prior to making statements.

David Webb, Planner, reviewed the request.

**ITEM: PB 06-02 Freedom Forest, Phase II
Sketch Plan/ Special Use Permit for 5
Residential Lots**

LOCATION: On the West side of Shortcut Road (US 158), 1.4 miles east of Airport Road and adjacent to Currituck Central School, Crawford Township.

TAX ID: 0060-000-099E-0000

ZONING DISTRICT: Agricultural

OWNER:

Frank Mashuda
C/O Larry Gaither
378 Caratoke Hwy.
Moyock, NC 27958

APPLICANT/AGENT

Melvin E. Hopkins, Jr.
6330 N Center Dr.
Ste 141
Norfolk, VA 23502

LAND USE/ZONING OF SURROUNDING PROPERTY:

NORTH: Elementary School and Agricultural- Zone A
SOUTH: Residential and Vacant- Zoned A
EAST: Elementary School- Zoned A
WEST: Agricultural - Zoned A

NARRATIVE OF REQUEST:

Frank Mashuda and Larry Gaither are requesting Sketch Plan/Special Use Permit approval for a 5 lot residential subdivision. This property is located adjacent to Currituck Central School and behind the existing Freedom Forest 4 lot subdivision. On April 16, 2003 the Private Access Subdivision was created from this parcel. The 5 additional lots will create a total of 9 lots for the development.

The property is zoned Agricultural with a required lot size of 3 acres. No open space is required or provided with this plan.

OTHER IMPORTANT ELEMENTS TO THIS PLAN:

STREETS:

All streets will be built to NCDOT Design and Construction Standards. The developer expects these streets will be dedicated for maintenance to the NCDOT.

WATER:

This development will be served by county water.

FIRE:

This development will be located within the Crawford Volunteer Fire Department district. A fire hydrant will be installed for the new phase.

WASTEWATER:

On-site septic systems are proposed. The property contains the following soils: Altavista Sandy Loam, State Sandy Loam, Dragston Loamy fine sand and Portsmouth Sandy Loam. The Currituck Soil Suitability Map indicates lots 5-8 to have areas of suitable soil and lot 9 to have marginally suitable soils. No information was received from Albemarle Regional Health Services on this subdivision.

SCHOOL CAPACITIES: Using national averages for school age student generation, one can expect .4243 elementary students, .084 Jr. high students and .1568 High school students per dwelling unit. Based on these pupil generation figures, from this development Currituck can expect:
 2 elementary students,
 1 middle student; and
 1 high school student.

After the new 700 seat school on Shawboro Road is built, the Moyock/ Crawford elementary schools will have a 2,004 student capacity for 2007/08. Previously approved subdivisions indicate the elementary in this area will be 354 under capacity when the new school opens.

Projected School Capacities

School Level	Projected Capacity for 2007/08	Total Projected Students- Previous Sketch Plans	Remaining Capacity with Freedom Forest
K- 5	2,004 (Moyock/ Crawford)	1,650	352
Middle	1,142	1,074	67
High	1,456	1,436	19

OPEN SPACE: None is required or provided.

DRAINAGE: Lot line swales will be installed and the building pads will be elevated above the 10-year storm design, as required by Article 16 of the UDO. Since the soils are sandy and the development will be low density, it is not anticipated that infiltration ponds will be needed. Stormwater will be retained in accordance with the NC Division of Water Quality and the Currituck County Soil and Water Conservation office.

FLOOD ZONES: This site has been designated an X Flood Zone by FEMA and is therefore out of the 100 year floodplain.

CAMA CLASS: The 1990 Land Use Plan classifies this site as Rural with Services. The intent behind the Rural with Services class is "to provide for low density land uses including residential use where limited water services are provided to avert an existing or projected health problem." In addition "Areas meeting the intent of this class are appropriate for very low density residential uses with a gross density of approximately

one unit per acre, where lot sizes are large and where the provision of services will not disrupt the primary rural character of the landscape."

This development is consistent with the Land Use Plan.

