

**CURRITUCK COUNTY
AIRPORT ADVISORY BOARD
MINUTES OF MEETING OF
October 19, 2011**

At 7:00 PM, a regular meeting of the CCAAB was held on October 19th, 2011, at the Terminal Building Conference Room. Members present: Barbara Courtney, Denise Hall, Ed Ish, Alvin Keel, Jerry Malesky, Ken Norris and John Snowden. Also present: Commissioner Marion Gilbert and Jim Elliott, Airport Manager. Guests: Alice Malesky.

1. **Call to Order** - Chairwoman Hall called the meeting to order.
2. **Welcome New Member, Members and Guests** – Chairwoman Hall welcomed everyone.
3. **Additions or Deletions to the Agenda** – Mr. Ish moved to approve the agenda. Mr. Snowden seconded the motion. Motion carried.
4. **Public Comment**

None.
5. **Approval of April 20, 2011, Meeting Minutes** – Mr. Snowden moved to approve the April 20, 2011, minutes with corrections. Item 6.B. Strike the word “glide.” Mr. Norris seconded the motion. Minutes were approved unanimously.
6. **Old Business**
 - A. **None.**
7. **New Business**
 - A. **Fuel Report** - Mr. Elliott reported a reduction from last year for previous six months, primarily attributed to higher fuel costs and the airport closure.
 - B. **Approach and Departure NOTAM’s Discussion** - Mr. Snowden introduced a discussion of the approaches and departures that aircraft use at the airport. He desired to have planes fly a certain distance straight out prior to commencing turns and would like those procedures in the Notice to Airmen (NOTAM) system. Mr. Elliott relayed current volunteer abatement procedures that are published in the AOPA Airport Directory, on the airport bulletin board and announced on the AWOS (broadcast weather system). Several members noted that regulations allowed airplanes to fly from 500 feet and above for our area and thought that this was a courtesy issue and not a legal issue.

Mr. Keel moved to recommend the purchase of a sign for noise abatement procedures be placed at the airport to remind pilots of procedures. Mr. Norris seconded the motion. Motion carried.

- C. Discussion of noise mitigation** - Mr. Snowden introduced a discussion on noise generated from aircraft arriving and departing Currituck Airport. He stated that those aircraft arriving usually are lower in noise than when they are taking off. He stated the Navy T-34's that train here as being the largest offenders and that they do not always follow airport patterns.

Mr. Snowden moved to recommend that the airport manager/county send information including a map with noise sensitive areas to the Navy and work with them to reduce their impact with regard to noise. Mr. Norris seconded the motion. Motion carried unanimously.

- D. Discussion on Bulk Fuel Sales-** Mr. Elliott introduced a discussion regarding bulk fuel sales. A company had requested to be allowed to purchase bulk fuel from the airport. Mr. Keel moved to allow the applicant to purchase bulk fuel. Mr. Norris seconded the motion. Motion did not carry.

8. Member Comment

Mr. Ish asked if the airport could look into the selling of auto fuel. Ms. Courtney thanked the airport manager for providing a tour of the airport including recent construction improvements. Mr. Snowden commented that in reviewing Airnav.com, that Roger Lambertson still appeared as the manager. Mr. Elliott stated that he had recently received confirmation that updated data had been received and should be reflected in the next cycle update for the FAA. Ms. Hall set the date for the planned work session for November 19th, 2011 from 10-11:30, to be followed with a pot-luck lunch. Ms. Gilbert plans to invite volunteers from the recent airport event as a thank-you gesture. Ms. Hall also would like to start planning for the board's annual Sun-n-Fun event.

9. Airport Manager's Comments

- Advertising for 2012
- Security gate combination has been changed..
- Hangar C-5 was vacated and re-rented.
- Orion Air Group/Temp US Jets is planning to lease office and one hangar.

- Fuel - Year to date information distributed.
- DSL has been installed and camera system has been swapped over.
- Dominion Power plans to install 230kVa line next to existing poles.

10. Announcements - Ms. Hall set the date for the planned work session for November 19th, 2011 from 10-11:30, to be followed with a pot-luck lunch.

11. Adjourn - Mr. Malesky moved to adjourn. Mr. Ish seconded the motion. The meeting was adjourned.