

CURRITUCK COUNTY
NORTH CAROLINA
JUNE 20, 2005

The Currituck County Board of Commissioners met at 6:00 p.m. prior to the regular meeting to discuss Northern Beaches, traffic and roads.

The Currituck County Board of Commissioners met on Monday, June 20, 2005, at 7:00 p.m. for their regularly scheduled meeting at the Historic Courthouse in the Commissioners Meeting Room with the following members present: Chairman Martin, and Commissioners Bowden, Etheridge, Miller and O'Neal.

Invocation and Pledge of Allegiance

Mr. Bob Henley, was present to give the invocation.

Approval of Agenda

Commissioner Etheridge moved to amend the agenda by deleting from the consent agenda: Knotts Island Fire Dept. request; adding a budget amendment for Airport Property and adding Hurricane Cleanup grant. Commissioner Miller seconded the motion. Motion carried.

- Item 2 Public Comment
Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.
- Item 3 Recognition of Mary Riley, Library
- Item 4 Historic Survey Presentation
- Item 5 Public Hearing and Action on FY 05-06 County Budget.
- Item 6 Action on the formation of Hog Bridge Ditch Watershed Improvement Service District.
- Item 7 Consideration of ecological assessment of reverse osmosis water treatment plant discharge sites, present and proposed, in coastal waters of Northeastern Albemarle Sound.
- Item 8 Appointment to Library Board of Trustees
- Item 9 Appointment to Agricultural Advisory Board
- Item 10 Consent Agenda:
 Budget Amendments
 Resolution PTC's Cable Choice Campaign
 Knotts Island Fire Dept. request to purchase radio equipment.
- Item 11 Commissioner's Report

- Item 12 County Manager's Report

- Item 13 Closed Session pursuant to GS 143-318.11(5) to discuss acquisition of real property
 Adjourn

Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Chairman Martin moved to open the public comment period.

Ginger Sikes, Animal Lovers Assistance League, requested that the donated items taken out of the animal shelter be returned.

Richard Barkalow, expressed his concern with the billboard lights.

There being no further comments, Chairman Martin closed the public comment period.

Historic Survey Presentation

This item was tabled to July 5th meeting.

Recognition of Mary Riley, Library.

Gerri Andrews, Librarian, and Board recognized Mary Riley for her years of service with the County.

Public Hearing and Action on FY 05-06 County Budget.

Dan Scanlon, County Manager, reviewed the tax rate and stated that the proposed change for funding fire departments is administrative only.

Chairman Martin opened the public hearing.

Mary Umberger, Corolla Volunteer, expressed concern with proposed change in fire department procedure.

Julie Allen, Corolla Volunteer, expressed concerns with change in policy presented by Board.

Ed Cox, Corolla Board of Directors, stated that there was no need to change policy in place.

Craig Norvill, Powells Point, supports proposed change to fire department policy by the Board.

Chris Dailey, Crawford Fire Department, stated that there was some conflict with policy and requested more communication with departments and county.

Tim Walters, Crawford Fire Department, would like to phase into the new procedure.

Eleanor Collins, Corolla Fire Dept., strongly opposed the new procedure as a control.

Kevin Czaka, Moyock Volunteer Fire Dept., county should have unified fire department.

Chuck Sowers, Corolla, questioned services for Outer Banks.

There being no further comments, Chairman Martin closed the public hearing.

Commissioner Miller moved to approve and also commended the work of the volunteer fire departments. Commissioner Bowden seconded the motion. Motion carried with Commissioner O'Neal and Commissioner Etheridge voting no.

**COUNTY OF CURRITUCK
BUDGET ORDINANCE**

For the Year Ended June 30, 2006

BE IT ORDAINED by the Currituck County Board of Commissioners, North Carolina that the following estimated resources, appropriations, and memoranda are adopted for the fiscal year commencing July 1, 2005 and ending June 30, 2006.

