

**CURRITUCK COUNTY
AIRPORT ADVISORY AUTHORITY
MINUTES OF MEETING OF
AUGUST 16, 2006**

The regular monthly meeting of the CCAA was held on August 16, 2006, at the Terminal Building Conference Room. Members present: Tracy Eure, Chair, Tom Brady, Denise Hall, Ed Ish, and Bob Kohler. Also present: Commissioner Paul Martin and Wayne Leary, Airport Manager. Absent: Jerry Old. Guest: Greg Wirth.

1. **Call to Order** – Chairman Eure called the meeting to order.
2. **Welcome Guests** – Chairman Eure welcomed everyone.
3. **Additions or Deletions to the Agenda** – Mr. Brady moved to approve agenda. Mr. Kohler seconded the motion. Agenda was approved.
4. **Approval of Minutes** – Mr. Kohler moved to approve the July 19, 2006, minutes as submitted. Mr. Brady seconded the motion. Minutes were approved.
5. **Old Business**
 - **Runway Ribbon Cutting** – Mr. Leary related that the Aeronautics Council would not be able to hold their meeting to coincide with a ribbon cutting. He suggested a Tuesday or Wednesday afternoon and would work with Diane Sawyer to plan the event.
 - **Review of Hangar Waiting List Policy** – Mr. Leary distributed the revised policy and asked the members to review it. Mr. Kohler asked if the County Attorney had reviewed it. The members noted a few changes. Mr. Kohler moved for approval with noted minor changes subject to favorable review by the County Attorney. Mr. Leary was to make changes and forward to Ms. McKenzie.

Report on Potential FBO Agreement – Mr. Leary related conversations with three well-qualified men who are interested in starting an FBO service utilizing the former Currituck Aviation hangar.

Surveying for the FBO building has begun. Mr. Leary was also talking with two other companies who had expressed an interest in expanding to Currituck. All parties were qualified for avionics also.

Mr. Kohler gave Mr. Leary an article concerning FBO's and rental cars.

- **Bulk Fuel Sales** - Mr. Leary was waiting for a ruling from the Department of Revenue regarding bulk sales. There was discussion on reasons why

others would want to purchase fuel in bulk from the County rather than installing their own tanks. Legalities would be addressed.

Mr. Leary is looking into another company to supply a credit card reader system for fuel sales which would allow the customer to set the number of gallons or monetary amount of fuel desired. This should solve the problems being experienced by both small AVGAS and MOGAS users as well as large Jet A users.

- **Security Fence** – Mr. Leary stated that he was working with Steve Bright of Talbert & Bright to make sure it will give proper clearance and separation so as to qualify for Air 21 funding. Mr. Kohler mentioned that the fence was not addressed in the recent feasibility study done by the Division of Aviation. Mr. Leary was to go to Raleigh to go over the study with DOA and Talbert & Bright and would determine where the fence was to be.
- **Corporate Hangar Waiting List** – Copies were distributed. Mr. Brady had prepared a definition of “corporate aircraft.” There was discussion on the definition and exceptions. Mr. Leary was to include that in the policy and submit to the attorney.

6. **New Business**

- **Feasibility Study** – Commissioner Martin suggested scheduling a work session to discuss the study once everyone has opportunity to review it. Mr. Leary felt it would be beneficial to also include Talbert & Bright in the work session. He was to check with them.

7. **Consent Agenda**

Fuel Report – It was noted that sales were up on all types of fuel.

8. **Adjourn**

There being no further business, Mr. Kohler moved to adjourn. Ms. Hall seconded the motion. The meeting was adjourned.