

CURRITUCK COUNTY
NORTH CAROLINA
June 21, 2004

The Currituck County Board of Commissioners met at 6:00 p.m. with the Department of Transportation to review the FY 04-05 Secondary Road Program.

The Board unanimously adopted the following resolution.

RESOLUTION

NOW, THEREFORE BE IT RESOLVED, that during their regular Board meeting held on June 21, 2004 upon motion by Commissioner Gregory and seconded by Commissioner Miller and unanimously voted upon, the Currituck County Board of Commissioners hereby support the Proposed Secondary Road Improvement Program for fiscal year 2004-05 as presented by the North Carolina Department of Transportation (estimated allocation of \$434,439.00).

The Currituck County Board of Commissioners met on Monday, June 21, 2004, at 7:00 p.m. for their regularly scheduled meeting at the Historic Courthouse in the Commissioners Meeting Room with the following members present: Chairman O'Neal and Commissioners Miller, Martin, Bowden and Gregory.

Bob Henley was present to give the invocation.

Approval of Agenda

Commissioner Gregory moved to amend the agenda by adding the following. Commissioner Martin seconded the motion. Motion carried.

Add Va. Beach, Knotts Island mutual aid agreement.

Revocation of Demolition Ordinance.

Closed Session to discuss land acquisition and personnel.

Budget Amendment for Solid Waste.

Item 3 Further discussion on incorporation and appointment of local commission.

Item 4 Action on PB 04-24 Highland Properties Inc.: Rezone 101.14 acres from Agricultural (A) to Commercial (C) on property owned by Walter M. Poyner Estate located in Moyock on the east side of Caratoke Highway adjacent to Ranchland Subdivision, Tax Map 23, Lot 6, Moyock Township.

New Business

Item 5 Public Hearing and Action on PB 04-32 CRAWFORD V.F.D: Special Use Permit for an addition (bathroom and closet) to the existing fire station located in Barco at 612 Shortcut Road, Tax Map 52, Lot 24, Crawford Township.

Item 6 Consideration of grant for a county-wide drainage study.

Item 7 Discussion on UDO requirements for Commercial Property.

Item 8 Discussion on low and medium income housing.

- Item 9 Consideration of funding request for the expansion of Moyock Elementary School.

- Item 10 Consideration of fire hydrant bids.
- Item 11 Appointment to Library Board of Trustees.
- Item 12 Consent Agenda:
 Budget amendments
 Resolution urging stronger penalties for offenders that sell & manufacture methamphetamine.
- Item 13 Commissioner's Report
- Item 14 County Manager's Report
 Adjourn

Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Chairman O'Neal opened the public comment period.

Chuck Sowers, Corolla, discussed the emergency response in Carova.

Edith Brickhouse, reviewed the Tar Heel Legislative meeting.

Mike Chappell, Eagle Creek, opposes Tidewater Auto Auction.

Jim Hartman, Eagle Creek, opposes the rezoning to commercial in Moyock.

Sarah Koch, Ranchland, discussed drainage issues and traffic concerns and requested Board to control growth.

Chairman O'Neal questioned the regulating authority for noise abatement at the Airport.

There being no further comments, Chairman O'Neal closed the public comment period.

Old Business

Further discussion on incorporation and appointment of local commission.

County Attorney Morrison reviewed procedure for appointing commission.

Commissioner Gregory moved to adopt the resolution and appoint the following members. Commissioner Martin seconded the motion. Motion carried.

**ESTABLISHMENT OF CURRITUCK COUNTY INCORPORATION COMMISSION
BY THE CURRITUCK COUNTY BOARD OF COMMISSIONERS
JUNE 21, 2004 Session**

WHEREAS, Currituck County is experiencing a rapid growth of population and economic development which gives rise to

complex issues regarding the orderly control of that growth while maintaining effective and economically efficient delivery of governmental services in a comprehensive and timely fashion, and;

WHEREAS, the Board of Commissioners finds that local government should enhance the quality of economic development, protect the environment, the quality of life of its citizens, and avoid future duplication of governmental services and governmental fragmentation, and;

