

**CURRITUCK COUNTY
AIRPORT ADVISORY AUTHORITY
MINUTES OF MEETING OF
JANUARY 16, 2008**

The regular monthly meeting of the CCAA was held on January 16, 2008, at the Terminal Building Conference Room. Members present: Tracy Eure, John Gross, Denise Hall, Ed Ish, Ken Norris, Jerry Old and Jim Winebarger. Also present: Wayne Leary, Airport Manager. Guests: Peter Bishop and Leland Gibbs.

1. **Call to Order** – Chairman Eure called the meeting to order.
2. **Welcome** – Chairman Eure welcomed everyone.
3. **Additions or Deletions to the Agenda** – There were none. Mr. Winebarger moved to approve the agenda. Mr. Gross seconded the motion. Agenda was approved.
4. **Approval of Minutes** – Mr. Winebarger moved to approve the November 14, 2007, minutes as submitted. Mr. Norris seconded the motion. Minutes were approved.
5. **Old Business**

Mr. Leary commented on the following:

- **Apron Expansion Update** – Paving was complete. Fencing was in place and work on security latches and gates were expected to be complete by the next day. Mr. Leary was waiting on a price to remove a section of the old fencing along the property line and trees which had grown up in the fence.
 - **Hangar Construction Update** – Borings had been completed. Plans for the corporate hangars were expected within 10 days and would be put out for bids. Building will include 5 hangars slightly larger than existing corporate hangars, one with a 65 foot door and four with 55 foot doors. The doors will face the second hangar away from the North. The existing apron will be tied in with the new hangar and grating will be installed for drainage. The placement has been designed to easily allow for more corporate hangars.
- Mr. Leary described further projects to be completed with committed federal funds approved by Aeronautics Council. Work on the parallel taxiway as well as rehabbing and widening old asphalt apron areas cannot begin until July.
- **Tractor Shed Update** – The shed authorized at the previous meeting proved unsatisfactory. Plans are being developed for a lean-to on the second hangar as previously discussed.
 - **Fuel Trucks** – Mr. Leary was negotiating with Eastern Fuels for leasing two trucks - one for Jet A with 2200 gallons of storage and a smaller one for 100 Low Lead. He anticipated an increase in sales as a result of offering full service fueling. Fuel prices are now posted on four internet sites.

➤ **Committee Updates –**

There were none.

6. New Business

- **Airport Planning** – Mr. Leary distributed maps showing a proposed overlay zone which would provide for future growth and economic development purposes. It showed what the FAA requires. He pointed out the area involved for a 6000+ foot runway. He asked members to review and make a recommendation at the next meeting. However, since the overlay met the minimum FAA requirements for a 6000+ foot runway, the members agreed to go ahead and entertain a motion. Mr. Old abstained since he owns property within the overlay area. Ms. Hall moved to approve the overlay as presented with the 6000+ foot runway with the understanding that it meets FAA requirements. There was a second to the motion, and the motion carried.
- **Pictures of Trucks** – Mr. Leary distributed pictures of the fuel trucks mentioned earlier and reviewed the features of each.

7. Consent Agenda

- **Fuel Report –**

8. Adjourn

There being no further business, Mr. Winebarger moved to adjourn. Mr. Norris seconded the motion. The meeting was adjourned.