

Currituck County
PB 10-26
UDO AMENDMENT REQUEST

An amendment to Chapter 4 Overlay District, Chapter 7 Signs, and Chapter 17 Definitions of the UDO to reflect changes proposed by the Sign Ordinance Evaluation Committee.

BE IT ORDAINED by the Board of Commissioners of the County of Currituck, North Carolina that the Unified Development Ordinance of the County of Currituck be amended as follows:

Item 1: That Chapter 4 is amended by deleting Section 4.7.4.

Item 2: That Chapter 7 is amended by adding the bold underline text and deleting the strike through text as follows:

Section 7.1 Purpose

~~The purpose of this ~~section~~ chapter is to support and complement the various land uses allowed in Currituck County by the adoption of policies and regulations concerning the placement of signs in order to: ~~The erection of signs is controlled and regulated in order to promote the healthy, safety, welfare, convenience, and enjoyment of travel on roadways, as well as protect the public investment in such roadways. The provisions of this section are also intended to promote the reasonable, orderly, and effective display of such signs, displays, and devices.~~~~

- A. Promote the general health, safety, and welfare of the community;
- B. Protect the public investment in roadways, as well as individual property values;
- C. **Minimize visual distractions to motorists** by promoting the reasonable, orderly, and effective display of signs;
- D. **Preserve the environment from excessive and obtrusive signs in support of the Currituck resort and tourism industry; and,**
- E. **Enhance the image, appearance, and economic vitality of the community.**

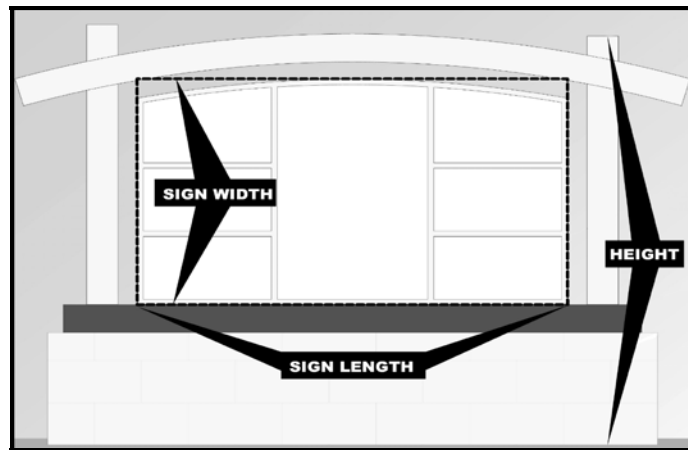
Section 7.2 General Provisions

The following general provisions shall apply to all signs:

- A. No sign may be constructed, erected, moved, enlarged, illuminated, or substantially altered except in accordance with the provisions of this ordinance.

B. Measurements

1. Sign area shall be determined by drawing the smallest **rectangular or square** geometric form to encompass the extreme limits of the writing, representation, emblem, color, or other display, together with any material or color forming an integral part of the background of the display or used to differentiate the sign from the backdrop or structure against which it is placed. Sign area shall not include any supporting framework, bracing, or decorative fence or wall when such fence or wall otherwise meets the UDO regulations and is clearly incidental to the display itself.



2. A two-sided or multi-sided sign shall be regarded as one sign (**calculate square feet of one face only**) so long as:
 - a. With respect to V-type signs, **the angle between the faces does not exceed 45 degrees** ~~the two sides are at no point separated by a distance that exceeds 15 feet;~~ and,
 - b. With respect to double faced (back to back) signs, **the signs are structurally attached and** the distance between the backs of each face of the sign does not exceed three feet.
3. **Sign height shall be measured from natural grade or from the nearest adjacent street grade to which the sign is oriented, whichever is higher, to the top of the highest component of the sign.**

C. Illumination

1. ~~Lights shall not shine into the street right-of-way or adjoining properties. If necessary, lights can be shielded by shrubs or decorative features of the sign.~~
Illuminated signs shall be designed, installed, and maintained in a manner

that avoids glare or reflection on adjoining properties and does not interfere with traffic safety.