WHEREAS, the Board of Commissioners in response to the above has directed the County Attorney to explore the issue of incorporation of the entire County as a possible means to address the same, and;

WHEREAS, the County Attorney has delivered two reports to the effect that incorporation may provide benefits to the people of this County, but that it is a novel issue which needs to be carefully studied as to both positive and negative consequences, and;

WHEREAS, this Board is desirous of further study and is of the opinion that the same can best be conducted by an independent commission composed of interested and qualified citizens of this County, and;

WHEREAS, North Carolina General Statute 153A-76 vests this Board with the authority to create commissions to promote orderly and efficient administration of county affairs.

NOW, THEREFORE, this Board of Commissioners does hereby establish the Currituck County Incorporation Commission to consist of the following individuals:

<u>NAME</u>	<u>TOWNSHIP</u>
1. Bruce Miller	Poplar Branch
2. Jim Wheeler	Crawford
3. C. A. Howard	Crawford
4. Jerry Old	Moyock
5. Mike Warren	Crawford
6. William Etheridge	Moyock
7. David Palmer	Crawford
8.	
9.	

This Commission is hereby charged with the following tasks:

1. To study the powers, duties, functions, responsibilities and organizational structure of the County Government and the powers that are, or maybe allocated to a municipal government, or the combination of a city/county as is permitted by Article VII of the North Carolina Constitution.
2. To study the population and economic growth patterns in Currituck County for the foreseeable future and problems they pose for a County Government.
3. To study the issue as to whether or not a city/county local government entity as allowed by Article VII of the North Carolina Constitution will better allow for a more efficient, economic, and responsive government for the people of Currituck County.
4. To prepare a written report of its studies and findings and submit the same to this Board of Commissioners.

In fulfilling the foregoing mandate, the Commission shall conduct an organizational meeting on or before the 1st day of July, 2004 at which time it shall elect a Chairman, Vice-Chairman, and Secretary and otherwise organize itself to carry out this charge. The Chairman may thereafter apply to the County Manager for use of county staff, including, but not limited to, Planning and Zoning, Legal, Clerical and Administrative Officers. The County Manager shall allocate to this Commission such staff resources as are reasonable and necessary for the Commission to carry out its mandate. The cost of the same shall be allocated from the general fund to the County. The Chairman may apply to the County Manager for such other additional resources as the Commission deems necessary which shall thereafter be brought to the Board of Commissioners for approval including, but not limited to, travel, printing, advertisement, publications, and the like.

This Commission is specifically vested with authority:

1. To adopt rules and regulations for the conduct of its business.
2. Apply for, accept, receive, and disburse funds, grants and services made available to it by the State of North Carolina or any agency thereof, the Federal Government or any agency thereof, any unit of local government or any private or civic agency; to hold public

hearings in the furtherance of its business; to take any other action necessary or expedient, but consistent with law, in the furtherance of its business.

3. The Commission shall make its written report to the Board of Commissioners on or before the 1st day of September, 2004 recommending countywide incorporation or not, with supporting reasons. The same shall be a public document and available for public inspection.

In establishing this Commission, the Board of Commissioners is not taking a position as to whether the County should incorporate or not. Rather, the purpose is to foster a thorough examination of the facts and issues so that the Board of Commissioners may be more fully informed on the same.

Action on PB 04-24 Highland Properties Inc.: Rezone 101.14 acres from Agricultural (A) to Commercial (C) on property owned by Walter M. Poyner Estate located in Moyock on the east side of Caratoke Highway adjacent to Ranchland Subdivision, Tax Map 23, Lot 6, Moyock Township.

Gary Ferguson, Planning Director, stated that there was no new information since last meeting.

Chairman O'Neal stated he had received calls regarding this being spot zoning or contract zoning. Neither of these issues has been applied to this rezoning.

Commissioner Martin stated that he was not opposed to commercial business but would like for the Board to wait at least a year to review residents issues.

Commissioner Miller moved to approve the rezoning. Commissioner Gregory seconded the motion. Motion carried with Commissioner Martin voting no.

