

CURRITUCK COUNTY REGIONAL AIRPORT ADVISORY BOARD

Minutes-Special Meeting January 27, 2009

Meeting Place: Crawford Fire Department - Sligo, Conference Room
Meeting Time: 4:00 P.M.

Members in Attendance

Jim Winebarger Chairman
 Ken Norris Vice-Chairman
 Gary Bryan (Excused, Out of Area)
 Tracy Eure
 John Gross
 Ed Ish
 David Messina
 John Rorer, County Commissioner, ex officio
 Wayne Leary, Airport Manager, ex officio

Guests: Leland Gibbs, William Dupree, and John Snowden

1. **Call to Order** – Chairman Winebarger called the meeting to order at 4:10 pm.
2. **Welcome Members and Guests** – The Chairman welcomed members and guests and introduced members to County Attorney Ike McRee.
3. **Approval of Agenda** – There was a motion and second for approval. Agenda was approved.
4. **Business Items:**

a. Concessions Agreements Attorney / All

Mr. McRee made a presentation about concessions agreements, and the board members discussed the need for distinguishing between the various types of businesses that operate at airports. Mr. McRee assured the members that there could be different assessments for different types of businesses that operate at airports. Examples cited were flight training operations which are generally small operations that do not generate a significant income and high income producing business such as a hang gliding operation.

Mr. McRee indicated the most important consideration for the county as related to business operations at the airport is that agreements are in place to make sure the businesses are properly insured for the county's protection.

Gross, the Board voted 4-0 to recommend that the hangar rates remain the same at this time. Mr. Ish abstained.

f. Proposed Hangar Waiting List Policy / Regs Winebarger / All

Following discussion on the waiting list policy, a motion was made to accept the T-Hangar Waiting List Policy as submitted by the Chairman with amended areas as discussed. The motion was seconded and passed.

g. Proposed 09/10 Budget Winebarger / All

The Board moved to recommend the draft budget that Mr. Leary was working on for 2009 and 2010. The budget is subject to change. The main points are funding for 3 part time lineman positions. For capital expenditures:

Budget Year 2009

- (1) funds were shown to trade in the Massey Ferguson (Tractor that came from the horse farm with a bad clutch.) for a smaller John Deere tractor to use as a trim tractor.),
- (2) replacement of Kubota Z finish mower
- (3) flag pole

Budget Year 2010

- (1) Small pickup for lineman
- (2) 3 Point Hitch Ditch bank mower

The Board also voted to recommend that the \$25,000 in the 2007-2008 budget be carried forward to the current budget to purchase a tug for parking larger planes on our limited apron and to use to off load luggage to keep cars off of the apron for safety reasons.

h. Transfer of information to Commissioners Winebarger / All

The Chairman stated that he thought it would not be practical to get the minutes of the meeting developed and to the BOC in time for its work retreat. He asked the Advisory Board to make a recommendation on how to present to the BOC. Since one Commissioner had invited the Advisory Board to attend the BOC workshop on the airport, the consensus of the Advisory Board was for the Chairman and other members that could attend, to go. The Chairman was asked to be prepared to answer questions that the BOC may have and be prepared to make a very short report of the special meeting to the BOC. It was noted the BOC work retreat is an open meeting. The Chairman indicated he could attend and several other members indicated that they would make every effort to attend.

5. **Adjourn**

There being no further business, following a motion and second, the meeting was adjourned.