

CURRITUCK COUNTY
NORTH CAROLINA
DECEMBER 20, 2004

The Currituck County Board of Commissioners met on Monday, December 20, 2004, at 6:00 p.m. prior to their regular meeting to discuss County Tourism.

The Currituck County Board of Commissioners met on Monday, December 20, 2004, at 7:00 p.m. for their regularly scheduled meeting at the Historic Courthouse in the Commissioners Meeting Room with the following members present: Chairman Martin, Commissioners O'Neal and Etheridge. Commissioners Bowden and Miller were absent.

Invocation and Pledge of Allegiance

The Reverend Glenn McCranie, Rehoboth Baptist Church, was present to give the invocation.

Approval of Agenda

Commissioner O'Neal moved to delete Item 6,7,8,9 and 13. Commissioner Etheridge seconded the motion. Motion carried.

7:00 p.m.	Invocation Pledge of Allegiance
Item 1	Approval of Agenda
Item 2	Public Comment <i>Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.</i>
Item 3	Old Business Action PB 03-43 ALBEMARLE ESTATES Preliminary Plat for 35 lots on the south side of Harbinger Ridge Rd. approximately 650' east of Owens Beach Rd. Tax Map 132, Lots 155, and Lots 179-184, Poplar Branch Township
Item 4	New Business John Gillis, American Red Cross (335-2185)
Item 5	Consideration of bids for Southern Park waterfront improvements.
Item 6	Appointment to the Albemarle RPO/Transportation Board.
Item 7	Appointment to Albemarle Hospital Board.
Item 8	Appointment of Commissioner to Regional Health Board.
Item 9	Appointment to Board of Adjustment.
Item 10	Consent Agenda: Budget Amendments Change Order for SOBWS Request DOT to maintain roads in RiversEdge Reappointment of James Haynes to Nursing Home Board. Approval of December 6, minutes.
Item 11	Commissioner's Report
Item 12	County Manager's Report
Item 13	Closed Session to discuss legal issues. Adjourn
	Moyock Commons Sewer District Meeting
Item 1	Call to order Public Hearing and Action on proposed annexation of property into the Moyock Commons Sewer District. Adjourn

Public Comment

Please limit comments to items not appearing on the regular agenda, please limit comments to 3 minutes.

Chairman Martin opened the public comment period.

John Snowden, The Independent, expressed his concerns with advertising in his paper.

David Palmer, Land Use Plan Committee, commented on progress of committee.

There being no further comments, Chairman Martin closed the public comment period.

Old Business

Action PB 03-43 ALBEMARLE ESTATES Preliminary Plat for 35 lots on the south side of Harbinger Ridge Rd. approximately 650' east of Owens Beach Rd. Tax Map 132, Lots 155, and Lots 179-184, Poplar Branch Township

Mike Kear, Chief Planner, reviewed the information.

Terry Lynn, expressed concerns with drainage.

Bobby Outten, Attorney, stated that the developer was willing to work with residents on road.

Commissioner O'Neal moved to approve the request with staff findings of fact and crush and run be placed on the road. Commissioner Etheridge seconded the motion. Motion carried.

New Business

John Gillis, American Red Cross (335-2185)

John Gillis, Elizabeth City Chapter of the Red Cross, reviewed the program and requested more volunteers from Currituck County.

Consideration of bids for Southern Park waterfront improvements.

County Manager Scanlon stated that he received three bids on November 30, 2004, for the Southern Park improvements.

Commissioner O'Neal moved to award the bid to EV Williams in the amount of \$255,000. Commissioner Etheridge seconded the motion. Motion carried.

Appointment to the Albemarle RPO/Transportation Board.

Deleted

Appointment to Albemarle Hospital Board.

Deleted

Appointment of Commissioner to Regional Health Board.

Deleted

Appointment to Board of Adjustment.

Deleted

Consent Agenda:

Budget Amendments

Change Order for SOBWS

Request DOT to maintain roads in RiversEdge

Reappointment of James Haynes to Nursing Home Board.

Approval of December 6, minutes.

Commissioner O'Neal moved to approve. Commissioner Etheridge seconded the motion. Motion carried.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10641-545001	Mentoring Program	\$ 3,300	
10330-449900	Miscellaneous Grants		3,300
		\$ 3,300	\$ 3,300

EXPLANATION: Support Our Students (641) – To record FY 2005 funding of grant for mentoring program conducted through the Support Our Students program.