2. A sign shall not be erected that contains, employs, or utilizes lights or lighting which rotates, flashes, moves, or alternates.
3. ~~All illuminated signs shall be turned off during non-operating hours to decrease unneeded lighting with the exception of those used for safety or security purposes.~~
3. Outer Banks Overlay **Commercial** Districts Additional Requirements
 - a. All signs, if illuminated, shall be illuminated externally, **with the exception of neon signs.**
 - b. Sign lighting shall not exceed 15 foot candles at any location on the property and shall not exceed 1.5 foot-candles measured at ground level.

D. Clearing of Vegetation

No person may, for the purpose of increasing or enhancing the visibility of any sign, damage, trim, destroy, or remove any trees, shrubs, or other vegetation located:

1. Within the right-of-way of any public street or road, unless the work is done pursuant to the express written authorization of the North Carolina Department of Transportation;
2. On property that is not under the ownership or control of the person doing or responsible for such work, unless the work is done pursuant to the express authorization of the person owning the property where such trees or shrubs are located; and /or,
3. In any area where such trees or shrubs are required to remain under a permit issued under this ordinance.

E. Design, Construction, Maintenance

1. All signs shall be adequately secured to meet all applicable building code standards and shall be maintained in good structural condition.
2. Peeling or flaking paint, broken panels, missing letters, defective illumination, torn fabric, and other damage to a sign **or sign structure** shall be replaced or repaired.
3. A sign that includes a reference to a closed establishment shall remove the reference to the closed establishment within 30 days. The sign shall be altered in such a way as to not detract from the overall appearance of the sign. Exposed

lighting, such as occurs with the removal of a transparent panel, is not acceptable under any circumstance.

4. Flags shall be attached to a singular pole or building and shall have no other means of support (i.e. be free-flying). Flags that are shredded, torn, tattered, or frayed must be replaced or removed **within 15 calendar days of receiving written notification upon written notification from the administrator.**

F. Professional Appearance

All signs shall present a professional appearance by being designed and constructed using material, lettering, and graphic standards commonly used in the sign industry. Hand crafted and lettered signs are not prohibited in their entirety, but are subject to removal if in the opinion of the administrator the sign does not meet the spirit of this ordinance.

G. Indemnification

All persons involved in the maintenance, installation, alteration, or relocation of any sign shall agree to hold harmless and indemnify the County of Currituck, its officers, agents, and employees against any and all claims of negligence resulting from such work.

H. Removal by Administrator

Signs unlawfully placed in any street right-of-way or on any public property, including signs affixed to street and traffic signs or public utility poles, may be removed by the administrator without notice. Each sign so removed will be held for 10 days and retrieval of each sign will incur a fee as prescribed in the adopted fee schedule. Removal and disposal of illegally placed signs shall not preclude the prosecution of any person for illegally placing the signs.

Section 7.3 Exempt Signs

The following signs are exempt from the requirements of this chapter:

- A. Signs **and legal notices** erected by or on behalf of, or pursuant to, the authorization of a governmental body, including **but not limited to, legal notices traffic, directional, or regulatory signs.**
- B. Informational signs that identify public property, ~~or~~ convey public information, **or display other identification not having a commercial message.**
- C. Signs **designed to** directing and guiding **vehicular and pedestrian** traffic and parking on private property, but bearing no advertising matter.
- D. ~~Traffic, directional or regulatory signs~~ **Religious or civic symbols for noncommercial purposes, including lights and decorations temporarily displayed on holidays.**

- E. Official signs of a non-commercial nature erected by public utilities.
- F. **Residential flags or** flags, pennants, and insignia of any governmental or non-profit organization when not displayed in connection with a commercial promotion or as an advertising device.
- G. Trademarks or product names which are displayed as part of vending machines, dispensing machines, automatic teller machines, and gasoline pumps.
- H. **Vendor signs located at convenience stores. Such signs shall not be attached to public utility poles or traffic signs.**
- I. Integral decorative or architectural features of buildings, except letters, trademarks, moving parts, or moving lights.