New Business

Public Hearing and Action on PB 04-32 CRAWFORD V.F.D: Special Use Permit for an addition (bathroom and closet) to the existing fire station located in Barco at 612 Shortcut Road, Tax Map 52, Lot 24, Crawford Township.

Sworn testimony was given prior to making comments.

Gary Ferguson, Planning Director, reviewed the request.

OWNER & APPLICANT

Crawford Township V.F.D.
P.O. Box 96
Currituck, NC 27929

TAX ID

0052-000-0024-0000

PURPOSE OF REQUEST

The applicant requests Special Use Permit approval for an addition to the Fire/EMS Station located at 612 Shortcut Road, Rt. 158.

LOCATION OF PROPERTY

The site is located on the north side of Shortcut Road approximately 2,000' east of the intersection with Maple Road, proximate to the Maple Airport in the Crawford Township.

EXISTING CONDITIONS

The property has split zoning of General Business and Agriculture. According to tax records, the existing fire station is a 2,400 sf one story concrete block building built in 1961 located on a 2.44 acre site. The fire station is pursuing a building permit to add an additional bathroom and closet for an additional square footage of 192. The fire station was built, and in use, prior to the county zoning regulations and UDO which now requires a Special Use Permits for fire stations. Since the site is a non-conforming situation (due to the lack of adequate parking and street setback) and the existing building is being enlarged, a Special Use Permit is being requested to bring the property into conformance with the UDO and to allow the building addition to be constructed.

STAFF FINDINGS:

Criteria: (a) Does the applicant meet the standards established in the Unified Development Ordinance (UDO) for the proposed use?

Findings: The applicant is requesting a Special Use Permit for a Fire Station/EMS in Agriculture and General Business zoning districts. The existing building is non-conforming, yet the addition meets the setback requirements. Since there is not going to be an increase in the number of employees and/or volunteers, the existing non-conforming parking is not required to meet the current UDO parking standards.

Criteria: (b) Will the proposed use materially endanger the public health or safety?

Findings: The Fire/EMS station has been serving the Short Cut Road/Maple and Coinjock communities and will continue to enhance the public safety of the surrounding area by providing a rapid response time.

Criteria: (c) Will the proposed use substantially injure the value of adjoining or abutting property?

Findings: Woodlands surround the property to the west, north, and east. To the south is the Ponderosa Mobile Home park and farmland. The Maple Airport is located proximate to the site. The surrounding woodlands create a large natural buffer between the proposed improvements and the surrounding properties.

Criteria: (d) Will the proposed use be in harmony with the particular neighborhood or area in which it is to be located?

Findings: The site will provide necessary Fire and Emergency Services protection to the surrounding area enhancing public health and safety.

Criteria: (e) Will the proposed use be in general conformity with the Land Use Plan, Thoroughfare Plan or other plans officially adopted by the board?

Findings: The 1990 Land Use Plan classifies the property as Rural with Services. Low intensity residential uses with a gross density of approximately one unit per acre, where lots sizes are large and where the provision of services will not disrupt the primary rural character of the landscape are consistent with the intent of the rural with services class. This classification volunteer fire protection and emergency rescue services are to be available. This use is in conformance with the Land Use Plan.

Access for the property is from Short Cut Road, Route 158, a minor arterial according to the 1988 Thoroughfare Plan.

Criteria: (f) Will not exceed the county's ability to provide adequate public facilities, including, but not limited to, schools, fire and rescue, law enforcement, and other county facilities.

Findings: The facility is currently assisting the county in providing adequate public facilities for the Short Cut Road/Maple and Coinjock communities.

STAFF COMMENTS

The site plan for the building was reviewed by the planning staff and was found to meet the criteria for a zoning permit.

STAFF RECOMMENDATION

In consideration of the suggested Findings of Fact, staff recommends approval with the following condition:

1. That as a continuing condition to this approval, the applicant will meet and continue to meet all requirements of the County's Unified Development Ordinance.

PLANNING BOARD RECOMMENDATION:

On June 8, 2004 the Planning Board reviewed this request and recommended approval (8-0) with the following condition:

That as a continuing condition to this approval, the applicant will meet and continue to meet all requirements of the County's Unified Development Ordinance.

