

**CURRITUCK COUNTY
AIRPORT ADVISORY AUTHORITY
MINUTES OF MEETING OF
JUNE 15, 2005**

The regular monthly meeting of the CCAAA was held on June 15, 2005, at the Terminal Building Conference Room. Members Present: Tracy Eure, Chair, Tom Brady, Denise Hall, Ed Ish, and Bob Kohler. Also present: Commissioner Paul Martin and County Manager Dan Scanlon. Guests: Drew Harris and Melda Jane McDonald. Member Absent: Jerry Old and Richard Turner.

1. **Call to Order** – Chairman Eure called the meeting to order and called the roll.
2. **Additions or Deletions to the Agenda** – Chairman Eure had a couple of items he would bring up at the appropriate time.
3. **Approval of Minutes** – Mr. Kohler moved to approve the minutes of the May 18, 2005, meeting with the addition of Melda Jane McDonald as a guest. Mr. Brady seconded the motion. The minutes were approved.
4. **Fuel Report** – Mr. Scanlon related the fact that, in March, an external gasket blew off the Jet A fuel nozzle auxiliary tank which, to his knowledge, may have allowed no more than five gallons of fuel to spill. The contaminated soil was removed and backfilled with clean soil. Such a small spill is not required to be reported to the EPA. However, a couple of weeks prior to the meeting, a rumor was being spread that there had been a large fuel spill and the EPA was contacted. The EPA inspected the site and took soil samples but results had not been received to date. Mr. Scanlon was trying to track down the source of the rumor. Mr. Kohler asked if a mitigation plan was in place. Mr. Scanlon replied affirmatively. Mr. Kohler related that new EPA guidelines were coming out and suggested that the mitigation plan be re-examined.
5. **Old Business**
 - **EPA secondary containment for refuelers**

Mr. Kohler asked about the information he had given Mr. Scanlon the previous month. Mr. Scanlon replied that it was still an outstanding issue.
 - **Fuel Pricing**

Mr. Scanlon noted that, after the previous meeting, he checked on the possibility of lowering fuel prices; and, although Currituck's prices are only a few cents higher than the lowest prices in the area, the price per gallon could be lowered. He had received calls from members who were not in favor of dropping prices. There was discussion on the need for the airport

to be self-sufficient and have contingency funds for unforeseen expenses. Mr. Ish asked about rental fees for the hangars and if they were in line with surrounding rates. Mr. Scanlon related that there had been a decision to raise rates effective January 1, 2006. Mr. Kohler moved to leave fuel prices as is. Ms. Hall seconded the motion. Motion carried.

➤ **Temporary Tie-Downs**

Chairman Eure noted that he had received calls following the previous meeting and asked about the status. Mr. Scanlon related that 3-4 lessees had volunteered to move their aircraft to the grass. There was a work order to have the hump graded out. The possibility of installing a cable to provide for more tie downs was still an option.

6. New Business

➤ **Proposed Budget**

Mr. Kohler asked for a copy of the Airport budget and suggested that the Authority be involved in the next budget process.

➤ **Status of Opening of North End of Runway**

When asked about when the remainder of the runway would be opened, Mr. Scanlon related that the county was on the court calendar for November.

➤ **Banner Towing**

Mr. Scanlon had contacted the businesses using the airport for banner towing and was working on the issues. He had reported the complaints to them and they had agreed to alter their flight path. He had found examples of agreements and felt that banner towing businesses should enter a contract with the county and pay a fee for use.

➤ **Kitty Hawk Kites**

Drew Harris spoke on behalf of Kitty Hawk Kites. He requested permission of put a hang glider back at the intersection of US 158 and Airport Road for identification purposes for potential customers. The Authority had no problem with that since they recalled that it was removed initially due to an approaching storm.

Mr. Harris reported that the mowing would be taken care of. He mentioned that they would possibly contract with a farmer who would be laying down hay and mowing four times a year; however, discussion revealed concerns with that plan due to the necessity for tilling, creation of

dust while harvesting, and the fact that the grass/hay would be too tall before cutting. The consensus was not to approve of this plan.

Mr. Harris noted that there was still no electrical power at the hut. There was discussion on possibly tying into the line to the runway lights, but that was not approved.

Mr. Harris asked about smoothing out the ditch area disturbed by the electrical contractor. Mr. Scanlon noted that the contractor had it on a punch list to come back and complete. He would contact the contractor to secure a date of completion and notify Mr. Harris.

7. Closed Session to discuss economic development project

Mr. Kohler moved to go into closed session. Mr. Martin seconded the motion. Motion passed. Following the closed session, no action was taken.

8. Adjourn

There being no further business, Mr. Martin moved to adjourn. Mr. Ish seconded the motion. The meeting was adjourned.