Section 7.4 Prohibited Signs

The following signs are expressly prohibited:

- A. Off-premise advertising signs (billboards), **including digital billboards.**
- B. Signs located within the sight distance triangle or public right-of-way.
- C. Signs attached to the structure of a lawfully permitted sign without a permit **except as otherwise provided by this ordinance.**
- D. Signs attached to any traffic sign, utility pole, or tree except as otherwise provided by this ordinance.
- E. A sign that by its location, color, illumination, size, shape, nature, or message would tend to obstruct the view of or be confused with official traffic signs or other signs erected by governmental agencies.
- F. Signs that emit a sound, odor, or visible matter such as smoke or vapor.
- G. Signs that exhibit statements, suggestive words, or pictures of an obscene or pornographic nature.
- H. Banners, inflatable signs or balloons, flags (except those exempted by this ordinance), pennants, streamers, propellers, whirligigs, umbrellas with logos or commercial messages, and animated display boards.
- I. Signs or portions of signs designed to move by any means or give the appearance of movement in any manner except for **suspended signs intended for pedestrians and** flags as described in this ordinance.
- J. Roof signs.

- K. **Vehicle signs on vehicles or trailers that are not currently licensed and registered by the Department of Motor Vehicles.**
- L. Outer Banks Overlay District Additional Requirements
 - 1. Signs located on any land subject to periodic inundation by tidal saltwater.
 - 2. Signs with reflective lettering **except those exempted by this ordinance.**
 - 3. Any sign abandoned for more than six months and dilapidated signs where the cost to renovate or repair the sign is **50 percent or** more of the sign replacement cost.
 - 4. Internally illuminated signs or signs which contain a visible light source **except as otherwise provided by this ordinance.**
 - 5. Portable signs (mobile marquees).
 - 6. **Electronically controlled message signs.**

Section 7.5 Signs Allowed without a Zoning Permit

The signs listed in Tables 7.5.1 and 7.5.2 are allowed without issuance of a zoning permit provided the requirements of this chapter are met.

- A. Signs allowed by this section shall have a minimum setback of 10 feet from side property lines ~~except as otherwise provided.~~
- B. Signs allowed by this section shall not be illuminated **except as otherwise provided.**
- ~~C. Sign height shall be determined by measuring from natural grade.~~

**Table 7.5.1 Signs Allowed WITHOUT a Zoning Permit
Excluding Outer Banks Overlay District**

Sign Type	Max. Number	Max. Area (sq. ft.)	Max Height (ft.)
Community Identification ¹	2 per entrance	60	15
Contractor ²	1 per lot	32	10
Church-Directional	1 per street or intersection	8	8
Flags, Commercial ³	One flag per 40' of street frontage, 5 per lot One flag per pole.	One square foot for every two linear foot of road frontage. 36-20 per flag	20
Flags, Subdivision	4 per main entrance	20 per flag	20
Home Occupation	1	6	6
Special Event ⁴	10	32	10
Political ⁵	n/a	32	10
Real Estate, Commercial	1 per lot	32	10
Real Estate, Residential Lot	1 per lot	8	4
Real Estate, Subdivision	500' apart	75	10
Roadside Market ⁶	n/a	32	n/a
Window (including neon signs)	n/a	25% of glass pane	n/a

1. **May be externally illuminated and located within a private right-of-way, but not within the sight distance triangle.**
2. **Shall be removed upon issuance of the Certificate of Occupancy or completion of work.**
3. **One additional flag shall be allowed per business entrance and shall be anchored to wall, porch post, or railing of subject business.**
4. Shall not be erected earlier than 30 days before the event and must be removed no later than 10 days after the event **and must be in conjunction with an approved special event.**
5. Shall be erected no more than 60 days prior to ~~and must~~ **be removed within 10 days following each separate election date.**
6. May not be erected more than 30 days before the seasonal opening of such enterprise and shall be removed no later than 30 days after the enterprise closes for the season.

