

**CURRITUCK COUNTY  
AIRPORT ADVISORY BOARD  
MINUTES OF SPECIAL MEETING OF  
December 28, 2010**

At 7:00 PM, a special meeting of the CCAAB was held on December 28, 2010, at the Terminal Building Conference Room. Members present: Marion Gilbert, Denise Hall, Ed Ish, Jerry Malesky and John Snowden. Also present: Commissioner John Rorer and Jim Elliott, Airport Manager. Guests: Dickie Todd and Savannah Koneval. Absent: Gary Bryan.

**Call to Order** –Chairwoman Hall called the special meeting to order. She noted the members and guests present.

**Maintenance Facility** – Chairwoman Hall announced that the purpose of the meeting was to make a recommendation to the Board of Commissioners concerning the request of Savannah Koneval to lease space to operate a maintenance facility at the airport.

She introduced Ms. Koneval who expressed her desire to rent the hangar with the office in order to operate an aircraft maintenance business. She explained that she has the necessary licenses, insurance and certifications to operate the business. She also is working with FAA inspectors.

Ms. Gilbert noted that the meeting had been called to give the Advisory Board the opportunity to ask questions as they had with Mr. Mott previously. The urgency of the meeting was in order to make a recommendation to the BOC at their January 3, 2011, meeting. Since the agenda included a closed session to discuss contractual issues, she asked to amend the closed session agenda to also discuss concession contractual agreements.

Ms. Gilbert moved to approve the amended agenda. Mr. Malesky seconded the motion. The agenda was approved.

Members asked various questions about hours, services offered, aircraft qualified on, rates charged to which Ms. Koneval responded. The reason she wished to locate in Currituck was that all her current customers are based at the Currituck Airport.

She also requested to sell oil, filters, pilot supplies, etc. This led to a discussion on chemicals in the hangar, including used motor oil. She would keep supplies in a fire proof cabinet. She also requested internet service, a door which she could open, and a heat pump.

Ms. Gilbert moved to go into Closed Session to discuss contractual issues on the proposal and the concession agreement. Closed Session to include Commissioner Rorer and Mr. Elliott. Motion was seconded by Mr. Ish. Motion carried. Ms. Gilbert informed Ms. Koneval that someone would contact her regarding the outcome of the Closed Session.

## **Adjourn**

During the closed session, a motion was made, seconded, and passed to recommend to the Board of Commissioners that consideration of Ms. Koneval's request be postponed. There being no further business, Ms. Gilbert moved to adjourn the special meeting. Mr. Malesky seconded the motion. The meeting was adjourned.