SECTION 1. GENERAL FUND

A. Estimated Resources:

Ad Valorem Taxes	\$	19,306,003
Other Taxes and Licenses		11,363,544
Restricted Intergovernmental		2,446,106
Unrestricted Intergovernmental		149,800
Permits and Fees		1,851,417
Sales and Services		290,656
Investment Earnings		445,000
Miscellaneous		191,200
		<hr/>
Transfers In		1,226,078
Fund Balance Appropriated		4,278,733
		<hr/>
TOTAL ESTIMATED RESOURCES	\$	<u>41,548,537</u>

B. Appropriations:

Administration	\$	480,561
Legal		361,703
Governing Body		123,700
Elections		462,738
Finance		238,247
Information Technology Services		527,278
Human Resources		112,788
Public Information		126,368
Tax		426,324
Public Works		1,060,448
Satellite Office		64,512
Register of Deeds		851,691
Court Facilities		190,355
Agency Appropriations		73,100
Central Services		691,730
Sheriff		3,641,299
Jail		1,769,433
Animal Control		207,808
Jury Commission		2,300

Emergency Medical Services	2,766,074
Emergency Management	105,967
Communications	634,514
Inspections	545,427
Fire Services	1,534,389
Medical Examiner	8,000
Airport	173,653
Inter-County Transportation	125,033
Forestry	61,698
Soil Conservation	133,847
Cooperative Extension	322,017
Support Our Students	80,000
Economic Development	131,239
Planning	768,978
Occupancy Tax	2,585,004
Health Administration	45,000
Mental Health	30,000
Social Services Administration	2,188,522
Public Assistance	2,010,848
County Assistance	55,250
Eat Smart, Move More	9,120
Juvenile Justice Programs	107,878
Recreation	783,634
Library	281,933
Senior Centers	440,026
Debt Administration	1,304,100
Transfers Out	3,871,407
	<u>32,389,007</u>
School Local Current Expense	8,085,571
School Capital Outlay	897,025
Community College	50,000
	<u>9,032,596</u>
TOTAL APPROPRIATIONS	\$ <u>41,548,537</u>

SECTION 2. REVALUATION FUND

A. Estimated Resources:	
Investment Earnings	\$ 1,000
Transfer In	121,000
TOTAL ESTIMATED RESOURCES	\$ <u>122,000</u>
B. Appropriations:	
Operations	\$ 122,000
TOTAL APPROPRIATIONS	\$ <u>122,000</u>

SECTION 3. FIRE DISTRICT FUND

A. Estimated Resources:	
Investment Earnings	\$ 6,500
Fund Balance Appropriated	121,646
TOTAL ESTIMATED RESOURCES	\$ <u>128,146</u>

B. Appropriations:		
Crawford Fire District	\$	4,000
Fruitville Fire District		6,200
Moyock Fire District		3,000
Poplar Branch Fire District		114,946
TOTAL APPROPRIATIONS	\$	<u>128,146</u>

SECTION 4. EMERGENCY RESPONSE SYSTEM FUND

A. Estimated Resources:		
Other Taxes and Licenses	\$	241,000
Investment Earnings		3,000
Fund Balance Appropriated		390,670
TOTAL ESTIMATED RESOURCES	\$	<u>634,670</u>

B. Appropriations:		
Operations	\$	634,670
TOTAL APPROPRIATIONS	\$	<u>634,670</u>

SECTION 5. EMERGENCY EQUIPMENT REPLACEMENT FUND

A. Estimated Resources:		
Transfers In	\$	251,000
Fund Balance Appropriated		- -
TOTAL ESTIMATED RESOURCES	\$	<u>251,000</u>

B. Appropriations:		
Operations	\$	251,000
TOTAL APPROPRIATIONS	\$	<u>251,000</u>

SECTION 6. GUINEA MILL WATERSHED IMPROVEMENT DISTRICT

A. Estimated Resources:		
Special District Taxes	\$	7,990
Fund Balance Appropriated		9,870
TOTAL ESTIMATED RESOURCES	\$	<u>18,000</u>

B. Appropriations:		
Operations	\$	18,000
TOTAL APPROPRIATIONS	\$	<u>18,000</u>

SECTION 7. HOG DITCH WATERSHED IMPROVEMENT DISTRICT

A. Estimated Resources:		
Special District Taxes	\$	835
TOTAL ESTIMATED RESOURCES	\$	<u>835</u>

B. Appropriations:		
Operations	\$	835
TOTAL APPROPRIATIONS	\$	<u>835</u>

SECTION 8. MOYOCK WATERSHED IMPROVEMENT DISTRICT

A. Estimated Resources:	
Special District Taxes	\$ 12,694
Investment Earnings	150
Fund Balance Appropriated	<u>10,000</u>
TOTAL ESTIMATED RESOURCES	<u>\$ 22,844</u>
B. Appropriations:	
Operations	\$ 22,844
TOTAL APPROPRIATIONS	<u>\$ 22,844</u>