**Table 7.5.2 Signs Allowed WITHOUT a Zoning Permit
Outer Banks Overlay District**

Sign Type	Max. Number	Max. Area (sq. ft.)	Max Height (ft.)
Agent On Duty	1 per lot	6 8	3 4
Community Identification ¹	1 per entrance	48	6
Contractor ²	1 per lot	8	4
Cottage Name	1 per lot/unit	12	n/a
Cottage For Rent	1 per lot/unit	2	n/a
Church Directional	1 per street or intersection	2-8	6-8
Flag, Open- ³	4	24 15	Eave of roof
Flags, Open House- ⁴	3	24	10 for flags at entrance
Flags, Commercial³	1 per business entrance	15	Eave of roof
Flags, Subdivision⁴	4 per major entrance	24 per flag	10
Heritage Park Community Event ¹²	3	32	6
Home Occupation	1	6	6
Landscape Contractor	1 per lot	2	2
Local Event ⁵	6	6	4
Special Event ⁶	3	32	6
Open House	4	6 8	3 4
Open House Directional- ¹³	n/a	6	4
Political ⁷	n/a	32	10
For Sale or Lease, Subdivision or Commercial Lot Real Estate, Commercial or Subdivision¹⁴	1	32	6
For Sale, Individual Residential Lot Real Estate, Residential Lot⁸	1 per lot	6 8	3 4
Roadside Market ⁹	n/a	32	n/a
Shopping Center, Directional	Up to a total of 32 sq. ft.	32	6
Security	1 per lot	2	2
Tent/Sandwich ¹⁰	1 per business unit	40 8	4
Window (including neon signs)	n/a	25% of glass pane	n/a

- May be externally illuminated and located within a private right-of-way, but not within the sight distance triangle.**
- Shall be removed upon issuance of the Certificate of Occupancy or completion of work.**
- Shall be anchored to wall, porch post, or railing of subject business. **Shall be removed at the close of each business day.**
- One additional flag and a 30 square foot banner shall be allowed at the model home location..**
- Up to a maximum of 4 off-premise and 2 on-premise. May be erected up to 72 hours before event and shall be removed within 48 hours after event. Signs shall display no commercial messages or logos.

6. Shall not be erected earlier than ~~30~~ **7** days before the event **and must be removed no later than 48 hours after the event and must be in conjunction with an approved special event.**
7. Shall be erected no more than 60 days prior to ~~and must be~~ **removed within 10 days following each separate election date.**
8. **Open house directional signage shall be allowed at internal subdivision intersections.**
9. May not be erected more than 30 days before the seasonal opening of such enterprise and shall be removed no later than 30 days after the enterprise closes for the season.
10. ~~The sign may be displayed only from October 1st thru May 15th.~~ **The sign may be displayed one day before the store is open for business, and does not have to be removed daily if the store remains open on consecutive days. If the store is closed for three or more consecutive days the sign must be removed until the store is again open. Sign height shall be determined by measuring from natural grade.**
11. ~~May be erected up to 7 days prior to event and shall be removed within 48 hours after event. Signs shall display no commercial messages or logos.~~
12. ~~One at entrance to subdivision and one at each intersection.~~
13. ~~One permitted per new subdivision, new shopping center, or vacant commercial lot excluding vacant commercial units and outparcels. Limited to three years from permit issuance and sign must be installed parallel to NC-12.~~

Section 7.6 On-Premise Signs Allowed with a Zoning Permit

The signs listed in Tables 7.6.1 and 7.6.2 are allowed on lots containing at least one approved non-residential use upon issuance of a zoning permit provided the requirements of this chapter are met.

- A. All signs allowed by this section shall have a minimum setback of 10 feet from side property lines ~~except as otherwise provided.~~ Signs exceeding 10 feet in height shall have a minimum 10 foot setback from a **public or private** right-of-way ~~except as otherwise provided.~~
- B. ~~Sign height shall be determined by measuring from natural grade.~~
- C. ~~Portable signs displayed longer than 30 days become freestanding signs and must be anchored according to the Building Code and meet all requirements of this ordinance.~~
- D. No more than 50 percent of the area of a sign can be a message board, reader board, or electronically controlled message sign. The message must remain stationary for a minimum of five seconds, except for time and temperature. **Electronically controlled message signs are prohibited in the Outer Banks Overlay District.**