STAFF COMMENTS:

1. This plan was reviewed at the December 8, 2005 TRC meeting and received conditional approval.
2. The plan revision dated 12-15-05 appears to address all of the UDO requirements except street connectivity.
3. Connectivity is not addressed in this subdivision. Staff requested the applicant show connectivity to the Hunt Property to the east, but this was not addressed.
4. The applicant would lose a lot if a 45 foot right-of-way was provided to the Hunt Property.
5. The wetland delineation shown has not yet been accepted by the Army Corps of Engineers.

QUESTION(S) BEFORE THE BOARD:

1. *Is the application complete?* Based on staff review all required information has been submitted for review.
2. *Does the proposal comply with the provisions in the UDO for Sketch Plan approval?* The proposal appears to comply with UDO requirements for Sketch Plan conditional approval.
3. *Does the proposal comply with the general standards found in Section 1402(2) for a Special Use Permit/Sketch Plan?*
 - (a) *Will not endanger the public health or safety.*
Public health and safety issues including fire protection, stormwater management, wastewater disposal and access for emergency services have been adequately addressed within this proposal;
 - (b) *Will not injure the value of adjoining or abutting property.*
The proposed residential subdivision should have no negative impact on adjoining property;
 - (c) *Will be in harmony with the area in which it is located.*
This development will be in harmony with the surrounding area.
 - (d) *Will be in conformity with the Land Use Plan, Thoroughfare Plan or other plans officially adopted by the Board.*
The proposal will be consistent with the CAMA Land Use Plan Rural with services classification and with the Thoroughfare Plan;
 - (e) *Will not exceed the county's ability to provide*

adequate public facilities, including, but not limited to, schools, fire and rescue, law enforcement, and other county facilities. Applicable state standards and guidelines shall be followed for determining when public facilities are adequate. Such facilities must be in place or programmed to be in place within 2 years after the initial approval of the sketch plan. In the case of subdivision and multifamily development at the sketch plan/special use, preliminary plat or final plat stage, the Board of Commissioners may establish time limits on the number of lots/units available for development to assure adequate public facilities are available in accordance with Section 2015.

From this development Currituck can expect:

- 2 elementary students,
- 1 middle student; and
- 1 high school student.

After the new 700 seat school on Shawboro Road is built, the Moyock/ Crawford elementary schools will have a 2,004 student capacity for 2007/08. Previously approved subdivisions indicate the elementary in this area will be 354 under capacity when the new school opens. The Board of Commissioners will need to determine if adequate school facilities exist or will exist to meet the demands generated by this subdivision.

STAFF RECOMMENDATION:

Staff recommends **conditional approval** subject to the conditions below and the Board of Commissioners determination that adequate school facilities exist or will exist to meet the demands generated by this subdivision

1. That applicant shall be required to meet all requirements of the UDO including but not limited to installing fire hydrants and roads as shown on the plan.
2. The proposed pavement improvements need to be shown through phase 1.
3. Flood information lacks the map date.
4. Adjacent property owner Simons needs to be corrected to "Jones Trustee."
5. That a Preliminary Plat shall be submitted for review within 24 months from the date the Sketch Plan is approved by the Board of Commissioners.
6. If the Commissioners determine that the continuation of Patriot's Way to another property is appropriate for this subdivision, connectivity shall be provided by extending a right of way to the northeast property line.

PLANNING BOARD DISCUSSION

There was no discussion on this item.

PLANNING BOARD ACTION

Mr. Bell motioned to approve the request as presented. Mr. Riley seconded the request. Motion passed unanimously.

Chairman O'Neal opened the public hearing. There being no comments, he closed the public hearing.

Commissioner Etheridge moved to approve with findings of fact. Commissioner Miller seconded the motion. Motion carried.

Discussion on Knotts Island Facilities

Commissioner Bowden requested an update on the Knotts Island Fire Department. The Manager stated this project was back on track.

Commissioner Bowden stated that residents of Knotts Island want to know when the public access in Carova would be accomplished since the county has been working on this project since 2000. He also stated that this was voted on in closed session to proceed with condemnation and has not been done to date.

Discussion and consideration of proposed EMS re-organization.

Deleted

Consideration of 2006 proposed contract for Ocean Rescue.

Deleted

Appointment to Nursing Home Community Advisory Committee.

Commissioner Miller moved to re-appoint Ruth Phillips, Florence Scaff and Judith Passerini. Commissioner Etheridge seconded the motion. Motion carried.