Chairman O'Neal opened the public hearing. There being no comments, he closed the public hearing.

Commissioner Martin moved to approve. Commissioner Gregory seconded the motion. Motion carried.

Consideration of grant for a county-wide drainage study.

Mike Doxey, SCS, stated that grant was a county-wide study.

Commissioner Martin moved to approve the grant and if more funds were needed to come back to Board for approval. Commissioner Gregory seconded the motion. Motion carried.

**RESOLUTION
CURRITUCK COUNTY DRAINAGE STUDY**

WHEREAS, the Currituck County Board of Commissioners desires to sponsor a county-wide drainage study to determine watershed needs, stream base flows, and needed ordinances and regulations to address the urban pressures from Virginia;

NOW, THEREFORE, BE IT RESOLVED THAT

- 1) The Board requests the State of North Carolina to provide financial assistance to Currituck County for the County-Wide Drainage Study, in the amount of \$20,000 or 50% of the project costs, whichever is less;
- 2) The Board assumes full obligation for payment of the balance of the study costs;
- 3) The Board will comply with all applicable laws governing the award of contracts and the expenditure of public funds by local governments.

Revocation of Demolition Ordinance for lot 6 & 7 Seagull Beach.

County Attorney Morrison stated that the property owners have filed an injunction because legal notices were not correct and therefore the vote for demolition would need to be rescinded and the process started over.

Commissioner Bowden moved to rescind the motion and request that staff involve the County Attorney when proceeding with demolition ordinances. Commissioner Miller seconded the motion. Motion carried.

Discussion on UDO requirements for Commercial Property.

Commissioner Miller had requested staff to address issues and requirements for commercial property and bring recommendations for changes back to the Board.

Discussion on low and medium income housing.

Commissioner Miller stated that he has presented the Board with information on providing for low and medium income housing. The Board will review information.

Consideration of funding request for the expansion of Moyock Elementary School.

Commissioner Gregory moved to adopt the project ordinance. Commissioner Martin seconded the motion. Motion carried.

**COUNTY OF CURRITUCK
CAPITAL PROJECT ORDINANCE**

BE IT ORDAINED by the Currituck County Board of Commissioners, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

SECTION 1. The project authorized is the renovations to Moyock Elementary School to convert current media center to four classrooms and to construct a new media center and computer lab to be financed by currently available financial resources.

SECTION 2. The following amounts are appropriated for the project:

Professional Services – Design	\$	120,000
Professional Services – Civil Engineering		20,000
Construction		1,500,000
Furnishings & Equipment		90,000
Reimbursable expenses		20,000
Fire hydrant extension & site improvements		50,000
Contingency		50,000
		<hr/>
	\$	<u>1,850,000</u>

SECTION 3. The following revenues are available to complete this project:

Fund Balance	\$	
Transfer from Transfer Tax Fund		1,850,000

	\$	1,850,000

SECTION 4. The Finance Director is hereby directed to report, on a monthly basis, on the financial status of each project element delineated in Section 2 above.

SECTION 5. SPECIAL APPROPRIATIONS AND RESTRICTIONS

The Budget Officer is hereby authorized to transfer appropriations within the fund as contained herein under the following conditions:

- a. He may transfer amounts between object line items within the fund up to One Thousand dollars (\$1,000).

SECTION 6. CONTRACTUAL OBLIGATIONS

The County Manager is hereby authorized to execute contractual documents under the following conditions:

- a. He may execute contracts for construction or repair projects which do not require formal competitive bid procedures.
- b. He may execute contracts for (1) purchases of apparatus, supplies, and materials, or equipment which are within the budgeted departmental appropriations; (2) leases of personal property for a duration of one year or less and within budgeted departmental appropriations; and (3) services which are within budgeted departmental appropriations.
- c. He may execute contracts, as the lessor or lessee of real property, which are of a duration of one year or less which are within the budgeted departmental appropriations.

