

**CURRITUCK COUNTY  
AIRPORT ADVISORY AUTHORITY  
MINUTES OF MEETING OF  
JUNE 16, 2004**

The regular monthly meeting of the CCAAA was held on June 16, 2004, at the Terminal Building Conference Room. Members Present: Tracy Eure, Chair, David Messina, Jerry Old, Bob Kohler, Lewis Babb, Sr., and Tom Brady. Absent: Richard Turner. Also present: Commissioner Paul Martin and County Manager Dan Scanlon. Guests: Martha Snowden and John Snowden, III.

1. **Call to Order** – Chairman Eure called the meeting to order and called the roll.
2. **Additions or Deletions to the Agenda** – There were none.
3. **Approval of Minutes** – Mr. Kohler moved to approve the minutes of the May 19, 2004, meeting as submitted. Mr. Martin seconded the motion. The minutes were approved.
4. **Fuel Report** – Mr. Scanlon reviewed the reports. The continued lower fuel sales for MOGAS and Jet ‘A’ were probably due to the reduced length of the runway. Mr. Brady reported that one of the planes which used jet fuel had been sold, and another plane which uses AVGAS had been purchased. Mr. Kohler asked if a projection had been done to see if fuel sales would cover expenses of staff, etc. Mr. Scanlon related that the airport holds its own.

5. **Old Business**

➤ **NCAA Conference**

Chairman Eure reported that he, Wayne Leary and Lewis Babb, Sr., had attended the Airport Conference in Asheville. They had lunch and a discussion with Bill Williams, Director of the Division of Aviation. He was a proponent of changing the call letters of the airport as well as changing the name to include “Regional;” his suggestion was Outer Banks Regional Airport. Mr. Scanlon indicated that, with the installation of the AWOS, all identifiers had to be alpha characters. OBX or CUR had been requested; however, ONX has been assigned and staff are trying to find out why those letters and if they can be changed.

Chairman Eure also related that a new guidance system is being installed with new airway intersections which can be named after individuals. Persons’ names which have contributed to the airport can be submitted to be recognized.

After discussion, Mr. Kohler moved to recommend to the Board of Commissioners that the name of the airport be changed to Currituck/Outer Banks Regional Airport. Mr. Babb seconded the motion. Motion carried.

Chairman Eure and Mr. Babb reported on a class they attended at the conference regarding problems with wildlife on airport property. Richard Dobier, USDA, recommended that airports with wildlife problems, such as geese and deer, should have something in writing showing an action plan for dealing with these problems for liability reasons. Mr. Scanlon related that there was a plan for a federal agency to address the geese issue shortly.

➤ **Updated Hangar List**

Mr. Scanlon stated that staff had gone through the list. It is divided into two sections: the priority list being those with tie-downs and paying taxes on aircraft and the other list for those waiting until hangar space is available to bring aircraft to the airport. There are 3 names on the priority list and 27 names on the non-priority list. Letters are being sent to see if all the parties are still interested. As soon as responses are received, a finalized list will be made and letters will be sent to the top names to notify them of their position. The Board of Commissioners would soon be meeting in work session to discuss hangars.

➤ **Runway Extension**

There had been no change in status since the last meeting. The attorneys for the County and property owner at the north end of the runway were in dialog. The purchase of the Taylor property had closed. The County was still awaiting word from the FAA on the variance for the southern end or permission from the State to cut the trees. Steve Bright indicated that one of those options should be coming through within 30 days.

The Aeronautics Council had met the day before and allocated \$630,000 for the current fiscal year for the public taxiway project. They indicated that an additional amount would be allocated during the next fiscal year for the apron expansion.

Mr. Messina asked about the possibility of opening to the original 4000 ft. length. Mr. Scanlon explained that temporary lights would have to be moved which would be an added expense. The other efforts should be accomplished before that could be done. Mr. Brady mentioned possibly opening 50 ft. in the center for a displaced threshold for emergency overruns.

➤ **AWOS**

Mr. Scanlon related that there had been ceiling height reporting problems which could be due to dirty lenses. A recording had been added to alert pilots of the possible inaccuracy. The technician was due to check it out and train County staff to perform routine maintenance. Another message had also been tagged on to give departure instructions to avoid the residential neighborhood to the left.

➤ **Transfer of State Property**

There was nothing new to report.

## **6. New Business**

### ➤ **Controlling Airspace**

During a recent Planning Board meeting, John Caldwell with the NC Division of Aviation was invited to discuss the proposed residential airpark. He gave the impression that the ground to 700 ft. of airspace was under the jurisdiction of the County. This information was inconsistent with FAA and other Division of Aviation opinions. Mr. Scanlon had written a letter to Bill Williams asking for confirmation of who controls the airspace.

### ➤ **Airport Staffing**

Mr. Scanlon reported that there were three applicants for the positions. As soon as training could be scheduled, he was going to have all three come in for training and get feedback from the trainer to determine if all are qualified. If so, he would work out a schedule utilizing all three.

### ➤ **Currituck Aviation Closing**

Mr. Messina indicated that he had received a letter regarding Currituck Aviation's intent to close as of the end of July. The business was for sale. He emphasized the need to be very careful of future users of the hangar. Mr. Scanlon stated that a new contract would have to be negotiated. Mr. Kohler suggested that criteria should be established for services to be provided, and that basic standards should be met. The Advisory Authority was to provide recommendations for criteria.

### ➤ **Aviation Forum**

Mr. Messina reported on the class conducted by Gary Ambrose every Thursday evening at 7:00 in the Terminal Building. It is free of charge, open to the public, and reviews and discusses various aviation topics, such as safety and use of equipment. He was very complimentary of the class.

### ➤ **Building Access**

Mr. Babb asked about key cards for board members. There was a short discussion.

## **Adjourn**

There being no further business, Mr. Kohler moved to adjourn. Mr. Messina seconded the motion. The meeting was adjourned.