**Table 7.6.1 On-Premise Signs Allowed WITH a Zoning Permit
Excluding Outer Banks Overlay District**

Sign Type	Max. Number	Max. Area (sq. ft.)	Max Height (ft.)
Freestanding, Individual Lot	1 per street frontage. ^{1,2}	250 <u>128</u> ³	25 <u>20</u>
Shopping Center, Freestanding	1 per street frontage. ¹	# of Businesses	<u>25</u>
		<u>4-10 = 200</u>	
		<u>>10 = 160-300</u>	
Shopping Center, Outparcel	1 per lot	400 <u>64</u>	<u>10</u>
Wall	n/a	<p><u>20 percent of wall surface to which sign is attached, not to exceed 400 square feet.</u></p> <ul style="list-style-type: none"> 30% of wall area not to exceed: <ul style="list-style-type: none"> 200-sf max. for each building less than 5,000 sf of gross floor area. 400-sf max. for each building between 5,000 square feet and 9,999 square feet of gross floor area. 600-sf max. for each building greater than 10,000 square feet of gross floor area. 	n/a

- One additional sign shall be permitted for frontages that exceed 500 feet, not including outparcel frontage. The signs shall be spaced a minimum of 250 feet apart or at approved access points.**
- A total of two temporary signs are permitted per property. The total maximum size of one sign or two signs combined cannot exceed 40 square feet. If the property contains more than one street front, one additional temporary sign is permitted not to exceed 40 square feet.
- For frontages that exceed 160 feet an additional 32 square feet of signage shall be permitted.**

**Table 7.6.2 On-Premise Signs Allowed WITH a Zoning Permit
Outer Banks Overlay District**

Sign Type¹	Max. Number	Max. Area (sq. ft.)	Max Height (ft.)
Freestanding, Individual Lot	1 per street frontage ²	48	<u>6 8</u>
Shopping Center, Freestanding	1 per street frontage ²	48- <u>80</u> ³	<u>6 12</u>
Shopping Center, Outparcel	<u>1 per lot</u>	32	<u>6</u>
Wall	<u>n/a</u>	32 ⁴	<u>Eave of Roof</u>

1. Monopole signs are prohibited.
2. One additional sign shall be permitted for frontages that exceed 500 feet, not including out parcel frontage. The signs shall be spaced a minimum of 250 feet apart or at approved access points.
3. Freestanding signage for a secondary road frontage shall not exceed 24 square feet in area and 8 feet in height.
4. The maximum square footage is an allowance per wall of a business or business unit. Businesses with 5,000 square feet or greater of gross floor area may have wall signage up to 54 square feet in area per wall.

E. Landscaping Requirements

This section shall apply to all shopping center and freestanding signs:

1. Landscaping shall be required that encompasses the entire base of the sign at a minimum rate of two square feet of landscape area per one square foot of sign area.
2. Required landscaping shall contain an appropriate combination of shrubs and ground cover. Ground cover must consist of vegetation and/or mulch.

Item 3: That Chapter 17 is amended as follows:

Awning/Canopy: A plastic, canvas, or metal porch or shade supported by a frame and often foldable that is placed over a storefront, doorway or window

Commercial: Any activity involving the sale of goods or services carried out for profit.

Convenience Store: A retail store that is a part of a gas station.

Mass Gathering: A performance or special event which is expected to draw 100 or more participants and spectators.

Public Institution: an organization that is the responsibility of a governmental unit or over which a governmental unit exercises administrative control and that is supported primarily by public funds.

Shopping Center: A development consisting of four or more establishments that share pedestrian circulation, vehicle access, parking facilities, landscaping, and a master sign plan on a tract of land at least four acres in area. ~~A group of commercial establishments planned, developed and/or managed as a unit with off-street parking provided on the property that is located on a tract of land at least four acres in area.~~

Shopping Center, Outparcel: A lot located on the perimeter of a shopping center development, with frontage on the arterial street serving the shopping center, that is subordinate to the shopping center development for access, parking, and drainage.

Sign:

Any device that is sufficiently visible to persons not located on the lot where such device is located to ~~accomplish either of the objectives set forth in subdivision two~~ **part b.** ~~of this definition;~~ and is designed to attract the attention of such persons or to communicate information to them.