SECTION 7. USE OF BUDGET ORDINANCE

The Budget Officer and the Finance Director shall use this capital project ordinance for administration of the budget and for the accounting system.

Consideration of fire hydrant bids.

Commissioner Martin moved to approve in the amount of \$440,000. Commissioner Gregory seconded the motion. Motion carried.

Appointment to Library Board of Trustees.

Commissioner Miller moved to appoint Marion Thorne. Commissioner Gregory seconded the motion. Motion carried.

Mutual Aid Agreement with Va. Beach and Knotts Island for EMS.

Commissioner Gregory moved to approve. Commissioner Miller seconded the motion. Motion carried.

Consent Agenda:

Budget amendments

Resolution urging stronger penalties for offenders that sell & manufacture methamphetamine.

Commissioner Gregory moved to approve. Commissioner Martin seconded the motion. Motion carried.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10795-516001	Repairs & Maintenance - Parks	1,000	
10795-531000	Gas, Oil, Etc	1,000	
10795-545000	Contract Services	3,860	
10795-576001	Youth Baseball/Softball	6,000	
10795-576002	Youth Basketball	282	
10795-576015	Tackle Football	173	
10795-536000	Uniforms		266
10795-553000	Dues & Subscriptions		105
10795-576004	After School/Night Classes		3,970
10795-576006	Summer Day Camp		4,800
10795-576010	Cheerleading		174
10795-576011	Adult Volleyball		2,000
10795-576012	Adult Basketball		1,000
		\$ 12,315	\$ 12,315

EXPLANATION: Recreation (795) – Transfer funds for maintenance at parks for operations for the remainder of this year and fuel due to rising costs of gasoline. Increase contract services for contract with USDA at Maple Park. Increase youth baseball/softball due to additional fields to upkeep. Increase Youth basketball/tackle football due to higher participation than anticipated.

NET BUDGET EFFECT: Operating Fund (10) – No change.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
42320-414000	Land Transfer Tax	1,850,000	
42450-587051	TT - School Facilities Fund		1,850,000
		\$ 1,850,000	\$ 1,850,000

EXPLANATION: Land Transfer Tax Capital Fund (42450) – Increase budgeted line items to transfer funds for Moyock Elementary School Renovations.

NET BUDGET EFFECT: Land Transfer Tax Capital Fund (42) – Increased by \$1,850,000.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10790-532001	Library Materials	600	
10790-590000	Capital Outlay	2,000	
10790-511000	Telephone & Postage		600
10790-516000	Maintenance & Repair		2,000
		\$ 2,600	\$ 2,600

EXPLANATION: Library (790) – Transfer budget funds for additional library material and for shelving at the Corolla branch of the Library.

NET BUDGET EFFECT: Operating Fund (10) – No change.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10900-581500	Processing Fees	\$ 105,566	\$
10900-582000	Interest on Debt	59,350	
10900-582200	Redemption of Serial Bonds	9,420,420	
10390-490000	Proceeds from Debt Issuance		9,525,986
10390-499900	Fund balance appropriated		59,350
61818-582200	Debt Service	4,268,247	
61390-499900	Retained Earnings Appropriated	98,321	
61390-490000	Proceeds from Debt Issuance		4,366,568
		\$ 13,951,904	\$ 13,951,904

EXPLANATION: Debt Service (900) and Mainland Water (818) – To appropriate funds for interest on school debt from April 1, 2004 through June 1, 2004 for new debt payment schedule and to record bond refunding.

NET BUDGET EFFECT: Operating Fund (10) – Increased by \$9,585,336.
Mainland Water Fund (61) Increased by \$4,366,568.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10415-561000	Professional Services	\$ 25,000	\$
10320-408000	Franchise Taxes		25,000
		\$ 25,000	\$ 25,000

EXPLANATION: Legal (415) – Increase budget line items for legal services for the remainder of this fiscal year.

NET BUDGET EFFECT: Operating Fund (10) – Increased by \$25,000.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10410-526000	Advertising	\$ 3,000	\$
10410-511000	Telephone & Postage		3,000
10460-526000	Advertising	2,000	
10460-516000	Repairs & Maintenance		2,000
		\$ 5,000	\$ 5,000

EXPLANATION: Administration (410) & Public Works (460) - Transfer funds between budget line items for required advertising through June 30, 2004.

