

**CURRITUCK COUNTY
AIRPORT ADVISORY AUTHORITY
MINUTES OF MEETING OF
May 28, 2008**

The regular monthly meeting of the CCAA was held on May 28, 2008, at the Terminal Building Conference Room. Members present: Tracy Eure, John Gross, Dave Messina, Ken Norris, Jerry Old and Jim Winebarger. Also present: Commissioner Gene Gregory and Wayne Leary, Airport Manager. Excused Absence: Denise Hall. Guest: Leland Gibbs.

1. **Call to Order** – Chairman Eure called the meeting to order.
2. **Welcome** – Chairman Eure welcomed everyone.
3. **Additions or Deletions to the Agenda** – Mr. Winebarger moved to approve the agenda. Mr. Old seconded the motion. Agenda was approved.
4. **Approval of Minutes** – Mr. Gross moved to approve the April 16, 2008, minutes as submitted. Mr. Norris seconded the motion. Minutes were approved.
5. **Old Business**

Mr. Leary reported on the following:

- **Hangar Construction Update** – Successful bid was submitted by John Bassett from Edenton. Most of the construction will be done by Harrellsville Metal. Division of Aviation cleared this company for submittal to the Board of Commissioners to award the bid. Building permits should be applied for in a few days. A majority of the funding will come from grants, allowing for competitive lease rates and more funds to grow the airport. The hangar will be built with insulation in the roof and walls, a finished floor and engineer recommended bi-fold doors.
- **Taxiway Update** – While the first segment of federal funding in the amount of \$846,000 is in hand, the second segment has been delayed due to additional projects being recommended for place name funding. Since the Aeronautics Council had recommended Currituck for the additional funding in April, Mr. Leary felt that it would still be forthcoming, though probably in January 2009 rather than July 2008. However, he was hopeful that some 2007 state funds would be coming our way as well as 2008 state funds. Construction would be delayed until sufficient funds for completion of the project were in place.
- **Land Acquisition Update** – The property is being surveyed, and we are working with DOA to draft a letter supporting the protection of the airport through land acquisition.
- **Committee Updates** – There were none.
- **Birds in Hangars** – There was discussion on the bird problem in the hangars.

6. **New Business**

- **Visitors to Airport** – To illustrate how the airport has grown, Mr. Leary reported on recent planes which had visited. He mentioned the growing need for fuel trucks and possibly more full-time employees to provide full-service Jet A. There was discussion on fuel prices and the expectation of full-service fueling by visitors. The importance of customer service was emphasized.
- **NCAA Conference** – Mr. Leary reported that the conference in Asheville was a good one with over 400 attendees. He also attended the Aeronautics Council meeting while there. The Authority members commended him for his attendance due to the Airport recognition and support received as a result.

7. **Consent Agenda**

- **Fuel Report** – Mr. Leary reported that fuel sales were up, partially due to crop dusters. There was discussion about designating a particular area for the crop dusters to reload chemicals.
- **Beacon Replacement** –The unit has been ordered, and Mr. Leary was to check on status.

8. **Adjourn**

There being no further business, Mr. Winebarger moved to adjourn. Mr. Old seconded the motion. The meeting was adjourned.