Site-triangle Sight Distance Triangle

A triangular-shaped portion of land established at street and driveway intersections in which nothing is erected or placed in such a manner as to limit or obstruct the line of sight of motorists entering or leaving an intersection or business. **A sight distance triangle of 10 feet by 35 feet is required where vehicular areas intersect with street rights-of-way and 10 feet by 70 feet at street intersections. Nothing over 24 inches or less than 7 inches in height shall be located within this area.**

Sign, Awning/Canopy: Any message printed on an awning or canopy.

Sign, Community Identification: A sign located at the entrance of a subdivision or multi-family development.

Sign, Contractor: A temporary sign erected on the premises on which construction is taking place, during the period of such construction, indicating the names of the architects, engineers, landscape architects, contractors, or similar artisans, and the owners, financial supporters, sponsors, and similar individuals or firms having a role or interest with respect to the structure or project. This shall not include signage required by the county.

Sign, Cottage For Rent: A sign placed on a residentially zoned dwelling that is in a rental program offered by a rental company or private owner.

Sign, Cottage Name: A sign placed on a dwelling displaying the name of the house or cottage.

Sign, Digital Billboard: Billboards that can electronically change their images or text.

Sign, Directional: An off-premise sign that displays the name and direction to an institutional use, religious use, or historic property.

Sign, Externally Illuminated: A sign where the source of illumination is outside the sign and light is reflected off the surface of the sign from an external source.

Sign, Freestanding: A sign that is attached to, erected on, or supported by some structure (such as pole, mast, frame or other structure) that is not itself an integral part of a building or other structure whose principle function is something other than the support of a sign. ~~A sign that stands without supporting elements, such as "sandwich sign", is also a freestanding sign. If the message is removed from a structure that was originally designed and used as a sign, this structure shall still be considered a sign.~~

Sign, Governmental: A sign erected and maintained pursuant to and in discharge of any governmental functions or required by law, ordinance, or other governmental regulation.

Sign, Inflatable: Any display capable of being expanded by air or other gas and used on a permanent or temporary basis to advertise a product or event.

Sign, Informational: Any on-premise sign containing no other message, copy, announcement, or decoration other than instructions or directions to the public. Such signs include but are not limited to the following: handicapped parking, loading area, restrooms, property address, building identification, and other noncommercial courtesy messages.

Sign, Internally Illuminated: A sign, including neon signs, where the source of illumination is inside the sign and light emanates through the message of the sign, rather than being reflected off the surface of the sign from an external source.

Sign, Local Event: A sign that identifies a local event such as a library book sale, art exhibit, or other noncommercial event expected to attract less than 100 participants and spectators.

Sign, Monument: A sign which is supported by and integrated with a solid base, as opposed to poles, posts, or other such supports. The entire bottom of the sign is affixed to the ground.

Sign, Off-Premise Direction Sign

~~A sign authorized by the Board of Commissioners in the Outer Banks Overlay District in Corolla Village, businesses located within 1200' of Garatoke Highway, and businesses located along the Atlantic Intracoastal Waterway (Coinjock Canal) that displays the~~

~~name of the business only and the direction in which it is located. The off-premises directional sign is similar in size and style to street name signs.~~

Sign, Political: A temporary sign announcing or supporting political candidates or issues in connection with any national, state, or local election.

Sign, Portable (Mobile Marquee): A temporary freestanding, on-premise sign which is not designed to be permanently affixed to a base or ground.

Sign, Railing: Any sign attached to a railing.

Sign, Real Estate: A sign indicating that a property is available for sale, lease, or rent.

Sign, Roadside Market: A temporary sign advertising: 1) a farm or tract upon which are grown fruits or vegetables that may be picked or gathered by the purchaser; 2) an approved roadside market selling fruits or vegetables; or 3) produce, seafood, or related agricultural products offered for sale at an approved roadside market.

Sign, Roof: A sign that is mounted on the roof of a building between the roof eave and roof peak.

Sign, Suspended: A sign suspended or hanging down from a marquee, awning, or porch.

Sign, Vehicle: Any sign attached to or painted on a vehicle, motorized or drawn, parked and visible from a public right-of-way intended to advertise a product or service.