Appointment to Senior Citizen Advisory Board

Commissioner Miller moved to appoint Shirley Falls. Commissioner Martin seconded the motion. Motion carried.

Appointment to Regional Library Board.

Commissioner Etheridge moved to table. Commissioner Martin seconded the motion. Motion carried.

Consent Agenda:

Budget Amendment

Approval of January 17 minutes.

Request DOT to add Fullbrick Lane to State System.

**Change Order for Southern Park improvements.
Approval of Airport TIP Submission Project.
Approval of Register of Deeds request to restore Deed Book 2.**

Commissioner Etheridge moved to approve. Commissioner Martin seconded the motion. Motion carried.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10775-516000	Maintenance & Repair	\$ 300	
10350-465001	Sr Center Meals		\$ 300
		<u>\$ 300</u>	<u>\$ 300</u>

Explanation: Senior Center (775) - Increase maintenance repairs to increase dumpster size at the Currituck Senior Center to eliminate trash overflow.

Net Budget Effect: Operating Fund (10) - Increased by \$300.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10511-514000	Travel	\$ 2,000	
10511-516000	Maintenance & Repair	\$ 5,000	
10511-536000	Uniforms	\$ 1,000	
10511-513000	Utilities		\$ 7,000
10511-521100	Equipment Lease		\$ 1,000
		<u>\$ 8,000</u>	<u>\$ 8,000</u>

Explanation: Jail (511) - Transfer budgeted funds to travel for inmate transportation and continuing education for Detention Officers; transfer to maintenance and repair for costs associated with unanticipated start-up costs for the Detention Center and transfer to uniforms for replacement and new employees.

Net Budget Effect: Operating Fund (10) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10480-502000	Salaries - Regular	\$ 1,136	
10480-505000	FICA	\$ 87	

<u>Number</u>			
10640-590000	Capital Outlay	\$	2,146
10640-532004	Supplies - Home Economics	\$	2,146
		<u>\$</u>	<u>2,146</u>
		<u>\$</u>	<u>2,146</u>

Explanation: Cooperative Extension (640) - Move budget funds to purchase a portable projector to assist with Medicare assistance. This will be funded through existing grant funds.

Net Budget Effect: Operating Fund (10) - No change.

<u>Account Number</u>	<u>Account Description</u>	Debit		Credit	
		Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
10530-590000	Capital Outlay	\$	6,539		
10310-400005	Ad Valorem Taxes - 2005 Levy			\$	6,539
		<u>\$</u>	<u>6,539</u>	<u>\$</u>	<u>6,539</u>

Explanation: Emergency Services (530) - Increase budgeted line items to purchase software to expedite entering data to the State and billing contractor.

Net Budget Effect: Operating Fund (10) - Increased by \$6,539.

<u>Account Number</u>	<u>Account Description</u>	Debit		Credit	
		Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
10480-516000	Maintenance & Repair	\$	1,600		
10340-453000	Register of Deeds Fees			\$	1,600
		<u>\$</u>	<u>1,600</u>	<u>\$</u>	<u>1,600</u>

Explanation: Register of Deeds (480) - Increase budgeted line items to repair deed book stolen from the County many years ago and returned in need of repair.

Net Budget Effect: Operating Fund (10) - Increased by \$1,600.

Commissioner's Report

No comments

County Manager's Report

No comments

Adjourn

There being no further business, the meeting adjourned.

Tourism Development Authority Meeting

Call to Order

Chairman O'Neal called to order the Tourism Development Authority to order.

Report from Tourism Department & Tourism Advisory Board

Diane Sawyer, Tourism Director, and Veronica Brown, Marketing, reviewed what the Advisory Board has accomplished to date.

Discussion and Action on adoption of Tourism Website and Visitor's Guide Policy

Commissioner Etheridge approved as presented the Visitor's Guide Policy. Commissioner Martin seconded the motion. Motion carried.

Discussion and Action on additional funding.

Commissioner Etheridge moved to approve a budget amendment in the amount of \$120,748. Commissioner Bowden seconded the motion. Motion carried.

Adjourn

There being no further business, the Tourism Advisory Authority meeting was adjourned.