

**CURRITUCK COUNTY  
AIRPORT ADVISORY BOARD  
MINUTES OF MEETING OF  
April 15, 2009**

The meeting of the CCAAB was held on April 15, 2009, at the Terminal Building Conference Room. Members present: Chairman Jim Winebarger, Gary Bryan, Marion Gilbert, Denise Hall, Ed Ish, Dave Messina, and John Snowden. Also present: Commissioner John Rorer and Wayne Leary, Airport Manager. Guests: BOC Chairman Owen Etheridge, Debbie Rorer, and Leland Gibbs.

1. **Call to Order** – Chairman Winebarger called the meeting to order at 7:00 pm.
2. **Welcome** – Chairman Winebarger welcomed members and guests. He announced that the Crawford VFD had brought their foam truck for viewing by the members and that he would entertain a motion to recess after the Approval of Agenda for that purpose. Ms. Gilbert moved to go into recess to go outside and view the Crawford VFD foam truck purchased for the airport. Ms. Hall seconded the motion. Motion carried.
3. **Approval of Agenda** – Ms. Gilbert requested that the agenda be amended to discuss setting a time for an airport tour. Mr. Leary was to add that during the Manager's report. Mr. Snowden requested an item under new business to discuss public information items to be posted on the County website. Mr. Ish asked for an explanation of delay in airport leases. This item was added to Manager's report. Mr. Snowden moved to approve the agenda with amendments. Ms. Hall seconded the motion. The amended agenda was unanimously approved.

Mr. Messina mentioned presenting a donated light bar to the fire department as a token of appreciation for all their hard work. Mr. Leary related that it had already been placed with the fire department. The members recessed to view the foam truck.

4. **Public Comment**

There were none.

5. **Approval of Minutes** – Ms. Gilbert moved to approve the following minutes as submitted:

January 21, 2009 Regular Meeting  
January 27, 2009 Special Meeting  
February 26, 2009 Special Meeting  
March 11, 2009 Regular Meeting

Ms. Hall seconded the motion. Minutes were approved.

6. **Business Items:**

a. **Old Business**

**1) Airport Overlay Zoning Committee Report** – Chairman Winebarger reported that the public hearing had been well attended and there was a lot of community interest. There were questions raised to which the Planning staff was to prepare answers. He encouraged the members to attend the next public hearing.

**2) Airport Manager Report** – Mr. Leary

**a) Division of Aviation Director** – Deputy Secretary Westmoreland has been appointed as acting Director. It is unclear whether a new director will be hired in the near future due to the State hiring freeze.

**b) Stimulus Package** – Funding for aviation has been designated for passenger hub airports as opposed to general aviation, although this was not what the Division of Aviation had planned. Airports such as RDU and CLT receive 95/5% match funding, while general aviation receives 90/10% match funding. The North Carolina Airports Association is promoting a plan to reduce the general aviation match to 5% also.

**c) Aeronautics Council/NCAA Conference** – The Aeronautics Council meeting was to be April 28 in Charlotte, with the Airport Conference to be April 29-May 1. Mr. Leary planned to attend. He shared that he had been nominated to again serve on the NC Airports Board.

**d) Airport Tour** – As soon as the airport leases are issued and planes are in place, Mr. Leary was planning to schedule a tour so the Airport Board members could meet the pilots and look over the hangars. He also mentioned a cookout being planned by the pilots to which the members would be invited. Regarding the airport tour, it was suggested that members meet prior to the next meeting to view the facilities.

**e) Hangar Leases** – County Attorney was preparing the rental agreements.

**f) Clearing Contract** – Mr. Leary had received a proposal for clearing 75 x 100' around the tower for the NexGen Project. He had submitted the NexGen Proposal to County Manager and Attorney for review.

**b. New Business**

**1) Elect Vice Chairman** – Chairman Winebarger opened the floor for nominations for Vice Chairman. Mr. Ish nominated Denise Hall. Ms. Gilbert seconded the nomination. There being no further nominations, Chairman closed the nominations and called for a vote. Ms. Hall was unanimously elected.

**2) Public Information** – Mr. Snowden noted there had been some misinformation spread around regarding the Airport Overlay District. He had contacted Ben Woody to put him in touch with the misinformed residents for clarification. In that connection, he suggested that Mr. Leary work with the Public Information Office to get more information out about the airport such as: current hangar waiting list and rules for being placed on the list, current hangar leaseholders, airport rules and regulations, and any concessions or amenities

available. Press releases could also be issued regarding the foam truck and other such items. He also suggested downloading agendas and minutes instead of printing and mailing packets to members. Members agreed they could access agenda packets online.

Chairman Winebarger agreed that the hangar lists were public information and should be available if requested, but most airports do not publish hangar leaseholders. However, all the other items mentioned should be posted on the county website.

After a brief discussion, members agreed with Mr. Snowden's suggestions and Mr. Leary was to work with PIO to get information placed on the website.

**3) Training** – Mr. Messina announced and described an Aircraft Firefighter/Rescue Awareness Class on May 9 at 10:00 am at which he will be training Moyock, Crawford and Lower Currituck volunteers. PIO was to be contacted for issuance of a press release.

## **7. Adjourn**

There being no further business, Ms. Hall moved to adjourn. Ms. Gilbert seconded the motion. The meeting was adjourned.