SECTION 9. NORTHWEST WATERSHED IMPROVEMENT DISTRICT

A. Estimated Resources:	
Special District Taxes	\$ 1,497
TOTAL ESTIMATED RESOURCES	<u>\$ 1,497</u>
B. Appropriations:	
Operations	\$ 1,497
TOTAL APPROPRIATIONS	<u>\$ 1,497</u>

SECTION 10. WHALEHEAD WATERSHED IMPROVEMENT DISTRICT

A. Estimated Resources:	
Special District Taxes	\$ 196,785
Investment Earnings	3,500
Fund Balance Appropriated	<u>250,000</u>
TOTAL ESTIMATED RESOURCES	<u>\$ 450,285</u>
B. Appropriations:	
Operations	\$ 450,285
TOTAL APPROPRIATIONS	<u>\$ 450,285</u>

SECTION 11. CAPITAL IMPROVEMENTS FUND

A. Estimated Resources:	
Other Taxes and Licenses	\$ 1,092,172
Investment Earnings	25,000
Fund Balance Appropriated	<u>82,828</u>
TOTAL ESTIMATED RESOURCES	<u>\$ 1,200,000</u>
B. Appropriations:	
Transfer Out	\$ 1,200,000
TOTAL APPROPRIATIONS	<u>\$ 1,200,000</u>

SECTION 12. SCHOOL CAPITAL FUND

A. Estimated Resources:		
Other Taxes and Licenses	\$	897,025
TOTAL ESTIMATED RESOURCES	\$	<u>897,025</u>
B. Appropriations:		
Transfers Out	\$	897,025
TOTAL APPROPRIATIONS	\$	<u>897,025</u>

SECTION 13. TRANSFER TAX CAPITAL FUND

A. Estimated Resources:		
Other Taxes and Licenses	\$	4,567,519
Investment Earnings		59,467
TOTAL ESTIMATED RESOURCES	\$	<u>4,626,986</u>
B. Appropriations:		
Operations	\$	700
Transfers Out		4,626,286
TOTAL APPROPRIATIONS	\$	<u>4,626,986</u>

SECTION 14. LAND BANKING CAPITAL FUND

A. Estimated Resources:		
Transfers In	\$	300,000
TOTAL ESTIMATED RESOURCES	\$	<u>300,000</u>
B. Appropriations:		
Operations	\$	300,000
TOTAL APPROPRIATIONS	\$	<u>300,000</u>

SECTION 15. OCEAN SANDS WATER AND SEWER FUND

A. Estimated Resources:		
Operating Revenues	\$	513,000
Nonoperating Revenues		119,641
Fund Balance Appropriated		995,059
TOTAL ESTIMATED RESOURCES	\$	<u>1,627,700</u>
B. Appropriations:		
Administration	\$	40,510
Water Treatment Operations		148,750
Sewer Treatment Operations		326,540
Capital Outlay		1,111,900
TOTAL APPROPRIATIONS	\$	<u>1,627,700</u>

SECTION 16. MAINLAND WATER FUND

A. Estimated Resources:	
Operating Revenues	\$ 2,187,776
Nonoperating Revenues	61,216
Fund Balance Appropriated	3,648,725
TOTAL ESTIMATED RESOURCES	<u>\$ 5,897,717</u>
B. Appropriations:	
Administration	\$ 92,258
Water Treatment Operations	1,421,824
Debt Service	394,135
Capital Outlay	3,989,500
TOTAL APPROPRIATIONS	<u>\$ 5,897,717</u>

SECTION 17. NEWTOWN ROAD SEWER FUND

A. Estimated Resources:	
Operating Revenues	\$ 8,384
Nonoperating Revenues	400
TOTAL ESTIMATED RESOURCES	<u>\$ 8,784</u>
B. Appropriations:	
Administration	\$ 634
Sewer Treatment Operations	8,150
TOTAL APPROPRIATIONS	<u>\$ 8,784</u>