NET BUDGET EFFECT: Operating Fund (10) – No change.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10541-516000	Maintenance & Repair	\$ 800	\$
10541-531000	Gas, Oil & Etc	500	
10541-514500	Training & Education		1,300
		\$ 1,300	\$ 1,300

EXPLANATION: Fire Prevention (541) – Transfer budgeted funds for vehicle maintenance and additional fuel cost due to the rising cost of gasoline during the year.

NET BUDGET EFFECT: Operating Fund (10) – No change.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10545-561000	Medical Examiner	\$ 4,000	\$
10330-420000	Beer & Wine Taxes		4,000
		\$ 4,000	\$ 4,000

EXPLANATION: Medical Examiner (545) – Increase budgeted line items for required medical examiner services.

NET BUDGET EFFECT: Operating Fund (10) – Increased by \$4,000.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10660-558300	Homeowner's Recovery Fund	\$ 2,700	\$
10340-457000	Homeowner's Recovery Fund		2,700
		\$ 2,700	\$ 2,700

EXPLANATION: Planning & Inspections (660) – Increase budgeted line items for additional Homeowner's Recovery fees collected that are remitted to the State.

NET BUDGET EFFECT: Operating Fund (10) – Increased by \$2,300.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10440-561000	Professional Services	\$ 7,000	\$
10390-499900	Fund Balance Appropriated		7,000
		\$ 7,000	\$ 7,000

EXPLANATION: Finance (440) – Increase budgeted line items for audit services for the year ending June 30, 2004 performed in June 2004.

NET BUDGET EFFECT: Operating Fund (10) – Increased by \$7,000.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10980-502000	Salaries	\$ 61,595	\$
10980-502100	Salaries - Overtime	55,547	
10980-505000	FICA Expense	8,766	
10980-506000	Insurance Expense	9,565	
10980-507000	Retirement Expense	10,268	
10980-508000	Supplemental Pension	1,159	
10980-514000	Travel	1,556	
10980-532000	Supplies	3,155	
10980-545000	Contract Services	2,300,000	
10330-445100	FEMA - Public Assistance		1,007,162
10380-484001	Insurance Recoveries		230,259
10390-495015	TF - Occupancy Tax		612,239
10390-499900	Fund Balance Appropriated		601,951
15780-587010	TT - Operating Fund	612,239	
15390-499900	Fund Balance Appropriated		612,239
		\$ 3,063,850	\$ 3,063,850

EXPLANATION: Disaster Recovery (980) – Increase budget to provide funding for disaster recovery for Hurricane Isabel. Currently, \$7,800 for clam shell transition ramp from pavement to sand and \$49, 144 for replacement of the horse fence have been denied for FEMA reimbursement because they were not existing structures in October 1982. Additionally, \$555,295 of the \$626, 170 for beach clean-up has been denied and we

are in the appeal process; however, this is not likely to be settled prior to June 30, 2004. These costs make up the \$612,239 appropriation of fund balance above.

The remaining \$601,951 fund balance appropriation consists of approximately \$200,000 of costs incurred from mold abatement, some of which was directly attributable to Hurricane Isabel; however, we are working with FEMA and our property insurance carrier to determine the appropriate parties to assist in reimbursement for these costs. Also, approximately \$400,000 of additional costs to transport debris from the site in Powells Point and the Maple transfer station. The debris costs have been sent to FEMA for approval; however, we have not received approval to date.

NET BUDGET EFFECT: Operating Fund (10) – Increased by \$2,451,611.
Occupancy Tax Fund (15) – Increased by \$612,239

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10512-531000	Gas, Oil, Etc	\$ 600	\$
10512-542000	Rabies Vaccinations		600
		\$ 600	\$ 600

EXPLANATION: Animal Control (512) - Transfer budgeted funds for gasoline for the remainder of this year needed due to the rising cost of fuel.