NET BUDGET EFFECT: Operating fund (10) – Increased by \$9,381.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
50510-596100	Professional Services	\$ 58,000	
50380-481000	Investment Earnings		58,000
		\$ 58,000	\$ 58,000

EXPLANATION: Law Enforcement Center (50510) - Increase professional services for increase in architectural services per contract due to increased value of the project.

NET BUDGET EFFECT: Governmental Facilities Fund (50) – Increased by \$58,000.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
15781-545000	Contract Services	\$ 31,340	
15320-415000	Occupancy Tax (3%)		31,340
		\$ 31,340	\$ 31,340

EXPLANATION: Occupancy Tax – General (15781) – Increase budgeted line to repair the Corolla horse fence and to dispose of the damaged debris.

NET BUDGET EFFECT: Occupancy Tax (15) – Increased by \$31,340.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10430-502000	Salaries	\$ 4,409	
10430-503500	Temporary Services	403	
10430-505000	FICA Expense	337	
10430-507000	Retirement	431	
10430-514801	Fees Paid to Precinct Officials	9,700	
10430-532000	Supplies	7,314	
10430-532100	Ballots & Imprinting	8,150	
10430-590000	Capital Outlay	20,500	
10330-449900	Miscellaneous Grants		4,103
10380-467000	Sale of Materials		17,453
10390-499900	Fund Balance Appropriated		29,688
		\$ 51,244	\$ 51,244

EXPLANATION: Elections (430) – Increase budgeted line items for the following:

- 1) Carry-forward HAVA Accessibility Grant received in June 2004 in the amount of \$24,511.
- 2) Record HAVA Student Assistant Grant for students to assist at the polls in the amount of \$800.
- 3) Record HAVA Technology grant to purchase computer equipment in the amount of \$3,303.
- 4) Carry-forward funds from FY 2004 for the July 2004 election that was originally scheduled for May 2004.
- 5) Over-time worked during the November election.

NET BUDGET EFFECT: Operating fund (10) – Increased by \$51,244.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10760-532900	Foster Care Supplement	\$ 39,000	
10330-430200	Adoption Assistance		39,000
		\$ 39,000	\$ 39,000

EXPLANATION: County Assistance (760) – Increase budgeted line items to reflect increase in State funding.

NET BUDGET EFFECT: Operating fund (10) – Increased by \$39,000.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10641-545001	Mentoring Program	\$ 3,300	
10330-449900	Miscellaneous Grants		3,300
		\$ 3,300	\$ 3,300

EXPLANATION: Support Our Students (641) – Increase budgeted line items to record year two of the mentoring grant from the NC Department of Crime Control and Public Safety.

NET BUDGET EFFECT: Operating fund (10) – Increased by \$3,300.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
50510-5945000	Contract Services	\$ 10,000	
50380-481000	Investment Earnings		10,000
		\$ 10,000	\$ 10,000

EXPLANATION: Law Enforcement Center (50510) - Increase contract services for repairs to the wastewater treatment plant at the law enforcement center required for State permit.

NET BUDGET EFFECT: Governmental Facilities Fund (50) – Increased by \$10,000.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
10510-590000	Capital Outlay	\$ 22,616	
10380-467000	Sale of Materials		11,741
10380-482000	Miscellaneous		10,875
		\$ 22,616	\$ 22,616

EXPLANATION: Sheriff (510) – Increase budgeted line items to purchase a replacement vehicle for the 2001 Ford Crown Victoria that was totaled in an accident. The County has received payment of \$9,875 for the value of the damaged vehicle.

NET BUDGET EFFECT: Operating Fund (10) – Increased by \$21,616.

Commissioner's Report

County Manager's Report

Closed Session to discuss legal issues.

Deleted

Adjourn

There being no further business, the meeting adjourned.

Moyock Commons Sewer District Meeting

Call to order

Chairman Martin called the meeting to order.

Public Hearing and Action on proposed annexation of property into the Moyock Commons Sewer District.

County Manager Scanlon stated that he has received a request to annex property at 620 Rt. 168 into the Sewer District. The area is contiguous to the district. A report containing a map of the water sewer district, showing the proposed boundaries meets the standards and requirements.

Chairman Martin opened the public hearing. There being no comments, he closed the public hearing.

Commissioner Etheridge moved to approve the resolution to annex the property into the district. Commissioner O'Neal seconded the motion. Motion carried.

Adjourn

There being no further business, the meeting adjourned.