SECTION 18. SOLID WASTE FUND

A. Estimated Resources:	
Operating Revenues	\$ 1,839,500
Nonoperating Revenues	1,695,509
Appropriated Retained Earnings	227,947
TOTAL ESTIMATED RESOURCES	<u>\$ 3,762,956</u>
B. Appropriations:	
Administration	\$ 21,697
Solid Waste Operations	3,531,659
Capital Outlay	209,600
TOTAL APPROPRIATIONS	<u>\$ 3,762,956</u>

SECTION 19. MOYOCK COMMONS SEWER FUND

A. Estimated Resources:	
Operating Revenues	\$ 44,776
Nonoperating Revenues	32,075
TOTAL ESTIMATED RESOURCES	<u>\$ 76,851</u>
B. Appropriations:	
Administration	\$ 1,101
Sewer Treatment Operations	78,750
TOTAL APPROPRIATIONS	<u>\$ 76,851</u>

SECTION 20. SOUTHERN OUTER BANKS WATER FUND

A. Estimated Resources:		
Operating Revenues	\$	2,035,725
Nonoperating Revenues		330,571
TOTAL ESTIMATED RESOURCES	\$	<u>2,366,296</u>
B. Appropriations:		
Administration	\$	92,258
Water Treatment Operations		951,760
Debt Service		1,169,378
Capital Outlay		222,158
TOTAL APPROPRIATIONS	\$	<u>2,366,296</u>

SECTION 21. POST-EMPLOYMENT RETIREMENT BENEFITS RESERVE

A. Estimated Resources:		
Miscellaneous	\$	134,697
TOTAL ESTIMATED RESOURCES	\$	<u>134,697</u>
B. Appropriations:		
Operations	\$	134,697
TOTAL APPROPRIATIONS	\$	<u>134,697</u>

SECTION 22. AD VALOREM TAX RATE ESTABLISHED

There is hereby levied a tax rate of Thirty-two cents (\$0.32) per One Hundred dollars (\$100) valuation of all real and personal property situated in the County of Currituck on January 1, 2005 for the purpose of raising the revenue listed as "Ad Valorem Taxes" in Section 1 Part A of this ordinance.

The rate of tax is based on estimated total valuation of property for the purpose of taxation of \$6,776,237,674 and an estimated rate of collection of 97.45%. The estimated rate of collection is based on the fiscal year ended June 30, 2004.

SECTION 23. SPECIAL DISTRICT TAX RATE ESTABLISHED

There is hereby levied the following tax rates (in cents) for Special Tax Districts per One Hundred dollars (\$100) valuation of all real and personal property situated in said district on January 1, 2005 for the purpose of raising the revenue listed as "Special District Taxes" in Section 3 Part A, Section 5 Part A, Section 10 Part A, and Section 14 Part A, of this ordinance:

Guinea Mill Watershed Improvement District	0.010
Hog Ditch Watershed Improvement District	0.010
Moyock Watershed Improvement District	0.015
Northwest Watershed Improvement District	0.020
Whalehead Watershed Improvement District	0.025
Ocean Sands Water and Sewer District	0.015
Moyock Commons Sewer District	0.245

SECTION 24. ANIMAL TAX RATE ESTABLISHED

There is hereby levied an animal tax of Three dollars (\$3.00) for all male and spayed female dogs and Six dollars (\$6.00) for all fertile female dogs listed for taxes as of January 1, 2005.

SECTION 25. AIRPORT TIE DOWN RATE ESTABLISHED

There is hereby established a monthly airport tie down fee of Ten dollars (\$10) per aircraft for any aircraft sited at Maple Airport.

SECTION 26. SOLID WASTE COLLECTION AND DISPOSAL RATE ESTABLISHED

There is hereby established a disposal fee pursuant to Section 11-5(a) of the Solid Waste Ordinance of Sixty-Three dollars (\$63.00) per ton for in County waste and Seventy-Three dollars (\$73.00) per ton for out of County waste.

There is hereby levied an annual solid waste collection and disposal availability fee pursuant to Section 11-5(b) of the Solid Waste Ordinance Two Hundred thirty-five dollars (\$235) for all units on the Southern Currituck Outer Banks and Ninety-nine dollars (\$99) for all units located elsewhere within the County of Currituck.

SECTION 27. EMPLOYEE COMPENSATION

Employee compensation is included herewithin in summary form. Individual employee salaries are hereby approved and set as presented in the supporting documents presented as part of the budget deliberation process and officially filed with the Human Resources Director.

