

**CURRITUCK COUNTY
AIRPORT ADVISORY AUTHORITY
MINUTES OF MEETING OF
JUNE 21, 2006**

The regular monthly meeting of the CCAAA was held on June 21, 2006, at the Terminal Building Conference Room. Members present: Tracy Eure, Chair, Tom Brady, Denise Hall, Ed Ish, Bob Kohler, and Jerry Old. Also present: Commissioner Paul Martin, Wayne Leary, Economic Development Director. Guests: Leland Gibbs and Jack McNeal. Absent: Richard Turner.

1. **Call to Order** – Chairman Eure called the meeting to order and welcomed everyone.
2. **Additions or Deletions to the Agenda** – Mr. Kohler moved to approve agenda as amended. Ms. Hall seconded the motion. Agenda was approved.
3. **Approval of Minutes** – Mr. Kohler moved to approve the May 17, 2006, minutes as submitted. Mr. Brady seconded the motion. Minutes were approved.
4. **Progress Report for 23 Approach Zone** – Mr. Leary reported that the runway extension is open.

He also related that, during the Aeronautics Council meeting the previous day, the Division of Aviation announced that there could be some funds available prior to the close of the fiscal year due to some localities being unable to come up with matching funds. Currituck would be considered. Mr. Leary also stated that he would be attending the Airports Association meeting on the following Friday.

Mr. Kohler referred to an article which stated that federal funds would be cut to smaller airports. Mr. Leary had not seen the article but would take it to the Association meeting for clarification.

Chairman Eure asked about a ribbon-cutting for the runway extension. Mr. Leary had talked with Bill Williams and would discuss it with him further at the meeting on Friday.

5. **Old Business**
 - **Hangar Leases** – Mr. Leary distributed copies of the hangar waiting list policy as revised per discussion at the previous work session. Members reviewed, discussed and made some changes. Revised policy will be reviewed again at the next meeting.

- **FBO/Hangar Building** – Mr. Leary had forwarded a draft agreement to a potential FBO and he hoped to have discussions with them prior to the next meeting.

Commissioner Martin had discussed the building with the County Manager and plans are to break ground in the fall of 2006. He stated there would be an increased cost due to site work.

- **Bulk Fuel Sales** - Mr. Leary had talked with a business interested in purchasing 1000-1200 gallons of AVGas at a time. Recommended price of \$.10/gallon over cost. Payment to be in cash, not credit. Purchaser would be responsible for delivery. Mr. Old moved to authorize the Airport Manager to proceed with bulk fuel sales at \$.10/gallon above cost. Mr. Ish seconded the motion. Motion carried.
- **Appointment to Airport Authority** – Mr. Kohler asked about delay in board appointment. Commissioner Martin stated that appointment is to be from Commissioner Etheridge and he has not requested that it be put back on the agenda. He did indicate that there would be some changes due to term limits.
- **Industrial Park** – Mr. Kohler noted that the May ED Board agenda had listed a presentation by McKim and Creed regarding the industrial part located near the airport. He asked if that included any of the property in the master plan. Mr. Ish had asked that question at the meeting, although no presentation was given, and was told the industrial site was adjacent to the airport site. Commissioner Martin indicated that that area would be named and platted so when a business wished to locate near the airport, the lots would be ready and infrastructure in place. Mr. Kohler noted that a person with airport marketing experience had approached him to volunteer her time to promoting the airport. Mr. Leary related that Currituck would be featured in an upcoming Atlantic Flyer and also some publicity was needed to get the word out on the runway extension. Mr. Kohler was to get the person's name to Mr. Leary.
- **Security Fence** – Chairman Eure asked about the time line for the construction of the security fence. Mr. Leary was working with the Division of Aviation to try to get Air 21 funds. Commissioner Martin indicated that \$300,000 had been designated in the FY 06-07 budget for construction of the fence. He felt the fence project could go forward.

6. **New Business**

- **Corporate Hangar List** – Mr. Brady suggested that the corporate hangar waiting list was needed. A 6:00 work session prior to the next meeting was scheduled.

- **Airport Land Leases** – Mr. Leary related that he had the Attorney General's ruling regarding land leases. An airport is exempt from the 10 year lease same as purchase law. He was to distribute copies to the members and commissioners. Commissioner Martin felt the commissioners wanted to retain control of the land.

7. **Consent Agenda**

Fuel Report – Mr. Leary noted that AVGas and Jet A sales were up over May of last year. Prices are competitive and are bringing new customers to the airport. He also indicated that full service would need to be considered in the future.

8. **Closed Session**

Under North Carolina General Statute § 143-318.11. To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations.

Ms. Hall moved to go into closed session. Mr. Old seconded the motion. Motion carried.

Mr. Brady moved to come out of closed session. Mr. Ish seconded the motion. Motion carried. Mr. Leary maintains the minutes of the closed session.

9. **Adjourn**

Following the closed session, no action was taken.

There being no further business, Mr. Kohler moved to adjourn. Mr. Old seconded the motion. The meeting was adjourned.