Sign, Vendor: An incidental sign advertising the sale of goods or rendering of services available at a commercial establishment on the same lot as the establishment.

Sign, Wall: A sign fastened to or painted on the wall, canopy, or awning of a building or structure in such a manner that the wall, canopy, or awning becomes the supporting structure for or forms the background surface of the sign. A sign fastened to a wall shall not project more than 12 inches from such building or structure. A canopy or awning sign may project more than 12 inches from such building or structure.

Sign, Window: Any sign attached to the window glass of a commercial building.

Special Events

Circuses, fairs, carnivals, festivals, or other types of special events that:

- a. run for longer than one day but not longer than two weeks,

- ~~b. are intended to or likely to attract substantial crowds; and,~~
- ~~c. are unlike the customary or usual activities generally associated with the property where the special event is to be located.~~

Item 3: The provisions of this Ordinance are severable and if any of its provisions or any sentence, clause, or paragraph or the application thereof to any person or circumstance shall be held unconstitutional or violative of the Laws of the State of North Carolina by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions which can be given effect without the invalid provision or application.

Item 4: The date reference in Table 7.5.2 for Tent/Sandwich signs (*The sign may be displayed only from October 1st thru May 15th.*) shall be restored on the 1st day of October 2011.

Item 5: This ordinance amendment shall be in effect from and after the April day of 4, 2011.

Board of Commissioners' Chairman

Attest:

Gwen H. Keene
Clerk to the Board

DATE ADOPTED: _____
MOTION TO ADOPT BY COMMISSIONER: _____
SECONDED BY COMMISSIONER: _____
VOTE: _____AYES_____NAYS_____

PLANNING BOARD DATE: 11/9/10
PLANNING BOARD RECOMMENDATION: Approval
VOTE: AYES 8 NAYS 0
ADVERTISEMENT DATE OF PUBLIC HEARING: 3/10/11 and 3/20/11
BOARD OF COMMISSIONERS PUBLIC HEARING: 3/21/11
BOARD OF COMMISSIONERS ACTION: Tabled
BOARD OF COMMISSIONERS HEARING: 4/4/11
BOARD OF COMMISSIONERS ACTION: Approval

POSTED IN UNIFIED DEVELOPMENT ORDINANCE: 4/19/11
AMENDMENT NUMBER: 34

PLANNING DEPARTMENT
FEE SCHEDULE

ADMINISTRATIVE REVIEW	FEES
Minor Subdivision (Conventional)	25.00/Lot
Private Access or Family Subdivisions	50.00/Lot
<u>Sign Removal Fee (Unlawfully placed signs)</u>	<u>25.00/sign</u>
Site Plan (<i>Commercial</i>)	.02/S.F. of gross floor area; 50.00 minimum
<u>Zoning/Flood Determination Letter</u>	<u>25.00</u>
BOARD OF ADJUSTMENT	FEES
Appeal	\$150.00
Conditional Use Permit/Amended Conditional Use Permit	150.00
Conditional Use Permit Renewal	25.00
Variance	150.00
LITERATURE AND MATERIALS	FEES
Unified Development Ordinance (UDO)	\$15.00
Amendments to UDO (Quarterly)	12.00
Land Use Plan	20.00
Official Zoning Map (Copy)	7.50
Planning Board Agenda (Yearly)	7.50
Planning Board Minutes (Yearly)	35.00
Board of Adjustment Agenda (Yearly)	7.50
Board of Adjustment Minutes (Yearly)	25.00
PLANNING BOARD	FEES
Sketch Plan:	
➤ *Major Subdivision (Including PUD, RMF)	\$100.00/Lot
➤ Amended Sketch Plan, Preliminary Plat, or Final Plat	250.00
Rezoning	150.00+ \$5.00/acre or part thereof
Text Amendment to UDO	150.00
Amend Land Use Plan	150.00
Special Use Permit (SUP) or Amended SUP	150.00
Continuance Request	100.00
Personal Copies	0.10 (1-sided) 0.15 (2-sided)
<i>*Preliminary, amended preliminary, final, and amended final plats will be assessed at \$33.00 per lot fee if the sketch plan was approved prior to March 3, 2003.</i>	