SECTION 28. DISBURSEMENT OF SCHOOL APPROPRIATIONS

The amount herewithin appropriated as School Local Current Expense shall be disbursed to the school finance officer in twelve (12) equal monthly installments.

The amount herewithin appropriated as School Capital Outlay shall be disbursed to the school finance officer according to a mutually agreed disbursing schedule.

A quarterly progress report shall be furnished by the Board of Education to the Board of Commissioners detailing the extent to which all school capital outlay and school capital construction monies have been expended.

SECTION 29. SPECIAL APPROPRIATIONS AND RESTRICTIONS

The Budget Officer is hereby authorized to transfer appropriations within the funds as contained herein under the following conditions:

- a. He may transfer amounts within the same department within the same fund up to Ten Thousand dollars (\$10,000) providing an official report on such transfers at a regular meeting of the Board of Commissioners on a quarterly basis.
- b. He may transfer amounts between departments within the same fund up to One Thousand dollars (\$1,000) providing an official report on such transfers at the next regular meeting of the Board of Commissioners.
- c. He may appropriate fund balance to salaries and benefits in order to increase salaries of employees who have met requirements to increase certifications required by the County providing an official report on such transfers at the next regular meeting of the Board of Commissioners.

- d. He may make interfund loans for a period of not more than sixty days (60).
- e. He may not transfer any amounts between funds or from any contingency line items within any funds.

SECTION 30. CONTRACTUAL OBLIGATIONS

The County Manager is hereby authorized to execute contractual documents under the following conditions:

- a. He may execute contracts for construction or repair projects which do not require formal competitive bid procedures.
- b. He may award contracts, reject bids, readvertise bids, waive bid bonds or bid deposits requirements, and waive performance and payment bonds requirement for all formal bids of apparatus, supplies, materials, and equipment as stated in G.S 143-129.
- c. He may execute contracts for (1) purchases of apparatus, supplies, and materials, or equipment which are within the budgeted departmental appropriations; (2) leases of personal property for a duration of one year or less and within budgeted departmental appropriations; and (3) services which are within budgeted departmental appropriations.
- d. He may execute grant agreements to or from public and nonprofit organizations which are within budgeted appropriations, unless a grantor organization requires execution by the Board of Commissioners.
- e. He may execute contracts, as the lessor or lessee of real property, which are of a duration of one year or less which are within the budgeted departmental appropriations.

SECTION 31. MEMORANDA

- A. Officers:
Daniel F. Scanlon II CPA is the Budget Officer
Sandra L. Hill is the County Finance Director
- B. Facsimile Signatures:
The use of facsimile signature machines, signature stamps, or similar devices in signing checks and drafts is hereby authorized; however, off-line checks and pre-audit certification requires in the minimum one original authorizing signature. The Finance Director is hereby charged with the custody of all facsimile machines, stamps, plates, or other devices.
- C. Official Depositories:
The official depositories of the County of Currituck are:
The Bank of Currituck, North Carolina
The East Carolina Bank, Currituck, North Carolina
Branch Bank and Trust, North Carolina
Gateway Bank, North Carolina
North Carolina Cash Management Trust, Charlotte, North Carolina.
Wachovia Bank, North Carolina
- D. Daily Deposits:
Daily deposits are required when the amount of money held on hand sums to Two Hundred Fifty dollars (\$250.00).

Board of Elections

Chairman	\$75 per month plus \$8.00 per meeting hour plus travel reimbursement at per diem rate
Members	\$25 per month plus \$8.00 per meeting hour plus travel reimbursement at per diem rate
Chief Judge	\$150 on election day, \$20 on canvass day, \$15 on instruction day plus travel reimbursement at per diem rate
Judge	\$100 on election day, \$15 on instruction day plus travel reimbursement at per diem rate
Assistants	\$85 on election day, \$15 on instruction day plus travel reimbursement at per diem rate

Board of Equalization

Members	\$60 per day; \$30 per half day
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Land Transfer Tax Appeals Board

Members	\$25 per meeting
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Library Board of Trustees

Members	\$25 per meeting
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Other

Jury Commission	\$30 per day
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Planning Board

Members	\$50 per meeting
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Social Services Board

Members	\$50 per meeting
Chairman	\$75 per meeting

Parks and Recreation Board

Members	\$25 per meeting
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Excluding the Board of Adjustments, Airport Advisory Board, Economic Development Board, and the Planning Board citizens serving on community boards who live on the Outer Banks, Knotts Island or Gibbs Woods are entitled to an additional \$15 per month.