NET BUDGET EFFECT: Operating Fund (10) – No change.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
15780-513000	Utilities	\$ 1,000	\$
15780-516002	Outer Banks Ramps		1,000
15781-516001	Signs	4,500	
15390-499900	Fund Balance Appropriated		4,500
		\$ 5,500	\$ 5,500

EXPLANATION: Occupancy Tax – Tourism (15780) & General (15781) – Transfer budget funds to utilities for operations for the remainder of this year and increase funding for signs to purchase posts and mount no wake signs in the Coinjock Canal.

NET BUDGET EFFECT: Occupancy Tax Fund (15) – Increased by \$4,500.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10560-545000	EDTAP	\$ 6,500	\$
10760-532900	Foster Care Supplemental		6,500
10752-519600	Child Daycare	20,000	
10330-432800	Daycare		20,000
		\$ 26,500	\$ 26,500

EXPLANATION: Transportation (560) & Social Services (752 & 760) – Transfer budgeted funds for increased transportation needs predominantly for senior transportation and medical appointments. Also, increase daycare for June allotment.

NET BUDGET EFFECT: Operating Fund (10) – Increased by \$20,000.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
50510-596100	Professional Services	\$ 6,034	\$
50510-590000	Furnishings & Equipment		6,034
		\$ 6,034	\$ 6,034

EXPLANATION: Law Enforcement Center (50510) – Transfer budgeted funds for amendment 6 & 7 for additional professional services to complete the Law Enforcement Center.

NET BUDGET EFFECT: Governmental Construction Fund (50) – No change.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
50550-590000	Furnishing & Equipment	\$ 1,155	\$
50550-592000	Terminal Building	37,309	
50550-561000	Professional Services		6,426
50550-570000	Reimbursable Expenses		960
50550-588000	Contingency - Terminal Bldg		31,078
		\$ 38,464	\$ 38,464

EXPLANATION: Airport Terminal Building (50550) – To record final change orders approved throughout the year for Airport Terminal Building project.

NET BUDGET EFFECT: Governmental Construction Fund (50) – No change.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	DEBIT	CREDIT
50848-561004	Professional Services - Ext	\$ 130,000	\$
50848-588004	Contingency - Ext		130,000
		\$ 130,000	\$ 130,000

EXPLANATION: Cooperative Extension Bldg (50848) – Transfer budget funds from contingency for additional professional fees for the Cooperative Extension Building.

NET BUDGET EFFECT: Governmental Construction Fund (50) – No change.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	DEBIT	CREDIT
63838-545001	Contract Services - Collection	\$ 90,000	\$
63838-545002	Contract Services - Disposal	280,000	
63838-571500	Recycling	21,000	
63310-400003	Ad Valorem Taxes - Current		105,000
63320-413500	White Goods		9,000
63330-449900	Solid Waste Grants		13,367
63340-462000	Tipping Fees		25,000
63360-470000	Utilities Charges		170,000
63380-481000	Investment Earnings		25,000
63838-545000	Contract Services		7,233
63838-545800	White Goods Disposal		15,000
63838-590000	Capital Outlay		21,400
		\$ 391,000	\$ 391,000

EXPLANATION: Solid Waste (838) – Increase budgeted line items for cost and volume increases for collection and disposal of solid waste for the remainder of this fiscal year.

NET BUDGET EFFECT: Solid Waste Fund (63) – Increased by \$347,367.

Commissioner's Report

Commissioner Martin stated that the County has hired 2 employees for the Airport. He went on to say that, in order for the Airport to receive federal money, the Airport needed a name change such as the Currituck County Outer Banks Regional Airport.

County Manager's Report

County Manager Scanlon, stated that he had attended a meeting of the HRPC Planning Growth Study. He also attended a meeting on the Currituck Sound Study.

Closed Session to discuss land acquisition, personnel and approval of closed session minutes.

Commissioner Martin moved to go into closed session to discuss land acquisition, personnel and approve closed session minutes. Commissioner Gregory seconded the motion. Motion carried.

Adjourn

After reconvening from closed session, no action was taken.
There being no further business, the meeting adjourned.