SECTION 2 - PAYMENTS TO BOARDS

Payments made to board members (except the Board of Commissioners) are considered fees for the payment of all expenses incurred while serving in a voluntary capacity unless additional compensation is provided for in the enacting ordinance.

SECTION 3 - NEW APPOINTMENTS

Compensation

The County Manager is authorized without further approval to enroll new personnel at a grade level not to exceed that of step 3; however, no new position may be established or salaries increased without the approval of the County Board of Commissioners.

Minimum Wage

Notwithstanding the above, the County Manager may raise the salary of any employee to the Federal minimum wage level without further approval from the County Board of Commissioners.

SECTION 4 - PART-TIME AND TEMPORARY EMPLOYEE BENEFITS

County employee benefits, including but not limited to vacation leave, holiday leave, sick leave, retirement, 401k, and health insurance, shall not be provided for part-time and temporary employees unless otherwise provided for by the Board of Commissioners.

PART-TIME PAY RATES

EMT - Basic	\$11.41 per hour
EMT - Intermediate	\$12.20 per hour
EMT - Paramedic	\$14.58 per hour
Telecommunicator	\$12.20 per hour
Library Assistant	\$10.62 per hour
Library Associate	\$12.20 per hour
Deputy Sheriff I	\$13.79 per hour
Deputy Sheriff II	\$14.58 per hour
Referee certified	\$18 per game
Referee non-certified	\$14 per game
Scorekeepers	\$6.25 per hour
Baseball Umpire (Under 13) – uncertified	\$22.00 per game
Baseball Umpire (13-16) – uncertified	\$28.00 per game
Baseball Umpire (Under 13) – certified	\$24.00 per game
Baseball Umpire (13-16) – certified	\$30.00 per game
Softball Umpire (All ages) – uncertified	\$22.00 per game
Softball Umpire (All ages) – certified	\$24.00 per game
Sports Site Coordinators – All sports	\$14.50 per hour
Detention Officer	\$11.41 per hour
Camp Counselors	\$7-\$10 per hour
SOS Site Coordinators	\$9 per hour

SECTION 5 - TRAVEL

Per Diem Rate

Subject to the approval of their department head, employees are entitled to travel reimbursement for use of a personal vehicle while transacting County business at the current standard mileage rate allowed by the Internal Revenue Service.

Action on the formation of Hog Bridge Ditch Watershed Improvement Service District.

Commissioner Bowden moved to recuse Commissioner Etheridge from voting on this item. Commissioner O'Neal seconded the motion. Motion carried.

**RESOLUTION
ESTABLISHING A SERVICE DISTRICT
TO BE KNOWN AS HOG BRIDGE DITCH WATERSHED
IMPROVEMENT SERVICE DISTRICT**

WHEREAS, pursuant to Chapter 153A, Article 16, of the North Carolina General Statutes the Board of Commissioners for Currituck County does hereby define and establish a service district in order to finance, provide and maintain for the district, watershed improvements in addition to, and to a greater extent than those financed, provided and maintained for the entire county; and

WHEREAS, in determining whether to establish the proposed service district, the Board of Commissioners for Currituck County, among other things, considered:

- (a) the appraised value of property subject to taxation in the proposed district;
- (b) the present tax rates of the county,
- (c) the ability of the proposed district to sustain the additional taxes necessary to provide the services planned for the district; and
- (d) other matters believed by the board of commissioners to have a bearing on whether the district should be established; and

WHEREAS, the Board of Commissioners for Currituck County, after due notice and as provided by the General Statutes of North Carolina, held a public hearing and in all respects complied with the required provisions of law before adopting this resolution; and

WHEREAS, the Board of Commissioners for Currituck County upon the information an evidence received, finds that:

- (a) there is a demonstrable need for providing in the said district water management and watershed improvements in order to preserve the water quality of Hog Bridge Ditch Watershed Improvement Service District and protect residential and agricultural lands from detrimental flooding;
- (b) it is impossible or impracticable to provide those services on a county-wide basis;
- (c) it is economically feasible to provide the proposed services in the district without unreasonable or burdensome annual tax levies;
- (d) there is a demonstrable demand for the proposed services by persons residing in the district; and

- (e) that all requirements for establishment of a service district in the county have been complied with.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR CURRITUCK COUNTY, that

1. A service district for water management and watershed improvements is hereby defined and established as described and shown on Exhibit "A" attached to this resolution and made a part hereof. The service district shall be named the Hog Bridge Ditch Watershed Improvement Service District.
2. This resolution shall take effect at the beginning of the 2005-2006 Fiscal Year.

Consideration of ecological assessment of reverse osmosis water treatment plant discharge sites, present and proposed, in coastal waters of Northeastern Albemarle Sound by East Carolina University.

Dan Scanlon, County Manager, stated that Currituck County and Pasquotank County must increase potable water supplies in order to meet present and future needs of residents and businesses. The County has proposed a 5 million gallon per day reverse osmosis water treatment plant to process groundwater with a discharge into the Albemarle Sound. Various state agencies have expressed concerns about the toxicity of this wastewater to estuarine organisms. Agencies have expressed the need for a one year pre operation study, followed by a two-year post-startup study to evaluate the new conditions created by WTP operation and potential effects on the biota and benthos. The cost for the study would be split with Pasquotank. Total Project Cost 1st year \$348,220.

Commissioner Etheridge moved to proceed with study.
Commissioner O'Neal seconded the motion. Motion carried.

Chairman Martin requested staff to send a letter to the State requesting that they support the study and funding for the study.

Appointment to Library Board of Trustees

Commissioner Miller moved to appoint Martia Powell and Dr. Norman Dahm. Commissioner Etheridge seconded the motion. Motion carried.

Appointment to Agricultural Advisory Board

Commissioner O'Neal moved to appoint Jerry Wright.
Commissioner Etheridge seconded the motion. Motion carried.

Consent Agenda:

Budget Amendments

Resolution PTC's Cable Choice Campaign

Knotts Island Fire Dept. request to purchase radio equipment.

(Deleted)

Hurricane Cleanup Grant (Added)

Commissioner O'Neal moved to approve. Commissioner Etheridge seconded the motion. Motion carried.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10794-545000	PASS	1,000	
10794-545001	Teen Court		1,000
		\$ 1,000	\$ 1,000

EXPLANATION: Juvenile Crime Prevention Council (794) – Transfer budgeted funds from Teen Court to PASS to provide additional court-ordered psychological evaluations.

NET BUDGET EFFECT: Operating Fund (10) – No change.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10793-532000	Supplies	1,100	
10793-514000	Travel		500
10793-545000	Contract Services		600
		\$ 1,100	\$ 1,100

EXPLANATION: Eat Smart, Move More (793) – Transfer budget funds to match State approved reallocation.

NET BUDGET EFFECT: Operating Fund (10) – No change.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10420-514800	Fees paid to officials	\$ 1,800	
10441-532000	Supplies	500	
10445-526000	Advertising	328	
10445-532000	Supplies	3,000	
10460-514500	Training & Education	232	
10460-531000	Gas, Oil Etc	1,000	
10460-532000	Supplies	500	
10530-503500	Temporary Services	6,000	
10530-533900	Ambulance Supplies	500	
10530-536000	Uniforms	500	
10660-532000	Supplies	3,200	
10420-511000	Telephone & Postage		900
10420-514000	Travel		900
10441-514500	Training & Education		500
10445-545000	Employee Assistance Program		2,000
10445-534000	Wellness Program		1,328
10460-516000	Maintenance & Repair		1,732
10530-502200	Holiday Pay		6,000
10530-506000	Insurance Expense		1,000
10660-553000	Dues & Subscriptions		1,700
10660-514800	Fees paid to officials		1,500
		\$ 17,560	\$ 17,560

EXPLANATION: Line item operating transfers for various departments for operations for the remainder of this fiscal year.

NET BUDGET EFFECT: Operating Fund (10) – No change.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10650-514000	Travel	2,500	
10650-532000	Supplies	100	
10650-592000	Economic Development Projects	2,500	
10650-511000	Telephone & Postage		800
10650-514800	Fees Paid to Officials		1,000
10390-499900	Fund Balance Appropriated		3,300
		\$ 5,100	\$ 5,100

EXPLANATION: Economic Development (650) – Increase budgeted line items for unanticipated expenses incurred on Economic Development projects.

NET BUDGET EFFECT: Operating Fund (10) – No change.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10980-545000	Contracted Services	320,776	
10330-445100	FEMA - Public Assistance		320,776
		<u>\$ 320,776</u>	<u>\$ 320,776</u>

EXPLANATION: Economic Development (650) – Increase budgeted line items for final invoices and receipts associated with Hurricane Isabel.

NET BUDGET EFFECT: Operating Fund (10) – Increased by \$320,776.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10980-545000	Contracted Services	320,776	
10330-445100	FEMA - Public Assistance		320,776
		<u>\$ 320,776</u>	<u>\$ 320,776</u>

EXPLANATION: Economic Development (650) – Increase budgeted line items for final invoices and receipts associated with Hurricane Isabel.

NET BUDGET EFFECT: Operating Fund (10) – Increased by \$320,776.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
50848-561004	Professional Services-Ext Bldg	50,000	
50848-545004	Contract Services - Ext Bldg		50,000
		\$ 50,000	\$ 50,000

EXPLANATION: Cooperative Extension Building Construction (50848) – Transfer budgeted funds for additional professional services for the Cooperative Extension Building during this fiscal year.

NET BUDGET EFFECT: Governmental Facilities Construction Fund (50)
- No change.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10750-511000	Telephone & Postage	1,500	
10750-513000	Utilities	1,000	
10750-519800	TANF Transportation		2,500
		\$ 2,500	\$ 2,500

EXPLANATION: Social Services (750) – Transfer budgeted funds for operations for the remainder of this fiscal year.

NET BUDGET EFFECT: Operating Fund (10) – No change.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
50848-592003	Community Parks	1,000,000	
50330-447500	PARTF Grant		250,000
50390-495015	T F - Occupancy Tax		750,000
		<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>

EXPLANATION: Community Parks (50848) – To record PARTF Grant revenue received in a prior year and to record transfer to the multi-year fund from Occupancy Tax for the Southern Park.

NET BUDGET EFFECT: Governmental Construction Fund (50) –Increased \$1,000,000.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
63838-545001	Cont Serv - Collection	190,000	
63838-545900	Tire Disposal	1,000	
63838-571500	Recycling	5,000	
63310-400004	Ad Valorem Taxes - 2004 Levy		127,000
63320-413000	Tire Tax		2,600
63340-462000	Tipping Fees		30,000
63360-470000	Utility Charges		30,000
63838-513000	Utilities		1,000
63838-516000	Repairs & Maintenance		3,000
63838-531000	Gas, Oil, Etc		1,000
63838-545800	White Goods Disposal		1,400
		<u>\$ 196,000</u>	<u>\$ 196,000</u>

EXPLANATION: Solid Waste (838) – Increase budgeted line items for increase in volume of solid waste collection and disposal fees. This will be funded through revenues generated that exceeded budgeted amounts and transfers from line items that are anticipated to have surpluses at year end.

NET BUDGET EFFECT: Solid Waste Fund (63) – Increased by \$190,600.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10415-561000	Professional Services	60,000	
10390-499900	Fund Balance Appropriated		60,000
		\$ 60,000	\$ 60,000

EXPLANATION: Legal (415) – To appropriated fund balance to provide legal services for the State’s Legal Services for Airport litigation of \$40,001 and for our legal counsel for the remainder of this fiscal year.

NET BUDGET EFFECT: Operating Fund (10) – Increased by \$60,000.

Commissioner’s Report

Commissioner O’Neal requested staff to request the Commissioner’s Association to support other projects instead of raising taxes.

Commissioner O’Neal moved to adopt a resolution requesting Camden to include a Federal Inspection of the Camden Landfill proposal. Commissioner Bowden seconded the motion. Motion carried.

Commissioner O’Neal stated the reason for not approving the budget was because health insurance for employees was not addressed.

Commissioner Etheridge stated his reason for voting no was he did not approve of the 2 cent increase for school capital improvements.

Commissioner Bowden presented a petition opposing the naming of an island located off of Knotts Island.

Chairman Martin read a letter from the Secretary of DOT stating there is no funding for secondary road improvements.

County Manager’s Report

No Comments

Closed Session pursuant to GS 143-318.11(5) to discuss acquisition of real property

Commissioner O'Neal moved to go into closed session to discuss acquisition of real property. Commissioner Etheridge seconded the motion. Motion carried.

Adjourn

After reconvening from closed session, no action was taken. There being no further comments, meeting was adjourned.